

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES
FEBRUARY 21, 2017 WORK STUDY MEETING
TENTATIVE AGENDA**

ROLL CALL:

Supervisor McNamara	_____	Trustee Miller	_____
Clerk Wright	_____	Trustee White	_____
Treasurer Budd	_____	Engineer Nummer	_____
Trustee Frazier	_____	Attorney McCauley	_____
Trustee Martin	_____	Secretary Montgomery	_____

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Discussion on the re-appointments of Craig Atchinson and Chris Brown and the appointment of Dawn Chappell to the Downtown Development Authority (DDA) with terms to expire March 9, 2021.
2. Discussion on the appointment of Patricia Sobecki to the September Days Senior Citizens Endowment Committee with a term to expire January 15, 2018.
3. Discussion on the appointment of Kess Emekpe to the Environmental Commission with a term to expire October 1, 2017.
4. Discussion on the evaluation process for the Qualifications Based Selection Committee in the selection of a General Planning Services firm.
5. Discussion on the evaluation process for the Qualifications Based Selection Committee in the selection of a Engineering Services firm.
6. Discussion on Ordinance 02-21-17 (1) an Ordinance to grant the exclusive use and enjoyment of Township owned property around Belleville Lake to the abutting property owners.
7. Discussion on Ordinance 02-21-17 (2) an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to add a new article regarding the Belleville Lake Shoreline Districts.
8. Discussion on Ordinance 02-21-17 (3) an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to rezone those portions of Township owned Belleville Lake parcels that are located below the 655-foot contour line (1929 NGVD) or “Brow of the hill” to Belleville Lake Shoreline Districts.

PUBLIC COMMENT:

ADJOURNMENT:

We have an application from Ms. Dawn Chappell, who lives in the DDA District. She has lived in Van Buren for 17 years and is active in her home owner's association, Kohl's Cares and St. Mary Catholic Church. Recently Dawn helped with the Public Safety Millage and when I was shorthanded at the most recent Public Safety Day she was very kind and provided assistance to the DDA at that event. I believe she would be a good addition to the DDA. Her education and experience will bring another dimension to the board.

Their applications have been included for your review.

BUDGET IMPLICATION	None. Non Compensated Board of Directors
---------------------------	--

IMPLEMENTATION NEXT STEP	
---------------------------------	--

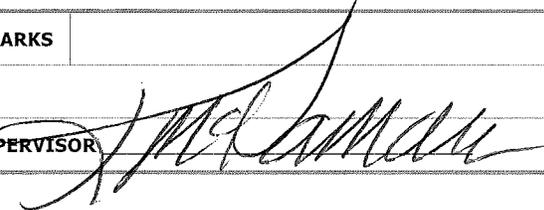
DEPARTMENT RECOMMENDATION	approval
----------------------------------	----------

COMMITTEE/COMMISSION RECOMMENDATION	n-a
--	-----

ATTORNEY RECOMMENDATION	n-a
--------------------------------	-----

(May be subject to Attorney/Client Privilege and not available under FOIA)

ADDITIONAL REMARKS	
---------------------------	--

APPROVAL OF SUPERVISOR	
-------------------------------	--

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING

DATE:02-21-2017

BOARD MEETING

DATE:02-21-2017

Consent Agenda _____

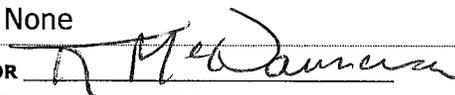
New Business X

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	Endowment Committee appointment
DEPARTMENT	Supervisor's Office
PRESENTER	Lynette Jordan
PHONE NUMBER	734.699.8918
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Patricia Sobecki

Agenda topic

ACTION REQUESTED	
Requesting the board to consider the appointment of Patricia Sobecki to the September Days Senior Citizens Endowment Committee to fill the unexpired term of Ms. Neill. January 15, 2018	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Ms. Sobecki is an active member of the Senior Center, as well as a volunteer and she continues to do so in many capacities. Ms. Sobecki is also an active member of the community serving whenever possible. She is eager and ready to serve. Term to expire January 15, 2018.	
BUDGET IMPLICATION	NA
IMPLEMENTATION NEXT STEP	Board Approval
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	NA
ATTORNEY RECOMMENDATION	NA
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	None
APPROVAL OF SUPERVISOR	

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING

DATE:02-21-2017

BOARD MEETING

DATE:02-21-2017

Consent Agenda _____

New Business X

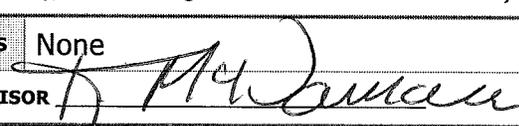
Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	Environmental Commssion Appointment
DEPARTMENT	Supervisor's Office
PRESENTER	Trustee Reggie Miller
PHONE NUMBER	734.699.8914
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Kess Emekpe

Agenda topic

ACTION REQUESTED	Approval of Kess Emekpe to be appointed to the Environmental Commission. Term to expire 10-01-17
BACKGROUND -- (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	See attachment.

BUDGET IMPLICATION	NA
IMPLEMENTATION NEXT STEP	Board Approval
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	NA
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	None
APPROVAL OF SUPERVISOR	

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item: _____

Work Study Date: 02/21/17

Board Meeting: 02/21/17

Consent Agenda _____

New Business X

Unfinished Business: _____

Public Hearing _____

ITEM (SUBJECT)	Authorize the evaluation process for the Qualifications Based Selection Committee in the selection of a new General Planning Services Firm.
DEPARTMENT	Planning
PRESENTER	Matthew R. Best, Deputy Director of Planning and Economic Development
PHONE NUMBER	(734) 699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	James Taylor, Director of Public Services Ron Akers, Director of Planning and Economic Development

Agenda topic

ACTION REQUESTED	Board to approve Committee's recommended Statement of Qualifications Evaluation form, Reference Check form, and Interview Questions Evaluation Score Sheet for use in determining the firm to be interviewed for final selection by the Board
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	The QBS process has been followed in previous selections of firms to provide general engineering services for the Township
BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Committee receives Qualifications from planning firms.
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	N/A
ATTORNEY RECOMMENDATION	The document was reviewed by the Township Attorney. (May be subject to Attorney/Client Privilege and not available under FOIA)
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	_____

SAMPLE

STATEMENT OF QUALIFICATIONS EVALUATION

This form is designed to provide your Selection Committee with the best criteria for rating the firms that have submitted a Statement of Qualifications for your project. You may elect to add, delete or modify some of the points in order to better meet your specific needs.

The Rating Column (1-5 points) should indicate your personal evaluation (in your judgment) of the individual firm's qualifications. The top rated firms are the ones from which you will make your selection for interviewing.

PROJECT _____

FIRM _____

CONTACT PERSON _____

	Rating (1 to 5)
Quality of firm's Statement of Qualifications (SOQ) in relationship to information requested	_____
Firm's apparent knowledge of your project and your specific needs	_____
Firm's individual team member's qualifications	_____
Firm's experience in projects that are similar to your projects	_____
Analysis of the firm's overall approach to your project	_____
GRAND TOTAL	

**SAMPLE
REFERENCE CHECK**

This form is designed for the Selection Committee to check references of "shortlisted" firms.

Project _____
(for which the selection is being made)

Firm _____
(for which the reference check is being conducted)

Reference Information:

Owner		Project Referenced	
Address		Person Contacted	
		Phone	
		Email	

SAMPLE QUESTIONS:

What was the scope of this firm's services? (soils investigations, design work, construction phase services, studies, other (specify) _____

Who was this firm's Project Manager or primary contact? _____

When was the project completed? _____

COMMENTS	CIRCLE ONE	
	YES	NO
Was the project completed on time?		
Was the project completed within budget?		
Did this firm and you (the owner) work well as a team?		
Did this firm cover all of the project's requirements?		

How would you rate this firm's qualifications and fee structure? _____

What is your overall evaluation of this firm based on your experience? _____

Would you use this firm on a future project? _____

Other questions/comments? _____

INTERVIEW QUESTIONS AND SCORE SHEETS

Project: _____

Firm: _____

Firms invited to interview for the captioned project should be prepared to speak about the issues listed on this page. (Expand questions as appropriate. These interview questions and score sheets should be attached to the memo sent to "shortlisted" firms).

INSTRUCTIONS FOR THE SELECTION COMMITTEE

Using the following Rating System will allow you to quantify your interview results.

At the completion of the interview, record the rating for each category. Add all ratings to establish a grand total. The chairperson will combine all of the totals for those participating in the interview session on the Interview Evaluation Form.

Rating
(1 to 5)

Understanding of Project Requirements:

(Owner may evaluate firm's analysis, preparation and level of interest).

Approach/Methodology:

(Owner may evaluate firm or individual's creativity and problem solving abilities).

Key Personnel and Roles:

(Owner may evaluate qualifications and professional skills of key individuals).

Firm's Pertinent Experience:

(Owner may evaluate related projects presented as previous work of the firm).

Sub-Consultant vs. In-house Resources:

(Owner may evaluate firm's in-house capabilities versus use of sub-consultants).

Project Management:

(Owner may evaluate firm's abilities related to technical functions such as project cost controls, scheduling, construction observation, etc.).

Communication Skills:

(Owner may evaluate firm's abilities to form successful working relationships and communicate with the owner).

References:

(Owner may evaluate results of reference checks).

Other:

GRAND TOTAL:

Committee Member: _____

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item: _____

Work Study Date: 02/21/17

Board Meeting: 02/21/17

Consent Agenda _____

New Business X

Unfinished Business: _____

Public Hearing _____

ITEM (SUBJECT)	Authorize the evaluation process for the Qualifications Based Selection Committee in the selection of a new General Engineering Services Firm.
DEPARTMENT	Planning
PRESENTER	Matthew R. Best, Deputy Director of Planning and Economic Development
PHONE NUMBER	(734) 699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	James Taylor, Director of Public Services Ron Akers, Director of Planning and Economic Development

Agenda topic

ACTION REQUESTED	Board to approve Committee's recommended Statement of Qualifications Evaluation form, Reference Check form, and Interview Questions Evaluation Score Sheet for use in determining the firm to be interviewed for final selection by the Board
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	The QBS process has been followed in previous selections of firms to provide general engineering services for the Township
BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Committee receives Qualifications from engineering firms.
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	N/A
ATTORNEY RECOMMENDATION	The document was reviewed by the Township Attorney. (May be subject to Attorney/Client Privilege and not available under FOIA)
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	_____

SAMPLE

STATEMENT OF QUALIFICATIONS EVALUATION

This form is designed to provide your Selection Committee with the best criteria for rating the firms that have submitted a Statement of Qualifications for your project. You may elect to add, delete or modify some of the points in order to better meet your specific needs.

The Rating Column (1-5 points) should indicate your personal evaluation (in your judgment) of the individual firm's qualifications. The top rated firms are the ones from which you will make your selection for interviewing.

PROJECT _____

FIRM _____

CONTACT PERSON _____

Quality of firm's Statement of Qualifications (SOQ) in relationship to information requested

Rating
(1 to 5)

Firm's apparent knowledge of your project and your specific needs

Firm's individual team member's qualifications

Firm's experience in projects that are similar to your projects

Analysis of the firm's overall approach to your project

GRAND TOTAL

**SAMPLE
REFERENCE CHECK**

This form is designed for the Selection Committee to check references of "shortlisted" firms.

Project _____
(for which the selection is being made)

Firm _____
(for which the reference check is being conducted)

Reference Information:

Owner		Project Referenced	
Address		Person Contacted	
		Phone	
		Email	

SAMPLE QUESTIONS:

What was the scope of this firm's services? (soils investigations, design work, construction phase services, studies, other (specify) _____

Who was this firm's Project Manager or primary contact? _____

When was the project completed? _____

COMMENTS	CIRCLE ONE	
	YES	NO
Was the project completed on time?		
Was the project completed within budget?		
Did this firm and you (the owner) work well as a team?		
Did this firm cover all of the project's requirements?		

How would you rate this firm's qualifications and fee structure? _____

What is your overall evaluation of this firm based on your experience? _____

Would you use this firm on a future project? _____

Other questions/comments? _____

INTERVIEW QUESTIONS AND SCORE SHEETS

Project: _____

Firm: _____

Firms invited to interview for the captioned project should be prepared to speak about the issues listed on this page. (Expand questions as appropriate. These interview questions and score sheets should be attached to the memo sent to "shortlisted" firms).

INSTRUCTIONS FOR THE SELECTION COMMITTEE

Using the following Rating System will allow you to quantify your interview results.

At the completion of the interview, record the rating for each category. Add all ratings to establish a grand total. The chairperson will combine all of the totals for those participating in the interview session on the Interview Evaluation Form.

Rating
(1 to 5)

Understanding of Project Requirements:

(Owner may evaluate firm's analysis, preparation and level of interest).

Approach/Methodology:

(Owner may evaluate firm or individual's creativity and problem solving abilities).

Key Personnel and Roles:

(Owner may evaluate qualifications and professional skills of key individuals).

Firm's Pertinent Experience:

(Owner may evaluate related projects presented as previous work of the firm).

