

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES
FEBRUARY 21, 2017 BOARD MEETING
TENTATIVE AGENDA**

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Supervisor McNamara	_____	Trustee Miller	_____
Clerk Wright	_____	Trustee White	_____
Treasurer Budd	_____	Engineer Nummer	_____
Trustee Frazier	_____	Attorney McCauley	_____
Trustee Martin	_____	Secretary Montgomery	_____

APPROVAL OF AGENDA:

CONSENT AGENDA:

1. Work Study Session minutes of February 6, 2017.
2. Closed Session minutes of February 6, 2017.
3. Board Meeting minutes of February 7, 2017.
4. Prepaid List of February 9, 2017.
5. Prepaid List of February 16, 2017.
6. Voucher List of February 21, 2017.

PUBLIC HEARING:

1. To received public comment on the use of program year 2017 Community Development Block Grant (CDBG) funds.

CORRESPONDENCE:

1. The Senior Alliance representative Dave Wilson will update the Board on programs, number of Van Buren Township citizens it serves and local match.

PUBLIC COMMENT:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. To consider approval of the 2017 Community Development Block Grant (CDBG) funds in the amount of \$142,106.00 and the proposed project statement.
2. To consider approval of the appointment of Patricia Sobecki to the September Days Senior Citizens Endowment Committee with a term to expire January 15, 2018.
3. To consider the approval of the appointment of Kess Emekpe to the Environmental Commission with a term to expire October 1, 2017
4. To consider approval of the 2016 Planning Commission Annual Report.
5. To consider approval of the evaluation process for the Qualifications Based Selection Committee in the selection of a General Engineering Services firm.
6. To consider approval of the evaluation process for the Qualifications Based Selection Committee in the selection of a General Planning Services firm.
7. To consider approval of the first reading of Ordinance 02-21-17 (1) an Ordinance to grant the exclusive use and enjoyment of Township owned property around Belleville Lake to the abutting property owners.
8. To consider approval of the first reading of Ordinance 02-21-17 (2) an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to add a new article regarding the Belleville Lake Shoreline Districts.

9. To consider approval of the first reading of Ordinance 02-21-17 (3) an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to rezone those portions of Township owned Belleville Lake parcels that are located below the 655-foot contour line (1929 NGVD) or “Brow of the hill” to Belleville Lake Shoreline Districts.

REPORTS:

ANNOUNCEMENTS:

NON-AGENDA ITEMS:

ADJOURNMENT:

CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY MEETING MINUTES
February 6, 2017

Supervisor McNamara called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee White, Trustee Frazier, Trustee Martin and Trustee Miller. Others in attendance: Secretary Montgomery, Developmental Services Director Akers and Deputy Director Best, Executive Assistant Selman, DDA Director Ireland, DPS Director Taylor, Engineer Nummer, Human Resource Director Sumpter, Senior Director Jordan, Public Safety Director Laurain and Deputy Directors Besson (Fire) and Wright (Police), Consultant Sloan, Lt. Bazzy and an audience of three (3).

Supervisor McNamara requested the addition of discussion on a name change for the September Days Seniors to be placed as New Business item #5. All remaining items to be moved sequentially following the addition.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Discussion on Resolution 2017-05 the formation of a Van Buren Township Fire Department Firefighter Cadet Program. The program is designed to allow high school students, ages 16-18, interested in firefighting to work closely with members of a fire department. Recognized by the State of Michigan it would allow Van Buren Township to participate in a Dual enrollment Firefighter Cadet Program through Schoolcraft College in conjunction with Belleville High School. Successful cadets would become fully certified as a Michigan Firefighter creating a pool of potential recruits already trained in our departments operations.

Discussion on the reappointments of Charles Coleman, Tammy Wall, Daniel Belanger, Todd O'Neill and Denise Willoughby to the Recreation Committee with terms to expire 2-1-2018. All candidates have worked well as a team and have expressed their desire to focus on park improvements approved in the Parks and Recreation Master Plan.

Discussion on the appointment of Steve Partridge to the Water & Sewer Commission with a term to expire 6-1-2017. Mr. Partridge has expressed his desire to fill the vacant position on the Commission. He served as the former Director of Public Works and Water & Sewer Department in Van Buren Township and has a strong engineering background.

Discussion on the appointment of Jeffrey Jahr Jr. to the Environmental Commission with a term to expire 10-01-2018. Mr. Jahr Jr. has expressed his desire to fill the vacant position on the Commission. He has a strong Management and Engineering background and, if approved, would become the third generation of his family to serve on the Commission.

Discussion on a name change for the September Days Seniors. Over the past 40 years significant changes have occurred to incorporate programs for 50-60 year olds. A name change is vital to attracting new members and accurately reflecting the caliber of programs offered.

Discussion on the use of program year 2017 Community Development Block Grant (CDBG) funds. Proposed funding level is \$142,106 with funding allocation to Public Facilities, Demolition, Senior Services, Planning and Administration. Two public hearing will be held to receive public comment on proposed use of funds prior to adoption.

Discussion on the formation of a Qualifications Based Selection Committee for the selection of a General Planning Services firm. The committee would be comprised of the Supervisor McNamara, Clerk Wright, Treasurer Budd, Planning and Economic Development Director Akers, Planning Commission Chair Thompson and DDA Director Ireland. The committee will utilize a schedule of activities, evaluate candidates and bring forth a recommendation to the Board of Trustees for approval.

Discussion on the formation of a Qualifications Based Selection Committee for the selection of a General Engineering Services firm. The committee would be comprised of Supervisor McNamara, Clerk Wright, Treasurer Budd, Deputy Director of Planning and Economic Development Best, Public Services Director Taylor and DDA Director Ireland. The committee will utilize a schedule of activities, evaluate candidates and bring forth a recommendation to the Board of Trustees for approval.

Discussion on the 2016 Planning Commission Annual Report. In accordance with P.A. 33 of 2008, as amended, MCL 125.3801 et seq, Michigan Planning Enabling Act, the annual report is a compilation of activities to the legislative body of the municipality during 2016.

Discussion on the Intergovernmental Agreement between Van Buren Charter Township and Romulus Animal Shelter. This agreement has been in place for the past three years and has provided professional services to the Township. Changes to the agreement include the addition of a \$20 fee for euthanizing services and a \$5 per day, per dog, for those held more than four days.

PUBLIC COMMENT: Resident encouraged Board members to allow more time for review of items appearing on the work study and subsequently acted upon at the following days Board of Trustees meeting.

ADJOURNMENT: White by Miller, seconded by Frazier to adjourn the Work Study Session at 5:40 p.m. for the purpose of going into closed session to discuss the purchase of real property. Roll Call Vote. Years: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Nays: None. Motion Carried.

CLOSED SESSION: To discuss the purchase of real property.

ADJOURNMENT: Motion by Frazier seconded by Miller to reconvene the Work Study Session at 6: 21 p.m. There being no further discussion Frazier moved, Budd seconded to adjourn the Work Study Session at 6:22 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.

**CHARTER TOWNSHIP OF VAN BUREN
BOARD MEETING MINUTES
FEBRUARY 7, 2017**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Executive Assistant Selman, Economic Development Director Akers and Deputy Director Best, Consultant Sloan, Public Safety Deputy Director (Fire) Besson and an audience of fourteen (14).

Supervisor McNamara requested a moment of silence in recognition of David Wilson and Betty Neill who recently passed away. Mr. Wilson had been a long serving member on the Environmental Commission and Ms. Neill had volunteered numerous years at the Senior Center.

APPROVAL OF AGENDA: Frazier moved, Miller seconded to approve the revised agenda as presented. Motion Carried.

APPROVAL OF CONSENT AGENDA: Budd moved, Wright seconded to approve the Consent Agenda as presented. [Work Study Session minutes of January 9, 2017, Board Meeting minutes of January 10, 2017, Prepaid List of January 13, 2017, Prepaid List of January 20, 2017, Voucher List of January 24, 2017, RESA Levy Refund List of January 26, 2017, Prepaid List of February 2, 2017, Voucher List of February 7, 2017]. Motion Carried.

PUBLIC HEARING: Wright moved, Miller seconded to open the Public Hearing to receive public comment on the use of program year 2017 Community Development Block Grant (CDBG) funds. Motion Carried.

As part of the required citizen participation process for Wayne County CDBG funding the Township must hold 2 public hearings regarding the proposed activities and proposed funding levels for activities for program year 2017. Objective of the program are to provide benefits to persons of low- to moderate-income and/or areas where 51% of the residents are low to moderate income, reduce negative environmental impacts, maintain a high level of performance in management of CDBG funds programs, improve the quality of life for low to moderate income persons and create affordable housing for low to moderate income households. Proposed funding: \$76, 581 Public Facilities, \$30,000 Demolition, \$21,315 Senior Services, \$7,105 Planning and \$7,105 Administration. No Public Comment was received.

Budd moved, Miller seconded to close the Public Hearing at 7:14 p.m. Motion Carried.

CORRESPONDENCE: None.

PUBLIC COMMENT: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Budd moved, White seconded to approve Resolution 2017-06 a Proclamation Recognizing Black History Month. Motion Carried.

