

**CHARTER TOWNSHIP OF VAN BUREN
BOARD OF ZONING APPEALS
Tuesday - February 13, 2018**

The Meeting was called to order at 6:56pm in the Board of Trustees room by Chairperson McKenna.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: Senters, McKenna, Grissett, Martin

Absent Excused: Barnabei, Kelley, Sellers,

Staff: Akers, Halstead

Audience:

ACCEPTANCE OF AGENDA:

Motion to accept agenda as presented Grissett, Seconded by Martin.

Motion Carried

APPROVAL OF MINUTES: Motion to approve minutes from January 16, 2018 with correction of chairman and Vice-Chair Martin, Seconded by Grissett. Motion Carried

CORRESPONDENCE: None

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS

- 1) **Rules of Procedures Revisions:** Director Akers wanted to go over potential revision to the Rules of Procedure. He gave each board member reference material which included the current Van Buren Twp. Board of zoning appeals rules of procedure, a sample zoning board of appeals rules of procedure from Michigan state university extension, and Genoa twp. rules of procedure for board of zoning appeals. Members discussed clarification on some of the current rules and revisions that could be made in the rules of procedure. The Township will be putting on a training seminar with Patrick Sloan from McKenna. A date is not set yet. Akers offered information on the Citizen Planner course that can be taken at MSU if any of the committee members were interested he could get them more information.

ANNOUNCEMENTS, COMMENTS, AND OPEN DISCUSSION: None

Motion McKenna, seconded by Grissett to adjourn at 8:50 p.m.

Motion Carried

Respectfully submitted,

Anna Halstead, Recording Secretary