



CHARTER TOWNSHIP OF VAN BUREN

DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT

46425 TYLER ROAD, BELLEVILLE, MI 48111

PHONE (734) 699-8913

FAX (734) 699-8958

APPLICATION FOR PLAN EXAMINATION AND BUILDING PERMIT

NOTICE TO HOMEOWNERS: It is recommended that if you have hired a contractor to do the work for you that the contractor is the one to obtain the permit. A final inspection is required for all permitted work; the final inspection should be done before releasing your contractor.

LOCATION OF BUILDING

ADDRESS:	VAN BUREN TOWNSHIP, MICHIGAN 48111
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PROPERTY OWNER OR LESSEE

NAME:	PHONE:	
ADDRESS:	EMAIL ADDRESS:	
CITY:	STATE:	ZIP:

CONTRACTOR

NAME:	PHONE:	
ADDRESS:	EMAIL:	
CITY:	STATE:	ZIP:
BUILDERS LICENSE NUMBER:	EXPIRATION DATE:	
FEDERAL EMPLOYER ID NUMBER:	WORKERS COMP INSURANCE CARRIER:	

TYPE OF CONSTRUCTION / IMPROVEMENT RESIDENTIAL COMMERCIAL

<input type="checkbox"/> NEW BUILDING <input type="checkbox"/> MODULAR / MOBILE HOME <input type="checkbox"/> GARAGE / POLE BARN / SHED <input type="checkbox"/> SWIMMING POOL <input type="checkbox"/> RE-ROOF <input type="checkbox"/> HOUSE <input type="checkbox"/> GARAGE	<input type="checkbox"/> ADDITION <input type="checkbox"/> DECK / CAT WALK / LAKESIDE STAIRS <input type="checkbox"/> SIDING / WINDOWS / DOORS <input type="checkbox"/> WRECKING / DEMO	<input type="checkbox"/> ALTERATION <input type="checkbox"/> FOUNDATION ONLY <input type="checkbox"/> FINISHED BASEMENT <input type="checkbox"/> OTHER _____
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NOTICE TO APPLICANT

Section 23a of the state Construction Code Act of 1972, Act NO. 230 of the Public Acts of 1972, being section125, 1523a of the Michigan Compiled laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

PROJECT DESCRIPTION

Please use the space below to provide us with a detailed description of the proposed project.

DIMENSIONS OF PROPOSED STRUCTURE

DIMENSIONS OF PROPOSED STRUCTURE: _____ HEIGHT OF STRUCTURE: _____

NUMBER OF STORIES: _____

FLOOR AREA: _____ BASEMENT AREA: _____ GARAGE AREA: _____

TOTAL AREA: _____ TOTAL AREA OF PRINCIPAL STRUCTURE(HOUSE): _____

TOTAL AREA OF ALL EXISTING STRUCTURES (EXCLUDING HOUSE): _____

TOTAL LAND AREA: _____ ESTIMATED CONSTRUCTION VALUE: _____

TYPE OF WATER SUPPLY

- MUNICIPAL SUPPLY
- PRIVATE WELL (PERMIT MUST BE OBTAINED THROUGH WAYNE COUNTY DEPT. OF HEALTH (734) 727-7400)

TYPE OF SEWAGE DISPOSAL

- MUNICIPAL SUPPLY
- PRIVATE SEPTIC SYSTEM (PERMIT MUST BE OBTAINED THROUGH WAYNE COUNTY DEPT. OF HEALTH (734) 727-7400)

SOIL EROSION

IF WORK IS WITHIN 500 FEET OF A WATERWAY OR WILL BE DISTURBING MORE THAN 1 ACRE, A SOIL EROSION PERMIT MUST BE OBTAINED THROUGH WAYNE COUNTY (734) 326-3939

Two complete sets of working drawings must accompany this application. Construction documents shall be of sufficient clarity to indicate the nature and extent of the work proposed and shown in detail that it will conform to the provisions of all applicable codes.

Two complete plot plans (Mortgage Survey) and must include:

- The distance between the proposed structure and the property lines.
- All existing structures on the subject property, their dimensions and distance from proposed structure.
- The distance between proposed structure and any easements, utilities or waterways.