Miller moved, Wright seconded to approve the reappointments of Charles Coleman, Tammy Wall, Daniel Belanger, Todd O'Neill, Kimberly Nofz and Denise Willoughby to the Recreation Committee with terms to expire 2-01-2018. Motion Carried. All candidates have worked well as a team and have expressed their desire to focus on park improvements approved in the Parks and Recreation Master Plan.

Budd moved, Miller seconded to approve the appointment of Jeffrey Jahr Jr. to the Environmental Commission with a term to expire on 10-01-2018. Motion Carried. Mr. Jahr Jr. has expressed his desire to fill the vacant position on the Commission. He has a strong Management and Engineering background and becomes the third generation of his family to serve the Township.

Martin moved, Frazier seconded to approve the appointment of Steve Partridge to the Water & Sewer Commission with a term to expire on 6-01-2017. Motion Carried. Mr. Partridge has expressed his desire to fill the vacant position on the Commission. He served as the former Director of Public Works and Water & Sewer Department in Van Buren Township and has a strong engineering background.

Budd moved, Wright seconded to approve Resolution 2017-05 formation of the Van Buren Township Fire Department Fire Fighter Cadet Program. Motion Carried. The program is designed to allow high school students, ages 16-18, interested in firefighting to work closely with members of a fire department. Recognized by the State of Michigan it allows Van Buren Township to participate in a Dual enrollment Firefighter Cadet Program through Schoolcraft College in conjunction with Belleville High School. Successful cadets would become fully certified as a Michigan Firefighter creating a pool of potential recruits already trained in our department's operations.

Frazier moved, Wright seconded to approve the formation of a Qualifications Based Selection Committee for the selection of a General Engineering Services firm, appointment of committee members, schedule of activities, publication vendors and vendor solicitation. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin and Miller. Nays: White. Motion Carried. The committee will be comprised of Supervisor McNamara, Clerk Wright, Treasurer Budd, Deputy Director of Planning and Economic Development Best, Public Services Director Taylor and DDA Director Ireland. Upon completion of the evaluations the committee will bring forth a recommendation to the Board of Trustees for approval.

Budd moved, Miller seconded to approve the formation of a Qualifications Based Selection Committee for the selection of a General Planning Services firm, appointment of committee members, schedule of activities, publication vendors and vendor solicitation. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin and Miller. Nays: White. Motion Carried. The committee would be comprised of the Supervisor McNamara, Clerk Wright, Treasurer Budd, Planning and Economic Development Director Akers, Planning Commission Chair Thompson and DDA Director Ireland. Upon completion of the evaluations the committee will bring forth a recommendation to the Board of Trustees for approval.

Budd Moved, Miller seconded to approve the Intergovernmental Agreement between Van Buren Charter Township and the Romulus Animal Shelter. Motion Carried. This agreement has been in place for the past three years and has provided professional services to the Township. Changes to the agreement include the addition of a \$20 fee for euthanizing services and \$5 per day, per dog, for those held more than four days.

REPORTS: The November 2016 Budgetary Report was received. Copies are available for review at the Clerk's Office 46425 Tyler Rd., Van Buren Township, MI 48111.

ANNOUNCEMENTS: Announcements included: The Township Administrative offices will be closed Monday February 20, 2017 in observance of Presidents Day; the next regularly scheduled Board of Trustee Work Study Session and Board of Trustees meeting will be held on Tuesday February 21, 2017; the Western Wayne chapter of the NAACP will hold its next meeting on February 13, 2017 at 7:00 p.m. at St. Clements located at 4300 Harrison in Inkster; the Mayors Ball will be held Saturday February 11, 2017 at the Belleville Yacht Club (proceeds to benefit the Boys and Girls Club) and Board Members thanked Public Safety Deputy Director (Fire) Besson, who has accepted a job in Leland Township, for his years of service.

NON-AGENDA: Resident commented on the need for sidewalks on Belleville Rd. from Ecorse to Tyler, encouraged Board Members to learn about the “Help not Hand Cuffs” program, requested pot holes be addressed throughout the community and requested the Township go out for Towing Services bids.

ADJOURNMENT: Budd moved, Frazier seconded to adjourn at 8:39 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/30/2016 - 12/30/2016
 UNJOURNALIZED
 OPEN
 2/9/2017 PREPAID
 2016 EXPENSES

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
17-1722 77962	Dixon Engineering INSPECT EQ DETENTION BASIN 592-537-931-001	01/31/2017 CTowles	02/09/2017	3,000.00 3,000.00	3,000.00	Open	N 12/30/2016
300-1511-S 77950	GREAT LAKES WATER AUTHORITY NOV & DEC IWC 592-537-924-000	02/03/2017 CTowles	02/09/2017	1,096.26 548.13 548.13	1,096.26	Open	N 12/30/2016
100-1511-W 77963	GREAT LAKES WATER AUTHORITY DECEMBER WATER PURCHASES 592-536-927-000	01/25/2017 CTowles	02/09/2017	195,274.93 195,274.93	195,274.93	Open	N 12/30/2016
288137 77964	Wayne County Department of Public S DEC RV SEWAGE 592-537-924-000	01/04/2017 CTowles	02/09/2017	67,639.85 67,639.85	67,639.85	Open	N 12/30/2016
# of Invoices:	4	# Due:	4	Totals:	267,011.04	267,011.04	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				267,011.04	267,011.04		
--- TOTALS BY FUND ---							
	592 - Water/Sewer Fund			267,011.04	267,011.04		
--- TOTALS BY DEPT/ACTIVITY ---							
	536 - Water Department			195,274.93	195,274.93		
	537 - Sewer Department			71,736.11	71,736.11		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/09/2017 - 02/09/2017
 UNJOURNALIZED
 OPEN
 2/9/2017 PREPAID
 2017 EXPENSES

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
33628-33645 77969	AmeraPlan Reimbursable EMPLOYEE HRA 101-171-719-000 101-253-719-000 101-265-719-000 101-301-719-000 101-325-719-000 101-370-719-000 101-691-719-000 592-536-719-000	02/06/2017 CTowles	02/09/2017	1,075.29 27.31 224.90 20.00 493.04 62.36 20.00 20.00 207.68	1,075.29	Open	N 02/09/2017
7344820697 77953	AT&T 1.28-2.27 482-0697 101-718-850-000	01/28/2017 CTowles	02/09/2017	54.95 54.95	54.95	Open	N 02/09/2017
0064356 77954	COMCAST 2.14-3.13 WABASH INTERNET & PHONE 592-536-920-000	02/01/2017 CTowles	02/09/2017	128.54 128.54	128.54	Open	N 02/09/2017
REGISTRATION 77955	MI ASSOCIATION OF MUNICIPAL CLERKS MONTGOMERY 3/12-17 CMC INSTITUTE 101-215-861-000	01/24/2017 CTowles	02/09/2017	350.00 350.00	350.00	Open	N 02/09/2017
REFUND 77956	SCOTT HARSCH REFUND HYDRANT DEPOSIT 592-000-284-000	02/06/2017 CTowles	02/09/2017	412.12 412.12	412.12	Open	N 02/09/2017
REFUND 77957	ABSOLUTE TITLE INC RESA ENHANCEMENT REFUND 703-000-226-000	02/02/2017 CTowles	02/09/2017	230.77 230.77	230.77	Open	N 02/09/2017
REFUND 77958	BP PIPELINE, N.A., INC RESA ENHANCEMENT REFUND 703-000-226-000	02/02/2017 CTowles	02/09/2017	61.00 61.00	61.00	Open	N 02/09/2017
REFUND 77959	H&S EQUITY PARTNERS, LLC RESA ENHANCEMENT REFUND 703-000-226-000	02/01/2017 CTowles	02/09/2017	205.84 205.84	205.84	Open	N 02/09/2017
REFUND 77960	ITC TRANSMISSION COMPANY RESA ENHANCEMENT REFUND 703-000-226-000	02/01/2017 CTowles	02/09/2017	1,374.40 1,374.40	1,374.40	Open	N 02/09/2017

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/09/2017 - 02/09/2017
 UNJOURNALIZED
 OPEN
 2/9/2017 PREPAID
 2017 EXPENSES

