



**CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION
Tuesday February 27, 2018
Van Buren Township Hall
46425 Tyler Road**

The meeting was called to order at 6:30 p.m. in the Otisville/Sheldon Room by Chairperson Partridge. Members present: Commissioner Partridge, Commissioner Rochowiak, Commissioner Speaks. Members Absent: Trustee Frazier. Additional present, Director James Taylor, Superintendent Martin Ladd, Steve Flaherty of United Systems Software and Recording Secretary Pecsénye.

APPROVAL OF AGENDA:

Motion Commissioner Speaks to approve the agenda, Second Commissioner Rochowiak, Motion Carried.

APPROVAL OF MINUTES:

Motion Commissioner Rochowiak, to approve the minutes of the November 28, 2017 meeting as presented, Second Commissioner Speaks, Motion Carried.

REPORTS:

1. Monthly Operations Reports- Superintendent Ladd

a. October- February Activities

- Sewer Items- Sanitary lift stations winterization and generator maintenance are being finished up. The new pump at the Beckley Lift station has been installed, the pump at the North Shore Pump Station has been replaced and UIS has calibrated all of the sewer meters for the Township. By pass pumped during heavy rains to avert sanitary back up in homes and the Staff from FTCH and our staff have been out inspecting and documenting manholes for the SAW Grant project.
- Water Items- We are finishing up the winterizations of hydrants Township wide. The water main repair for the main that loops Morton Taylor to Ecorse and Van Born is complete. We moved the hydrant from median to behind Mike's Kitchen for DDA Pedestrian walkway project. GLWA pump stations are sending higher pressures to our area but our pressure reducing valves have kept it from damaging the mains and causing main breaks and water hammer.

MISSION STATEMENT

"The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."



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2. Meter Presentation-Steve Flaherty-United Software Systems

Mr. Flaherty gave a brief summary of his experience and his company. He then gave an overview of the Itron meter reading system; at its highest functioning capacity it can be linked to everything from water meters to street lighting. It can even link with customer's cell phones via an app.

3. Administrative Report- Director James Taylor

- a. GLWA Contract reopener- The re-opener is finished. We are saving this year but expecting a bump next year. It went before the board on January 9, 2018 and was approved
- b. Water Asset Management Report- the report was completed sent to MDEQ before the December 31, 2018 deadline
- c. Annual Sanitary O & M Report – This has also been completed and sent to MDEQ prior to the January 15, 2018 deadline.
- d. Meter Project RFP- The draft is nearly complete, it has been sent to the attorneys for review.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: Election of Commission Officers-

Chairperson - Commissioner Speaks nominated Commissioner Rochowiak, Rochowiak accepted
Commissioner Partridge seconded; Motion Carried

Vice Chairperson – Commissioner Speaks Nominated Commissioner Partridge, Partridge accepted
Commissioner Rochowiak seconded: Motion carried

NON-AGENDA ITEMS: None

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NEXT MEETING: March 27, 2018 (Sheldon Room)

ADJOURNMENT: Motion to adjourn Commissioner Speaks, second Commissioner Rochowiak, motion carried meeting adjourned 7:45 p.m.

Respectfully Submitted by Karen E. Pecsénye

Approved Walter J. Rochowiak

Chairman- Steve Partridge

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