Homeowners Affidavit: *I hereby certify the construction activities described in this permit application shall be installed by myself in my own home which I am living or about to occupy. All work shall be installed in accordance with the Building Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Township Building Inspector. I will cooperate with the Building Inspector and assume the responsibility to arrange the necessary inspections.*

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as their authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Applicant Signature: _____

Date: _____

THIS PAGE FOR OFFICIAL USE ONLY

ZONING REVIEW / APPROVAL / SOIL EROSION

NOTES FOR DEPARTMENT USE

Signature: _____

Date: _____

PLAN REVIEW

CORRECTION LIST		
ITEM #	DESCRIPTION	CODE SECTION

BUILDING PERMIT NOTES

BUILDING PERMIT APPROVED BY

Signature: _____

Approval Date: _____

Printed Name and Title: _____ Permit Fee: _____

FEE CHART – enter the quantity of items to be installed

Description	Fee	Qty	Total
Base Permit Fee	\$40.00	1	\$40.00
Archiving Fee	\$25.00	1	\$25.00
Additions (per sq. ft. Min. \$200.00)	\$0.75		
Add on Fee	\$10.00		
Batch Plant (+Removal Bond Min. \$1,000.00)	\$250.00		
Business Re-Occupancy Inspection	\$250.00		
Cat Walk	\$95.00		
Certificate of Occupancy - Temporary	\$300.00		
Commercial/Remodel/New * Project Value X (0.0067) Minimum \$200			
Decks (per sq. ft. Min \$200.00)	\$0.75		
Demolitions (plus Plan Review Fee)			
Voluntary	\$200.00		
Commercial/Industrial/Multi	\$350.00		
Notice of violation + \$1,000.00 bond	\$200.00		
Driveway Bond	\$2,000.00		
Extra Inspections	\$75.00		
Finished Basement (\$200.00 Min.)	\$0.75 per sq. ft.		
Fire Damage Reconstruction (\$200.00 Min. \$0.52 per sq. ft. + Insurance Deposit			
Fire Dept. Building Review (per hour)	\$65.00		
Fire Dept. Inspection/General/New Business (per hour)	\$50.00		
Garages/Pole Barns/Accessory Structures Includes Sheds over 200 sq. ft. (\$0.75 sq ft. \$200.00 Min. Plus Plan Review Fee)			
Industrial/Remodel/New * Project Value X (0.0067) Minimum \$200			
Manufactured Home (Park) Plus Plan Review Fee	\$200.00		
Modular Home (\$0.75 per sq. ft.)			
New Home Completion Bond	\$1,500.00		
New Home Includes Basement (\$0.75 per sq. ft.)			
Off-site Home Inspection (+ travel time)	\$200.00		
Outside Replacement Inspector (2 hr. min. per hr.)	\$55.00		
Penalty for Starting Work W/O Permit (2 X permit fees)			

Description	Fee	Qty	Total
Permit Renewal (50% of original permit fee Max \$500.00)			
Plan Review			
Commercial/Industrial/Multifamily (20% of permit cost)			
Outside Plan Service (120% of cost)			
Public Sidewalk Bond	\$500.00		
Registration			
New	\$30.00		
Renewal	\$20.00		
Administration Fee	\$25.00		
Re-inspection	\$75.00		
Residential Remodel (\$0.75 per sq. ft. Min. \$200.00) Plus Plan Review Fee			
Roof- Commercial/Industrial/Multi-Family * Project Value X (0.0067) (Min. \$250.00)			
Roof Single-Family Residential	\$150.00		
Service Walk/Porch Cap Bond	\$300.00		
Signs (Plus Plan Review Fee)			
Monument	\$200.00		
Wall Mount	\$200.00		
Other/Temporary	\$30.00		
Special Inspection (2 hr. min. per hr.)	\$75.00		
Non-Business Day Roof Inspection	\$200.00		
Street Tree Bond	\$350.00		
Sump Line	\$150.00		
Swimming Pools (Plus Plan Review Fee)			
Residential	\$95.00		
Commercial/Industrial * Project Value X (0.0075) Min \$200			
Temporary Trailer Permit (+ \$1,000.00 Removal Bond)	\$100.00		
Water/Sewer Lead	\$150.00		
Wind Turbine, Solar Panels (Value X 0.0075 Plus Plan Review Fee. \$200.00 Min)			
Windows/Siding/Doors/Lakeside Stairs	\$150.00		
TOTAL			