Sub-Consultant vs. In-house Resources:

(Owner may evaluate firm's in-house capabilities versus use of sub-consultants).

Project Management:

(Owner may evaluate firm's abilities related to technical functions such as project cost controls, scheduling, construction observation, etc.).

Communication Skills:

(Owner may evaluate firm's abilities to form successful working relationships and communicate with the owner).

References:

(Owner may evaluate results of reference checks).

Other:

GRAND TOTAL:

Committee Member: _____

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE: 2/21/17

1ST READING DATES: 2/21/17

2ND READING DATES: 3/07/17

Consent Agenda _____

New Business

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	To consider the 1 st and 2 nd reading of Ordinance #02-21-17(1) which is an Ordinance to grant the exclusive use and enjoyment of Township owned property around Belleville Lake to the abutting property owners.
DEPARTMENT	Planning & Economic Development
PRESENTER	Ron Akers, AICP Director of Planning & Economic Development
PHONE NUMBER	734-699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Will Hawley, Chairman of the Lakeshore Ordinance Workgroup

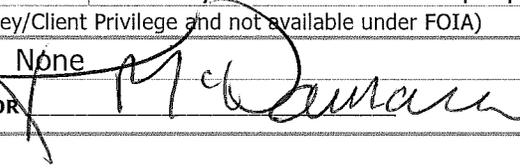
Agenda topic

ACTION REQUESTED	To consider the 1 st and 2 nd reading of Ordinance #02-21-17(1) which is an Ordinance to grant the exclusive use and enjoyment of Township owned property around Belleville Lake to the abutting property owners.
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	Please see attached letter.

BUDGET IMPLICATION	None anticipated.
IMPLEMENTATION NEXT STEP	If approved, after the 1 st and 2 nd reading a notice of adoption will be place in the newspaper and the Ordinance will go into effect.

DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	Approval

ATTORNEY RECOMMENDATION	Attorney has reviewed the proposed Ordinance. (May be subject to Attorney/Client Privilege and not available under FOIA)
--------------------------------	---

ADDITIONAL REMARKS	None
APPROVAL OF SUPERVISOR	



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR
Kevin McNamara

CLERK
Leon Wright

TREASURER
Sharry A. Budd

TRUSTEE
Sherry A. Frazier

TRUSTEE
Kevin Martin

TRUSTEE
Reggie Miller

TRUSTEE
Paul D. White

February 15, 2017

Board of Trustees
Charter Township of Van Buren
Van Buren Township, MI 48111

RE: Proposed Ordinances 02-21-17(1), 02-21-17(2), and 02-21-17(3) Regarding Belleville Lake

Honorable Trustees,

Before you are three (3) ordinances which comprise what has typically referred to as the “Belleville Lake Ordinance” or the “Shoreline Ordinance.” It is my intent in this letter to provide a background for the development of these ordinances and provide a brief synopsis of each ordinance.

Background

Van Buren Township has in the past attempted to adopt some type of regulations managing the shoreline around Belleville Lake at least seven (7) times. Each time an ordinance has been proposed it has not received favorable public support and due to this the attempt fails. This most recently occurred in February of 2016 where after it was clear there was little support the Township’s Planning Commission directed staff to work with residents around the lake in order to address the issues with the proposed ordinance.

Between May 2016 and November 2016, Township staff conducted several meetings with a group of lakefront property owners to evaluate the proposed ordinances in order to determine their necessity and ways to alleviate specific concerns. Our approach to these meetings has been to allow the residents around the lake to take the lead in the modification of the ordinance and as a result we have developed regulations which we believe ensures the Township’s obligations to the Federal Energy Regulatory Commission and provides clarity and resolution to the lakefront property owners with regards to the Township owned property around Belleville Lake. The lakefront property owners who participated in the workgroup spent several hours volunteering for this. We greatly appreciate this effort on their part to not only look at a significant amount of information, but offer comments and insight into this situation which has helped us better understand their perspectives and as a result a better policy has been developed.

The following is a synopsis of the three (3) board action agenda items:

Ordinance #02-21-17(1) General “Exclusive Use” Ordinance

The primary intent of this ordinance is to grant the abutting property owner the exclusive right of use of the Township owned property around Belleville Lake. This area is delimited by the Zoning Ordinance amendment (#02-21-17(2)) which address where the specific exclusive use boundaries are. In return for this exclusive right of use, the Township is requiring that the abutting property owner shall maintain the Township Lake Property in compliance with all existing applicable federal, state, and local laws and regulations.

Ordinance #02-21-17(2) Zoning Ordinance Amendment for Belleville Lake Shoreline District

This ordinance adds language to the Township’s Zoning Ordinance with regards to the regulation of physical improvements made to the Township owned property around Belleville Lake. It outlines

46425 Tyler Road, Van Buren Twp., MI 48111-5217 Website: vanburen-mi.org

Telephone 734-699-8900 Fax 734-699-5213



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR
Kevin McNamara

CLERK
Leon Wright

TREASURER
Sharry A. Budd

TRUSTEE
Sherry A. Frazier

TRUSTEE
Kevin Martin

TRUSTEE
Reggie Miller

TRUSTEE
Paul D. White

submittal requirements and regulations for docks, boat hoists, seawalls, etc. In addition to this it also offers protections to the abutting property owners by grandfathering existing structures and allowing the Township's Board of Zoning Appeals to settle disputes and/or grant exceptions, when applicable, to the regulations, in order to promote access to Belleville Lake. This ordinance also establishes separate regulations for property abutting single family homes (BLA zoning district) and multi-family/commercial properties (BLB zoning district).

Ordinance #02-21-17(3) Zoning Ordinance Amendment to Amend the Township's Zoning Map

This ordinance simply amends the Township's Zoning Map to incorporate the BLA (Township owned shoreline abutting single family homes) and BLB (Township owned shoreline abutting multi-family/commercial uses).

The public hearing for the two (2) Zoning Ordinance amendments was conducted on January 25, 2017 and the Planning Commission recommend the Township Board approve the adoption of the Ordinances at their February 8, 2017 meeting. I know many members of the Board were either present during the public hearing or watching on television, but any members have any additional questions or would like to discuss this matter further, please contact me.

Sincerely,

Ron Akers, AICP
Director of Planning and Economic Development

CHARTER TOWNSHIP OF VAN BUREN

COUNTY OF WAYNE

STATE OF MICHIGAN

ORDINANCE # 02-21-17(1)

AN ORDINANCE TO PROTECT THE PUBLIC HEALTH, SAFETY AND WELFARE OF USERS OF BELLEVILLE LAKE AND TOWNSHIP OWNED PROPERTY

At a regular meeting of the Township Board of the Charter Township of Van Buren, Wayne County, Michigan, held in the Van Buren Township Hall within the Township, on the _____ day of _____, 2017 at 7:00 p.m.

PRESENT: Members: _____

ABSENT: Member: _____

It was moved by Member _____ and supported by Member _____ that the following Ordinance be adopted to add a new Article V to Chapter 42 Environment to read as follows:

THE CHARTER TOWNSHIP OF VAN BUREN ("Township"), COUNTY OF WAYNE, MICHIGAN ORDAINS:

Section 42-219 Intent and Purpose.

The Van Buren Township Board recognizes and concludes that the proper and safe use of the Belleville Lake and Township-owned shoreline is desirable for the reasons stated in the Charter Township of Van Buren Zoning Ordinance, Article XVIC, Belleville Lake Shoreline Districts (the "Zoning Ordinance"). Accordingly, it is the intent of the Board of Trustees through this Ordinance to adopt reasonable regulations for the use of Township-owned Belleville Lake property (the "Township Lake property" or "Township-owned Lake property"), as it is defined in the Zoning Ordinance, and for the maintenance and use of all structures, improvements and alterations made on that property, for the promotion and protection of public health, safety and welfare, and for the public peace and preservation of natural resources and public and private property within the Township. The Township-owned Belleville Lake property is property that exists below the abutting property owner's property

line and extends into Belleville Lake and is generally recognized as the property below the 655' contour line or the brow of the hill. Nothing in this Ordinance shall overrule any applicable court decisions

Section 42-220 Exclusive Use and Enjoyment

The owners of the abutting property to the Township-owned Belleville Lake property shoreline shall have the exclusive right of use, control and enjoyment of that Township Lake property lying above the water level of Belleville Lake as it is regularly maintained, subject to Section 42-221. The Township may allow access to the Township Lake property by an additional adjacent Township Lake property owner, solely to safely traverse to the Township Lake property that the adjacent owner has the right to use, but only in the event that the Township determines that such access is reasonably necessary to safely access the adjacent Township Lake property due to physical land features or topography. The exclusive right to use, control and enjoy the Township Lake property does not create or convey any legal or equitable right, title, ownership or interest whatsoever in the Township Lake property other than as expressly set forth herein, and in the Township Zoning Ordinance . The Township shall have the right to enter the Township Lake property for any purpose. The Township may access the Township Lake Property by requesting permission from the abutting property owner, and if permission is denied, then access by the Township shall be permitted from the lake or other permissible access point. . Structures and improvements shall include, but not be limited to, docks, decks, boat hoists, seawalls and other structures.

All structures and improvements on the Township Lake property shall be the personal property of the owners of the abutting property and shall be subject to the requirements of the Township Zoning Ordinance and all applicable federal, state and local laws, regulations, rules and license requirements, as may be amended. All structures, improvements and alterations, including any and all repairs and maintenance that may be required for such structures, improvements and alterations, shall be the sole responsibility of the owner of the abutting property. All structures or other improvements now existing or hereafter made on Township Lake property shall be removed at the expense of the owner of the abutting property if such removal is required by the Federal Energy Regulatory Commission.

Section 42-221 Compliance with Law.

In consideration of the exclusive use, control and enjoyment of the Township Lake property conferred by this Ordinance and referenced in Section 42-220 above, the owner of the abutting property shall use and maintain the Township Lake property in compliance with all existing applicable federal, state and local laws, regulations, rules and license requirements, as may be amended, including, but not limited to, any and all requirements of the Township license from the Federal Energy Regulatory Commission. Such compliance shall include providing and maintaining proper shoreline erosion protection and maintaining any structures, improvements and alterations on the Township Lake property in good repair and in a safe condition.

Section 42-222 Penalties and Enforcement.

a) Penalty. Violation of this Ordinance is a municipal civil infraction, for which the fines shall be not less than One Hundred Dollars (\$100) or more than Five Hundred Dollars (\$500) for the first and any subsequent offense, in the discretion of the Court, and in addition to all of the costs, damages and expenses provided by law.

b) Injunction. Any violation of this Ordinance is hereby declared to be a nuisance per se. In addition to, or in lieu of, seeking to enforce this Ordinance by proceeding under Section 42-222(a), the Township may institute an action in a court of competent jurisdiction seeking injunctive or equitable relief and shall be entitled to recover all attorney fees, court costs, litigation expenses, expert witness fees, costs and expenses to abate the nuisance, and all other costs allowed by law.

c) Immediate Hazard. If the Township determines that there is an immediate hazard or otherwise dangerous condition that exists on the Township Lake property, it may take any action that it deems necessary to abate and/or otherwise make safe the hazardous or dangerous condition and shall be entitled to recover the costs to abate the immediate hazard or dangerous condition from the abutting property owner and/or otherwise responsible party. The Township shall also be entitled to recover all

attorney fees, court costs, litigation expenses, expert witness fees and all other costs allowed by law to enforce this Section.

d) Enforcement and Administration. This Ordinance shall be enforced and administered by the Township Director of Planning and Economic Development or such other Township official as may be designated from time to time by resolution by the Township Board.

Section 42-223 Severability.

In the event that any one or more sections, provisions, phrases or words of this Ordinance shall be found to be invalid by a court of competent jurisdiction, such holding shall not affect the validity or the enforceability of the remaining sections, provisions, phrases or words of this Ordinance.

Section 42-224 Conflicts.

If any provision of this Ordinance conflicts with any provision of any other Township general ordinance or zoning ordinance, the most restrictive provision shall apply.

Section 42-225 Effective Date.

The provisions of this Ordinance shall take effect upon publication in a newspaper of general circulation within the Township.

AYES: Members: _____

NAYS: Members: _____

ABSTAIN/ABSENT: Members: _____

ORDINANCE DECLARED ADOPTED.

Leon Wright,
Clerk, Charter Township of Van Buren

Kevin McNamara,
Supervisor, Charter Township of Van Buren

Adopted: _____
Published: _____

Effective: _____

CERTIFICATION

I hereby certify the foregoing to be a true copy of an Ordinance adopted by the Township Board of the Township of Van Buren at a regular meeting held on _____, 2016, pursuant to the required statutory procedures.

Township Clerk

(date)

(name)
(address)

RE: Letter of Approval

Dear _____

The Charter Township of Van Buren ("Township") hereby grants permission to make improvements on abutting Township-owned Lake property located at (address). Those improvements based on plans submitted to the Township and/or other agencies with jurisdiction shall be limited to the following specific improvements:

(describe improvements)

It will be your sole responsibility to obtain and deliver to the Township copies of permits or approvals as necessary from other federal, state or county agencies before commencing construction of the improvements. Unless these permits or approvals are obtained, this approval letter shall be null and void. In the event that changes to the approved plan become necessary, all work must stop. Any changes to the plan must be re-submitted to the Township and other agencies with jurisdiction for approval.