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
REFUND							
77961	RICHARD WALLIA, LLC RESA ENHANCEMENT REFUND 703-000-226-000	02/01/2017 CTowles RESA ENHANCEMENT REFUND	02/09/2017	230.80 230.80	230.80	Open	N 02/09/2017
REFUND							
77967	FARMER & UNDERWOOD TRUCKING LTD RESA ENHANCEMENT REFUND 703-000-226-000	02/03/2017 CTowles RESA ENHANCEMENT REFUND	02/09/2017	299.44 299.44	299.44	Open	N 02/09/2017
858052							
77951	O'Reilly Automotive JAN STMT 101-265-860-000 101-265-860-000 101-265-860-000 101-301-860-000 101-301-860-000 101-336-740-000 101-301-860-000 592-536-932-000 101-265-860-000 592-536-933-000 101-265-740-000 101-265-933-000 101-265-933-000 592-536-932-000 592-536-933-000	01/31/2017 CTowles MINI BULBS 712 WIPER BLADES 715 & 716 WINDOW VENTS CAR WASH/OIL ANTIFREEZE PAINT/BRUSH/CLNRS 101 WIPER BLADES WIRES/HEAT SHRINK 714 WINDOW VENT EAGER BEAVER TRLR TAPE SPRAY PAINT JD TRLR BATTERY/BOLT/CABLES JD TRLR BATT CALBES 516 AIR FILTER MINI BULBS	02/09/2017	614.80 5.40 36.08 119.98 23.86 11.99 104.73 54.90 26.97 59.99 12.59 11.98 112.80 0.80 19.86 12.87	614.80	Open	N 02/09/2017
PERMIT 18							
77968	Postmaster PERMIT 18 ANNUAL FEES 101-248-900-000 592-536-900-000	02/07/2017 CTowles PERMIT 18 ANNUAL FEE PERMIT 18 ANNUAL FEE	02/09/2017	450.00 225.00 225.00	450.00	Open	N 02/09/2017
288073							
77952	Wayne County Dept. Environment JAN DR EXCESS FLOW 592-537-925-000	01/03/2017 CTowles JAN DR EXCESS FLOW	02/09/2017	9,166.00 9,166.00	9,166.00	Open	N 02/09/2017
TRAVEL							
77965	Leon Wright 1.23, 2.15-16 MILEAGE 101-215-860-000 101-101-956-000	02/08/2017 CTowles 1.23 & 2.16 MILEAGE 2.15 MILEAGE	02/09/2017	140.18 39.60 100.58	140.18	Open	N 02/09/2017
550040000501							
77966	Ypsilanti Community Util. Autho JAN YCUA SEWAGE 592-537-924-000	01/31/2017 CTowles JAN YCUA SEWAGE	02/09/2017	2,128.14 2,128.14	2,128.14	Open	N 02/09/2017

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/09/2017 - 02/09/2017
 UNJOURNALIZED
 OPEN
 2/9/2017 PREPAID
 2017 EXPENSES

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	16	# Due:	16	Totals:	16,922.27		
# of Credit Memos:	0	# Due:	0	Totals:	0.00		
Net of Invoices and Credit Memos:				16,922.27	16,922.27		
--- TOTALS BY FUND ---							
	101 - General Fund			2,180.25	2,180.25		
	592 - Water/Sewer Fund			12,339.77	12,339.77		
	703 - Current Tax Fund			2,402.25	2,402.25		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			2,814.37	2,814.37		
	101 - Township Board			100.58	100.58		
	171 - Supervisor Department			27.31	27.31		
	215 - Clerk Department			389.60	389.60		
	248 - General Office			225.00	225.00		
	253 - Treasurer Department			224.90	224.90		
	265 - Building & Grounds			367.03	367.03		
	301 - Police Department			583.79	583.79		
	325 - Dispatch			62.36	62.36		
	336 - Fire Department			104.73	104.73		
	370 - Building/Planning Dept.			20.00	20.00		
	536 - Water Department			633.51	633.51		
	537 - Sewer Department			11,294.14	11,294.14		
	691 - Recreation Dept			20.00	20.00		
	718 - Park & Lake Dept			54.95	54.95		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/16/2017 - 02/16/2017
 UNJOURNALIZED
 OPEN
 2/16/2016 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
BOND							
77982	14-A2 District Court BOND MICHELLE CHIANTI THOMAS 760-000-299-000	02/07/2017 CTowles BOND MICHELLE CHIANTI THOMAS	02/16/2017	163.00 163.00	163.00	Open	N 02/16/2017
10319-10323							
77990	AmeraPlan Reimbursable EMPLOYEE HRA 101-215-719-000 101-301-719-000 247-000-719-000	02/05/2017 CTowles EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA	02/16/2017	143.90 20.00 103.90 20.00	143.90	Open	N 02/16/2017
33646-33692							
77991	AmeraPlan Reimbursable EMPLOYEE HRA 101-171-719-000 101-215-719-000 101-228-719-000 101-253-719-000 101-301-719-000 101-325-719-000 101-336-719-000 101-691-719-000 592-536-719-000	02/13/2017 CTowles EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA EMPLOYEE HRA	02/16/2017	2,831.21 170.12 160.00 72.86 212.18 828.14 25.00 429.84 735.31 197.76	2,831.21	Open	N 02/16/2017
7343987943							
77987	AT&T 2.1-2.28 398-7943 592-536-920-000	02/01/2017 CTowles 2.1-2.28 398-7943	02/16/2017	147.63 147.63	147.63	Open	N 02/16/2017
734R016776							
77988	AT&T 2.1-2.28 R01-6776 101-265-850-000	02/01/2017 CTowles 2.1-2.28 R01-6776	02/16/2017	315.00 315.00	315.00	Open	N 02/16/2017
906R110537							
77989	AT&T 2.1-2.28 R11-0537 101-265-850-000	02/01/2017 CTowles 2.1-2.28 R11-0537	02/16/2017	559.43 559.43	559.43	Open	N 02/16/2017
1717997112001							
77985	AT&T FEB 171-799-7112 101-265-850-000	02/05/2017 CTowles FEB 171-799-7112	02/16/2017	1,187.71 1,187.71	1,187.71	Open	N 02/16/2017
154934885							
77986	AT&T 1.2-2.1 ARCHIVE INTERNET SVS 250-000-850-000	02/01/2017 CTowles 1.2-2.1 ARCHIVE INTERNET SVS	02/16/2017	80.00 80.00	80.00	Open	N 02/16/2017
7002712							
77992	BLUE CROSS BLUE SHIELD OF MI MARCH HEALTH INS	02/05/2017 CTowles	02/16/2017	90,870.27	90,870.27	Open	N 02/16/2017

POST DATES 02/16/2017 - 02/16/2017

UNJOURNALIZED

OPEN

2/16/2016 PREPAID

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution						
	101-101-719-000	MARCH HEALTH INS		1,850.53			
	101-171-719-000	MARCH HEALTH INS		747.10			
	101-215-719-000	MARCH HEALTH INS		2,323.44			
	101-228-719-000	MARCH HEALTH INS		1,494.20			
	101-247-719-000	MARCH HEALTH INS		4,646.88			
	101-253-719-000	MARCH HEALTH INS		747.10			
	101-265-719-000	MARCH HEALTH INS		3,070.54			
	101-301-719-000	MARCH HEALTH INS		27,956.72			
	101-325-719-000	MARCH HEALTH INS		2,241.30			
	101-329-719-000	MARCH HEALTH INS		2,323.44			
	101-336-719-000	MARCH HEALTH INS		2,323.44			
	101-370-719-000	MARCH HEALTH INS		6,771.60			
	101-692-719-000	MARCH HEALTH INS		1,850.53			
	101-900-719-000	MARCH HEALTH INS		18,863.67			
	247-000-719-000	MARCH HEALTH INS		1,494.20			
	250-000-719-000	MARCH HEALTH INS		747.10			
	592-536-719-000	MARCH HEALTH INS		11,418.48			
0010623							
77981	COMCAST	02/06/2017	02/16/2017	78.22	78.22	Open	N
	2.19-3.18 CABLE BOX/DVR SVS	CTowles					02/16/2017
	101-171-956-000	2.19-3.18 CABLE BOX FEE		6.42			
	101-215-956-000	2.19-3.18 CABLE BOX FEE		6.42			
	101-253-956-000	2.19-3.18 CABLE BOX FEE		6.42			
	101-301-956-000	2.19-3.18 CABLE BOX FEE		38.52			
	101-715-740-000	2.19-3.18 DVR SVS		20.44			
295163000132							
78126	DTE ENERGY	02/16/2017	02/16/2017	3,639.98	3,639.98	Open	N
	1.5-2.3 7981 BELLEVILLE	CTowles					02/16/2017
	101-336-920-000	1.5-2.3 7981 BELLEVILLE		3,639.98			
295163000348							
78127	DTE ENERGY	02/16/2017	02/16/2017	118.44	118.44	Open	N
	1.5-2.6 10151 BELLEVILLE	CTowles					02/16/2017
	247-000-920-000	1.5-2.6 10151 BELLEVILLE		118.44			
466787400087							
78128	DTE ENERGY	02/16/2017	02/16/2017	32.94	32.94	Open	N
	1.11-2.9 48791 DENTON	CTowles					02/16/2017
	592-536-920-000	1.11-2.9 48791 DENTON		32.94			
334232800022							
78129	DTE ENERGY	02/16/2017	02/16/2017	172.66	172.66	Open	N
	1.11-2.9 48791 DENTON	CTowles					02/16/2017
	592-536-920-000	1.11-2.9 48791 DENTON		172.66			
322186500029							
78130	DTE ENERGY	02/16/2017	02/16/2017	100.95	100.95	Open	N
	1.10-2.8 45581 ECORSE	CTowles					02/16/2017
	101-265-920-000	1.10-2.8 45581 ECORSE		100.95			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/16/2017 - 02/16/2017
 UNJOURNALIZED
 OPEN
 2/16/2016 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
334232800147 78131	DTE ENERGY 1.10-2.8 45581 ECORSE 101-265-920-000	02/16/2017 CTowles 1.10-2.8 45581 ECORSE	02/16/2017	100.57 100.57	100.57	Open	N 02/16/2017
295163000165 78132	DTE ENERGY 1.12-2.10 7563 HAGGERTY 592-536-920-000	02/16/2017 CTowles 1.12-2.10 7563 HAGGERTY	02/16/2017	452.87 452.87	452.87	Open	N 02/16/2017
295163000314 78133	DTE ENERGY 1.5-2.3 9260 HAGGERTY 592-536-920-000	02/16/2017 CTowles 1.5-2.3 9260 HAGGERTY	02/16/2017	460.12 460.12	460.12	Open	N 02/16/2017
295163000264 78134	DTE ENERGY 1.9-2.7 11940 HANNAN 592-536-920-000	02/16/2017 CTowles 1.9-2.7 11940 HANNAN	02/16/2017	239.00 239.00	239.00	Open	N 02/16/2017
295163000058 78135	DTE ENERGY 1.5-2.3 39600 TYLER 101-265-920-000	02/16/2017 CTowles 1.5-2.3 39600 TYLER	02/16/2017	361.39 361.39	361.39	Open	N 02/16/2017
33423280048 78136	DTE ENERGY 1.5-2.3 39600 TYLER 101-265-920-000	02/16/2017 CTowles 1.5-2.3 39600 TYLER	02/16/2017	172.72 172.72	172.72	Open	N 02/16/2017
NOTARY 78123	State of Michigan NOTARY RENEWALS-WRIGHT & MONTGOMER 101-215-956-000 101-215-956-000	02/09/2017 CTowles NOTARY RENEWALS-L.WRIGHT NOTARY RENEWALS-MONTGOMERY	02/16/2017	20.00 10.00 10.00	20.00	Open	N 02/16/2017
REFUND 77983	CENTURY FUEL PRODUCTS REFUND RESA ENHANCEMENT 703-000-226-000	02/09/2017 CTowles REFUND RESA ENHANCEMENT	02/16/2017	407.03 407.03	407.03	Open	N 02/16/2017
REFUND 77984	TIM HORTONS USA INC REFUND OVERPD TAXES 703-000-226-000	02/07/2017 CTowles REFUND OVERPD TAXES	02/16/2017	461.37 461.37	461.37	Open	N 02/16/2017
REFUND 78124	CAROL & ROBERT PRESTON REFUND OVERPD TAXES 703-000-226-000	02/13/2017 CTowles REFUND OVERPD TAXES	02/16/2017	850.00 850.00	850.00	Open	N 02/16/2017
REFUND 78125	TIM & ANGELA COUCH REFUND RESA ENHANCEMENT	02/14/2017 CTowles	02/16/2017	158.00	158.00	Open	N 02/16/2017

