

**CHARTER TOWNSHIP OF VAN BUREN
LOCAL DEVELOPMENT FINANCE AUTHORITY
November 15, 2017, 2:00 p.m. Denton Room**

CALL TO ORDER: Chairman Dotson called the meeting to order at 2:00pm.

ROLL CALL:

Present: Dotson, Armstrong, Covington, Barker, Peters, Dobriansky, Williams

Absent/Excused: Delaney, McNamara

Staff: Director Akers, Secretary Tina Grishaber, Planning Intern Madigan

Audience Members: 2

APPROVAL OF AGENDA:

Motion Peters, Williams supported to approve the proposed agenda.

Motion Carried

APPROVAL OF MINUTES

Moved by Peters, Covington supported to approve the Minutes of the September 12, 2017 regular meeting.

Motion carried.

CORRESPONDENCE: None

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

1. Marketing/Community Outreach Update

Director Akers provided an update regarding several items within the LDFA area. These items included the following:

- A. The new building at Grace Lake is currently be reviewed by the Township Engineers.
- B. Grace Lake's newly proposed monument sign is under construction and should be completed within a few weeks.

NEW BUSINESS:

1. 2018 Proposed Budget

Director Akers presented the proposed 2018 LDFA Budget. He indicated that the budget was approved by the Township Board in October 2017 and the next step is for the LDFA to formally adopt the proposed budget.

Moved by Barker, Dobriansky supported to approve the 2018 proposed Local Development Finance Authority budget.

Motion Carried.

2. LDFA Orientation Packet

Planning Intern Madigan presented the proposed orientation packet for the LDFA. A few recommendations were made by the LDFA board. These recommendations included:

- A. Add tabs to the binder.
- B. Create a section for items to be added later.

NON-AGENDA ITEMS:

There was a discussion regarding the schedule of meetings for 2018 and that the board needed to formally approve a schedule for 2019. Staff indicated they would bring a proposed schedule at the meeting in January.

Moved by Covington, Peters supported to schedule a meeting of the Local Development Finance Authority Board of Directors on January 9, 2018 at 2:00 p.m. at Van Buren Township Hall in the Denton Room.

Motion Carried.

ADJOURNMENT:

Moved by Peters, Dobrainsky supported to adjourn the meeting at 2:42pm.

Respectfully Submitted,
Tina Grishaber

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