



**CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION
Tuesday, October 27, 2015
Van Buren Township Hall
46425 Tyler Road**

The meeting was called to order at 6:26 p.m. in the Otisville/Sheldon Room by Chairman Graf.

Members present: Chairman Graf, Commissioner Rochowiak, Commissioner Speaks, Trustee McClanahan. Staff present: Director James Taylor, Superintendent Ladd, Deputy Treasurer Sean Bellingham and Acting Secretary Anna Halstead.

Audience: 0

APPROVAL OF AGENDA:

Motion Speaks, Second McClanahan; Motion Carried.

APPROVAL OF MINUTES:

Motion Graf, to approve the minutes of the September 22, 2015 meeting as presented, Second Rochowiak. Motion Carried.

REPORTS:

1. Monthly Operations Reports:

- Superintendent Ladd Gave a good report. All Stop boxes were repaired at Bay Shore where there had been damage done by a contractor. Main break on Haggerty and Tyler road has been repaired. It was announced that a third Water Worker has been hired and will start Nov. 9th.

2. Administrative Report:

- DUWA / JMC Update: Still No New Reports
- GLWA Update: Director Taylor – GLWA completed search process for a CEO with the selection of Sue McCormick (Interim CEO)
- FY2016 Budget Review. Deputy Treasurer Bellingham brought to the committee the budget proposal which included the proposed rate increase of 3% for water and sewer.

MISSION STATEMENT

"The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."



**CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION
Tuesday, October 27, 2015
Van Buren Township Hall
46425 Tyler Road**

- **FY2016 Commission Goals Discussion:** Director Taylor asked the committee if there might be an interest in Networking. Understanding that the members have busy lives and this would require personal time. Suggestions were made, and questions asked about training courses for committee members for some general training. Asked if MTA had any training courses. The statement was made that there was no clear statement in the bylaws requiring a member of the committee to be a resident of Van Buren Twp. and asked if this could be looked into to maybe change the bylaws to state a committee member must be a resident of the Township.

PUBLIC COMMENT: None

OLD BUSINESS: - None

NEW BUSINESS:

1. Recommended Board of Trustees approval of FY2015 Amended and FY2016 Water & Sewer Budget Proposal.
2. Recommended Board of Trustees approval of FY2016 Water & Sewer Rates Increase Proposal of 3%.
3. Recommended Board of Trustees approval of FY2016 Water & Sewer CIP Proposals.

NON-AGENDA ITEMS:

NEXT MEETING: November 24, 2015 6:30 p.m.

ADJOURNMENT: Speaks motion to adjourn, Rochowiak seconded. Motion carried, meeting adjourned at 7:32 p.m.

Respectfully Submitted by Interim Secretary, Anna Halstead

Approved

Dr. Gerald Graf, Chairman

MISSION STATEMENT

"The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."