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/16/2017 - 02/16/2017
 UNJOURNALIZED
 OPEN
 2/16/2016 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	703-000-226-000	REFUND RESA ENHANCEMENT		158.00			
BUDD							
77971	Chase Card Services	02/08/2017 CTowles	02/16/2017	16.95	16.95	Open	N 02/16/2017
	101-253-956-000	2/3 CDBG MTG REFRESHMENTS		16.95			
POINTS CREDIT							
77972	Chase Card Services	02/08/2017 CTowles	02/16/2017	(1,728.56)	(1,728.56)	Open	N 02/16/2017
	101-000-687-000	VISA REDEMPTION CREDIT		(1,728.56)			
JE WRIGHT							
77973	Chase Card Services	02/08/2017 CTowles	02/16/2017	901.31	901.31	Open	N 02/16/2017
	101-691-742-000	DADDY DAUGHTER DANCE TROPHIES		718.20			
	101-691-742-000	OPEN SCRAPBOOKING PIZZA		31.49			
	101-691-742-000	DADDY DAUGHTER DANCE SUPPLIES		94.82			
	101-718-740-000	RUBBERBANDS/SHARPIES		56.80			
RANKIN							
77974	Chase Card Services	02/08/2017 CTowles	02/16/2017	514.00	514.00	Open	N 02/16/2017
	101-228-939-000	TWP PHONE APP SUBSCRIPTION		57.00			
	101-370-956-000	TRUPER ROLLER EXCHANGE KIT		432.00			
	101-228-956-000	TWP PHONE APP GOOGLE ACCT		25.00			
JORDAN							
77975	Chase Card Services	02/08/2017 CTowles	02/16/2017	80.89	80.89	Open	N 02/16/2017
	101-692-742-000	CHALK BRD MKRS		8.99			
	101-692-740-000	PAINT		9.69			
	101-692-742-000	MAT & FRAME MATERIALS		62.21			
BESSON							
77976	Chase Card Services	02/08/2017 CTowles	02/16/2017	314.21	314.21	Open	N 02/16/2017
	101-336-956-000	BESSON JAN SMAFC MTG		40.00			
	101-336-861-000	COMMAND STAFF TRNG DONUTS		21.56			
	101-336-861-000	COMMAND STAFF TRNG SNACKS		76.75			
	101-336-861-000	COMMAND STAFF TRNG MEALS		99.06			
	101-336-956-000	MOUNTING PHOTO POSTER		76.84			
I WRIGHT							
77977	Chase Card Services	02/08/2017 CTowles	02/16/2017	29.95	29.95	Open	N 02/16/2017
	101-301-860-000	168 MOTORCYCLE PLATE		13.00			
	101-101-956-000	WHITE POCKET NAME TAG		16.95			
LAURAIN							
77978	Chase Card Services	02/08/2017 CTowles	02/16/2017	502.07	502.07	Open	N 02/16/2017
	101-301-810-000	LAURAIN FBINAA MEMBERSHIP DUES		85.00			
	101-301-810-000	JA WRIFHT FBINAA MEMBERSHIP DUES		85.00			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
POST DATES 02/16/2017 - 02/16/2017
UNJOURNALIZED
OPEN
2/16/2016 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-301-956-000	LAURAIN/WRIGHT	1/20 CHIEFS MTG LUNCH	29.03			
	101-301-727-000	WIRELESS	KEYBOARD	77.06			
	101-301-741-000	HD WEB	CAM	163.49			
	101-301-956-000	MOUNTING PS	EMPLOYEES PHOTO	62.49			

DALLOS							
77979	Chase Card Services	02/08/2017	02/16/2017	343.89	343.89	Open	N
		CTowles					02/16/2017
	250-000-727-000	MUSEUMS OFFICE	SUPPLIES	343.89			

MCNAMARA							
77980*	Chase Card Services	02/08/2017	02/16/2017	638.38	638.38	Open	N
		CTowles					02/16/2017
	101-101-956-000	GRACE LAKE SALES	TAX CREDIT	(19.62)			
	101-171-956-000	SUMPTER SHRM	MEMBERSHIP	199.00			
	101-101-956-000	MCNAMARA 4/10-13	MTA CONFERENCE REGISTE	459.00			

# of Invoices:	35	# Due:	35	Totals:	107,466.06	107,466.06
# of Credit Memos:	1	# Due:	1	Totals:	(1,728.56)	(1,728.56)

Net of Invoices and Credit Memos: 105,737.50 105,737.50

* 1 Net Invoices have Credits Totalling: (19.62)

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
POST DATES 02/16/2017 - 02/16/2017
UNJOURNALIZED
OPEN
2/16/2016 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
--- TOTALS BY FUND ---							
	101 - General Fund			87,773.01	87,773.01		
	247 - DDA Fund			1,632.64	1,632.64		
	250 - Museum Fund			1,170.99	1,170.99		
	592 - Water/Sewer Fund			13,121.46	13,121.46		
	703 - Current Tax Fund			1,876.40	1,876.40		
	760 - Court Fund			163.00	163.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			3,114.47	3,114.47		
	101 - Township Board			2,306.86	2,306.86		
	171 - Supervisor Department			1,122.64	1,122.64		
	215 - Clerk Department			2,529.86	2,529.86		
	228 - IT Department			1,649.06	1,649.06		
	247 - Assessing Department			4,646.88	4,646.88		
	253 - Treasurer Department			982.65	982.65		
	265 - Building & Grounds			5,868.31	5,868.31		
	301 - Police Department			29,442.35	29,442.35		
	325 - Dispatch			2,266.30	2,266.30		
	329 - Ordinance Enforcement			2,323.44	2,323.44		
	336 - Fire Department			6,707.47	6,707.47		
	370 - Building/Planning Dept.			7,203.60	7,203.60		
	536 - Water Department			13,121.46	13,121.46		
	691 - Recreation Dept			1,579.82	1,579.82		
	692 - Seniors Dept			1,931.42	1,931.42		
	715 - Cable Dept			20.44	20.44		
	718 - Park & Lake Dept			56.80	56.80		
	900 - Insurance			18,863.67	18,863.67		

