



**CHARTER TOWNSHIP OF VAN BUREN  
WATER & SEWER COMMISSION  
Tuesday March 27, 2018  
Van Buren Township Hall  
46425 Tyler Road**

The meeting was called to order at 6:30 p.m. in the Sheldon Room by Chairperson Rochowiak. Members present: Commissioner Rochowiak, Commissioner Speaks, Trustee Frazier. Commissioner Partridge absent excused. Additional present, Director James Taylor, Superintendent Martin Ladd, & Recording Secretary Pecsénye.

**APPROVAL OF AGENDA:**

Motion Trustee Frazier to approve the agenda, Second Commissioner Speaks, Motion Carried.

**APPROVAL OF MINUTES:**

Motion Commissioner Speaks, to approve the minutes of the February 27, 2018 meeting as presented, Second Trustee Frazier, Motion Carried.

**REPORTS:**

1. Monthly Operations Reports- Superintendent Ladd

a. March Activities

- **Sewer Items**-Our field staff and Staff from our Engineering Company FTCH are continuing to inspect, assess and geographically record the manholes in the township for our asset management program under our SAW grant. The asset management system will then help to establish a maintenance schedule for sewer cleaning and future CIP programs.
- **Water Items**-We have changed the daily operations for the water tower to improve water pressure throughout the township. We are also working with GLWA on our PRV at Rawsonville road. The pressures there have been off the normal levels due to an issue farther down the line in the YCUA system.

2. Administrative Report- Director James Taylor

- a. **Annual Cross Connection Report** - the report has been completed and sent in to MDEQ prior to the March 31, 2018 deadline. A residential program to begin 2019.

**MISSION STATEMENT**

*"The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."*



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- b. **FY2018-23 Water & Sewer CIP-** The planned CIP projects for the Water and Sewer dept were outlined in the handout materials, they have been submitted to the Supervisor for review. Some of the projects are; Greenbriar Sanitary replacement, I-94 S. Service Drive W of Belleville Road Sanitary repair, Denton Road (Harbour Club) Sanitary Repair and 1-94 N. Service Dr. at Crackerbarrel sanitary repair.
- c. **DUWA Definitive Transfer Agreement-** After several years and many meetings the transfer agreement of the Sanitary system from Wayne County to the DUWA has been finalized. The Final Resolution goes to the board on April 3, 2018.

**PUBLIC COMMENT:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**NON-AGENDA ITEMS:** None

**NEXT MEETING:** April 24, 2018 (Sheldon Room)

**ADJOURNMENT:** Motion to adjourn Trustee Frazier, second Commissioner Speaks, and motion carried meeting adjourned 7:25 p.m.

Respectfully Submitted by Karen E. Pecsénye

Approved Walter Rochowiak

Chairman- Walter Rochowiak

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