

CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY MEETING MINUTES
JULY 17, 2017

Supervisor McNamara called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor McNamara, Clerk Wright, Trustee White, Trustee Frazier, Trustee Martin and Trustee Miller. Absent and Excused: Treasurer Budd. Others in attendance: Secretary Montgomery, Developmental Services Director Akers and Deputy Director Best, DDA Director Ireland and Deputy Director Lothringer, Public Services Director Taylor, Executive Assistant Selman, H.R. Director Sumpter, Public Safety Director Laurain, Deputy Director (Police) Wright, Deputy Director (fire) Brow, Fire Marshall McInally, Lt. Lunsford, Engineer Nummer, Attorney McCauley, Attorney Mannarino, and an audience of ten (10).

PUBLIC COMMENT: Resident requested assistance in addressing the road condition of Bemis Rd. between Sumpter and Haggerty. He questioned why Wayne County only re-surfaced a quarter mile stretch for a specific resident. Board members were unaware of the re-surfacing and will contact Wayne County for clarification.

NEW BUSINESS:

It was noted that there were two item #5's on the agenda. The Supervisor requested they be corrected to 5a. and 5b.

Discussion on the re-appointments of Steve Partridge and Gerald Graf to the Water and Sewer Commission with terms to expire June 1, 2019. Both Candidates have been active members and have expressed the desire to continue their service.

Discussion on Resolution 2017-15 the Downriver Utility Wastewater Authority (DUWA) Stipulated Agreement. The agreement allows Wayne County to continue its court ordered financing plan with the transfer of ownership of the Downriver Sanitary Disposal System to the local communities of the DUWA Board.

Discussion on the Township Vehicle Management & Replacement Policy. The policy was developed by a work group comprised of the Public Services Director, Deputy Director of Developmental Services, Senior Director, Recreation Director and Executive Assistant. It (a) establishes a vehicle pool, (b) transportation account in the Building & Grounds budget, (c) establishes a Board Fleet Subcommittee and provides for the acquisition of a GPS fleet tracking system that includes maintenance records and reporting capabilities.

Discussion on the Fire Department Fleet. Presentation by Lt. Lunsford on the Fire Department fleet status. The Department recently underwent a state mandated vehicle inspection and Ladder 1 failed inspection. It cannot be deployed for services and repairs are cost prohibitive. Grant funding had been requested however funding was not approved. Several replacement options were presented to the board which included leasing, purchase and purchase financing options.

Discussion on the Public Hearing for the McBride Road Improvement Special Assessment District. The public hearing will be held in conjunction with the Board meeting on July 18, 2018. This hearing provides the opportunity for public comment on the assessment role for the McBride Road Improvement project.

Discussion on Resolution 2017-16 the assessment role for the McBride Road Improvement Special Assessment District. The resolution confirms the assessment role for the McBride Road Improvement project, divides the payments into five (5) equal annual installments and sets a 1.25% interest rate on the loan the Township will provide to cover the cost of the special assessment district.

Discussion on Resolution 2017-17 authorizing a loan from the Landfill Fund in the amount of \$185,407.00 at an interest rate of 1.25% for the McBride Road Improvement Project. The loan will be paid back over the next five

years with funds received from the Special Assessment District and the contribution of 90K from the Van Buren Public Schools District.

Discussion on the re-authorization of Wade Trim to continue preliminary Engineering Services for the McBride Road Improvement Project. Wade Trim began the survey when the project was put on hold and has agreed to resume work at the original pricing which includes the survey work already performed.

Discussion on the first reading of Ordinance 07-18-17 (1) an amendment to the General Code of Ordinances Chapter 50 (Law Enforcement), Article 1 (In General) Sec. 50-1 to 50-3. The ordinance authorizes the Township to train and utilize persons other than Police Officers to issue certain parking citations (civil infractions only).

Discussion on Edward Jones and One America. The Township’s defined contribution retirement plans have been under review for over a year. The Retirement Committee interviewed several companies, while Plante Moran Financial Advisor completed an extensive analysis on fees associated with the current providers. The Committee concluded that Edward Jones and One America were best suited for the employees and the Township.

Discussion on the Landlord Consent Agreement with STS Hydropower LTD (operator of French Landing Dam). The agreement is a necessary component due to the financial restructuring by their parent company, Eagle Creek Hydro Holdings, LLC. and allows Eagle Creek to use the French Landing Dam lease as an asset in the restructuring.

Discussion on the Consent and Acknowledgement with Eagle Creek Hydro Holdings, LLC (Parent Company of STS Hydropower, LTD.) The agreement is a necessary component due the financial restructuring and informs DTE Energy of the re-financing.

Discussion on the Drawdown Agreement with Eagle Creek Hydro Holdings, LLC (Parent Company of STS Hydropower, LTD.). The agreement allows the Township to authorize a one-time drawdown of the lake level for maintenance activities. The Supervisor stated that residents would be given a two-year advance notice if a drawdown were to occur and notices would be placed in the local newspaper and mailed to lake front property owners.

PUBLIC COMMENT:

Public comment in support of replacement of the Fire Ladder truck.

ADJOURNMENT: Motion by Frazier, seconded by Miller to enter in to closed session at 6:11 p.m. Roll Call Vote. Yeas: McNamara, Wright, Frazier, Martin, Miller and White. Absent/ Excused: Budd Nays: None. Motion Carried.

CLOSED SESSION: The Township Board went into closed session, pursuant to MCL 15.268(e), to discuss trial and/or settlement strategy involved in the pending litigation, Van Buren Twp. v. Amanda Jackson, Wayne County Circuit Case No. 15-015063 and pursuant to MCL 15.268 (h) to discuss attorney-client privileged written opinion letter regarding Cobblestone Ridge.

The Work Study Session was reconvened at 7:10 p.m.

ADJOURNMENT: There being no further discussion Frazier moved, Martin seconded to adjourn the Work Study Session at 7:13 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.