

**CHARTER TOWNSHIP OF VAN BUREN
BOARD MEETING MINUTES
DECEMBER 20, 2016**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Executive Assistant Selman, Public Services Director Taylor, Assessing Coordinator Stevenson, Planning and Economic Development Deputy Director Best, Benefits Coordinator Sumpster, Assessing Clerk Dorazio and an audience of nine (9).

APPROVAL OF AGENDA: Frazier moved, Miller seconded to approve the revised agenda as presented. Motion Carried. Revisions included movement of commission/committee member re-appointments to New Business and the addition of New Business item #5 [To consider approval of resolution 2016-21 a moratorium to defer the review of applications pertaining to Medical Marihuana Cultivation Facilities until May 20, 2017].

APPROVAL OF CONSENT AGENDA: Budd moved, White seconded to approve the Consent Agenda. [Work Study Session minutes of December 5, 2016, Board Meeting minutes of December 6, 2016, Prepaid List of December 9, 2016, Prepaid List of December 15, 2016 and the Voucher List of December 20, 2016 and approval of the request for the combination of lots: 83-018-02-0134-006; 83-018-02-0134-007; 83-018-02-0134-008; 83-018-02-0134-009 and 83-018-02-0134-010 with conditions]. Motion Carried.

PUBLIC HEARING: None.

CORRESPONDENCE: Supervisor McNamara read a letter to the Fire Department from the Belleville Chamber of Commerce thanking them for their assistance with the Fireworks during Winterfest. Trustee White read a letter sent to Board members and published in Belleville Area Independent opposing expansion of the Waste Management Landfill and cost to residents for trash pick-up.

PUBLIC COMMENT: Resident questioned if there was a residency requirement for Committee and Commission appointments.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Wright moved, White seconded to approve the re-appointment of Robert McKenna as a full member of the Board of Zoning Appeals with a term to expire 12-1-2019. Motion Carried. Mr. McKenna has been a valued member of the Board of Zoning Appeals and has expressed his desire to continue his service.

Frazier moved, Martin seconded to approve the re-appointment of Angela Nettro, Juanita Jensen, Harry Roesch and Loretta Speaks (Alternate) to the Board of Review with terms to expire 12-31-2018. Motion Carried. Members have been long serving, valued members of the Board of Review and have expressed their desire to continue to serve.

Budd moved, Miller seconded to approve the reappointment of Carol Thompson and Joan Franzoi to the Planning Commission with terms to expire 10-1-2019. Motion Carried. Ms. Thompson and Franzoi have been long serving, valued, members of the Planning Commission. They have expressed their desire to continue to serve.

White moved, Frazier seconded to approve Resolution 2016-20 the Downriver Utilities Wastewater Authority (DUWA) Service Agreement. Motion Carried. The agreement is an important first step toward

the transfer of sewage treatment to the Downriver Utilities Wastewater Authority in conjunction with twelve communities.

White moved, Frazier seconded to approve Resolution 2016-21 a moratorium to defer the review of applications pertaining to Medical Marihuana Cultivation Facilities until May 20, 2017. Motion Carried. In September 2016 the State of Michigan adopted PA 281-283 of 2016 which created new requirements for Medical Marihuana Facilities. The moratorium allows for further review of the Township's current zoning ordinance pertaining to Medical Marihuana Facilities under PA 281-283 of 2016.

White moved, Miller seconded to approve the Residential Field Appraiser Job Description and the Personal Service Agreement between the Township and Gina Dorazio. Motion Carried. The full-time position was approved during the budget process under the Assessing Department and was created to meet the Departments workload following the resignation of the current Residential Appraiser.

Budd moved, Miller seconded to approve the Human Resource Director Job Description and Personal Service Agreement between the Township and Nicole D. W. Sumpter. Motion Carried. The full-time position was approved during the budget process under the Supervisors office. The job description has been updated from the previous job description to improve overall service to Township employees.

Martin moved, Frazier seconded to approve the Executive Assistant Job Description and Personal Service Agreement between the Township and Daniel Selman. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin and White. Nays: Miller. Motion Carried. The full-time position was approved during the budget process under the Supervisors office and reports directly to the Supervisor. Trustee Miller commended the education of the applicant however felt his lack of experience was not consistent with an executive level position.

REPORTS: None.

ANNOUNCEMENTS: Announcements included: the Township Administrative offices will be closed December 23, 2016 thru January 2, 2017; thanked Supervisor McNamara, Treasurer Budd, Trustee Miller, Wade Trim, the law firm of Greco, Gasiorek, Morgan, McCauley and Kotzian, McKenna & Associates, the law firm of Johnson Rosati, Waste Management and Burnham and Flower who donated to the Clerk's Office Coats for School Kids drive; Menards will begin construction next year; the Museum Christmas party was well attended thanks to Museum Director Dallos; thanked Public Safety for this year's Shop with a Hero which served the needs of 35 families through the generous donations of Walmart and Meijer; thanked the Good Fellows program and their generous supporters; encouraged the community to shop local; thanked the individuals who volunteer in the Senior Department; thanked the Belleville Area Independent for keeping the community informed; acknowledge the Boy Scout in the audience working towards his rank as an Eagle Scout and wished members of the community a Merry Christmas, Happy Holidays and a Happy New Year.

NON-AGENDA: Resident expressed concern over a possible 5th amendment to the Waste Management Host Community Agreement and expansion.

ADJOURNMENT: Budd moved, Wright seconded to adjourn at 8:00 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.