

**CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY MEETING MINUTES
MARCH 19, 2018**

Supervisor McNamara called the meeting to order at 4:01 p.m. in the Sheldon Room. Present: Supervisor McNamara, Treasurer Budd, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Absent: Clerk Wright (excused). Others in attendance: Secretary Selman, Planning & Economic Development Director Akers, Attorney McCauley (representing DUWA also), Water & Sewer Director Taylor, IT Director Rankin, Assistant DDA Director Lothringer, Sgt. Papin, Dave Nummer (Wade Trim) DDA member Helen Foster and an audience of two (2).

Supervisor McNamara requested revising the agenda to move item (7) before item (3). There were no objections.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Discussion on the contract between the Township and the Michigan Department of Transportation (MDOT) with regard to construction of a non-motorized path along the east side of Belleville Road over I-94. The overpass is located in the DDA district, but due to the DDA's finite lifespan M-DOT is required to enter into the contract with the Township. The DDA will assume all upfront cost and future maintenance of the project. DDA member Helen Foster stressed the importance of meeting deadlines with MDOT. The Board opted to add the resolution and contract with MDOT to the next Board Meeting for a vote which would be formally adopted contingent on the DDA Committee's approval.

Discussion on the reappointments of Joyce Rochowiak, Ronald Blank and Helen Foster to the Downtown Development Authority (DDA) with terms to expire March 9, 2022.

Presentation by Director Taylor and DUWA members: Vyto Kaunelis (Systems Operations Manager), Paul Bohn (Attorney), Bill Brickey (Plante Moran) on the Downriver Utility Wastewater Authority (DUWA) Definitive Transfer Agreement. The agreement transfers wastewater treatment in its entirety from the Wayne County Wastewater Treatment Facility (DWTF) to the participating thirteen communities established under the Downriver Utilities Wastewater Authority. As a member of DUWA the Township is granted voting rights and will be an active participant in the decision-making process. Declining opting into the DTA would make the Township customers of DUWA.

Supervisor McNamara called a five-minute recess after a lengthy discussion at 5:39 p.m. The meeting reconvened at 5:44 p.m.

Discussion on the proposal by Johnson Controls, Inc./Controls/Tyco Integrated Security to provide a new security card access system in an amount not to exceed \$31,307.85.

Discussion on Resolution 2018-03 authorizing the Township to participate in the Michigan Economic Development Corporation's (MEDC) Redevelopment Ready Communities (RRC) Program. The MEDC's purpose is to evaluate and certify communities based off of transparency, consistency, predictable processes, and best practices.

Discussion on the proposal by Florence Cement to provide Road Paving for the McBride Road Paving Project in an amount of \$528,450.00 with a 10% contingency. This amount comes in substantially lower than previously estimated and is more cost effective to McBride Road residents.

Discussion on the proposal by Wade Trim to provide professional Engineering Services for the construction of the McBride Paving Project in amount not to exceed \$73,400.

PUBLIC COMMENT: It was noted former Deputy Supervisor of Sumpter Township Craig Moody passed away yesterday.

ADJOURNMENT: There being no further discussion Trustee Miller moved, Trustee Frazier seconded to adjourn the Work Study Session at 6:21 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.