



March 13, 2020

In response to COVID-19 (Coronavirus), and the state of emergency declared by Governor Whitmer, Van Buren Charter Township **IS EFFECTIVE IMMEDIATELY CANCELLING ALL SENIOR CENTER / PARKS & REC PROGRAMS & EVENTS UNTIL APRIL 6. If you need to do business, Township Hall will remain open, BUT we encourage residents to call or email because most business can be done remotely:**
734-699-8910.

Please note, the Township's response will be fluid as information comes in via the Federal & State governments.

We encourage other community organizations and businesses to suspend any scheduled events or programming that would have a mass gathering of 100 people or more. And we encourage residents to follow the hygiene recommendations by the CDC:

<https://www.cdc.gov/coronavirus/2019-ncov/>

On the following page you will find the changes to our Department's normal operations.

We appreciate your understanding and patience during this time.



VAN BUREN CHARTER TOWNSHIP

46425 Tyler Road,
Van Buren Twp, MI 48111

ASSESSING:

Encouraging everything to be dropped off in the drop box.

Contact info: 734-699-8946
lstevenson@vanburen-mi.org

CLERK'S OFFICE:

Encouraging everything to be dropped off in the drop box.

Contact info: 734-699-8909
lwright@vanburen-mi.org

PARKS & RECREATION:

All programming cancelled until April 6. Encouraging residents to limit entering the building and mail-in classes and camp registration. If possible, please wait until further notice for landfill passes.

Contact info: 734-699-8921
jawright@vanburen-mi.org

PUBLIC SAFETY (POLICE & FIRE):

Will continue to be open 24 hours a day and respond when called upon.

Our Public Safety Dispatchers will screen all calls for service and depending on the severity, a report may be taken over the phone in certain situations by an officer.

The Fire Department stations will be operational, but not open to the public.

Contact info: 734-699-8930

PUBLIC SERVICES (BUILDING & WATER):

Emergency appointments only.

Residents and contractors are strongly encouraged to mail in permits and payment instead of dropping them off at Township Hall

Blank permits are available to download off Van Buren Township's website under "Planning & Economic Development."

Building, Mechanical, Plumbing, and Electrical inspections in occupied residential properties will be postponed until further notice.

Residents, visitors, and contractors should limit onsite visits to the Public Services desk at Township Hall.

Contact info: 734-699-8913
mbest@vanburen-mi.org

SENIOR CENTER:

All programs (classes, workshop, special events) will be canceled until April 6. Open for essential services only and encouraging residents to limit entering the building.

Contact info: 734-699-8918
ljordan@vanburen-mi.org

P: 734.699.8900 | F: 734.699.5213
Vanburen-mi.org



TREASURER'S OFFICE:

Encourages "alternative payment solutions" as much as possible until further notice. Alternative payment solutions include:

Tax and utility payments via debit/credit and Echeck:

<https://bsaonline.com/?uid=296&sitetransition=true>

ANY other payment type via debit/credit and Echeck options:

<https://client.pointandpay.net/webportal/partner.do?method=prepare&webSiteId=1582&ppid=16721>

Sign up for ACH debit for your utility bill payments:

https://vanburen-mi.org/Forms/Automatic_Water_Bill_Payment.pdf

Pay by phone 24/7 (tax and utility payments only)- 866-296-7819

Pay by phone (live operator) for tax and utility payments only- 888-891-6064 option #1 (available M-F, 8am – 10pm EST).

Drop box in front of Township Hall: checked daily (checks only please).

Drop box located in Public Safety Lobby: checked daily.

Initiate checks to be mailed from your bank directly to the Treasurer's Office.

Mail personal checks and/or money orders.

Contact info: 734-699-8902

sbudd@vanburen-mi.org

WATER & SEWER:

Emergency appointments only.

Beginning March 16th, all non-emergency customer service calls requiring entry into residences or businesses will be temporarily suspended until April 6.

This includes meter installations, testing, inspections, and all other routine services. Emergency calls are classified only as those types of situations that could potentially result in a danger to the public health and/or property damage.

Contact info: 734-699-8913

jtaylor@vanburen-mi.org

Again, these changes are temporary and subject to change.