

**CHARTER TOWNSHIP OF VAN BUREN  
WORK STUDY MEETING MINUTES  
MAY 10, 2018**

Supervisor McNamara called the meeting to order at 4:04 p.m. in the Sheldon Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin (arrived at 4:15 p.m.), Trustee Miller, and Trustee White. Absent: None. Others in attendance: Executive Assistant Selman, Secretary Akers, Township Attorney Dave Greco, Downtown Development Authority Director Ireland, Deputy Downtown Development Authority Director Lothringer, Director of Public Safety Laurain, Deputy Director of Public Safety Wright, and an audience of five (5).

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Discussion was held on amendments to Resolution 2013-05 the Board of Trustees Meeting Conduct Policy. Supervisor McNamara read a statement giving an overview of the changes to the meeting conduct policy. Specific items discussed included: audience participation, taking action at work study, procedures for closed meetings, order of business on the agenda for work study and the regular board meeting, meeting minutes, meeting conduct, and board member rules of decorum.

Treasurer Budd was excused at 5:45 p.m.

**PUBLIC COMMENT:**

There were public comments regarding the difference between a chairperson and Township Supervisor with regards to Roberts Rules of Order, voting at work study meetings of the Township Board, emergency meetings and when they are called, removing items from the consent agenda, public comment regarding items which changed between work study and the regular board meeting, addressing board members via their title and last name, derogatory speech during debate, having a podium during public comment, residents asking questions during public comment, the Supervisor's discretion to allow an addition 1.5 minutes to the public comment allotted time, and the discretion of a police officer to remove an individual from a public meeting and the responsibility of the chairperson to remove individuals from the public meeting.

**ADJOURNMENT:** There being no further discussion Trustee Miller moved, Trustee Frazier seconded to adjourn the Work Study Session at 6:01 p.m. Motion Carried.

\_\_\_\_\_  
Leon Wright, Township Clerk

Date: \_\_\_\_\_.

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_.