

CHARTER TOWNSHIP OF VAN BUREN
BOARD OF ZONING APPEALS
Tuesday - March 13, 2018

The Meeting was called to order at 7:03pm in the Board of Trustees room by Chairperson McKenna.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: McKenna, Grissett, Martin, Kelley, Sellers

Absent Excused: Barnabei, Senters

Staff: Akers, Halstead

Audience: 0

ACCEPTANCE OF AGENDA:

Motion to accept agenda as presented Kelley, Seconded by Grissett.

Motion Carried

APPROVAL OF MINUTES: Motion to approve minutes from February 13, 2018 Martin, Seconded by Grissett. Motion Carried

CORRESPONDENCE: None

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS

- 1) **Rules of Procedures Revisions:** Based on comments from February's BZA meeting Director Akers made the changes and amendments recommended by the BZA and put together a draft Rules of Procedure for the BZA to approve. He went over the changes made in specific sections and discussed them with the BZA members.
The changes/revisions that will be made to the rules of procedure, under conflict of interest, will be to add a provision which will talk about as soon as a member is aware of a conflict they are to declare it to staff or the chair of the BZA prior to the meeting. Also, under article 9 you will be able to amend the rule of procedure with a majority vote, and to add section 3 which will talk about temporary suspension of the rules of procedure.
Director Akers will make the changes and bring a final draft to the BZA to review and approve at the next meeting.

ANNOUNCEMENTS, COMMENTS, AND OPEN DISCUSSION: None

Motion Grissett, seconded by Sellers to adjourn at 8:05 p.m.
Motion Carried

Respectfully submitted,

Anna Halstead, Recording Secretary