User: CTowles

POST DATES 02/21/2017 - 02/21/2017

DB: Van Buren Twp

UNJOURNALIZED

OPEN

2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
59145 78009	Amera Plan MARCH ADMIN FEES	02/18/2017 CTowles	02/21/2017	1,252.25	1,252.25	Open	N 02/21/2017
	101-101-719-000	MARCH ADMIN FEES		14.95			
	101-171-719-000	MARCH ADMIN FEES		11.95			
	101-215-719-000	MARCH ADMIN FEES		26.90			
	101-228-719-000	MARCH ADMIN FEES		41.85			
	101-247-719-000	MARCH ADMIN FEES		14.95			
	101-253-719-000	MARCH ADMIN FEES		50.80			
	101-265-719-000	MARCH ADMIN FEES		86.65			
	101-301-719-000	MARCH ADMIN FEES		496.10			
	101-325-719-000	MARCH ADMIN FEES		104.60			
	101-329-719-000	MARCH ADMIN FEES		26.90			
	101-336-719-000	MARCH ADMIN FEES		26.90			
	101-370-719-000	MARCH ADMIN FEES		68.75			
	101-691-719-000	MARCH ADMIN FEES		47.80			
	101-692-719-000	MARCH ADMIN FEES		26.90			
	247-000-719-000	MARCH ADMIN FEES		29.90			
	250-000-719-000	MARCH ADMIN FEES		14.95			
	592-536-719-000	MARCH ADMIN FEES		161.40			
299496-1711 78008	AMERICAN PLANNING ASSOCIATION AKERS MEMBERSHIP DUES	01/27/2017 CTowles	02/21/2017	543.00	543.00	Open	N 02/21/2017
	101-370-810-000	AKERS MEMBERSHIP DUES		543.00			
305271 78007	American Society on Aging JORDAN MEMBERSHIP DUES	02/02/2017 CTowles	02/21/2017	255.00	255.00	Open	N 02/21/2017
	101-692-810-000	JORDAN MEMBERSHIP DUES		255.00			
1000724827 78074	Mlive Media Group ELECTIONS ACCT CLERK HELP WANTED A	01/31/2017 CTowles	02/21/2017	220.00	220.00	Open	N 02/21/2017
	101-191-900-000	ELECTIONS ACCT CLERK HELP WANTED AD		220.00			
94109 78006	Apollo Fire Equipment JAWS OF LIFE SWITCH	01/26/2017 CTowles	02/21/2017	66.70	66.70	Open	N 02/21/2017
	101-336-933-000	JAWS OF LIFE SWITCH		66.70			
180418 78002	Atchinson Ford Sales, Inc 136 RPL COIL ASY/SPARK PLUG	01/27/2017 CTowles	02/21/2017	295.99	295.99	Open	N 02/21/2017
	101-301-860-000	136 RPL COIL ASY/SPARK PLUG		295.99			
180559 78003	Atchinson Ford Sales, Inc 528 RPL BLOWER MOTOR RESISTOR	02/01/2017 CTowles	02/21/2017	120.44	120.44	Open	N 02/21/2017
	592-536-932-000	528 RPL BLOWER MOTOR RESISTOR		120.44			

POST DATES 02/21/2017 - 02/21/2017

UNJOURNALIZED

OPEN

2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
PLNG 78000	Medina Atchinson 1.11, 1.25, 2.8 PLNG MTGS 101-370-818-000	02/14/2017 CTowles	02/21/2017	75.00 75.00	75.00	Open	N 02/21/2017
MI687361 78005	AT&T PHONE SYSTEM PROGRAMMING UPGRADE 101-265-933-000	02/02/2017 CTowles	02/21/2017	735.00 735.00	735.00	Open	N 02/21/2017
60831 78004	Atlantic Welding Supply FEB-APR CYLINDER RENTAL 592-536-940-000	02/01/2017 CTowles	02/21/2017	115.50 115.50	115.50	Open	N 02/21/2017
VANBUREN06 78013	THE BANK OF NEW YORK MELLON FIRE STA 1 LAND ACQ BOND INTEREST 260-000-995-000	02/03/2017 CTowles	02/21/2017	50,269.38 50,269.38	50,269.38	Open	N 02/21/2017
15976 78014	Belleville Area Chamber of TWP MEMBERSHIP DUES 101-101-810-000	12/19/2016 CTowles	02/21/2017	495.00 495.00	495.00	Open	N 02/21/2017
45083 78010	Belleville Area Independent TWP ROAD IMPORVEMENT PARTICIPATION 101-248-900-000	02/01/2017 CTowles	02/21/2017	240.00 240.00	240.00	Open	N 02/21/2017
UTILITY 78121	City Of Belleville WS 1.11-2.10 405 MAIN 250-000-920-000	02/15/2017 CTowles	02/21/2017	16.42 16.42	16.42	Open	N 02/21/2017
JAN STMT 78082	NAPA AUTO PARTS OF BELLEVILLE 101-336-860-000 101-336-860-000 101-336-740-000 101-336-860-000	01/28/2017 CTowles	02/21/2017	132.09 47.99 12.50 60.62 10.98	132.09	Open	N 02/21/2017
11758 78012	Bloom Roofing Systems RPR ROOF LEAK-CABLE RM 101-265-931-000	02/01/2017 CTowles	02/21/2017	379.50 379.50	379.50	Open	N 02/21/2017
PLNG 77998	Donald Boynton 1.11, 1.25 PLNG MTGS 101-370-818-000	02/14/2017 CTowles	02/21/2017	50.00 50.00	50.00	Open	N 02/21/2017

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/21/2017 - 02/21/2017
 UNJOURNALIZED
 OPEN
 2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
ENV 77993	DAVID BROWNEE 1.18 ENV MTG 101-370-818-000	01/18/2017 CTowles 1.18 ENV MTG	02/21/2017	30.00 30.00	30.00	Open	N 02/21/2017
110889 78011	BS& A Software ANNUAL SERVICE/SUPPORT 101-228-939-000 101-228-939-000	02/01/2017 CTowles ANIMAL LICENSE ANNUAL SERVICE/SUPPORT CEMETERY MGT ANNUAL SERVICE/SUPPORT	02/21/2017	1,349.00 900.00 449.00	1,349.00	Open	N 02/21/2017
GTB8733 78015	CDW Government ADOBE ACROBAT PRO 101-191-727-000	02/04/2017 CTowles ADOBE ACROBAT PRO DC 2015 GOV LICENSE 1	02/21/2017	372.41 372.41	372.41	Open	N 02/21/2017
211640 78017	Centro Print Solutions 1000 PAYROLL CHECKS 101-248-727-000 101-248-727-000	02/08/2017 CTowles 1000 PAYROLL CHECKS SHIPPING	02/21/2017	201.56 184.00 17.56	201.56	Open	N 02/21/2017
59380 78016	Communication Associates, Inc. JAN DDA MARKETING SVS 247-000-822-000	01/30/2017 CTowles JAN DDA MARKETING SVS	02/21/2017	2,500.00 2,500.00	2,500.00	Open	N 02/21/2017
48672 78018	COMMONWEALTH ASSOCIATES RIGHTS OF WAY CONSULTANT 247-000-977-002	02/02/2017 CTowles RIGHTS OF WAY CONSULTANT	02/21/2017	21,252.70 21,252.70	21,252.70	Open	N 02/21/2017
992593 78122	D&D Water & Sewer WATER MAIN REPAIR-1050 SAVAGE 592-536-819-000	02/05/2017 CTowles WATER MAIN REPAIR-1050 SAVAGE	02/21/2017	5,310.00 5,310.00	5,310.00	Open	N 02/21/2017
ENV 77994	Norman Debuck 1.18 ENV MTG 101-370-818-000	01/18/2017 CTowles 1.18 ENV MTG	02/21/2017	25.00 25.00	25.00	Open	N 02/21/2017
103542 78019	Delta Supply Co MISC VEHICLE PARTS 101-301-860-000	01/25/2017 CTowles MISC VEHICLE PARTS	02/21/2017	82.00 82.00	82.00	Open	N 02/21/2017
103551 78020	Delta Supply Co MISC VEHICLE PARTS 101-301-860-000	01/26/2017 CTowles MISC VEHICLE PARTS	02/21/2017	152.62 152.62	152.62	Open	N 02/21/2017

