

**CHARTER TOWNSHIP OF VAN BUREN**  
**BOARD MEETING MINUTES**  
**FEBRUARY 6, 2018**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Public Services Director Best, Public Safety Deputy Director (Fire) Brow, Executive Assistant Selman, Engineering Consultant Sloan and an audience of nineteen (19).

Trustee White requested the agenda be amended moving Consent Agenda item #6 [Prepaid List of January 25, 2018] to New Business item #4.

**APPROVAL OF AGENDA:** Budd moved, Miller seconded to approve the agenda as amended. Motion Carried.

**CONSENT AGENDA:** Frazier moved, Miller seconded to approve the Consent Agenda as amended. [Work Study Session minutes of January 8, 2018, Closed Session minutes of January 8, 2018, Board Meeting minutes of January 9, 2018, Prepaid List of January 11, 2018, Prepaid List of January 18, 2018, Prepaid List of February 1, 2018, Voucher List of January 23, 2018, Voucher List of February 6, 2018, Approval of the personal leave of absence for Firefighter Chris Roy, Approval of the revision to the Endowment Committee bylaws, Approval of the 2017 Planning Commission annual report, Approval of the re-appointment of Harlan Davenport to the Construction Code Appeals Board with a term to expire February 28, 2020, Approval of the appointment of Aaron Sellers to the Board of Zoning Appeals with a term to expire December 1, 2018, Approval of the split/combination of lots 83-110-01-0137-301 and 83-110-01-0137-302 and Approval of Resolution 2018-1 authorizing the submission of the Michigan Township Association application for the Township of Excellence Certificate of Achievement in Election Administration]. Motion Carried.

**PUBLIC HEARING:** Budd moved, Wright seconded to open the Public Hearing at 7:06 p.m. to receive public comment on the use of program year 2018 Community Development Block Grant (CDBG) funds. Roll call vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Nays: None. Motion Carried.

Consultant Sloan presented an overview of the proposed 2018 Community Development Block Grant (CDBG) funding allocations. Pursuant to federal guidelines the Township proposes the following projects for funding by the Community Development Block Grant program: \$75,581 Public Facilities & Improvements, \$30,000 Demolition, \$21,315 Senior Services and \$14,210 Administration. No public comment was received.

Miller moved, Budd seconded to close the public hearing at 7:17 p.m. Roll Call Vote. Yeas: McNamara, Budd Wright, Frazier, Martin, Miller and White. Nays: None. Motion Carried.

**CORRESPONDENCE:** Supervisor McNamara summarized an email from Museum Director Dallos informing the Board of the increase in museum traffic. In 2016 the year end total was 3859 and in 2017 the year end total was 5641, read a letter from the Canton Township Public Safety extending a thank you to Deputy Director Wright and the Supervisor for the support and assistance during the bank robbery and hostage situation on January 25, 2018 and read a letter from the Michigan Law Enforcement Accreditation Commission welcoming the Van Buren Township Police Department to their program.

**PUBLIC COMMENT:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Miller moved, Martin seconded to approve the use of program year 2018 Community Development Block Grant (CDBG) funds. Motion Carried. Pursuant to federal guidelines the Township proposes the following projects for funding by the Community Development Block Grant program: \$75,581 Public Facilities & Improvements, \$30,000 Demolition, \$21,315 Senior Services and \$14,210 Administration.

Martin moved, Miller seconded to approve of the second (final) reading of Ordinance 1-9-18 (1) a revision to the General Code of Ordinances Chapter 82 (Traffic and Vehicles), Sec. 82-2 to include the Motor Carrier Safety Act (MCL 480.11a). Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Nays: None. Motion Carried. The amendment allows certain motor carrier violations, as set forth in the statute, to be written under local ordinance.

Miller moved, Budd seconded to approve the Donation Agreement to Schoolcraft College and Schoolcraft Institutional Scholarship. Motion Carried. Under this agreement the Township will donate a 1986 ladder truck that no longer meets State of Michigan certification requirements. In exchange, the Township will receive two full scholarships at Schoolcraft College. Scholarships will be provided to two Van Buren Township residents pursuing a career as a firefighter or police officer.

