

CHARTER TOWNSHIP OF VAN BUREN
BOARD MEETING MINUTES
AUGUST 15, 2017

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Clerk Wright, Treasurer Budd, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Planning and Economic Development Deputy Director Best, Public Safety Director Laurain and Deputy Director (Police) Wright, Executive Assistant Selman, Senior Director Jordan, and an audience of eight (8).

APPROVAL OF AGENDA: Frazier moved, Miller seconded to approve the revised agenda which added the approval of the attorney recommendation in the settlement of the case Van Buren Twp. v. Amanda Jackson, Wayne County Circuit Case No. 15-01063. Motion Carried.

CONSENT AGENDA: White moved, Frazier seconded to approve the revised Consent Agenda [Work Study Session minutes of July 17, 2017, Closed Session minutes of July 17, 2017, Board Meeting minutes of July 18, 2017, Prepaid List of July 20, 2017, Prepaid List of July 27, 2017, Prepaid List of August 3, 2017, Prepaid List of August 10, 2017, Voucher List of August 1, 2017, Approval of Resolution 2017-18 the 2017 Tax Rate Request, Approval of Resolution 2017-19, affirming the Senior Alliance Annual Implementation Plan for Aging Services, Approval of the FY 2018 Suburban Mobility Authority for Regional Transportation (SMART) Municipal Credit Contract and approval of the attorney recommendation in the settlement of the case Van Buren Twp. v. Amanda Jackson, Wayne County Circuit Case No. 15-01063] and moving Consent Agenda item #9 [the amended Voucher List of August 15, 2017, to New Business Item #4]. Motion Carried.

CORRESPONDENCE: The Van Buren Civic Fund presented a check in the amount of \$7,200 to the Senior Department for new exercise equipment and to the Public Safety Department in the amount of \$24,798 to offset the \$34,798 total cost for a new dive trailer. The balance of the funds needed for the dive trailer were provided by a donation from Ron Blank. Clerk Wright, on behalf of the Andover Farms Home Owners Association, thanked the Public Safety Department and Deputy Director Wright (Police) for providing a dunk tank for their annual neighborhood block party. Homeowners expressed their delight in having such a positive interaction with law enforcement.

PUBLIC COMMENT: None.

UNFINISHED BUSINESS: None.

Director Jordan provided a brief overview of the SMART and Senior Alliance collaborations. Through these programs the Township is able to provide transportation for seniors for services such as shopping, doctor's appointments, education in evidence based disease control and meals on wheels. Supervisor McNamara highlighted the Board's commitment to Public Safety improvements that include improvements to operational procedures, facility upgrades and equipment replacement. Two new fire vehicles have been approved for purchase and are in the process of being prepped for delivery.

NEW BUSINESS: Budd moved, Wright seconded to approve of the second (final) reading of Ordinance 07-18-17 (1) to amend the General Code of Ordinances Chapter 50 (Law Enforcement) Article 1 (General) Sec. 50-1 to 50-3. Motion Carried. The ordinance authorizes the Township to train and utilize persons other

than Police Officers to issue certain parking citations (civil infractions only). Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Nays: None. Motion Carried.

Miller moved, White seconded to approve the contact between Fishbeck, Thompson, Carr and Huber (FTCH) and the Township in the amount of \$57,500 for design, construction administration and engineering services for the pavilion and playground structure projects for Van Buren Park with expenses to be paid with CDBG funds. Motion Carried. Community Development Block Grant funds from 2015, 2016 and 2017 will be utilized to create a playground structure and replace pavilion #2 at Van Buren Park. The project is expected to be completed by the Spring of 2018.

Frazier moved, White seconded to approve the towing agreement with local towing services and authorize the Township Supervisor and Clerk to enter into non-binding agreements. Motion Carried. This non-binding agreement outlines the requirements, responsibilities, compensation rates and services that are required for Township towing services.

Budd moved, Wright seconded to approve the amended voucher list of August 15, 2017. Motion Carried. Trustee White questioned the use of funds for refreshments provided during the budget prep meetings. Board members clarified refreshments as being a lawful expenditure under certain circumstances per the Michigan Township Authority.

REPORTS: None.

ANNOUNCEMENTS: The Township Administrative offices will be closed on Monday September 4, 2017 in observance of Labor Day, Public Safety fire department personnel did an outstanding job assisting Trustee Frazier’s neighbor and summer tax bills are due by September 14, 2017.

NON-AGENDA ITEMS: Resident thanked the Board for implementing a towing service agreement however expressed the desire to have the Township utilize a bid process for vendor selection. Representative from Great Lakes Towing invited the Board to an extrication training that will be held at Great Lakes Towing on September 11, 2017.

ADJOURNMENT: White moved, Miller seconded to adjourn at 8:11 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____

Kevin McNamara, Supervisor

Date: _____