

**CHARTER TOWNSHIP OF VAN BUREN**  
**WORK STUDY MEETING MINUTES**  
**JUNE 19, 2017**

Supervisor McNamara called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor McNamara, Treasurer Budd, Trustee White, Trustee Frazier, Trustee Martin and Trustee Miller. Absent and Excused: Clerk Wright. Others in attendance: Secretary Lothringer, Developmental Services Director Akers, Deputy Director Best, DDA Director Ireland, Lt. Bazzy, Attorney McCauley, Attorney Mannarino, Attorney Greco and an audience of six (6).

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Supervisor requested that the order of items be changed to allow for discussion on item #4 first.

Discussion on the first reading of Ordinance 06-20-17 (4) an amendment to the General Code of Ordinances Section 66-30 (trash receptacles) of Article II (Collection and Disposal) of Chapter 66 (Solid Waste). This amendment of the trash receptacles ordinance, Sec. 66-30, provides rules for the storage of receptacles as well as the amount and type of waste that will be picked up.

Discussion on the first reading of Ordinance 06-20-17 (1) an amendment to the General Code of Ordinances Article II (Municipal Civil Infractions) of Chapter 1 (General Provisions). The addition of Article II (municipal Civil Infraction) of Chapter 1 (General Provisions) provides enforcement power/remedies to the township to take action against violations and provides enforcement power in the district court, which will allow for more cost effective ordinance enforcement.

Discussion on the first reading of Ordinance 06-20-17 (2) the addition to the General Code of Ordinances Section 14-36 (Animal Waster) to Chapter 14 (Animals), Article II (Dogs), Division 1 (Generally). The addition of Section 14-36 provides enforcement power/remedies to the township to take action against this nuisance as well as civil infraction penalties for violation.

Discussion on the first reading of Ordinance 06-20-17 (3) the addition to the General Code of Ordinances Article VI (Diseased or Dangerous Trees, Shrubs, or Plants) to Chapter 42 (Environment). The addition of Article VI to Chapter 42 provides enforcement power/remedies to the township to take action against these nuisances.

Discussion on the first reading of Ordinance 06-20-17 (5) an amendment to the General Code of Ordinances Section 66-34 to 66-36 of Article II (Collection and Disposal) of Chapter 66 (Solid Waste). The addition of the storage container ordinances, Sec. 66-34 to 66-36, provides rules for the rules of placement and time limit for the containers as well as penalties for the violation of the article and remedies available to the township.

Discussion on Resolution 2017-13 to establish the McBride Road Improvement Special Assessment District. After the scheduled public hearing the next step in the Special Assessment District (SAD) process is to adopt a resolution which establishes the Special Assessment District. This resolution essentially does the following:

- A. Approves the cost estimates for the project.
- B. Designates the boundaries of the district.
- C. Confirms the petition for sufficiency.

- D. Identifies the amount to be specially assessed to the SAD.
- E. Directs the Supervisor and Assessing Officer to prepare the Special Assessment Roll.

Discussion on Resolution 2017-14 to schedule the public hearing on the assessment role for the McBride Road Improvement Special Assessment District. After the Special Assessment District (SAD) is established the next step in the process is to adopt a resolution which schedules the public hearing for the assessment roll which the Township Assessor will prepare in time for the notices to be mailed and published in the paper. This resolution essentially does the following:

- A. Indicates that the annual payment for the single family properties is estimated at \$578.22 per year (plus interest) for a five (5) year period to pay the costs of the special assessment.
- B. Indicates that the Special Assessment Roll will be prepared and filed with the Township Clerk by July 6, 2017. This is the first day the public hearing notice will be published in the newspaper.
- C. Schedules the Public Hearing for July 18, 2017 which is the next available Township Board meeting.
- D. Authorizes the Township to publish the required public hearing notices.

Discussion on the First Hearing on the McBride Road Improvement Special Assessment District.

Discussion on the Accounting Coordinator Personal Services Agreement between the Township and Carol Towles.

**PUBLIC COMMENT:**

Discussion on actions regarding the unfinished condominium units at Cobblestone Ridge.

Public comments included: Concern over attorney costs in reference to Cobblestone Ridge, tickets in reference to trash receptacles, arborist determination of tree health and storage containers.

**ADJOURNMENT:** Motion by Miller, seconded by Martin to enter in to closed session at 6:06 p.m. for the purpose of discussing litigation. Roll Call Vote. Yeas: McNamara, Budd, Frazier, Martin, Miller and White. Nays: None. Absent/Excused: Clerk Wright. Motion Carried.

**CLOSED SESSION:** The Township Board went into closed session, pursuant to MCL 15.268(h) and MCL 15.243 (1) (g) to discuss trial and/or settlement strategy involved in the pending litigation, Van Buren Twp. v. Amanda Jackson, Wayne County Circuit Case No. 15-015063.

Miller moved, White seconded to reconvene the Work Study Session at 6:55 p.m. Motion Carried.

**ADJOURNMENT:** There being no further discussion Frazier moved, Martin seconded to adjourn the Work Study Session at 6:57 p.m. Motion Carried.

\_\_\_\_\_  
Leon Wright, Township Clerk

Date: \_\_\_\_\_.

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_.