



**CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION
Tuesday September 27, 2016
Van Buren Township Hall
46425 Tyler Road**

The meeting was called to order at 6:30 p.m. in the Otisville/Sheldon Room by Chairperson Speaks. Members present: Commissioner Speaks, Commissioner Rochowiak, Commissioner Graf, and Trustee McClanahan, Director James Taylor and Field Supervisor Martin Ladd also present.

APPROVAL OF AGENDA:

Motion Commissioner Graf, Second Trustee McClanahan; Motion Carried.

APPROVAL OF MINUTES:

Motion Rochowiak, Second McClanahan Motion Carried

REPORTS:

1. Monthly Operations Report – Superintendent Ladd

- The stepped up efforts in GIS has allowed us to;
 - Stepped up efforts in Camera work of Sewer Lines
 - Streamlined Sewer Cleaning ahead of schedule and will continue as long as weather allows.
 - Allowed for us to be more proactive and less reactive on Lift station maintenance .
 - Bring repairs in house and away from contractors
- We have 2 critical/proposed (CIP) projects (about ½ mil in budget)
 - Replace 30 feet of Sewer line on the Service Drive due to a depression in the line
 - Repair mislaid pipe in Greenbriar

MISSION STATEMENT

"The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."



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2. Administrative Reports.- Director Taylor.

- Technology Update. Our goal for this year is to get GIS and City Work field operational at least 85% and we are very close to that goal. Gave a short demo showing how we have;
 - Integrated City Works and GIS
 - Developed a working method to use the Work Order system
 - Been able to use it for data analysis.
- Introduction to Water Rates (video presentation) View 2 short videos on how water rates are established and the breakdown of the fund distribution within those rates. Demo of the web site (W.A.M.R) that monitors the flow of water to our community from GLWA (formerly DWSD). The site shows the flows and the peak usage days etc. Our water use level is flat.

PUBLIC COMMENT: (AGENDA ITEMS ONLY) None

OLD BUSINESS:

NEW BUSINESS:

NON-AGENDA ITEMS:

NEXT MEETING: October 25, 2016

ADJOURNMENT: Motion to adjourn Commissioner Graf, Seconded Trustee McClanahan, meeting adjourned 7:39 p.m.

Respectfully Submitted by Karen E Smith

Approved _____

Chairperson Loretta Speaks

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