

**CHARTER TOWNSHIP OF VAN BUREN
BOARD OF TRUSTEES MEETING MINUTES
MAY 5, 2020 ELECTRONICALLY VIA ZOOM**

Supervisor McNamara called the meeting to order electronically via Zoom meeting ID 95420732345 at 6:00 p.m. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White. Others participating, facilitating and monitoring the meeting: Secretary Montgomery, Public Services Director Best, Executive Assistant Selman, Communication Specialists Albrecht and Nichols a maximum audience of thirty (30).

Supervisor McNamara requested a moment of silence in recognition of former Township Supervisor David Jacokes and former Fire Chief David Cameron McNally.

EXECUTIVE SUMMARY OF THE AGENDA: Supervisor McNamara outlined the items appearing on the agenda.

ADOPTION OF THE AGENDA: Frazier moved; Budd seconded to approve the agenda combining both public comment periods into one following REPORTS on the agenda. Motion Carried.

ADOPTION OF CONSENT AGENDA: Frazier moved, Miller seconded to approve the Consent Agenda [Board Meeting Minutes of March 16, 2020, Prepaid List of March 19, 2020, Prepaid List of March 26, 2020, Prepaid List of April 9, 2020, Prepaid List of April 16, 2020, Prepaid List of April 23, 2020, Prepaid List of April 30, 2020, Voucher List of April 7, 2020, Voucher List of April 21, 2020, Voucher List of May 5, 2020.] Motion Carried.

PUBLIC HEARING: None.

CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS: Curb side yard waste pick up began the week of April 20th; bulk pick continues to be suspended; 2020 landfill punch cards are available call 734-699-8926; parks are scheduled to reopen Memorial weekend; pavilion rentals have been cancelled for the 2020 season-refunds will be issued; play structures, the Van Buren Park Beach and Splash Pad will remain closed until further notice; all classes and events are cancelled through July 4, 2020 including the fireworks; the Summer Concert Series has been postponed until later this year; Summer Camp (first and second session) have been cancelled-refunds for those pre-registered for camp will be issued, dog licenses expiring May 31st have been extended until such time the Township opens, to date there have been 138 cases and 10 deaths related to Covid-19 in our Township, there has been one Township employee positive case of Covid-19, the Township did not have a May election, the next scheduled election is August 4, 2020 and Board Members expressed condolences to those who lost loved ones to Covid-19.

PUBLIC COMMENT (Unfinished and New Business): Combined with Public Comment following REPORTS.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Discussion on the status of Township Operations as it pertains to events, programming and municipal services during the Governor's Executive Order shutdown period. Officials and staff have been working remotely and in-office to meet the needs of the residents. Beginning May 7, 2020 Building trades will resume. Township staff will be available for building related services by appointment call 734-699-8913 for more information. A tentative re-open date for all Township Departments is set for May 18, 2020. Re-opening will focus on the safety of both staff and residents and in accordance with CDC recommendations, OSHA requirements and the State of Michigan Executive Orders. The Township website and social media will provide information on how to obtain services, park openings, events and programming cancellations

Discussion on update to the Township website.

REPORTS: None.

PUBLIC COMMENT NON-AGENDA ITEMS: Residents commented on the following: concern for the solvency of small businesses during the stay at home order, questioned if the Board had received directives from anyone regarding the re-opening of small businesses , questioned if the Board was provided any authority in determining a re-opening date for small businesses, indicated ADA accessibility a host of items including video with subtitles, font size etc.; and questioned if a request for proposal for web redesign included electronic data interchange (EDI) consultants.

BOARD COMMENT NON-AGENDA ITEMS: Board members indicated that had not received any directives or authority in the re-opening of small businesses but would reach out to other community leaders to see what they are doing; expressed gratitude to Trustee Miller for securing a grant through the United Way of South Eastern Michigan that allowed the Township to serve over 1600 people this month; thanked Director Jordan and staff for assisting in the effort; thanked public safety and essential workers for keeping our community safe and keeping our country moving forward; and thanked Communications Specialist Albrecht and Nichols for their work keeping the community informed.

ADJOURNMENT: Miller moved; Frazier seconded to adjourn at 7:45 p.m. p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.