

**Charter Township of Van Buren  
Recreation Committee Meeting Minutes  
April 10, 2018**

**CALL TO ORDER:** The meeting was called to order at 5:52 p.m. by Co-Chairperson Coleman.

**Members Present:** Charles Coleman, Denise Willoughby, Clerk Wright, Todd O'Neill, Kimberly Nofz, and Tammy Wall.

**Excused:** Daniel Belanger, Deputy Director Zaenglein

**Unexcused:**

**Staff Present:** Director Wright and Secretary Price.

**APPROVAL OF AGENDA:**

Motion Wall, O'Neill seconded to approve the agenda of April 10, 2018 as presented. ***Motion Carried.***

**APPROVAL OF MINUTES:**

Motion Wright, O'Neill seconded to approve the minutes from October 10, 2017 with admendments ***Motion Carried.***

**OLD BUSINESS:**

**NEW BUSINESS:**

1. Fireworks: Director Wright shared Fireworks bid information with Committee. Committee discussed shell count. Director Wright invited members to help with event.

O'Neill moved, Wall seconded to approve the Agreement with Zambelli Fireworks Company for the 2018 Fireworks show and authorize the Supervisor and Clerk to execute the agreement. ***Motion Carried***

**General Discussion:**

1. Recreation Updates:  
Clerk Wright discussed space needs analysis with Committee. Committee discussed community survey that showed the Recreation Department could do more with more space. He explained the need to connect with teenagers this would give the ability to Police Department to network with the teens in a positive manner. Committee members took tour of building after the meeting. Next meeting space needs assesments will be on agenda.

Director Wright shared the Spring Summer Community Lake Ledger with Committee printer will have copies available at the Recreation office and will be delivered to homes within a week. Clerk Wright requested the cost of using the postal service for mailing instead of the delivery company that has been delivering to doors of homes in Van Buren.

Director Wright shared that the 2018 Camp registration opened in March. Currently looking for Camp Counselors. The Real program will be underway again this year. Nicole Sumpter will again be the contact person. Director Wright also shared the January meeting regarding the Iron Bell Trail and the options that are being discussed in detail, more details will be forthcoming. Committee members questioned who would make repairs at this point it is the Township understanding that all repairs will be done by Van Buren Township.

2. Park Updates:

Director Wright met with Park staff spring cleanup is underway. Riggs Park bathroom has been subjected to constant vandalism. Building and Grounds has been handling the process for the damage for repair. Committee member Wall suggested cameras and or signs in the area. Pavilion #2 has been demolished and Davenport will be starting construction new structure very soon. Director Wright explained that Building and Grounds is in charge of the construction. Director Wright also shared pictures of the new play structure at Van Buren Park.

**Adjournment:** Motion Coleman,O'Neill second to adjourn the meeting at 6:33 p.m. ***Motion Carried.***

Respectfully Submitted,

Jennifer Price  
Recording Secretary