

**CHARTER TOWNSHIP OF VAN BUREN
BOARD OF TRUSTEES MEETING MINUTES
MARCH 16, 2020**

Supervisor McNamara called the meeting to order at 4:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White (via teleconference). Others in attendance: Secretary Montgomery, Public Services Director Best and Executive Assistant Renaud, Senior Director Jordan, DDA Director Ireland and Deputy Director Lothringer, Fire Chief McNally, Economic Planning and Development Director Powers, Human Resource Director Sumpter, Police Chief Wright, Public Safety Director Laurain and an audience of one (1).

EXECUTIVE SUMMARY OF THE AGENDA: Supervisor McNamara outlined the items appearing on the agenda.

ADOPTION OF THE AGENDA: Wright moved, Frazier seconded to approve the agenda adding discussion on the Township's response to the Covid-19 (novel Corona virus) pandemic. Motion Carried.

ADOPTION OF CONSENT AGENDA: Wright moved, Miller seconded to approve the Consent Agenda [Work Study Session Minutes of March 2, 2020, Board Meeting Minutes of March 3, 2020, Prepaid List of March 5, 2020, Prepaid Election Worker Payroll of March 10, 2020, Prepaid List of March 12, 2020, and the Voucher List of March 17, 2020.] Motion Carried.

PUBLIC HEARING: None.

CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS: All Township Recreation programs and events are cancelled, the Belleville area Museum is closed, all Senior Center activities are cancelled, the Senior Center is closed and all regularly scheduled meetings are cancelled until further notice.

PUBLIC COMMENT (Unfinished and New Business): None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Martin moved, Wright seconded to approve Resolution 2020-08 the Hiring Policy Process. Motion Carried.

Frazier moved, Budd seconded to approve a one-year extension to the existing professional services agreement with Hydro Corp Inc. to provide inspection and other related services for enforcement of the SDWA mandated cross connection control program. Motion Carried.

Discussion on the 10-year ground lease with The Habitat Company LLC to lease parcel 83 077 99 0002 007, the northeast corner of Beckley and Denton in Van Buren Township. If approved the tennis courts would be converted to pickle ball courts and be operated by the Township.

Discussion on proposals for the Townships plan in response to the Covid 19 (novel Corona Virus) pandemic.

Wright moved, Miller seconded to set aside ten (10) thousand dollars for emergency assistance to residents due to the Covid 19 (novel corona virus) pandemic. Motion Carried.

Martin moved, Miller seconded to suspend utility shut offs, late fees and fines for water payments. Motion Carried.

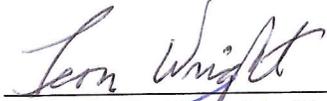
Budd moved, Miller seconded that in order to protect the staff and residents the Township will be closed, employees will be paid, and the Board will re-evaluate in two weeks. Motion Carried.

REPORTS: None.

PUBLIC COMMENT NON-AGENDA ITEMS: Public Services Director Best assured the public that all water emergencies will be addressed during the shutdown. Department Directors will check emails daily. Board members will also be available by phone and email. Union employees assigned to public safety who are needed for cleaning, sanitizing, records and reports will be required to work.

BOARD COMMENT NON-AGENDA ITEMS: Board members urged residents to adhere to the CDC and State guidelines in response to the Covid-19 (novel corona) virus.

ADJOURNMENT: Martin moved, Miller seconded to adjourn at 4:53 p.m. Motion Carried.



Leon Wright, Township Clerk



Kevin McNamara, Supervisor

Date: 5/15/2020

Date: _____