

**CHARTER TOWNSHIP OF VAN BUREN
LOCAL DEVELOPMENT FINANCE AUTHORITY
MEETING MINUTES**

November 9, 2016

Denton Room

CALL TO ORDER: Chairman Dotson called the meeting to order at 2:07pm.

ROLL CALL:

Present: Dotson, Armstrong, Covington, Combs, Peters, Delaney, Williams, Barker

Staff: Director Akers, Deputy Director Best, Secretary Grishaber

Absent Excused: Karamoko, Dobriansky

Audience Members: 5

APPROVAL OF AGENDA: Motion Combs, Delaney seconded to approve the November 9, 2016 Agenda. Motion Carried.

APPROVAL OF MINUTES: Motion Peters, Delaney seconded to approve the September 13, 2016 minutes. Motion Carried.

CORRESPONDENCE:

Director Akers presented the board with the minutes from the September 13, 2016 Board of Zoning Appeals meeting where the variance for the sign at Grace Lake Corporate Center was considered and approved.

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

- 1. Proposed Revisions to the By-Laws of the LDFA:** Director Akers summarized the proposed changes and made the recommendation that the board make a formal motion so the changes could be presented to the Township Board for final approval.

Motion Delaney, Peters seconded to recommend that the Township Board approve the modification to the LDFA Board of Director's bylaws as amended at the September 13, 2016 meeting. Motion Carried

- 2. Marketing/Community Outreach Update:** Director Akers provided an update regarding the RFP for the sale of the LDFA owned property on Ecorse Road. Akers indicated the Township has not received any bids as of yet and if no bids are received prior to the deadline then staff would explore the option of hiring a real estate broker.

The board discussed the possibility for additional marketing subcommittee meetings in 2017 and there was a discussion regarding the owners of the Grace Lake Corporate Center notifying the LDFA regarding any potential sales of the property.

Motion Peters, Williams seconded to direct that the LDFA send a letter to Sovereign Partners asking that they provide immediate notification to the LDFA regarding any decision to sell, list, or transfer the Grace Lake Corporate Center property. Motion Carried.

NEW BUSINESS:

- 1. 2017 Meeting Schedule:** Director Akers presented the 2017 meeting schedule for the LDFA.

Motion Covington, Peters seconded to approve the 2017 meeting schedule for the LDFA. Motion Carried.

NON AGENDA ITEMS: Supervisor Combs indicated that this would be her last meeting and stated that she enjoyed working with everyone. Several members thanked her for her service to the community.

ADJOURNMENT: Motion Barker, Delaney seconded to adjourn at 2:50 pm. Motion Carried.

Respectfully Submitted,

**Tina Grishaber
Recording Secretary**