POST DATES 02/21/2017 - 02/21/2017

UNJOURNALIZED

OPEN

2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
103569 78021	Delta Supply Co MISC VEHICLE PARTS 101-301-860-000	01/30/2017 CTowles MISC VEHICLE PARTS	02/21/2017	181.43 181.43	181.43	Open	N 02/21/2017
ASSISTANT 78022	Ryan Eberhart ARCHIVAL ASSISTANT 250-000-821-000	02/09/2017 CTowles ARCHIVAL ASSISTANT	02/21/2017	480.00 480.00	480.00	Open	N 02/21/2017
110170007787 78024	EJ USA, Inc. HYDRANT PARTS 592-536-740-000 592-536-740-000	02/06/2017 CTowles 12" HYDRANT BONNET 45062 GASKETS 00941600	02/21/2017	1,606.40 1,459.04 147.36	1,606.40	Open	N 02/21/2017
110170008976 78025	EJ USA, Inc. 12" A VALVE STEMS/HYDRANT PARTS 592-536-740-000	02/10/2017 CTowles 12" A VALVE STEM HYDRANT PARTS	02/21/2017	1,415.24 1,415.24	1,415.24	Open	N 02/21/2017
S102084017.001 78023	ETNA SUPPLY COMPANY WATER MAIN REPAIR SAVAGE RD 1/16/1 592-536-740-000	01/31/2017 CTowles MUELLER COUPLING MRC 1270	02/21/2017	669.42 669.42	669.42	Open	N 02/21/2017
22236 78026	Express Tire 151 INST TIRES 101-301-860-000	01/04/2017 CTowles 151 INST TIRES	02/21/2017	26.00 26.00	26.00	Open	N 02/21/2017
22253 78027	Express Tire 110 OIL CHNG/AIR FILTER 101-301-860-000	01/05/2017 CTowles 110 OIL CHNG/AIR FILTER	02/21/2017	46.29 46.29	46.29	Open	N 02/21/2017
22255 78028	Express Tire 136 RPR TIRE 101-301-860-000	01/05/2017 CTowles 136 RPR TIRE	02/21/2017	13.82 13.82	13.82	Open	N 02/21/2017
22259 78029	Express Tire 163 OIL CHNG 101-301-860-000	01/05/2017 CTowles 163 OIL CHNG	02/21/2017	35.53 35.53	35.53	Open	N 02/21/2017
22308 78030	Express Tire 134 OIL CHNG 101-301-860-000	01/10/2017 CTowles 134 OIL CHNG	02/21/2017	35.53 35.53	35.53	Open	N 02/21/2017
22311 78031	Express Tire 83 HUB ASSEMBLY/ABS SENSOR	01/10/2017 CTowles	02/21/2017	492.00	492.00	Open	N 02/21/2017

POST DATES 02/21/2017 - 02/21/2017

UNJOURNALIZED

OPEN

2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-301-860-000	83 HUB ASSEMBLY/ABS SENSOR		492.00			
22319 78032	Express Tire 50 PATCH TIRE/PURGE VLV/GAS CAP	01/11/2017 CTowles	02/21/2017	221.08	221.08	Open	N 02/21/2017
	101-301-860-000	50 PATCH TIRE/PURGE VLV/GAS CAP		221.08			
22334 78033	Express Tire 100 FENDER REINFORCMENT	01/12/2017 CTowles	02/21/2017	69.02	69.02	Open	N 02/21/2017
	101-301-860-000	100 FENDER REINFORCMENT		69.02			
22345 78034	Express Tire 83 BRAKE ROTERS/PADS/BATTERY	01/13/2017 CTowles	02/21/2017	442.04	442.04	Open	N 02/21/2017
	101-301-860-000	83 BRAKE ROTERS/PADS/BATTERY		442.04			
22347 78035	Express Tire 133 OIL CHNG	01/13/2017 CTowles	02/21/2017	35.53	35.53	Open	N 02/21/2017
	101-301-860-000	133 OIL CHNG		35.53			
22365 78036	Express Tire 161 PATCH TIRE	01/14/2017 CTowles	02/21/2017	16.82	16.82	Open	N 02/21/2017
	101-301-860-000	161 PATCH TIRE		16.82			
22370 78037	Express Tire 145 OIL CHNG/FT BRAKES/AIR FILTER	01/14/2017 CTowles	02/21/2017	493.32	493.32	Open	N 02/21/2017
	101-301-860-000	145 OIL CHNG/FT BRAKES/AIR FILTER		493.32			
22418 78038	Express Tire 143 OIL CHNG	01/19/2017 CTowles	02/21/2017	35.53	35.53	Open	N 02/21/2017
	101-301-860-000	143 OIL CHNG		35.53			
22436 78039	Express Tire 637 OIL CHNG	01/20/2017 CTowles	02/21/2017	45.53	45.53	Open	N 02/21/2017
	101-329-860-000	637 OIL CHNG		45.53			
22437 78040	Express Tire 144 INST TIRES	01/20/2017 CTowles	02/21/2017	26.00	26.00	Open	N 02/21/2017
	101-301-860-000	144 INST TIRES		26.00			
22465 78041	Express Tire 134 FT BRAKES	01/23/2017 CTowles	02/21/2017	392.50	392.50	Open	N 02/21/2017
	101-301-860-000	134 FT BRAKES		392.50			
22475 78042	Express Tire 143 FT BRAKES	01/23/2017 CTowles	02/21/2017	392.50	392.50	Open	N 02/21/2017

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
POST DATES 02/21/2017 - 02/21/2017
UNJOURNALIZED
OPEN
2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-301-860-000	143 FT BRAKES		392.50			
22487 78043	Express Tire 132 WHEEL ALIGNMENT/TIE ROD 101-301-860-000	01/24/2017 CTowles	02/21/2017	241.62	241.62	Open	N 02/21/2017
	101-301-860-000	132 WHEEL ALIGNMENT/TIE ROD		241.62			
22560 78044	Express Tire 431 SWAR BAR FRAME 101-336-860-000	01/30/2017 CTowles	02/21/2017	142.65	142.65	Open	N 02/21/2017
	101-336-860-000	431 SWAR BAR FRAME		142.65			
22572 78045	Express Tire 144 OIL CHNG/WIPER BLADES 101-301-860-000	01/31/2017 CTowles	02/21/2017	79.42	79.42	Open	N 02/21/2017
	101-301-860-000	144 OIL CHNG/WIPER BLADES		79.42			
22573 78046	Express Tire 145 RR BRAKES/INST TIRES 101-301-860-000	01/31/2017 CTowles	02/21/2017	403.62	403.62	Open	N 02/21/2017
	101-301-860-000	145 RR BRAKES/INST TIRES		403.62			
22574 78047	Express Tire 83 WHEEL ALIGNMENT/TIE RODS/CONTRO 101-301-860-000	01/31/2017 CTowles	02/21/2017	494.50	494.50	Open	N 02/21/2017
	101-301-860-000	83 WHEEL ALIGNMENT/TIE RODS/CONTROL ARM		494.50			
22599 78048	Express Tire 301 OIL CHNG 101-329-860-000	02/02/2017 CTowles	02/21/2017	35.53	35.53	Open	N 02/21/2017
	101-329-860-000	301 OIL CHNG		35.53			
4585 78050	FERGUSON WATERWORKS 3" COMPOUND METER 592-536-970-003	01/20/2017 CTowles	02/21/2017	2,106.00	2,106.00	Open	N 02/21/2017
	592-536-970-003	3" COMPOUND METER		2,106.00			
R221548 78049	FIDLAR TECHNOLOGIES, INC. MINUTE BOOK AND PAPER 101-248-727-000 101-248-727-000 101-248-727-000	02/02/2017 CTowles	02/21/2017	234.45	234.45	Open	N 02/21/2017
	101-248-727-000	MINUTE BOOK		145.00			
	101-248-727-000	MINUTE BOOK PAPER		65.00			
	101-248-727-000	SHIPPING ESTIMATE		24.45			
PLNG 77996	Joan Franzoi 1.11, 1.25 PLNG MTGS 101-370-818-000	02/14/2017 CTowles	02/21/2017	50.00	50.00	Open	N 02/21/2017
	101-370-818-000	1.11, 1.25 PLNG MTGS		50.00			
6056 78051	Gasiorek, Morgan, Greco & McCauley, JAN DDA LEGAL SVS 247-000-803-000	02/01/2017 CTowles	02/21/2017	1,075.40	1,075.40	Open	N 02/21/2017
	247-000-803-000	JAN DDA LEGAL SVS		1,075.40			

POST DATES 02/21/2017 - 02/21/2017

UNJOURNALIZED

OPEN

2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
92402 77970	Gen Power Products NORTHSHORE BATTERY & CHARGER 592-537-930-000	01/31/2017 CTowles	02/21/2017	398.99 398.99	398.99	Open	N 02/21/2017
ENV 77995	Anthony Gibson 1.18 ENV MTG 101-370-818-000	01/18/2017 CTowles	02/21/2017	25.00 25.00	25.00	Open	N 02/21/2017
9341906395 78052	GRAINGER THERMOSTAT GUARDS 101-265-740-000	01/26/2017 CTowles	02/21/2017	212.00 212.00	212.00	Open	N 02/21/2017
9342938744 78053	GRAINGER KEY CONTROL CABINET 101-265-740-000	01/27/2017 CTowles	02/21/2017	76.75 76.75	76.75	Open	N 02/21/2017
9346740161 78054	GRAINGER 4 WEB SLINGS/TIE DOWN STRAPS 592-536-740-000	01/31/2017 CTowles	02/21/2017	429.00 429.00	429.00	Open	N 02/21/2017
9350023017 78055	GRAINGER MECHANICS GLOVES 592-536-740-000	02/03/2017 CTowles	02/21/2017	33.15 33.15	33.15	Open	N 02/21/2017
9350023009 78056	GRAINGER 4 WEB SLINGS 592-536-740-000	02/03/2017 CTowles	02/21/2017	239.80 239.80	239.80	Open	N 02/21/2017
9351223269 78057	GRAINGER ELECTRICAL TAPE 592-536-740-000	02/06/2017 CTowles	02/21/2017	7.13 7.13	7.13	Open	N 02/21/2017
9352421896 78058	GRAINGER CORDLESS IMPACT WRENCH KIT 592-536-740-000	02/07/2017 CTowles	02/21/2017	490.00 490.00	490.00	Open	N 02/21/2017
80767,80994,80998 78059	Harold's Frame Shop 3 WESTERN PLOWS FOR DPW/PARK 101-265-970-000	02/09/2017 CTowles	02/21/2017	15,753.60 15,753.60	15,753.60	Open	N 02/21/2017
G688214 78063	HD Supply Waterworks 2 8" CLAMPS 592-536-740-000	01/26/2017 CTowles	02/21/2017	330.60 330.60	330.60	Open	N 02/21/2017

