

**CHARTER TOWNSHIP OF VAN BUREN
BOARD MEETING MINUTES-BUDGET REVIEW & PREPARTATION
AUGUST 31, 2020**

Supervisor McNamara called the meeting to order at 8:32 a.m. via Zoom ID 95769360306. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Martin, Trustee Miller and Trustee White. Late Arrival: Trustee Frazier (1:05 p.m.) Trustee White excused at 10:20 a.m. Secretary Montgomery, Departmental Directors, Salary Staff, Moderators Albrecht and Nichols and a maximum audience of seventeen (17) throughout the day.

The purpose of the Budget Preparation Meetings is to allow the Department Directors to present to the Board their requests for funding for the 2020 Amended and 2021 Proposed Budgets. During the informal presentations, Department Directors and Salaried staff members outlined the provision of services, equipment, potential capital outlay purchases and staffing levels of their perspective departments.

MONDAY, AUGUST 31, 2020

DOWNTOWN DEVELOPMENT AUTHORITY

Director Ireland and Assistant Director Lothringer presented the 2020 amended and 2021 proposed Public DDA budget. This budget was presented for review, and approved by the DDA Board of Directors at the regular meeting of July 28, 2020.

INFORMATION TECHNOLOGY:

Director Rankin presented the 2020 amended and 2021 Information Technology proposed budgets.

A recess was called at 9:03 a.m. The meeting reconvened at 9:12 a.m.

PUBLIC SAFETY (POLICE DEPARTMENT, DISPATCH, ORDINANCE AND FIRE DEPARTMENT):

Director Laurain, Deputy Director (Police Chief) Wright, and Deputy Director (Fire Chief) Brow presented the 2020 amended and 2020 proposed Public Safety budget(s), Attorney Fees and General Office budgets.

Trustee White left the meeting at 10:20 a.m.

ASSESSING:

Assessing Coordinator Stevenson presented the 2020 amended and 2021 Assessing Department Budget.

COMMUNICATIONS:

Executive Assistant Selman in conjunction with Communications Specialists Nichols and Albrecht, presented the 2020 amended and 2021 proposed Communications Budget.

A Lunch Recess was called at 10:42 a.m. The meeting reconvened at 1:05 p.m.

Trustee Frazier joined the meeting at 1:05 p.m.

CLERKS OFFICE (Elections, General Office, Accounting): Clerk Wright presented the 2020 amended and 2021 proposed Clerk's Office budget.

PARKS AND RECREATION: Director Wright and Deputy Director Zaenglein presented the 2020 amended and 2021 proposed Parks and Recreation budget.

SENIOR DEPARTMENT:

Director Jordan presented the 2020 amended and 2020 proposed Senior Department budget.

TREASURER (Museum): Treasurer Budd presented the 2020 amended and 2020 proposed Museum budget.

PUBLIC COMMENT: None.

The meeting was recessed until 8:55 a.m. on Tuesday September 1, 2020.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.