The improvements on the Township-owned Lake property shall be personal property owned and insured solely by you and shall remain under your exclusive control, provided that you shall comply with all applicable federal, state, county and local laws, ordinances, rules, regulations and licenses (including any and all requirements of the Federal Energy Regulatory Commission license) as to, for example, maintenance and repair. In addition, as consideration for this letter of approval, you shall execute the attached hold harmless letter.

The Township does not warrant that this property is either suitable for any such purposes or that stated boundaries actually exist. This approval is required and must be obtained before the commencement of any work. Please be advised that other state, county and/or local permits or approvals are your responsibility and the Township makes no representation or warranty that the said permits or approvals will be granted to you.

Sincerely yours,

_____, SUPERVISOR (or Director)
CHARTER TOWNSHIP OF VAN BUREN

CHARTER TOWNSHIP OF VAN BUREN

HOLD HARMLESS ALLOWING USE OF TOWNSHIP PROPERTY

In consideration for the Charter Township of Van Buren ("Township") allowing the undersigned, his/her family members, agents, employees, contractors, licensees and/or invitees, to enter onto Township-owned Lake property adjacent to and including Belleville Lake, and to construct certain structures, facilities, modifications and alterations, such construction subject, however, to Township prior approval, to the fullest extent permitted by law the undersigned agrees to completely and fully defend, pay on behalf of, indemnify, and hold harmless the Township, its elected and appointed officials, employees, agents, representatives, boards, commissions and volunteers, and others working on behalf of the Township against any and all liabilities, obligations, penalties, litigation, fines, judgments, proceedings, damages, disbursements, claims, demands, suits, or loss, including all costs and expenses of any kind connected therewith (including all attorney fees, costs and expenses incurred in investigating, defending or prosecuting any litigation, claim, action or proceeding), and for any damages which may, at any time, be asserted, claimed, awarded or recovered against, imposed upon or from the Township, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with, in whole or in part and whether directly or indirectly, the entry upon, construction of structures, facilities, modifications and alterations, and use of Township Lake property.

Dated: _____

Name: _____

Address: _____

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE: 2/21/17

1ST READING DATES: 2/21/17

2ND READING DATES: 3/07/17

Consent Agenda _____

New Business **X** _____

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	To consider the 1 st and 2 nd reading of Ordinance #02-21-17(2) which is an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to add a new article regarding the Belleville Lake Shoreline Districts.
DEPARTMENT	Planning & Economic Development
PRESENTER	Ron Akers, AICP Director of Planning & Economic Development
PHONE NUMBER	734-699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Will Hawley, Chairman of the Lakeshore Ordinance Workgroup

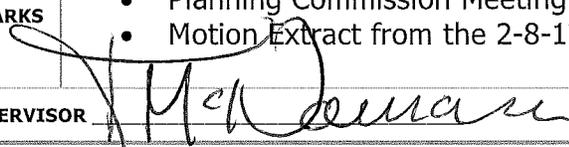
Agenda topic

ACTION REQUESTED	To consider the 1 st and 2 nd reading of Ordinance #02-21-17(2) which is an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to add a new article regarding the Belleville Lake Shoreline Districts.
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	Please see attached letter.

BUDGET IMPLICATION	None anticipated.
IMPLEMENTATION NEXT STEP	If approved, after the 1 st and 2 nd reading a notice of adoption will be place in the newspaper and the Ordinance will go into effect seven (7) days after publication.

DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	Approval

ATTORNEY RECOMMENDATION	Attorney has reviewed the proposed Ordinance. (May be subject to Attorney/Client Privilege and not available under FOIA)
--------------------------------	---

ADDITIONAL REMARKS	Attached: <ul style="list-style-type: none"> • Planning Commission Meeting Minutes of the 1-25-17. • Motion Extract from the 2-8-17 Planning Commission meeting.
APPROVAL OF SUPERVISOR	



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR
Kevin McNamara

CLERK
Leon Wright

TREASURER
Sharry A. Budd

TRUSTEE
Sherry A. Frazier

TRUSTEE
Kevin Martin

TRUSTEE
Reggie Miller

TRUSTEE
Paul D. White

February 15, 2017

Board of Trustees
Charter Township of Van Buren
Van Buren Township, MI 48111

RE: Proposed Ordinances 02-21-17(1), 02-21-17(2), and 02-21-17(3) Regarding Belleville Lake

Honorable Trustees,

Before you are three (3) ordinances which comprise what has typically referred to as the “Belleville Lake Ordinance” or the “Shoreline Ordinance.” It is my intent in this letter to provide a background for the development of these ordinances and provide a brief synopsis of each ordinance.

Background

Van Buren Township has in the past attempted to adopt some type of regulations managing the shoreline around Belleville Lake at least seven (7) times. Each time an ordinance has been proposed it has not received favorable public support and due to this the attempt fails. This most recently occurred in February of 2016 where after it was clear there was little support the Township’s Planning Commission directed staff to work with residents around the lake in order to address the issues with the proposed ordinance.

Between May 2016 and November 2016, Township staff conducted several meetings with a group of lakefront property owners to evaluate the proposed ordinances in order to determine their necessity and ways to alleviate specific concerns. Our approach to these meetings has been to allow the residents around the lake to take the lead in the modification of the ordinance and as a result we have developed regulations which we believe ensures the Township’s obligations to the Federal Energy Regulatory Commission and provides clarity and resolution to the lakefront property owners with regards to the Township owned property around Belleville Lake. The lakefront property owners who participated in the workgroup spent several hours volunteering for this. We greatly appreciate this effort on their part to not only look at a significant amount of information, but offer comments and insight into this situation which has helped us better understand their perspectives and as a result a better policy has been developed.

The following is a synopsis of the three (3) board action agenda items:

Ordinance #02-21-17(1) General “Exclusive Use” Ordinance

The primary intent of this ordinance is to grant the abutting property owner the exclusive right of use of the Township owned property around Belleville Lake. This area is delimited by the Zoning Ordinance amendment (#02-21-17(2)) which address where the specific exclusive use boundaries are. In return for this exclusive right of use, the Township is requiring that the abutting property owner shall maintain the Township Lake Property in compliance with all existing applicable federal, state, and local laws and regulations.

Ordinance #02-21-17(2) Zoning Ordinance Amendment for Belleville Lake Shoreline District

This ordinance adds language to the Township’s Zoning Ordinance with regards to the regulation of physical improvements made to the Township owned property around Belleville Lake. It outlines



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR
Kevin McNamara

CLERK
Leon Wright

TREASURER
Sharry A. Budd

TRUSTEE
Sherry A. Frazier

TRUSTEE
Kevin Martin

TRUSTEE
Reggie Miller

TRUSTEE
Paul D. White

submittal requirements and regulations for docks, boat hoists, seawalls, etc. In addition to this it also offers protections to the abutting property owners by grandfathering existing structures and allowing the Township's Board of Zoning Appeals to settle disputes and/or grant exceptions, when applicable, to the regulations, in order to promote access to Belleville Lake. This ordinance also establishes separate regulations for property abutting single family homes (BLA zoning district) and multi-family/commercial properties (BLB zoning district).

Ordinance #02-21-17(3) Zoning Ordinance Amendment to Amend the Township's Zoning Map

This ordinance simply amends the Township's Zoning Map to incorporate the BLA (Township owned shoreline abutting single family homes) and BLB (Township owned shoreline abutting multi-family/commercial uses).

The public hearing for the two (2) Zoning Ordinance amendments was conducted on January 25, 2017 and the Planning Commission recommend the Township Board approve the adoption of the Ordinances at their February 8, 2017 meeting. I know many members of the Board were either present during the public hearing or watching on television, but any members have any additional questions or would like to discuss this matter further, please contact me.

Sincerely,

Ron Akers, AICP
Director of Planning and Economic Development

CHARTER TOWNSHIP OF VAN BUREN

**COUNTY OF WAYNE
STATE OF MICHIGAN**

ORDINANCE NO. 02-21-17(2)

AN ORDINANCE TO AMEND THE ZONING ORDINANCE 6-2-92 AS AMENDED OF THE CHARTER TOWNSHIP OF VAN BUREN TO ADD A NEW ARTICLE XVIC, BELLEVILLE LAKE SHORELINE DISTRICTS.

THE CHARTER TOWNSHIP OF VAN BUREN ORDAINS

SECTION 1. Add a new ARTICLE XVIC, BELLEVILLE LAKE SHORELINE DISTRICTS to read as follows:

SECTION 16.01C. PURPOSE.

The Charter Township of Van Buren recognizes and concludes that the proper and safe use of Belleville Lake is desirable to retain and maintain the physical, ecological, cultural and aesthetic characteristics of the Lake in the Township, to preserve and protect the quality and safety of the Lake and shorelines and the rights of adjacent owners and users as well as the Township as a whole, to promote the public health, safety and welfare of all persons making use of the Lake within the Township and properties adjacent to the Lake in the Township, and to ensure compliance with federal and state laws in light of the Township's ownership of the land in and adjacent to Belleville Lake, as well as with the terms of the Federal Energy Regulatory Commission (FERC) license to operate the French Landing Dam. Accordingly, it is the intent and purpose of the Township Board to adopt reasonable regulations for the number and placement of docks, installation of sea walls, earth excavation or grading, and other matters with respect to Belleville Lake in the Township. It is further the intent of the Township Board to restrict the private use of Township-owned Lake property to those water-based uses and structures customarily accessory to a waterfront lot, and to affirm that abutting property owners are responsible for maintaining both their property at the periphery of the Lake and the Township-owned Lake property abutting to their property clear of fallen trees that impede lake access, reasonably protected from erosion, and otherwise maintained as required under the terms of the FERC license.

SECTION 16.02C. DEFINITIONS.

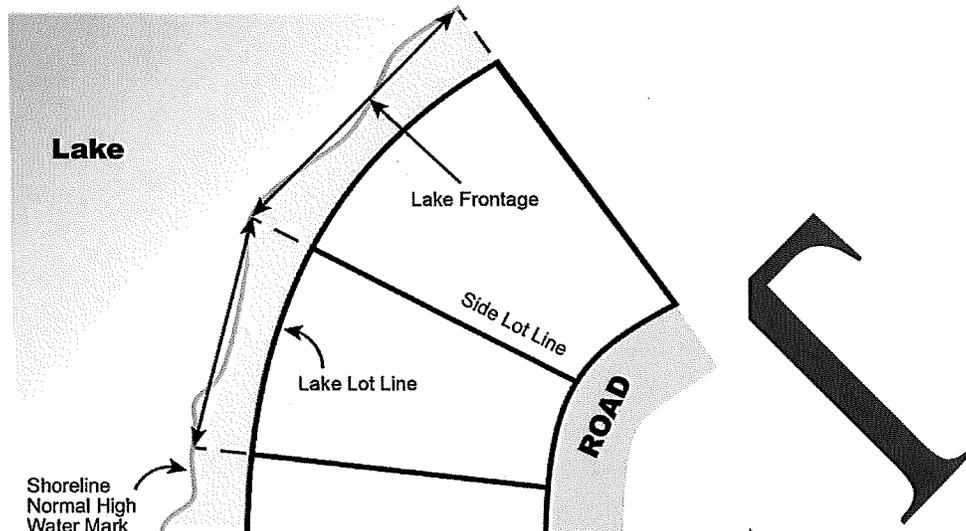
For the purposes of this section:

- a. "Boardwalk" means a walkway made of planking.

- b. "Boat" means every description of watercraft used or capable of being used as a means of transportation on water as defined under Part 801 of the Natural Resources and Environmental Protection Act, 1994 P.A. 451, MCL 324.80101.
- c. "Boat cradle", "shore station", "boat hoist" and "boat lift" means a device for the purpose of mooring, anchoring or holding a watercraft in, on or above the water in the Lake.
- d. "Bottomland" means the land area that lies below the normal high water mark.
- e. "Catwalk" means a narrow footway along the edge of a seawall or similar feature raised above the shoreline.
- f. "Common use lot" means any private site, platted lot or other parcel held in common by a subdivision, association, or similar agency or group of individuals, or held in common by virtue of the terms of a plat of record; which provides common use Lake access to non-Lakefront lots or land owners.
- g. "Director" means the Director of Planning and Economic Development of the Charter Township of Van Buren, or successor charged with enforcing this Ordinance.
- h. "Dock" means a structure, platform or fixture extending from the shore or bottomlands into a Lake.
- i. "Dock Stem" means that portion of a dock or mooring structure that extends perpendicular to the shore.
- j. "Docked" or "docking" means the anchoring, tethering, or mooring of a watercraft directly to a pier, structure, platform, pole, anchor or dock; and also means the placement of a watercraft in an off-shore boat cradle or shore station, or anchoring or tethering to the bottomlands of a Lake.
- k. "Lake" or "Belleville Lake" means that portion of Belleville Lake within Wayne County.
- l. "Lake Frontage" or "Frontage" means the distance between the side lot lines of a lot or parcel as extended to the Belleville Lake shoreline, measured between their points of intersection with the shoreline at the normal high water mark.

