

**CHARTER TOWNSHIP OF VAN BUREN  
PLANNING COMMISSION  
AUGUST 9, 2017  
MINUTES**

Chairperson Thompson called the meeting to order at 7:35 p.m.

**ROLL CALL:**

**Present:** Boynton, Kelley, Atchinson, Budd and Thompson.

**Excused:** Franzoi.

**Staff:** Director Akers, Planning Intern Madigan and Secretary Harman.

**Planning Representatives:** None.

**Audience:** Five (5).

**APPROVAL OF AGENDA:**

**Motion Boynton, Atchinson second to approve the agenda of August 9, 2017 as presented.**

**Motion Carried.**

**APPROVAL OF MINUTES:**

**Motion Kelley, Boynton second to approve the regular meeting minutes of July 26, 2017 as presented. Motion Carried.**

**NEW BUSINESS:**

**ITEM # 1                    17-027 – ALLEN EDWIN HOMES ELEVATION MODIFICATION**

**TITLE:                    THE APPLICANT, ALLEN EDWIN HOMES, IS REQUESTING A SITE PLAN AMENDMENT TO MAKE MODIFICATIONS TO THEIR PREVIOUSLY APPROVED HOME PLANS FOR THE COUNTRY WALK DEVELOPMENT.**

**LOCATION:                THE COUNTRY WALK SUBDIVISION IS THE SUBJECT OF THE REQUEST. THE DEVELOPMENT IS LOCATED ON THE EAST SIDE OF MARTINSVILLE ROAD, NORTH OF SAVAGE ROAD.**

The applicant was not present for the discussion. Commissioners discussed moving the item to general discussion to allow time for the applicant to arrive.

**Motion Kelley, Atchinson second to move Item #1 under General Business Discussion. Motion Carried.**

**GENERAL DISCUSSION:**

- 1. POTENTIAL SHORT TERM RENTAL ZONING REGULATIONS:** Director Akers introduced the Planning Department Intern, Chris Madigan who is a graduate student at Eastern Michigan University. Mr. Madigan presented his staff memo dated 7-20-17 in which he discussed short-term rentals, the potential noise and parking issues that may arise, two (2) pieces of State legislation that may affect municipalities' authority to regulate the rentals and regulations that some municipalities are implementing such as requiring registration and licensing to assist with these issues.

Commissioners discussed state legislation and how it affects municipalities' regulating authority, how homeowners associations enforce regulations, potential parking issues, the need for public input and the desire to send out a survey to residents.

2. **PLANNING COMMISSION ORIENTATION PACKETS:** Intern Madigan presented Planning Commission Orientation Packets that he created to the Commission members. The packets will be given to new members and include: the Zoning Ordinance, the Master Plan and Master Plan updates, By-laws, Commission member contact information, Michigan Attorney General booklet, the Open Meetings Act, zoning maps and future land use maps. The Commission commended Mr. Madigan on a great job. The book will be available in PDF form as well.
3. **ALLEN EDWIN HOMES ELEVATION MODIFICATION:** Director Akers recommended the Commission postpone the discussion until the applicant resubmits the home elevations.

**Motion Boynton, Kelley second to postpone the discussion until the applicant submits revised home elevations. Motion Carried.**

**Motion Boynton, Atchinson second to adjourn at 8:15 p.m. Motion Carried.**

Respectfully submitted,

Christina Harman  
Recording Secretary