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/21/2017 - 02/21/2017
 UNJOURNALIZED
 OPEN
 2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
G681119 78064	HD Supply Waterworks REED RATCHET WRENCH SETS 592-536-740-000	01/26/2017 CTowles REED RATCHET WRENCH SETS	02/21/2017	581.50 581.50	581.50	Open	N 02/21/2017
6200 78061	Holben Environmental OSBORNE 4/27 CROSS CONNECTION BASI 592-536-861-000	02/13/2017 CTowles OSBORNE 4/27 CROSS CONNECTION BASICS TR	02/21/2017	150.00 150.00	150.00	Open	N 02/21/2017
41694 78060	HydroCorp, Inc 34 OF 36 CROSS CONNECT CONTROL PRO 592-536-819-000	01/25/2017 CTowles 34 OF 36 CROSS CONNECT CONTROL PROG	02/21/2017	1,065.00 1,065.00	1,065.00	Open	N 02/21/2017
TYL1494 78062	Hy-Viz Inc 50 HYDRANT MARKERS 592-536-740-000	02/13/2017 CTowles 50 HYDRANT MARKERS	02/21/2017	826.50 826.50	826.50	Open	N 02/21/2017
440509 78065	ITRON MARCH SOFTWARE MAINT 592-536-819-000	02/09/2017 CTowles MARCH SOFTWARE MAINT	02/21/2017	2,125.16 2,125.16	2,125.16	Open	N 02/21/2017
PLNG 77997	RONALD JACKSON 1.11, 2.8 PLNG MTGS 101-370-818-000	02/14/2017 CTowles 1.11, 2.8 PLNG MTGS	02/21/2017	50.00 50.00	50.00	Open	N 02/21/2017
PLNG 78001	Bryon Kelley 1.11, 2.8 PLNG MTGS 101-370-818-000	02/14/2017 CTowles 1.11, 2.8 PLNG MTGS	02/21/2017	50.00 50.00	50.00	Open	N 02/21/2017
574854 78066	Kennedy Industries Inc. BECKLEY INST DISCHARGE VLV/RPR REM 592-537-930-000	01/28/2017 CTowles BECKLEY INST DISCHARGE VLV/RPR REMOVE P	02/21/2017	4,613.93 4,613.93	4,613.93	Open	N 02/21/2017
574857 78067	Kennedy Industries Inc. EQ BASIN SEMI-ANNUAL P.M. 592-537-931-001	01/28/2017 CTowles EQ BASIN SEMI-ANNUAL P.M.	02/21/2017	925.00 925.00	925.00	Open	N 02/21/2017
575110-18 78068	Kennedy Industries Inc. ROBINSON RIVER INST FLYGT PUMP 592-537-930-000	02/09/2017 CTowles ROBINSON RIVER INST FLYGT PUMP	02/21/2017	10,676.00 10,676.00	10,676.00	Open	N 02/21/2017
INSPECTOR 78070	Robert Lenz JAN ELECTRICAL INSPECTIONS 101-370-819-000	02/02/2017 CTowles JAN ELECTRICAL INSPECTIONS	02/21/2017	3,832.00 3,832.00	3,832.00	Open	N 02/21/2017

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/21/2017 - 02/21/2017
 UNJOURNALIZED
 OPEN
 2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
317LP16352 78069	LP POLICE JAN BACKGROUND PROGRAM 101-301-819-000	01/31/2017 CTowles	02/21/2017	107.94 107.94	107.94	Open	N 02/21/2017
RENEWAL 78073	Maps By Wagner INTERACTIVE MAPPING ANNUAL SUBSCRI 101-336-819-000	02/13/2017 CTowles	02/21/2017	100.00 100.00	100.00	Open	N 02/21/2017
8938 78071	MARTIN & SON S66 RPL OXYGEN SENSOR 101-692-860-000	02/07/2017 CTowles	02/21/2017	199.22 199.22	199.22	Open	N 02/21/2017
98020-1-1.17 78078	McKenna Associates JAN GENERAL PLANNING SVS 101-370-821-000	02/07/2017 CTowles	02/21/2017	521.86 521.86	521.86	Open	N 02/21/2017
21429-2-1.17 78079	McKenna Associates JAN ZONING ORDINANCE UPDATES 101-370-823-000	02/08/2017 CTowles	02/21/2017	536.22 536.22	536.22	Open	N 02/21/2017
21511-2-1.17 78080	McKenna Associates JAN INTERIM PROF SVS 101-370-819-000	02/07/2017 CTowles	02/21/2017	2,843.12 2,843.12	2,843.12	Open	N 02/21/2017
21466-2-1.17 78081	McKenna Associates JAN CDBG ADMIN SVS 101-370-821-000	02/07/2017 CTowles	02/21/2017	1,900.90 1,900.90	1,900.90	Open	N 02/21/2017
791-67991 78075	State Of Michigan WHEEL WEIGHERS & CALIBRATIONS ANNU 101-301-933-000	01/26/2017 CTowles	02/21/2017	145.00 145.00	145.00	Open	N 02/21/2017
1241420 78076	STATE OF MICHIGAN MUSEUM ELEVATOR INSPECTION FEE 101-265-931-000	01/31/2017 CTowles	02/21/2017	125.00 125.00	125.00	Open	N 02/21/2017
REIMBURSE 78101	MARJORIE SHOEMAKER CHECK VLV-13975 SHELDON 592-536-819-000	02/03/2017 CTowles	02/21/2017	72.00 72.00	72.00	Open	N 02/21/2017
551-479348 78077	State of Michigan 7 SOR REGISTRATIONS 101-301-956-000	01/03/2017 CTowles	02/21/2017	210.00 210.00	210.00	Open	N 02/21/2017

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/21/2017 - 02/21/2017
 UNJOURNALIZED
 OPEN
 2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
5360204 78072	MICHIGAN MUNICIPAL WORKERS APRIL-JUNE WORKERS COMP INS 101-900-720-000 592-536-720-000	01/26/2017 CTowles	02/21/2017	54,460.00	54,460.00	Open	N 02/21/2017
		APRIL-JUNE WORKERS COMP INS		32,676.00			
		APRIL-JUNE WORKERS COMP INS		21,784.00			
47638236 78085	Office Team MCGUIRE W/E 1/27 40 HRS 101-370-705-000	01/31/2017 CTowles	02/21/2017	925.60	925.60	Open	N 02/21/2017
		MCGUIRE W/E 1/27 40 HRS		925.60			
47689390 78086	Office Team MCGUIRE W/E 2/3 40 HRS 101-370-705-000	02/07/2017 CTowles	02/21/2017	925.60	925.60	Open	N 02/21/2017
		MCGUIRE W/E 2/3 40 HRS		925.60			
5708 78083	Old Glory Flags & Flagpoles STREETSCAPE BANNER REPAIRS 247-000-979-001	02/06/2017 CTowles	02/21/2017	137.50	137.50	Open	N 02/21/2017
		STREETSCAPE BANNER REPAIRS		137.50			
152993625 78087	Orkin FEB PEST SVS-FIRE STA 1 101-265-931-000	02/09/2017 CTowles	02/21/2017	64.59	64.59	Open	N 02/21/2017
		FEB PEST SVS-FIRE STA 1		64.59			
152994571 78088	Orkin FEB PEST SVS-TWP HALL 101-265-931-000	02/07/2017 CTowles	02/21/2017	207.44	207.44	Open	N 02/21/2017
		FEB PEST SVS-TWP HALL		207.44			
152995161 78089	Orkin FEB PEST SVS-FIRE STA 2 101-265-931-000	02/07/2017 CTowles	02/21/2017	88.90	88.90	Open	N 02/21/2017
		FEB PEST SVS-FIRE STA 2		88.90			
3191 78084	Outdoor Experts, Inc. PLOW CONTROLLER/RETAINING RING, CO 101-265-933-000	02/02/2017 CTowles	02/21/2017	520.23	520.23	Open	N 02/21/2017
		CONTROLLER, MISC PARTS #711		520.23			
A103567 78091	Parkway Services 1.29-2.28 PORTA POTTY RENTAL @ RAN 101-301-744-000	01/25/2017 CTowles	02/21/2017	80.00	80.00	Open	N 02/21/2017
		1.29-2.28 PORTA POTTY RENTAL @ RANGE		80.00			
3302748114 78090	Pitney Bowes 11.28-2.27 POSTAGE MACHINE RENTAL 101-248-900-000	01/30/2017 CTowles	02/21/2017	1,043.13	1,043.13	Open	N 02/21/2017
		11.28-2.27 POSTAGE MACHINE RENTAL		1,043.13			
JAN STMT 78096	Belleville Pro Hardware CTowles	01/31/2017	02/21/2017	96.53	96.53	Open	N 02/21/2017

