

**CHARTER TOWNSHIP OF VAN BUREN
BOARD OF TRUSTEES MEETING MINUTES
FEBRUARY 18, 2020**

Supervisor McNamara called the meeting to order at 6:00 p.m. in the Board Room. Present: Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White. Others in attendance: Secretary Montgomery, Planning and Economic Development Director Powers, Public Services Director Best, DDA Director Ireland and Deputy Director Lothringer, Recreation Director Wright, Communication Specialist Albrecht and an audience of twelve (12).

EXECUTIVE SUMMARY OF THE AGENDA: Supervisor McNamara outlined the items appearing on the agenda.

ADOPTION OF THE AGENDA: Frazier moved, White seconded to approve the agenda. Motion Carried.

ADOPTION OF CONSENT AGENDA: Miller moved, Budd seconded to approve the Consent Agenda [Work Study Session Minutes of February 3, 2020, Board Meeting Minutes of February 4, 2020, Prepaid List of February 6, 2020, Prepaid List of February 13, 2020, Voucher List of February 18, 2020, Approval of the re-appointments of Joe Baskin and Victor DeLibera to the Downtown Development Authority with terms to expire March 9, 2024, Approval of the appointment of John Herman to the Board of Zoning Appeals with a term to expire December 1, 2022, Approval of Resolution 2020-05: Corrective Action Plan]. Motion Carried.

PUBLIC HEARING: None.

CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS:

1. Proclamation celebrating 100 years of women's suffrage presented to the League of Women Voters.
2. mParks 2020 Outstanding Park Design Award for the Quirk Park Splash Pad presented to the Civic Fund, Van Buren Township and the Downtown Development Authority.

The following announcements were made: Open registration for Summer Day Camps begins March 2, 2020 with registration for the first session (June 15-July 10) ending on May 15, 2020, registration for the second session (July 13-August 7) ending June 26 or until full. The program runs from 10 a.m.-4:00 p.m. for more information contact the Parks and Recreation Department at 734-699-8926; the Recreation Department is offering an open craft night on Friday, February 28, 2020 from 5 p.m.- 8 p.m., bring your own tools/supplies, \$2.00 per person includes pizza, register at least one day in advance, children must be accompanied by an adult; Parks and Recreation is hosting a fairy play dough or Jar of Dinosaurs Kids Crafty Saturday on March 14, 2020 from 10 a.m. – 11 a.m. for children grades k-5 at the cost of \$5.00 per child, per craft and; Youth recreation gymnastics will have a 9-week session from March 7th to May 16, 2020 fees vary by class; Beginners hustle/line dance begins Wednesday February 26 from 7-8 p.m. Residents \$40, non-residents \$55, drop-ins per session residents \$6.00 and non-residents \$8.00; the Parks and Recreation "Read & Upload" event runs during the month of March. Everyone is invited to grab a book and reboot your senses by reading in nature at one of our Van Buren Township parks. Snap a pic of you reading in one of our parks and send it to jzaenglein@vanburen-mi.org for us to upload it to our Facebook page; the Belleville Area Museum will be hosting Mr. Brown Goes to Washington February 20, 2020 from 6-8 p.m. featuring stories and photos from Douglas Brown's time in D.C.; the event is free for members and \$5 for non-members, pizza, salad and pop will be served at 5:30 p.m.; the September Days Senior Center will be having a "Drive Away the Winter Blues Gold Clinic" on Thursdays at 1 p.m. starting March 5. This 4-week class will provide information as well as hands on training indoor and out. Sign up at the Senior Center; the September Days Senior Center will be having an Income Tax Preparation class on Wednesday February 19 and 26th, 2020. Call 734-284-6999 to make an appointment for tax preparation services; as a result of the no reason absentee ballot initiative and the Clerk's Office initiative to increase absentee voter numbers the overall absentee voter numbers have increased by over 100 percent and are expected to grow to a minimum of 8000 by the November Presidential Election; and winter tax bills due by the end of the month, at the latest March 2nd, 2020.

PUBLIC COMMENT (Unfinished and New Business): None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Miller moved, White seconded to the professional services agreement with PEA Inc. for the segment of the Iron Belle Trail through Van Buren Township and authorize the Supervisor and Clerk to execute the agreement. Motion Carried. The agreement is for services to assist with a topographic survey, geotechnical investigation, final easement documents (if needed), permits, and bidding documents. The segment of the trail is from Edgemont to Martinsville.

White moved, Martin seconded to approve the professional services agreement with PEA Inc. for the segment of the Iron Belle Trail through the east end of Van Buren Township and authorize the Supervisor and Clerk to execute the agreement. Motion Carried. The segment of trail is the south side of Huron River Dr. between Edison Lake Road and Haggerty Road and includes a railroad crossing. The agreement is for services in developing preliminary plans, topographic survey, obtain rail crossing permit, construction drawings and meetings.

REPORTS: None.

PUBLIC COMMENT NON-AGENDA ITEMS: Comments included: A request to the Board to consider appointing a cultural committee/commission to accommodate all cultural activities and to study the best use of the museum or other real estate owned by the Township to address the need, the Equal Rights Amendment and an introduction by a candidate running for State Representative.

BOARD COMMENT NON-AGENDA ITEMS: Treasurer Budd presented opinions by an MTA article, Michigan Department of Treasurers and the Township attorney indicating donation funds can be received by the Township and earmarked for a specific purpose such as an employee holiday party.

ADJOURNMENT: Miller moved, Martin seconded to adjourn at 6:53 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.