

**CHARTER TOWNSHIP OF VAN BUREN
BOARD MEETING MINUTES-BUDGET REVIEW & PREPARTATION
SEPTEMBER 1, 2020**

Supervisor McNamara called the meeting to order at 9:01 a.m. via Zoom ID 95895363510. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Miller and Trustee White. Late Arrival: Trustee Martin (9:15 a.m.) Trustee White excused at 10:06 a.m. Secretary Montgomery, Departmental Directors, Salary Staff, Moderators Albrecht and Nichols and a maximum audience of sixteen (16) throughout the day.

The purpose of the Budget Preparation Meetings is to allow the Department Directors to present to the Board their requests for funding for the 2020 Amended and 2021 Proposed Budgets. During the informal presentations, Department Directors and Salaried staff members outlined the provision of services, equipment, potential capital outlay purchases and staffing levels of their perspective departments.

TUESDAY, SEPTEMBER 1, 2020

PUBLIC SERVICES (PLANNING & ECONOMIC DEVELOPMENT, BUILDING & GROUNDS, WATER & SEWER):

Public Services Director Best, in conjunction with Water and Sewer Director Taylor, Public Services Executive Assistant Renaud, and Building and Grounds Superintendent Schlutow presented the 2020 amended and 2021 proposed budgets.

A recess was called at 9:06 a.m. The meeting reconvened at 9:16 a.m.

Trustee White did not return to the meeting.

TREASURY DEPARTMENT:

Treasurer Budd presented the 2020 amended and 2021 Treasurer's Department budget.

SUPERVISORS DEPARTMENT (Board of Trustees, Supervisor's Office, Human Resources, Attorney and LDFA):

Supervisor McNamara presented the 2020 amended and 2020 proposed Public Safety budget(s), Attorney Fees and General Office budgets. Human Resource Director Sumpter presented the amended 2020 and proposed 2021 fringes and benefits budget.

BOARD COMMENT: Board members thanked Departmental Directors for their work on the budget and their efforts in providing services to the community throughout the pandemic.

PUBLIC COMMENT: Resident indicated he had been watching the meeting for the past two days.

ADJOURNMENT: Miller moved, Frazier seconded to adjourn the meeting at 12:25 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.