Figure 16.02C.1

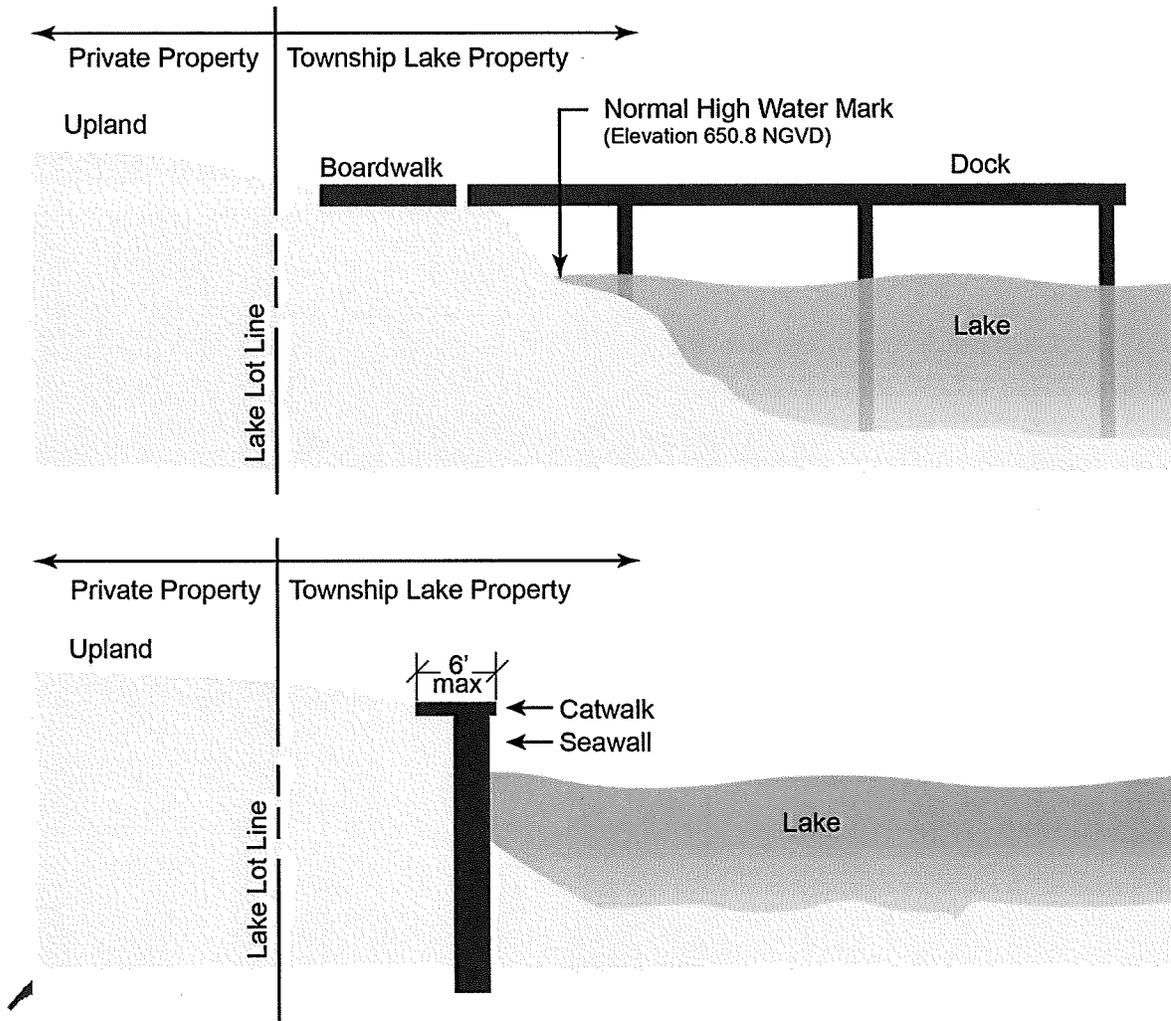
Lake Frontage



- m. "Lake Lot Line" means the boundary line of a lot or parcel of land, lawfully existing on documentation recorded with the Wayne County Register of Deeds, which abuts the Township Lake property.
- n. "Lake Structures" means improvements constructed upon Township Lake property, as may be permitted by this Article XVIC.
- o. "Marina" means a facility that is owned or operated by an entity, extends into or over an inland Lake or stream, and offers service to the public or members of the marina for docking, loading, or other servicing of recreational watercraft.
- p. "Moor" or "Mooring" means the anchoring, tethering or docking of a boat directly to a pier, structure, platform, pole, anchor or dock, and also means the placement of a boat in a boat cradle or shore station, the regular or overnight beaching of a boat, or overnight anchoring or tethering to the bottomlands of the Lake.
- q. "Non-Commercial Multi-Docking Facility" means a facility used for docking or mooring from one or more Lake Frontage properties to serve more than one single family dwelling and limited to use by the residents of the property, such as at outlots (common use lots), mobile home parks, condominium and apartment developments, and other commonly owned or controlled points of access.
- r. "Normal high water mark" means the normal high water mark of the Lake as determined by the Federal Energy Regulatory Commission from time to time. Presently on Belleville Lake, "normal high water mark" means six hundred and fifty and eight-tenths (650.8) feet National Geodetic Vertical Datum (NGVD), 1929.

Figure 16.02C.2

Lake Structures Example



- s. "Ramp" or "Launch" means a short, hardened slope extending from the shoreline into the Lake for the purpose of launching or retrieving boats.
- t. "Seawall" or "Bulkhead" means a linear, rigid structure built along the shoreline to resist the erosion of the land caused by the Lake and which can also be used to moor boats and as a structure to receive and discharge a boat's passengers and cargo.
- u. "Separate frontage" means that portion of a lot or parcel of land lawfully existing on documentation recorded with the Wayne County Register of Deeds, which abuts or intersects with the normal high water mark of the Lake, whether such lot or parcel is owned by one or more persons, is commonly owned by several persons or combinations of persons, or occupied by a multiple-unit residential development.

- v. "Township Lake property" means land owned by the Township at Belleville Lake, whether or not it is above the normal high water mark and is the property that exists below the Lake Lot Line and extends into Belleville Lake and is generally recognized as the property below the 655 ft. contour line (1929 NGVD) or brow of the hill.
- w. "Upland" means that the land area that lies adjacent to and above the Township Lake property.
- x. "Watercraft" means any boat, pontoon boat, hydrofoil, hovercraft, sailboat, JetSki, personal watercraft, jet boat, or similar vessel.

SECTION 16.03C. BELLEVILLE LAKE SHORELINE DISTRICTS

Two Belleville Lake Shoreline Districts are established in this section: the Belleville Lake Shoreline District A - Single Family Residential (BLA), and the Belleville Lake Shoreline District B - Non-Single Family Residential (BLB). These zoning districts regulate the use of the Township-owned Belleville Lake property.

The BLA District shall generally abut Lake Frontage upland zoned R-1A, R-2A, R-1B, R-1C Single Family Residential districts, and AG or AG-A Agricultural and Estates districts. The BLB District shall generally abut Lake Frontage upland zoned or used for more intensive uses that are not accessory to a single dwelling on a single family lot, including but not limited to common use lots, multiple family, commercial, office, public, institutional and similar uses.

Accordingly, no improvements, modifications, alterations, or structures of any kind shall be constructed, installed or made on Township Lake property within the BLA and BLB districts (other than seasonal structures as defined by the MDEQ) unless those actions comply with the regulations of the respective district, obtain the approval of the Township as provided herein, and the approval of all other agencies with jurisdiction.

- a. **Belleville Lake Shoreline District A - Single Family Residential (BLA).** The BLA District is intended to provide for the use of the Township-owned Belleville Lake property for water-related uses that are customarily accessory to an abutting single family dwelling on a separate lot with Lake Frontage.
 - 1. Uses Subject to Administrative Approval. In the BLA District, the following water-based uses and structures customarily accessory to one single family dwelling on a single family lakefront lot shall be permitted. All such uses shall be subject to Township administrative approval as described in Section 16.06C., herein.
 - a) Docks, piers, landings, boardwalks and catwalks that can accommodate no more than 10 watercraft in total at one time on a single parcel.
 - b) Boat hoists, cradles and lifts.
 - c) Stairs and walkways located on Township Lake property.

- i. Shall only be permitted if reasonably necessary to access the permitted uses.
- ii. Shall be subject to the maximum Lake Frontage coverage and other standards applicable to the use.
- d) Embankments, bulkheads, gabion baskets, retaining walls and similar structures for erosion control to protect the existing shoreline.
- e) Minor excavation, grading or earth modifications, defined as those that do not exceed 5 cubic yards or disturb an area of 800 square feet or less within 100 feet of the normal high water mark of the Lake.
- f) Navigational markers or buoys.
- g) Any other use of the same nature or class of water-based uses listed in this district which, in the determination of the Township is consistent with the purpose of this district and which will not impair the present or potential use of the Lake and adjacent properties. Any such use shall be limited to the use of the lakefront by a single family residential dwelling on an individual lot.

At the discretion of the Director, any BLA use may be referred to the Planning Commission for public hearing, recommendation to and special approval by the Township Board, and/or site plan review and approval in accordance with the provisions of this Ordinance.

2. General Restrictions on all BLA Uses All uses permitted in the BLA District shall be subject to the following restrictions:

- a) All uses and structures shall comply with the standards and requirements of Section 16.04C. Development Standards, herein.
- b) No use or structure shall be permitted if there is not a single family dwelling on the abutting frontage lot.
- c) Private ramps, launches or docks intended to provide access to the Lake for multiple non-abutting or back lots of a subdivision, site condominium or other development are prohibited.
- d) No use or structure or combination thereof shall be permitted that can accommodate more than 10 watercraft at one time on a single parcel.
- e) All watercraft, docks, boats, watercraft storage facilities including boat cradles, shore stations and boat lifts and other structures and facilities permitted in this BLA District are limited solely for the use and quiet enjoyment of the abutting frontage lot owners and their invited guests. No such facilities as listed above shall be rented or leased or by any other persons. For purposes of this section, persons shall mean an individual, partnership, corporation, association and any other entity to which the law provides or imposes rights and responsibilities.

b. **Belleville Lake Shoreline District B – Non-Single Family Residential (BLB).** The BLB District is intended to provide for the use of the Township-owned Belleville Lake property for water-related uses customarily accessory to land zoned or used for more intensive uses than a single family dwelling on a separate lot with Lake Frontage. Such more intensive uses include, but are not limited to common use lots, multiple family, commercial, office, public, institutional and similar uses.

1. Uses Subject to Administrative Approval. In the BLB District, the following water-based uses and structures shall be permitted subject to Township administrative approval as described in Section 16.06C, herein.
 - a) Embankments, bulkheads, retaining walls and similar structures for erosion control, to protect the existing shoreline.
 - b) Minor excavation, grading or earth modifications, defined as those that do not exceed 5 cubic yards or disturb an area of 800 square feet or less within 100 feet of the normal high water mark of the Lake.
 - c) Navigational markers or buoys.

At the discretion of the Director, any BLB use may be referred to the Planning Commission for public hearing, recommendation to and special approval by the Township Board, and/or site plan review and approval in accordance with the provisions of this Ordinance.

2. Uses Subject to Planning Commission Approval. In the BLB district, the following water-based uses and structures may be permitted, subject to Planning Commission site plan approval.
 - a) Docks, piers, landings, boardwalks, catwalks or similar features that can accommodate no more than 6 watercraft in total at one time on a single parcel. Such features shall serve an abutting upland parcel used for permitted commercial, office, public or institutional purposes, including but not limited to restaurants, public parks, private clubs, transient dockage under public ownership and control, and other uses determined similar in the discretion of the Planning Commission and not otherwise specifically provided for in this Article.
 - b) Non-commercial multi-docking facilities that can accommodate no more than 6 watercraft in total at one time on a single parcel.
 - c) Decks, stairs, and walkways located on Township Lake property.
 - i. Shall only be permitted if determined necessary by the Township to access the permitted uses.
 - ii. Shall be subject to the maximum lot frontage coverage and the other standards of Section 16.04C Development Standards.

3. Uses Subject to Special Approval. The following water-based uses and structures shall be permitted subject to special approval in accordance with the requirements of Sections 4.46 and 18.08 of this Ordinance. These uses shall require public hearing by the Planning Commission, recommendation to and

special approval by the Township Board, and Planning Commission site plan review and approval.

