



**CHARTER TOWNSHIP OF VAN BUREN  
WATER & SEWER COMMISSION  
Tuesday, September 22, 2015  
Van Buren Township Hall  
46425 Tyler Road**

The meeting was called to order at 6:24 p.m. in the Otisville/Sheldon Room by Chairman Graf.

Members present: Chairman Graf, Commissioner Rochowiak, Commissioner Speaks, Trustee McClanahan. Staff present: Director James Taylor, Superintendent Ladd and Acting Secretary Price.

Audience: 0

**APPROVAL OF AGENDA:**

Motion Commissioner Rochowiak, Second Commissioner Speaks; Motion Carried.

**APPROVAL OF MINUTES:**

Motion Commissioner Speaks, to approve the minutes of the August 25, 2015 meeting as presented, Second Commissioner McClanahan. Motion Carried.

**REPORTS:**

**1. Administrative Report:**

- Introduction of new Water and Sewer Superintendent: Director Taylor introduced Superintendent Ladd to the Commission explaining that Mr. Ladd came highly recommended and his focus will be day to day operations. Director Taylor has received high praise from the engineers regarding Mr. Ladd.
- DUWA / JMC Update: Director Taylor gave an overview of the current standings of the involved communities and articulated the next steps for the communities involved. Meeting are scheduled next week to discuss outcome.
- GLWA Update: Director Taylor shared that the process is moving forward. Bond rating issued proves existing Management team is doing a good job.
- FY2016 Budget Update: Director Taylor brought the commission up to speed with the budget process. Director will have more data at the October meeting.

**MISSION STATEMENT**

*"The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."*



**CHARTER TOWNSHIP OF VAN BUREN  
WATER & SEWER COMMISSION  
Tuesday, September 22, 2015  
Van Buren Township Hall  
46425 Tyler Road**

- **FY2016 Commission Goals Discussion:** Director Taylor requested the Commissioners to develop goals for 2016. Ideas put on the table by the Commissioners were permanent staff engineer, time line for year-end accomplishments, strategic planning and clear understanding of actual power of Commission. Commissioners will present ideas at the October meeting.

**2. Monthly Operations Reports-**

Superintendent Ladd brought Commissioners up to speed with Wade Trim projects. Ladd explained the staff project thru the end of the year and that the new employees are settling in well. Interviews coming up for the last Water Worker position.

**PUBLIC COMMENT:** None

**OLD BUSINESS:** Commissioners discussed bridge by the dam, Director Taylor explained that is a shared responsibility with the City of Belleville. Commissioners also discussed the Township roads

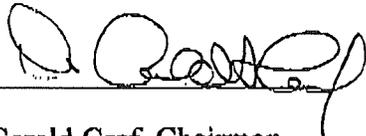
**NEW BUSINESS:** None

**NON-AGENDA ITEMS:** None

**NEXT MEETING:** October 27, 2015 6:30 p.m.

**ADJOURNMENT:** Commissioner Rochowiak motion to adjourn, Trustee McClanahan seconded Motion carried, meeting adjourned at 7:17 p.m.

Respectfully Submitted by Interim Secretary Jennifer Price

Approved   
Dr. Gerald Graf, Chairman

**MISSION STATEMENT**

*"The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."*