Board members discussed the prepaid list "no receipt" expenses charged to the Board Other account. Treasurer Budd indicated that it is necessary to pay the Visa credit card invoices by the due date in order to avoid incurring late fees. Instances have occurred where receipts have not been turned in prior to the need to submit payment to Visa and expenses are placed under Board Other until reconciled. All receipts have been received and journal entries will be made reimbursing the Board Other account. Supervisor McNamara will remind Departmental Directors of the importance of submitting receipts in a timely manner. Further discussion questioning the use of Board Other occurred. Martin moved, Miller seconded to call the question. Roll Call Vote. Yeas: McNamara, Budd, Wright, Martin and Miller. Nays: Frazier and White. Motion Carried.

White moved, Frazier seconded to approve the prepaid List of January 25, 2018. Roll Call Vote. Yeas: McNamara, Budd, Wright, Martin and Miller. Nays: Frazier and White. Motion Carried.

**REPORTS:** The October 2017 and November 2017 Budgetary Reports were received. Both reports are available for public inspection at the Township Clerk's office, 46425 Tyler Rd., Van Buren Township, MI 48111.

U.S. Ecology Director of Government Community Relations, Alex Hurley in conjunction with U.S. Ecology Director of Operations, Kerry Durnan provided a report on their most recent permit renewal request to the State of Michigan. The following modifications to the facility permit have been requested: Debris immobilization by sealing and alternative microencapsulation jackets, treatment outside of treatment tanks, treatment of (D003) reactive sulfide containing waste, addition of waste codes, reevaluation of the maximum design throughput capacity of treatment tanks and reevaluation of the maximum design capacity of container storage areas and the expansion of the South East Container Storage Area (SECSA). U.S. Ecology representatives clarified the following: the request involving expansion was not an expansion of the physical footprint of the landfill size; the request is to expand operations within an existing treatment facility capable of additional equipment containment; treatment outside of a storage container related to the desire to allow employees to move debris into sealed containers outside the confines of treatment tanks; changes in throughput capacity are requested to uncap intake on a daily basis to accommodate peaks and not on overall capacity of materials; and a desire to add additional waste codes. Residents interested in learning more are encouraged to schedule a tour of the facility. Information about the permit renewal request is

available at the Township Clerk’s office. The DEQ will hold a public hearing to receive public comment on the permit renewal request. The date, time and place will be noticed in the Belleville Area Independent Newspaper in advance of the DEQ public hearing. Residents commented on and asked questions regarding containment processes, encapsulation techniques, leak detection, monitoring systems, violation records, capacity, transportation methods of materials entering the facility, and facility end life responsibilities.

**ANNOUNCEMENTS:** The following announcements were made: The Township Administrative offices will be closed Monday February 19, 2018 in observance of Presidents Day, the next Work Study Session will occur at 4:00 p.m. on Tuesday February 20, 2018 followed by the Board Meeting at 7:00 p.m., Trustee White invited residents to contact him directly at [pwhite@vanburen-mi.org](mailto:pwhite@vanburen-mi.org) if they would like to be chaperoned on a tour of the U.S. Ecology facility, the 22nd Annual Quilt Show will be held at the Belleville Area Museum March 1-28., 2018, the museum will begin taking in quilts for the exhibit on February 13, 2018, the McBride Road Pavement Project is on schedule to begin in the spring, individuals interested in donating to the BYC Polar Plunge can contact Whitney McClinton at the Garden Fantasy Floral Shop, Saturday February 10, 2018 the Eagles will host a Valentine dance and dinner starting at 6:00 p.m. and The Rotary Club will host a Fat Tuesday Italian dinner at the Eagles on Tuesday February 13, 2018 from 4:30-7:30 p.m.

**NON-AGENDA ITEMS:** None.

**ADJOURNMENT:** Miller moved, Budd seconded to adjourn at 9:14 p.m. Motion Carried.

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Leon Wright, Township Clerk

Date: \_\_\_\_\_

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Kevin McNamara, Supervisor

Date: \_\_\_\_\_