- a) Non-commercial multi-docking facilities with docks, piers, landings, boardwalks, catwalks or similar features that can accommodate more than 6 watercraft in total, at one time on a single parcel.
- b) Boat hoists, cradles and lifts as part of a non-commercial multi-docking facility permitted under this Section 16.03C.b.3. a) that are under common ownership and are all of the same style.
- c) Docks, piers, landings, boardwalks, catwalks or similar features that can accommodate more than 6 watercraft in total at one time on a single parcel. Such features shall serve an abutting upland parcel used for permitted commercial, office, public or institutional purposes, including but not limited to restaurants, public parks, private clubs, transient dockage under public ownership and control, and other uses determined similar in the discretion of the Planning Commission and not otherwise specifically provided for in this Article.
- d) Marinas.
- e) Watercraft minor service uses, including sale of gasoline, only permitted as part of a marina.
- f) Boat launches and ramps, for public access only.
- g) Any other use of the same nature or class of water-based uses listed in this district as either a principal use permitted or a use subject to special approval which, in the determination of the Township is consistent with the purpose of this district and which will not impair the present or potential use of the Lake and adjacent properties.
- h) Major excavation, grading or earth modifications, defined as those greater than 5 cubic yards or that disturb an area of more than 800 square feet within 100 feet of the normal high water mark of the Lake.

4. General Restrictions on BLB Uses. All uses permitted by right or by special approval in the BLB District shall be subject to the following restrictions:

- a) No boat lifts, cradles or hoists shall be permitted at marinas.
 - b) No buildings or covered structures shall be permitted on the water or on Township Lake property.
 - c) All uses and structures shall comply with the standards and requirements of Section 16.04C. Development Standards, herein.
 - d) Private ramps or launches intended to provide access to the Lake for multiple non-abutting or back lots of a subdivision, site condominium, multiple family development or other non-frontage uses shall be prohibited.
 - e) No signs shall be permitted other than those approved by the Township and necessary for public safety.
- All watercraft, docks, boats, watercraft storage facilities including boat cradles, shore stations and boat lifts and other structures and facilities permitted in this BLB District are limited solely for the non-commercial

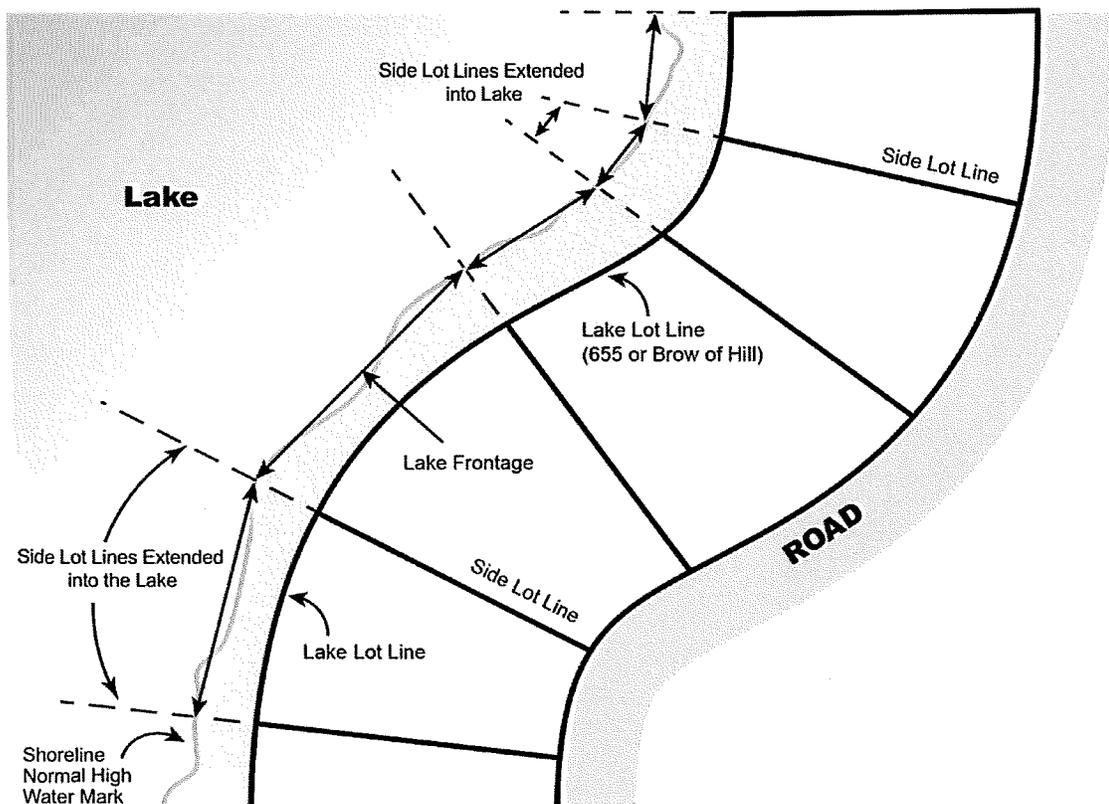
use and quiet enjoyment of the abutting frontage lot owners, lessees, renters, and their invited guests. No such facilities as listed above shall be rented, leased or allowed to be used by any other persons unless approved by the Township in conjunction with a marina. For purposes of this section, persons shall mean an individual, partnership, corporation, association and any other entity to which the law provides or imposes rights and responsibilities. For purposes of this section, commercial use shall mean the rental, lease or allowed use of docks, boat cradles, shore stations and boat lifts by persons who are not abutting frontage owners, lessees, or renters, excluding those facilities that are open to the public and operated by the Township, City or State of Michigan.

SECTION 16.04C. DEVELOPMENT REGULATIONS

- a. **General.** The presence of structures on Township Lake property does not convey any legal or equitable right, title or interest whatsoever in the Township Lake property other than as expressly set forth herein. It is understood that any facilities installed hereunder are subject to the terms of the FERC license.
- b. **Dock Location.** No dock shall be placed or maintained in a location where it can present a hazard to navigation, or create a risk that boats will run aground while attempting to moor at the dock. No person shall install or maintain a dock except on shoreline or bottomlands abutting a frontage in which they have an ownership interest. All docks shall be positioned perpendicular to the shore, and in a manner that does not unreasonably encroach on the use and enjoyment of the Lake by neighboring lots.
- c. **Measurement of Lake Frontage.** Each side lot line of the abutting upland lot shall be extended as a straight line from its point of intersection with the boundary of the Township Lake property (Lake Lot Line) to its intersection with the Lake Frontage line at the normal high water mark. A lot's total Lake Frontage shall be measured as a straight line connecting the points of intersection of the extended side lot lines with the normal high water mark.

For purposes of measuring setbacks for docks, boat lifts and similar structures, the side lot lines shall be extended to the Lake Frontage line and then extended on the same line, straight into the Lake from the shoreline.

**Figure 16.04C.1
Lake Frontage Measurement**



d. **Setback Requirements.** Side setbacks shall be measured from the side lot lines of the abutting upland lot as extended into the water, as defined in Section 16.04C.c.

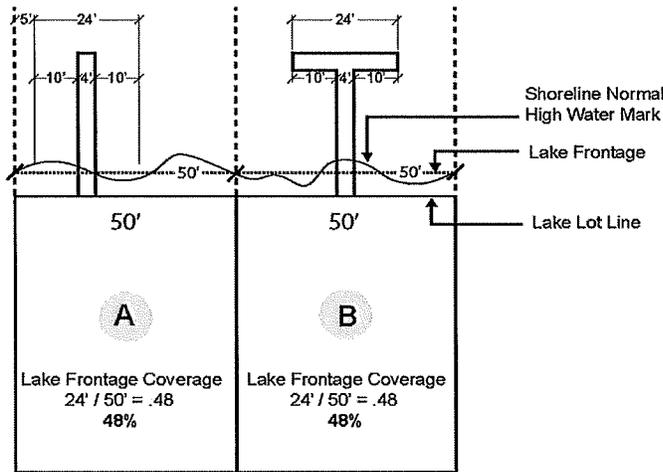
1. Docks. No dock shall be constructed, installed or placed within 10 feet of the side lot lines of the abutting upland lot as extended into the water.
2. Boat Lifts and Boat Cradles. No boat lift or boat cradle shall be located within five feet of a side lot line of an abutting upland lot as extended into the water.
3. Launching, Storing, Mooring or Docking. No boat or portion thereof shall be launched, stored, moored or docked within five feet of the side lot lines of an abutting upland lot as extended into the water.

1. Boardwalks and Catwalks. Boardwalks, catwalks and other walkways located on Township Lake property shall be permitted to extend to the side lot line as extended.

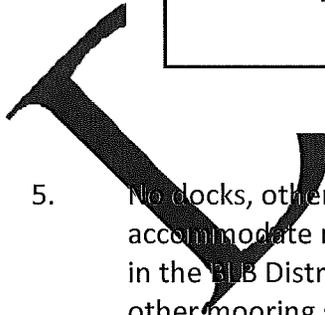
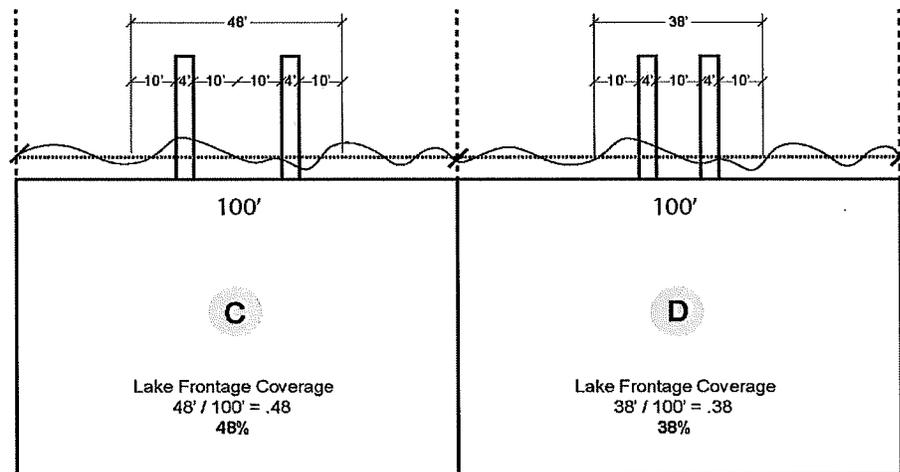
- e. **Dock Length and Width.** No dock or any other structure or appurtenance shall extend more than 40 feet into the Lake, measured perpendicularly from the shoreline, unless greater length is necessary to reach water with a depth of three feet, and then no further than necessary to reach such depth.
- f. **Size and Extent Restrictions.** (See Figure 16.04C.2)
1. In the BLA District, docks, other mooring structures, boat cradles, boat hoists, similar structures and watercraft shall extend across no more than 60% of the Lake Frontage of the single family lot to which they abut.
 2. In the BLB District, docks, other mooring structures, boat cradles, boat hoists, similar structures and watercraft for non-commercial multi-boat docking facilities shall extend across no more than 60% of the Lake Frontage of the lot which they abut. Such watercraft and structures shall be clustered along the parcel frontage into no more than four groupings. For marinas, public uses, or abutting commercial sites, the Township may authorize docks, other permitted structures and watercraft to extend across up to 100% of the Lake Frontage, as deemed appropriate and subject to special approval.
 3. The extent of frontage coverage shall include the coverage by docks, other mooring structures, projections including boat hoists, boat cradles, lifts and similar, and watercraft. Permitted boardwalks, catwalks upon retaining walls, and shoreline protection structures that parallel the shore shall be excluded from the computation of frontage coverage.
 4. Distance across a lot's Lake Frontage shall be measured along the Lake Frontage line determined in accordance with Section 16.04C.c. The extent of structures across the Lake Frontage shall be the width of those structures measured parallel to the abutting lot's Lake Frontage line plus 10 feet of additional width for boat dockage on any side of the structure that can accommodate dockage, divided by the total length of the lot's Lake Frontage. The width of a "T" or "L" dock shall be measured at its widest point generally parallel to the Lake - Frontage, and shall include a minimum of 10 feet of additional width parallel and adjacent to the "stem" for boat dockage.

Figure 16.04C.2

Extent Coverage Examples



NOTES: 10' minimum side setback. Boat must be 5' from side lot line.



