

**CHARTER TOWNSHIP OF VAN BUREN
BOARD OF TRUSTEES MEETING MINUTES
SEPTEMBER 15, 2020 ELECTRONICALLY VIA ZOOM**

Supervisor McNamara called the meeting to order electronically via Zoom meeting ID 936 0807 2615 at 6:00 p.m. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others participating, facilitating and monitoring the meeting: Secretary Montgomery, Executive Assistance Selman, Public Services Director Best, Developmental Services Director Power, Water and Sewer Director Taylor, Communication Specialists Albrecht and Nichols and a maximum audience of Twenty-Two (22).

EXECUTIVE SUMMARY OF THE AGENDA: Supervisor McNamara outlined the items appearing on the agenda.

ADOPTION OF THE AGENDA: Frazier moved; Miller seconded to approve the agenda. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller. Nays: White. Motion Carried.

ADOPTION OF CONSENT AGENDA: Miller moved, Frazier seconded to approve the Consent Agenda [Board Meeting Minutes of August 18, 2020, Special Board Meeting Minutes Budget Preparation of August 31, 2020, Special Board Meeting Minutes Budget Preparation of September 1, 2020, Prepaid List of August 20, 2020, Prepaid List of August 27, 2020, Prepaid List of September 3, 2020, Prepaid List of September 10, 2020, Voucher List of September 1, 2020, Voucher List of September 15, 2020, Re-appointment of Walter Rochowiak to the Water and Sewer Commission with a term to expire June 1, 2022, Re-appointment of Eileen Parent to the Water and Sewer Commission with a term to expire June 1, 2022, The 2021 Holiday Schedule, The 2021 Board of Trustee Meeting Schedule, Resolution 2020-16 the 2021 Department Fee Schedules.] Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Motion Carried.

PUBLIC HEARING: None.

CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS: On September 17, 2020, at Harris Park, the Pandemic Driveway Band will host a free performance, Parks and Recreation is hosting "Rec to GO-Insect Adventure Kit Giveaway" on Saturday, September 19, 2020 from 10 a.m. until noon. Drive up to the Parks and Recreation entrance then wait for staff to deliver the FREE activity kits to each vehicle, one per child, The R.E.A.L. summer youth program will give away free school supplies and mental health awareness information to Van Buren Public Schools students grades K-12 on Saturday September 19, 2020 from noon-4 p.m. or while supplies last at Harris Park just south of Aldi, the Van Buren Township DDA and Central Business Community are promoting "Restaurant Rally 48111" September 24-25-26, 2020 promoting dine in and carry out from all local restaurants, the Clerk's Office has received 8,690 requests for absentee ballots and will be sending out ballots on Friday September 25, 2020, the Senior department received two buses from SMART last week, the Huron River Drive Bridge is closed due to repairs with an anticipated completion this fall, in 2021 the resurfacing of Haggerty road will begin and, the Red Cross blood drive produced 36 products exceeding the goal of 30 and all prior donations.

PUBLIC COMMENT (Unfinished and New Business):

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Miller moved; Martin seconded to approve the selection of REVIZE for the new Township Website project. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Nays: None. Motion Carried.

Wright moved; Frazier seconded to approve the application for the Banotai Farms, parcel # 83-119-99-0004-006, inclusion in the Farmland and Open Space Preservation Program for ten (10) years. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Nays: None. Motion Carried.

Martin moved; Budd seconded to approve the posting of a Request for Proposal for Implementation of the Advanced Metering Infrastructure (AMI) Program. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Nays: None. Motion Carried.

Wright moved, Miller seconded to approve the Election Specialist job description and the personal services agreement between the Township and Brittany Beaudry to fill the position effective 2021. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Nays: None. Motion Carried.

REPORTS: None.

PUBLIC COMMENT NON-AGENDA ITEMS: A public comment was received disagreeing with the Election Specialist job description and position in the Clerk's Office. Tentative return to work for all Township employees will be September 28th, 2020

BOARD COMMENT NON-AGENDA ITEMS:

ADJOURNMENT: Miller moved; Frazier seconded to adjourn at 7:22 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.