- No docks, other mooring structures or combination thereof on a single site that accommodate more than 10 watercraft shall be permitted, except as provided in the BLB District under Section 16.03C.b., above. Further, no such docks, other mooring structures or combination thereof that accommodate more than 10 watercraft shall be permitted unless it is approved by FERC, all other agencies

with jurisdiction, and receives special approval of the Township as provided herein.

g. **Dock and Raft Ownership and Repair.**

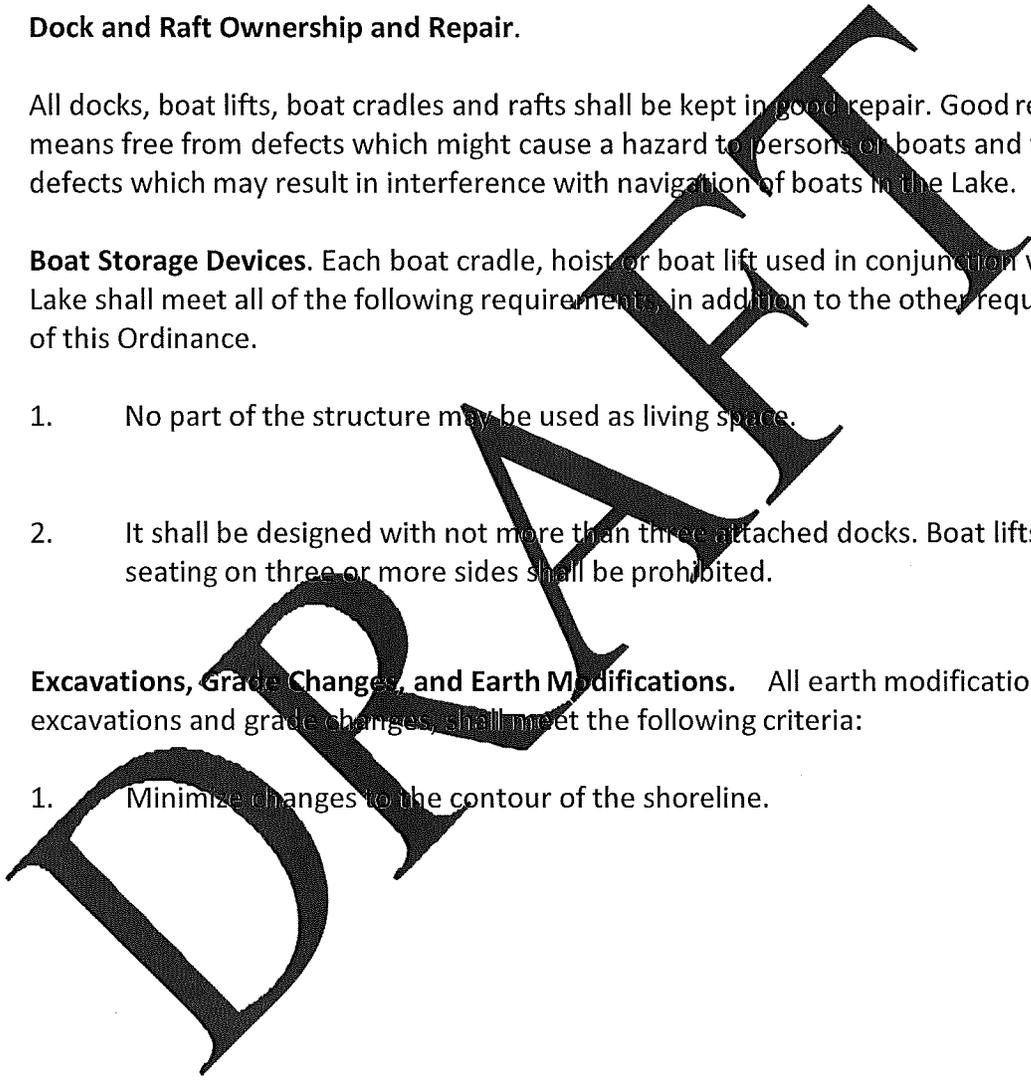
All docks, boat lifts, boat cradles and rafts shall be kept in good repair. Good repair means free from defects which might cause a hazard to persons or boats and free from defects which may result in interference with navigation of boats in the Lake.

h. **Boat Storage Devices.** Each boat cradle, hoist or boat lift used in conjunction with the Lake shall meet all of the following requirements, in addition to the other requirements of this Ordinance.

1. No part of the structure may be used as living space.
2. It shall be designed with not more than three attached docks. Boat lifts with seating on three or more sides shall be prohibited.

i. **Excavations, Grade Changes, and Earth Modifications.** All earth modifications, excavations and grade changes, shall meet the following criteria:

1. Minimize changes to the contour of the shoreline.



2. Maintain lateral earth support to prevent slope failures and to avoid potential negative impacts to adjacent lots.
 3. Rip-rap and gabion baskets are the preferred methods of erosion control and bank stabilization, where practicable.
 4. A Soil Erosion permit must be obtained from Wayne County, if required by the Soil Erosion and Sedimentation Control Act, P.A. 451 of 1994. Any earth disturbance greater than one acre or within 500 feet of the Lake requires a Soil Erosion and Sedimentation Control permit from Wayne County. The County may grant a waiver from permitting for gardening and very limited earth disturbances, but the abutting upland owner remains responsible for making the application.
 5. All major excavations and grade changes (greater than 5 cubic yards or 800 sq. ft. area disturbed) under this Ordinance are subject to the approval of the Township Engineer.
- j. **Channels and Canals.** No new channels or canals shall be created or expanded along the Belleville Lake shoreline for the purpose of creating additional Lake Frontage or for the mooring of boats.
- k. **Seawalls and Bulkheads.** Gabion baskets and rip-rap are generally preferred means for shoreline stabilization. All existing seawalls, bulkheads and other erosion protection devices shall be kept in good repair to prevent soil erosion and sedimentation into the Lake. As new erosion protection devices are required, seawalls and bulkheads shall only be permitted where gabion baskets and rip-rap are not feasible. New or replacement seawalls or bulkheads shall have at least one egress ladder or steps per 70 linear feet. Further, variation in seawall height may be required to accommodate emergency exit from the water.
- l. **Markers or Buoys.** No marker or buoy shall be placed or maintained in a location where it may present a hazard to navigation, or create a risk that boats will become entangled while navigating the Lake. Township approval is required to place any markers or buoys, except that temporary markers or buoys placed for a special event for a period of less than 12 hours shall be permitted without Township approval.
- m. **Floating Rafts.** Floating rafts, swimming platforms, trampolines, slalom buoys, ski jumps or floats shall be located in the Lake so as to not impede navigation or present a safety hazard to boats; and shall be located on bottomlands immediately adjacent to a Lake Frontage in which the owner of the raft, platform, trampoline, buoy, jump or float has an ownership interest, unless otherwise approved by the Township.
- n. **Stairs.** Stairs, walkways, and landings for access from the abutting upland lot to the shoreline may be permitted on Township Lake property only if the Township determines

that it is necessary for reasonable access.

1. To minimize visual and physical impacts on the frontage, such structures shall be limited to no more than one per Lake Frontage lot, or the number of dock clusters, or the number reasonably necessary to access the lake frontage, whichever is greater. Stairs, walkways and landings shall be included in the calculation of, and subject to the limitations on maximum lot frontage coverage, and the other standards of Section 16.04C Development Standards.
 2. Stairs, walkways and landings must be placed entirely above the normal high water mark, except in cases where such structures are required to access the water due to a seawall or bulkhead.
- o. **Marinas and Non-Commercial Multi-Docking Facilities.** Marinas and non-commercial multi-docking facilities must meet all the requirements that apply to their component docks, seawalls, and other facilities, as well as the following:
1. Dry docks and dry land storage of watercraft are not permitted on Township Lake property.
 2. Suitable fire extinguishers, grounding cables, and other safety devices are required at any fueling stations. Fueling stations are not permitted at a non-commercial multi-docking facility.
 3. Such uses shall comply with all applicable construction standards and permit requirements of the IMDEQ.
 4. All docks, hoists and similar structures installed shall be under common ownership and of a common design so as to create a unified appearance at the site. Hoists and similar structures shall not be permitted at a marina.
 5. All such uses shall be located so as to protect the neighboring property owners from potential off-site impacts of the use and so as to protect navigation on the Lake.
 6. When reviewing a proposed new or changes to an existing marina or non-commercial multi-docking facility, the Township shall consider factors including, but not limited to the location of the facility on the Lake, its visibility and potential impacts on the aesthetic and recreational quality of the Lake, the separation from other marinas, and other considerations for the public health, safety and general welfare.
- p. **Overnight Anchorage.** There shall be no overnight watercraft anchorage in open water permitted.
- q. **Rental Prohibited.** There shall be no rental of watercraft dockage or storage space

except at a marina.

- r. **Fences Prohibited.** There shall be no fences permitted on Township Lake property.

SECTION 16.05C. EXEMPTIONS

A Lake Frontage property owner who does or causes the following activities to be conducted on Belleville Lake, his or her frontage, or on abutting Township Lake property is not required to obtain Township approval under this Article 16C. Exemptions under this Section does not alleviate the responsibility of a property owner to obtain all other permits and approvals required by the Township and other entities with jurisdiction.

- a. Routine maintenance and repair of docks, seawalls, bulkheads, boat cradles, boat lifts, hoists, ramps or launches due to normal wear and tear.
- b. A minor earth change, 5 cubic yards or less, that impacts less than 800 square feet and that is stabilized within 24 hours of the initial disturbance.
- c. Earth changes necessitated by the installation, repair, or maintenance work performed in a public utility easement or approved private easement for public utilities.
- d. Gardening, if the natural elevation of the area is not changed.
- e. Planting of trees, shrubs, and other vegetation.
- f. Removal of trees, shrubs, and other vegetation, in a manner that does not cause erosion.
- g. Normal and customary residential landscaping. Native and natural plantings are preferred.
- h. Temporary stockpiling of soil, sand, or gravel not greater than 5 cubic yards, as part of a construction project on the Lake, provided that the loose material is protected to prevent wash or erosion.

SECTION 16.06C. BELLEVILLE LAKE SHORELINE DISTRICT APPROVAL PROCESS

- a. **Approval Required.** Except as otherwise provided in this Section, no person shall do or cause any one of the following on Belleville Lake, on his or her frontage, or on abutting Township Lake property without first having obtained Township approval in accordance with the provisions of this Ordinance:
 - 1. Install, construct or expand a dock, boat cradle, boat lift, boat hoist, ramp, or launch.

2. Install, construct or expand a seawall, bulkhead, dike, levee or other erosion control device.
 3. Install, place or maintain a ski jump or other rigid platform.
 4. Install, place or maintain a navigational marker or buoy.
 5. Excavate, grade, or make earth modifications other than those exempted under this Ordinance.
- b. **Application Requirements.** Only the property owner or authorized designee may apply for approval under this Section. Each applicant shall submit the following documents and drawings. If determined necessary and required by the Township, the drawings and documents shall be signed by licensed professional(s).
1. A completed application form, including a description of the proposed improvements and modifications and description of any other required permits.
 2. A plan that shows the boundaries of the abutting upland lot, the location of the proposed installation and the location of the shoreline, and location of any existing structures within 50 feet of the proposed installation.
 3. A copy of any existing survey from the abutting upland lot and photographs of the existing conditions.
 4. Plans, elevations and sections, with dimensions, showing the height, length, width, distance to the lot lines and configuration of the proposed installation.
 5. Specification of the materials to be used in construction or installation.
 6. Water depth at the farthest point of projection, when additional dock length is requested.
 7. Distance from the farthest point of projection to the opposite shore (if less than 250 feet).
 8. A description of the existing shoreline features and uses.
 9. A description of any shoreline erosion control or shoreline stabilization (seawalls, bulkheads and similar) proposed as part of the project.
 10. Other information as determined necessary by the Township to protect the public health, safety and welfare of the Township's residents, those who use Belleville Lake and the shoreline habitat.

11. The application fee established by the Township Board.
 12. Completed application for review by Michigan Department of Environmental Quality, and if required, by FERC.
 13. Any other applicable elements of Site Plan and/or Special Approval applications, as required by this Ordinance.
- c. **Review Process.** All plans and applications for approval under these Belleville Lake Shoreline Districts shall be submitted to the Director of Planning and Economic Development or other designated Township official for Township review. The plans and applications shall be reviewed to ensure compliance with the submittal requirements of this Ordinance, and consistency with Belleville Lake Shoreline District zoning and development regulations. Review shall be by one of the following processes: Administrative, Site Plan, and/or Special Approval, as further specified below.
1. Administrative Approval. Uses listed under the Belleville Lake Shoreline District A – Single Family Residential (BLA), Section 16.03C.a., and those uses in the Belleville Lake Shoreline District B – Non-Single Family Residential (BLB), Section 16.03C.b.1., above, are subject to administrative approval by the Director of Planning and Economic Development. The Director shall review the plan for compliance with the requirements of this Ordinance.
 - a. The Director of Planning and Economic Development may forward any application for a use under this Section to the Planning Commission for its site plan review and/or public hearing, recommendation and special approval by the Township Board upon finding that unique characteristics of the site or the application warrant such consideration.
 - b. Every application submitted for review shall be in accordance with the requirements of this Ordinance. Administrative review procedures are not intended to modify any ordinance, regulation or development standard. Approval by all other agencies with jurisdiction, including FERC is also required.
 2. Site Plan Approval by the Planning Commission. The uses permitted under the Belleville Lake Shoreline District B – Non-Single Family Residential (BLB), Section 16.03C.b.2. above, are subject to site plan approval by the Planning Commission. For purposes of the Belleville Lake Shoreline Districts, the information required for a site plan shall contain all information required by this Zoning Ordinance Section 4.33 Information Required for site plan approval, and also that information specified under Section 16.06C.b. above. The Planning Commission shall review the plan for compliance with along with compliance with all applicable requirements of this Zoning Ordinance. Approval by FERC may be required for such uses, along with the approval of other agencies with

jurisdiction.

3. Special Approval by the Township Board. The uses permitted in the Belleville Lake Shoreline District B – Non-Single Family Residential (BLB), Section 16.03C.b.3. above, are subject to special approval by the Township Board. All such uses shall be subject to the standards, criteria, procedures and requirements of Sections 4.46 Review and Authorization of Special Approval Uses, and 18.08 Powers of the Township Board Concerning Special Approvals, of this Zoning Ordinance, including public hearing and recommendation by the Planning Commission and approval of the Township Board. All special approval uses also require submission and approval of a site plan, along with compliance with all other applicable requirements of this Zoning Ordinance. Approval by FERC and other agencies with jurisdiction is also required for all special approval uses.

d. **Approval Criteria.** The Township shall find that the following criteria are met prior to granting approval for any use of Township Lake property in the Belleville Lake Shoreline District. In addition, for those uses that required special approval of the Township Board, the criteria of Section 18.08.f. must also be met.

1. The application shall demonstrate compliance with all of the requirements of Section 16.04.C. above, and all other applicable requirements of this Zoning Ordinance.
2. The structure(s) shall not unreasonably interfere with the adjacent property owners' or public's use and enjoyment of the waters of Belleville Lake. The facilities are so designed as to protect the neighboring property owners from negative off site impacts.
3. The structure(s) will not create a risk to the health, safety and welfare of persons who use Belleville Lake for recreational purposes, and will not interfere with safe navigation on the Lake.
4. The structure(s) will be constructed of materials which will not impair the water quality, water flow or water levels of Belleville Lake.
5. To the extent feasible, the structures(s) shall protect and enhance the scenic, recreational and environmental quality of Belleville Lake. The location of the facilities shall be such that they will not create a negative visual impact for the general public.
6. Marinas and non-commercial multi-docking facilities shall be separated from one another to avoid overcrowding and excessive boat traffic on the Lake.
7. Consideration shall be given to maintaining consistency with the upland zoning

and land use.

8. Uses approved shall be consistent with the primary goal of permitting reasonable use by Lake residents and land owners.
- e. **Approval Issuance.** The Director of Planning and Economic Development shall authorize the issuance of a Township approval letter if, following review in accordance with the procedures of this Ordinance, all conditions and standards of the Ordinance and the approving body are met. Approvals from FERC, MDEQ and any other agency with jurisdiction that cannot be obtained until the Township's approval is issued, shall be required before any construction, earthwork or site changes begin, and a copy of all such other approvals must be submitted to the Township Director of Planning and Economic Development. If an application is denied by the Township, a written record shall be provided to the applicant listing the reasons for the denial. In addition:
1. No structure within the BLA or BLB districts shall be considered an accessory structure for purposes of this Ordinance.
 2. Any other activities conducted on the land or water shall comply with all applicable federal, state and local laws.
- f. **Existing Boat Docks, Structures and Uses.**
1. General. The presence of structures on Township Lake property does not convey any legal or equitable right, title or interest whatsoever in the Township Lake property other than as expressly set forth herein. It is understood that any facilities installed hereunder are subject to the terms of the FERC license.
 2. Easements. The mooring, docking, or launching of boats or installation and usage of docks, boat lifts, boat cradles, or platforms on or from a Lake access easement recorded prior to the date of adoption of this Section shall be permitted to continue. However, any easement recorded after the date of adoption of this Section shall not permit the mooring, docking, or launching of boats or installation and usage of docks, boat lifts, boat cradles, platforms or rafts on the Lake.
 3. Continuation of Existing Uses.
 - a. Any structures, other than secondary living spaces on Township Lake Property or blight, existing prior to the adoption date of this ordinance are considered grandfathered and shall not be subject to Township action under this ordinance.
 - b. The mooring, docking, or launching of boats or usage of docks, boat lifts, boat cradles, piers, platforms or rafts on or from a particular lot, parcel, or frontage occurring prior to the date of adoption of this

Section shall be permitted to continue without change, unless such activities are in violation of the prohibition against renting or leasing of facilities contained in Section 16.03(a)(2)(e).

- c. Maintenance and repair of docks, seawalls, and bulkheads due to normal wear and tear shall not be deemed a change, alteration, or expansion of prior usage.
- d. Whether a Lake use or structure is approved by the Township or not, it is the obligation of all property owners to maintain both their property at the periphery of the Lake and the Township Lake property abutting to their property clear of fallen trees that impede lake access, reasonably protected from erosion, and otherwise maintained as required under the terms of the FERC license. The abutting property owner from which the tree originated shall be responsible for its removal.
- e. The burden of proof in asserting and establishing a defense under this Section is on the property owner who asserts a lawful existing use. The Board of Zoning Appeals may hear and decide appeals regarding the existence or expansion of any lawful existing uses under this Section. The Board of Zoning Appeals shall not decide any such appeal until after it has held a public hearing pursuant to Article 19 of this Ordinance.

g. Exceptions, Modifications and Appeals.

- 1. Board of Zoning Appeals. For the purposes of this Article 16C., the Board of Zoning Appeals ("BZA") as established and regulated in Article 19 of this Ordinance shall be the reviewing body. All provisions of said Article 19 shall apply except as specifically modified in this Section 16.06C.g.
- 2. Powers. The BZA may interpret the provisions of this Article 16C. if questions arise and may approve modifications to particular provisions of this Section, and grant special exceptions for a given case. In exercising its powers, the BZA shall have the primary goal of reaching an equitable conclusion and allocation of use of the Township Lake property for the purposes stated in Section 16.01C Purpose of this Ordinance.
- 3. Standards for Special Exceptions. The BZA shall not grant a special exception to any provision of this Article 16C. unless it first makes all of the following findings:
 - i. Enforcement of the provision(s) requested for special exception would unnecessarily prevent the reasonable use of the land or boats involved without resulting benefit to the public health, safety and welfare of persons or property;
 - ii. The special exception would not unduly prevent the realization of the purposes of this Ordinance;
 - iii. The special exception would not cause substantial harm or detriment to



- adjacent or nearby lands or boats or the public interest or safety, nor be contrary to the intent or purposes of this Ordinance;
- iv. Unusual circumstances or conditions are involved; and
 - v. The special exception is consistent with the goal of providing reasonable, equitable access to all abutting lake owners.
4. **No Precedent.** Granting a specific special exception does not set a precedent for consideration of future special exception requests, as each request is to be decided on a case by case basis.
 5. **Special Exception.** Upon making the findings above, the BZA may grant a special exception to provisions of this Article 16C. subject to complying with all other requirements of this Ordinance. The BZA may also attach reasonable conditions to the granting of an exception.
 6. **Public Hearing.** Appeals and requests for special exceptions to this Article shall be considered only at a duly held public hearing and meeting of the BZA. Notice of the hearing shall be given in accordance with Article 19. In addition, the Township shall give at least fifteen (15) days prior written notice of such hearing to any Lake or property owners association if the association has provided its address to the Township beforehand.
- h. **Indemnification.** By accepting any Township approval, the applicant agrees to execute an agreement to defend, indemnify and hold harmless the Township and its elected and appointed officials, agents, representatives, employees, boards and commissions against and with respect to any and all actions, suits, proceedings, claims, demands, judgments, costs and expenses resulting from the erection or usage of a structure or facility pursuant to this Article 16C. By virtue of any approval under this Article, the applicant further agrees to permit the Township to take access to the property at reasonable times for inspections and for purposes of public safety.
- Obligations.** Abutting property owners shall be responsible for maintaining both their property at the periphery of the Lake and the Township Lake property abutting to their property clear of fallen trees that impede lake access, reasonably protected from erosion, and otherwise maintained as required under the terms of the FERC license. The abutting property owner from which the tree originated shall be responsible for its removal.
- i. **Penalties and Enforcement.**
 1. **Penalty.** Violation of this Article is a civil infraction, for which fines shall be not less than One Hundred Dollars (\$100) or more than Five Hundred Dollars (\$500) for the first offense and not less than Two Hundred Dollars (\$200) nor more than Two Thousand Five Hundred Dollars (\$2,500) for subsequent offenses, in the discretion of the court, and in addition to all of the costs, damages and expenses provided by law. For purposes of this Article, "subsequent offense" means a violation of this Article committed by the same person within twelve (12) months of a previous violation of the Article for which said person admitted responsibility or was adjudicated to be responsible, provided however, that offenses committed

on subsequent days within a period of one (1) week following issuance of a citation for a first offense shall all be considered separate first offenses. Each day that such violation occurs shall constitute a separate offense.

- 2. Injunction. Any violation of this Article is hereby declared to be a nuisance per se. In addition to, or in lieu of, seeking to enforce this Article by proceeding under Section 6.06C.j.1. above, the Township or any Township resident may institute an appropriate action in a court of competent jurisdiction seeking injunctive or equitable relief.
- 3. Enforcement and Administration. This Article shall be enforced and administered by the Township Director of Planning and Economic Development, or such other Township official as may be designated from time to time by resolution by the Township Board.

SECTION 2. Conflicts. If any provision of the Zoning Ordinance conflicts with this amendment to the Zoning Ordinance, the most restrictive provision shall apply.

SECTION 3. Severability. This Ordinance and the various parts, sentences, paragraphs, sections, and clauses thereof are hereby declared to be severable. Should any part, sentence, paragraph, section, or clause be declared unconstitutional, null, or void by a court of competent jurisdiction, such declaration shall not have any effect on the validity of the remaining parts, sentences, paragraphs, sections, and clauses of this Ordinance.

SECTION 4. Effective Date: This Ordinance shall be effective upon publication in a newspaper of general circulation within the Township.

This Ordinance is hereby declared to have been adopted by the Township Board of the Charter Township of Van Buren, County of Wayne, State of Michigan, at a Regular Meeting, called and held on the ___th day of _____, 2017.

YEAS:
NEAS:
ABSENT:

I hereby approve the foregoing Ordinance.

Leon Wright, Township Clerk

Kevin McNamara, Township Supervisor

Adopted:
Published:
Effective:

DRAFT

**CHARTER TOWNSHIP OF VAN BUREN
PLANNING COMMISSION
JANUARY 25, 2017
MINUTES**

Chairperson Thompson called the meeting to order at 7:34 p.m.

ROLL CALL:

Present: Franzoi, Boynton, Atchinson, Budd and Thompson.

Excused: Jackson and Kelley.

Staff: Director Akers, Deputy Director Best and Secretary Harman.

Planning Representatives: None.

Audience: Eighty-Four (84).

APPROVAL OF AGENDA:

Motion Boynton, Budd second to approve the agenda of January 25, 2017 as presented.

Motion Carried.

APPROVAL OF MINUTES:

Motion Atchinson, Boynton second to approve the regular meeting minutes of January 11, 2017 as presented. Motion Carried.

PUBLIC HEARING:

ITEM # 1 BELLEVILLE LAKE SHORELINE DISTRICTS ORDINANCE

TITLE: CONSIDER AMENDING THE TEXT OF THE VAN BUREN CHARTER TOWNSHIP ZONING ORDINANCE NO. 6-2-92 BY ADDING A NEW ARTICLE XVIC, BELLEVILLE LAKE SHORELINE DISTRICTS, SECTIONS 16.01C. – 16.06C.

Motion Boynton, Franzoi second to open the public hearing. Motion Carried.

Director Akers gave a brief overview presenting the timeline of the work conducted by staff and the Shoreline Workgroup for the amendments to the Lake Shoreline Districts Ordinance.

Will Hawley, chair of the Shoreline Workgroup gave a presentation of the changes made to the Belleville Lake Shoreline Districts Ordinance. Mr. Hawley discussed the protection of existing conforming and non-conforming structures (grandfathering), property owners' exclusive right to use shoreline property, setbacks and lot lines for handling property disputes, 60% frontage coverage, repairs to existing structures and shoreline blight. Mr. Hawley recommended approval of the Lake Shoreline Districts Ordinance.

Fifteen (15) residents addressed questions and concerns at the podium. The following items were discussed: the township's right to remove structures, variances and exceptions for existing and new structures due to lot size, lowering of the lake level for cleanup, concerns with FERC requirements, structures approved prior to ordinance acceptance and their work timeframe, new structure permit and approval process, how the ordinance effects and applies to City of Belleville residents, trees hanging over or into the lake, fencing on lakefront property, how to address property disputes, how

the township will determine what is blight, maintenance of existing structures, instances that require a lake letter, the number of watercraft in the BLA and BLB districts and the process for approval of the ordinance. Director Akers, Deputy Director Best and Shoreline Workgroup Chair Will Hawley confirmed there is a grandfathering clause in the ordinance for existing conforming and non-conforming structures and the Ordinance allows lakefront owners exclusive use of the property. Director Akers presented a correspondence letter from a resident dated 1-24-17 (letter attached). The Belleville Lake Shoreline Districts Ordinance is available on the township website for review. The Commission thanked residents, stakeholders and the Shoreline Workgroup for their hard work.

Motion Budd, Franzoi second to close the public hearing. Motion Carried.

GENERAL DISCUSSION:

Director Akers gave a brief update on the status of Mr. Kishmish's attempt to purchase the property to the north of his on Belleville Road for the proposed multi-tenant building with drive-thru.

Motion Boynton, Atchinson second to adjourn at 9:16 p.m. Motion Carried.

Respectfully submitted,

Christina Harman
Recording Secretary

MOTION EXTRACT

Motion Budd, Atchinson second to send the Belleville Lake Shoreline Districts Ordinance to the Van Buren Township Board with recommendation to approve from the Planning Commission.

Roll Call:

Yeas: Atchinson, Budd, Jackson and Thompson.

Nays: None.

Absent: Franzoi and Boynton.

Recused: Kelley

Motion Carried.

I hereby certify the foregoing is a true and correct copy of a motion adopted by the Planning Commission of the Charter Township of Van Buren at the regularly scheduled meeting of February 8, 2017.



Christina Harman
Recording Secretary

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE: 2/21/17

1ST READING DATES: 2/21/17

2ND READING DATES: 3/07/17

Consent Agenda _____

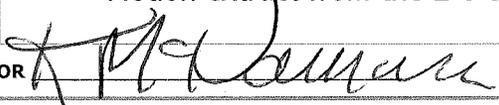
New Business X

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	To consider the 1 st and 2 nd reading of Ordinance #02-21-17(3) which is an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to rezone those portions of Township-owned Belleville Lake parcels that are located below the 655-foot contour line (1929 NGVD) or "brow of the hill" to Belleville Lake Shoreline Districts.
DEPARTMENT	Planning & Economic Development
PRESENTER	Ron Akers, AICP Director of Planning & Economic Development
PHONE NUMBER	734-699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Will Hawley, Chairman of the Lakeshore Ordinance Workgroup

Agenda topic

ACTION REQUESTED	
To consider the 1 st and 2 nd reading of Ordinance #02-21-17(3) which is an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to rezone those portions of Township-owned Belleville Lake parcels that are located below the 655-foot contour line (1929 NGVD) or "brow of the hill" to Belleville Lake Shoreline Districts.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Please see attached letter.	
BUDGET IMPLICATION	None anticipated.
IMPLEMENTATION NEXT STEP	If approved, after the 1 st and 2 nd reading a notice of adoption will be place in the newspaper and the Ordinance will go into effect seven (7) days after publication.
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	Approval
ATTORNEY RECOMMENDATION	Attorney has reviewed the proposed Ordinance. (May be subject to Attorney/Client Privilege and not available under FOIA)
ADDITIONAL REMARKS	Attached: <ul style="list-style-type: none"> • Planning Commission Meeting Minutes of the 1-25-17. • Motion extract from the 2-8-17 Planning Commission meeting.
APPROVAL OF SUPERVISOR	



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR
Kevin McNamara

CLERK
Leon Wright

TREASURER
Shary A. Budd

TRUSTEE
Sherry A. Frazier

TRUSTEE
Kevin Martin

TRUSTEE
Reggie Miller

TRUSTEE
Paul D. White

February 15, 2017

Board of Trustees
Charter Township of Van Buren
Van Buren Township, MI 48111

RE: Proposed Ordinances 02-21-17(1), 02-21-17(2), and 02-21-17(3) Regarding Belleville Lake

Honorable Trustees,

Before you are three (3) ordinances which comprise what has typically referred to as the “Belleville Lake Ordinance” or the “Shoreline Ordinance.” It is my intent in this letter to provide a background for the development of these ordinances and provide a brief synopsis of each ordinance.

Background

Van Buren Township has in the past attempted to adopt some type of regulations managing the shoreline around Belleville Lake at least seven (7) times. Each time an ordinance has been proposed it has not received favorable public support and due to this the attempt fails. This most recently occurred in February of 2016 where after it was clear there was little support the Township’s Planning Commission directed staff to work with residents around the lake in order to address the issues with the proposed ordinance.

Between May 2016 and November 2016, Township staff conducted several meetings with a group of lakefront property owners to evaluate the proposed ordinances in order to determine their necessity and ways to alleviate specific concerns. Our approach to these meetings has been to allow the residents around the lake to take the lead in the modification of the ordinance and as a result we have developed regulations which we believe ensures the Township’s obligations to the Federal Energy Regulatory Commission and provides clarity and resolution to the lakefront property owners with regards to the Township owned property around Belleville Lake. The lakefront property owners who participated in the workgroup spent several hours volunteering for this. We greatly appreciate this effort on their part to not only look at a significant amount of information, but offer comments and insight into this situation which has helped us better understand their perspectives and as a result a better policy has been developed.

The following is a synopsis of the three (3) board action agenda items:

Ordinance #02-21-17(1) General “Exclusive Use” Ordinance

The primary intent of this ordinance is to grant the abutting property owner the exclusive right of use of the Township owned property around Belleville Lake. This area is delimited by the Zoning Ordinance amendment (#02-21-17(2)) which address where the specific exclusive use boundaries are. In return for this exclusive right of use, the Township is requiring that the abutting property owner shall maintain the Township Lake Property in compliance with all existing applicable federal, state, and local laws and regulations.

Ordinance #02-21-17(2) Zoning Ordinance Amendment for Belleville Lake Shoreline District

This ordinance adds language to the Township’s Zoning Ordinance with regards to the regulation of physical improvements made to the Township owned property around Belleville Lake. It outlines



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR
Kevin McNamara

CLERK
Leon Wright

TREASURER
Sharry A. Budd

TRUSTEE
Sherry A. Frazier

TRUSTEE
Kevin Martin

TRUSTEE
Reggie Miller

TRUSTEE
Paul D. White

submittal requirements and regulations for docks, boat hoists, seawalls, etc. In addition to this it also offers protections to the abutting property owners by grandfathering existing structures and allowing the Township's Board of Zoning Appeals to settle disputes and/or grant exceptions, when applicable, to the regulations, in order to promote access to Belleville Lake. This ordinance also establishes separate regulations for property abutting single family homes (BLA zoning district) and multi-family/commercial properties (BLB zoning district).

Ordinance #02-21-17(3) Zoning Ordinance Amendment to Amend the Township's Zoning Map

This ordinance simply amends the Township's Zoning Map to incorporate the BLA (Township owned shoreline abutting single family homes) and BLB (Township owned shoreline abutting multi-family/commercial uses).

The public hearing for the two (2) Zoning Ordinance amendments was conducted on January 25, 2017 and the Planning Commission recommend the Township Board approve the adoption of the Ordinances at their February 8, 2017 meeting. I know many members of the Board were either present during the public hearing or watching on television, but any members have any additional questions or would like to discuss this matter further, please contact me.

Sincerely,

Ron Akers, AICP
Director of Planning and Economic Development

**CHARTER TOWNSHIP OF VAN BUREN
WAYNE COUNTY, MICHIGAN
ORDINANCE 02-21-17(3)**

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF VAN BUREN ZONING ORDINANCE 06-02-92, AS AMENDED, BY AMENDING THE ZONING MAP IN CONNECTION THEREWITH.

The Charter Township of Van Buren Ordains:

SECTION 1. ORDINANCE AMENDMENT.

The Zoning Map in connection with the Charter Township of Van Buren Zoning Ordinance shall be amended as follows:

Ordinance No. 02-21-17(3)

A request to amend the Charter Township of Van Buren Zoning Ordinance 06-02-92, as amended, to amend the zoning map in order to rezone those portions of Township-owned Belleville Lake parcels that are located below the 655-foot contour line (1929 NGVD) or “brow of the hill” to Belleville Lake Shoreline Districts, consistent with Article XVIC.

The affected parcels to be rezoned all or in part are as follows:

Tax ID Number	Address
82-83-056-99-0013-000	N Interstate 94 Service Dr.
82-83-056-99-0014-000	Belleville Lake
82-83-073-99-0012-000	50901 S. Interstate 94 Service Dr.
82-83-073-99-0013-702	Belleville Lake
82-83-078-99-0002-702	Belleville Lake
82-83-082-99-0012-701	Belleville Lake
82-83-085-99-0023-000	Belleville Lake
82-83-090-99-0015-000	Belleville Lake
82-83-094-01-0215-000	Haggerty Rd.
82-83-095-01-0221-300	12100 Haggerty Rd.
82-83-110-99-0001-000	Belleville Lake
82-83-113-99-0008-000	Belleville Lake
82-83-117-99-0010-000	Belleville Lake

SECTION 2. SEVERABILITY

In the event any article, section, paragraph, sentence, clause, or word of this ordinance is deemed invalid or unconstitutional by any court of competent jurisdiction, such portion deemed severable and shall not affect the validity of the remaining portions of this ordinance.

SECTION 3. REPEALER.

Any and all ordinances or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 4. EFFECTIVE DATE.

The provisions of this Ordinance are hereby ordered to take effect seven (7) days after publication of the notice of adoption in a newspaper of general circulation within the Township. This Ordinance shall be immediately recorded by the Township Clerk in the Township Ordinance Book as soon as it is adopted, which record shall be authenticated by the signatures of

the Supervisor and Clerk and shall be published in a newspaper of general circulation in the Township within fifteen (15) days of passage. A copy of this Ordinance may be purchased or inspected at the Clerk's Office, 46425 Tyler Road, Van Buren Township, MI 48111 during normal business hours.

This Ordinance is hereby declared to have been adopted by the Board of Trustees of the Charter Township of Van Buren, County of Wayne, State of Michigan, at a Regular Meeting, called and held on the ___ day of _____, 2017.

YEAS:

NAYS:

ABSENT:

ABSTAINED:

I hereby approve the foregoing Ordinance,

Leon Wright, Clerk

Kevin McNamara, Supervisor

Adopted:

Published:

Effective:

**CHARTER TOWNSHIP OF VAN BUREN
PLANNING COMMISSION
JANUARY 25, 2017
MINUTES**

Chairperson Thompson called the meeting to order at 7:34 p.m.

ROLL CALL:

Present: Franzoi, Boynton, Atchinson, Budd and Thompson.

Excused: Jackson and Kelley.

Staff: Director Akers, Deputy Director Best and Secretary Harman.

Planning Representatives: None.

Audience: Eighty-Four (84).

APPROVAL OF AGENDA:

Motion Boynton, Budd second to approve the agenda of January 25, 2017 as presented.

Motion Carried.

APPROVAL OF MINUTES:

Motion Atchinson, Boynton second to approve the regular meeting minutes of January 11, 2017 as presented. Motion Carried.

PUBLIC HEARING:

ITEM # 1 BELLEVILLE LAKE SHORELINE DISTRICTS ORDINANCE

TITLE: CONSIDER AMENDING THE TEXT OF THE VAN BUREN CHARTER TOWNSHIP ZONING ORDINANCE NO. 6-2-92 BY ADDING A NEW ARTICLE XVIC, BELLEVILLE LAKE SHORELINE DISTRICTS, SECTIONS 16.01C. – 16.06C.

Motion Boynton, Franzoi second to open the public hearing. Motion Carried.

Director Akers gave a brief overview presenting the timeline of the work conducted by staff and the Shoreline Workgroup for the amendments to the Lake Shoreline Districts Ordinance.

Will Hawley, chair of the Shoreline Workgroup gave a presentation of the changes made to the Belleville Lake Shoreline Districts Ordinance. Mr. Hawley discussed the protection of existing conforming and non-conforming structures (grandfathering), property owners' exclusive right to use shoreline property, setbacks and lot lines for handling property disputes, 60% frontage coverage, repairs to existing structures and shoreline blight. Mr. Hawley recommended approval of the Lake Shoreline Districts Ordinance.

Fifteen (15) residents addressed questions and concerns at the podium. The following items were discussed: the township's right to remove structures, variances and exceptions for existing and new structures due to lot size, lowering of the lake level for cleanup, concerns with FERC requirements, structures approved prior to ordinance acceptance and their work timeframe, new structure permit and approval process, how the ordinance effects and applies to City of Belleville residents, trees hanging over or into the lake, fencing on lakefront property, how to address property disputes, how

the township will determine what is blight, maintenance of existing structures, instances that require a lake letter, the number of watercraft in the BLA and BLB districts and the process for approval of the ordinance. Director Akers, Deputy Director Best and Shoreline Workgroup Chair Will Hawley confirmed there is a grandfathering clause in the ordinance for existing conforming and non-conforming structures and the Ordinance allows lakefront owners exclusive use of the property. Director Akers presented a correspondence letter from a resident dated 1-24-17 (letter attached). The Belleville Lake Shoreline Districts Ordinance is available on the township website for review. The Commission thanked residents, stakeholders and the Shoreline Workgroup for their hard work.

Motion Budd, Franzoi second to close the public hearing. Motion Carried.

GENERAL DISCUSSION:

Director Akers gave a brief update on the status of Mr. Kishmish's attempt to purchase the property to the north of his on Belleville Road for the proposed multi-tenant building with drive-thru.

Motion Boynton, Atchinson second to adjourn at 9:16 p.m. Motion Carried.

Respectfully submitted,

Christina Harman
Recording Secretary

MOTION EXTRACT

Motion Budd, Atchinson second to send the Belleville Lake Shoreline Districts Ordinance to the Van Buren Township Board with recommendation to approve from the Planning Commission.

Roll Call:

Yeas: Atchinson, Budd, Jackson and Thompson.

Nays: None.

Absent: Franzoi and Boynton.

Recused: Kelley

Motion Carried.

I hereby certify the foregoing is a true and correct copy of a motion adopted by the Planning Commission of the Charter Township of Van Buren at the regularly scheduled meeting of February 8, 2017.

A handwritten signature in black ink, appearing to read 'C. Harman', with a long horizontal flourish extending to the right.

Christina Harman
Recording Secretary