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/21/2017 - 02/21/2017
 UNJOURNALIZED
 OPEN
 2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description Entered By	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution						
	592-536-740-000	AAA BATTERIES		3.41			
	101-336-740-000	AAA BATTERIES/TUBE		5.65			
	101-692-740-000	NUTS/BOLTS		4.76			
	101-692-860-000	KEYS CUT		3.98			
	101-336-740-000	ZINC FEMAL		5.21			
	101-265-740-000	GLUE/HAMMR/PAINT SUPPLIES		69.06			
	101-301-743-000	NUTS/BOLTS		4.46			
70025918							
78092	PRIORITY ONE EMERGENCY	01/27/2017	02/21/2017	159.98	159.98	Open	N
	LONG 1 KHAKI PANT/1 COVERT VEST	CTowles					02/21/2017
	101-301-741-000	LONG 1 KHAKI PANT/1 COVERT VEST		159.98			
70025991							
78093	PRIORITY ONE EMERGENCY	01/30/2017	02/21/2017	74.99	74.99	Open	N
	LONG 1 POLO	CTowles					02/21/2017
	101-301-741-000	LONG 1 POLO		74.99			
70026071							
78094	PRIORITY ONE EMERGENCY	02/01/2017	02/21/2017	44.98	44.98	Open	N
	FLORO RADIO HOLDER/LT BARS	CTowles					02/21/2017
	101-301-741-000	FLORO RADIO HOLDER/LT BARS		44.98			
70026203							
78095	PRIORITY ONE EMERGENCY	02/03/2017	02/21/2017	69.99	69.99	Open	N
	BIDWELL 1 TROUSER	CTowles					02/21/2017
	101-301-741-000	BIDWELL 1 TROUSER		69.99			
3984122							
78097	Quill Corporation	01/31/2017	02/21/2017	59.99	59.99	Open	N
	TN-450 HIGH YIELD TONER CARTRIDGE	CTowles					02/21/2017
	101-253-956-000	TN-450 HIGH YIELD TONER CARTRIDGE		59.99			
3983976							
78098	Quill Corporation	01/31/2017	02/21/2017	150.69	150.69	Open	N
	OFFICE SUPPLIES	CTowles					02/21/2017
	101-301-727-000	MANILLA STRAIGHT CUT FILE FOLDERS		43.44			
	101-301-727-000	Z-GRIP INK PENS (VALUE PACK)		40.32			
	101-301-727-000	QUILL PAPER CLIPS (JUMBO)		9.01			
	101-301-727-000	QUILL PAPER CLIPS (SMALL)		5.99			
	101-301-727-000	DVD SLEEVES		32.75			
	101-301-727-000	WALL CALENDER (RECORDS)		19.18			
5047013187							
78099	Ricoh USA, Inc.	02/08/2017	02/21/2017	89.87	89.87	Open	N
	11.11-2.10 COPIER MAINT-WS	CTowles					02/21/2017
	592-536-937-000	11.11-2.10 COPIER MAINT-WS		89.87			
50668							
78100	R & R Fire Truck	02/13/2017	02/21/2017	876.58	876.58	Open	N
	09-1 RPL STARTER	CTowles					02/21/2017
	101-336-860-000	09-1 RPL STARTER		876.58			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/21/2017 - 02/21/2017
 UNJOURNALIZED
 OPEN
 2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
7964							
78102	SE MI Assoc of Fire Chiefs 2.9 MEMBERSHIP MTG 101-336-956-000	02/03/2017 CTowles	02/21/2017	40.00 40.00	40.00	Open	N 02/21/2017
		2.9 MEMBERSHIP MTG-BESSON/MCINALLY		40.00			
JAN STMT							
78103*	SUMPTER ACE HARDWARE	01/31/2017 CTowles	02/21/2017	974.93	974.93	Open	N 02/21/2017
	101-718-740-000	ROLLERS/COVER/TIES		26.23			
	592-536-740-000	FACE MASK/FITTING		12.85			
	101-265-740-000	GLOVES/DOOR HOLDER/STOP		40.26			
	592-536-740-000	SHOVEL		24.29			
	592-537-930-000	HARMONY BELT		24.29			
	101-301-743-000	HOSE REEL		40.49			
	592-536-933-000	PIPE SAW DIAG FEE		36.00			
	101-265-740-000	GLOVES/SNOW BLOWER RPRS		33.87			
	592-536-933-000	REGULATOR/HOSE/FITTING		44.07			
	592-536-740-000	RETD NIPPLE/ELBOW		(16.22)			
	101-265-740-000	REGULATOR/LIGHTER		27.97			
	592-536-931-001	THERMOSTAT		26.09			
	592-536-740-000	RETD REGULATOR		(13.76)			
	592-536-740-000	TARP		28.78			
	592-536-740-000	BOTTLED WATER		9.95			
	592-536-933-000	HYDRANT PUMP DIAG FEE		36.00			
	592-536-740-000	AA BATTERIES		5.39			
	592-536-740-000	TAPE RULE/HAMMER/PLIERS/CHISEL		90.85			
	592-536-740-000	NIPPLES/PIPE/WRENCH SET		90.82			
	101-265-740-000	HANGERS/TAPCON SCREWS/BLEACH		106.57			
	101-718-740-000	WASHER/FLUOR BULBS		51.74			
	101-265-933-000	JD SALT MACHINE INNERTUBE		10.79			
	592-536-740-000	DRILL BIT		11.69			
	101-265-740-000	PAINT SUPPLIES		95.73			
	592-536-740-000	DRILL BITS		29.30			
	101-265-933-000	SNOWBLOWER DIAG FEE		36.00			
	592-536-740-000	STRAP/LOCK PIN/TARP		25.51			
	101-265-933-000	JD SNOWBLOWER PARTS		39.38			
PLNG							
77999	Carol Thompson 1.11, 1.25, 2.8 PLNG MTGS 101-370-818-000	02/14/2017 CTowles	02/21/2017	90.00 90.00	90.00	Open	N 02/21/2017
		1.11, 1.25, 2.8 PLNG MTGS		90.00			
119636							
78104	Time Emergency Equipment MCINALLY INSTRUCTOR CLASS MANUAL 101-336-861-000	01/31/2017 CTowles	02/21/2017	95.00 95.00	95.00	Open	N 02/21/2017
		IFSTA INSTRUCTOR MANUAL		95.00			
24116							
78105	THE TOWN LOCKSMITH, INC. CUT/DRILL FLOOR SPIKE-NICOLES OFFI 101-265-931-000	01/06/2017 CTowles	02/21/2017	133.25 133.25	133.25	Open	N 02/21/2017
		CUT/DRILL FLOOR SPIKE-NICOLES OFFICE		133.25			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/21/2017 - 02/21/2017
 UNJOURNALIZED
 OPEN
 2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
530350218 78106	UIS SCADA SHV UPGRADE MOTOROLA RTU 592-537-930-000	02/01/2017 CTowles SHV UPGRADE MOTOROLA RTU	02/21/2017	5,725.00 5,725.00	5,725.00	Open	N 02/21/2017
530350224 78107	UIS SCADA VB PK S. YAGI ANTENNA/LIMIT SWITCH 592-537-930-000	02/01/2017 CTowles VB PK S. YAGI ANTENNA/LIMIT SWITCHES	02/21/2017	321.80 321.80	321.80	Open	N 02/21/2017
JAN STMT 78108	UniFirst Corp 101-265-740-000 101-265-740-000 592-536-741-000	01/31/2017 CTowles JAN UNIFORM SVS JAN RUG SVS JAN UNIFORM SVS	02/21/2017	637.42 184.55 239.18 213.69	637.42	Open	N 02/21/2017
3317 78112	VanAssche Construction LLC ABATEMENT/DEMO/RESTORATION-49421 W 279-370-941-008	02/03/2017 CTowles ABATEMENT/DEMO/RESTORATION-49421 W HRD	02/21/2017	15,450.00 15,450.00	15,450.00	Open	N 02/21/2017
9779247559 78111*	Verizon Wireless 12.24-1.23 CELL PHONE SVS 101-101-956-000 101-171-956-000 101-215-956-000 101-228-956-000 101-265-850-000 101-329-740-000 101-336-850-000 101-370-740-000 101-691-740-000 101-692-740-000 101-715-740-000 247-000-740-000 592-536-740-000	01/23/2017 CTowles 12.24-1.23 CELL PHONE SVS 12.24-1.23 CELL PHONE SVS	02/21/2017	1,586.74 (250.04) 99.90 49.95 11.18 291.39 100.46 203.22 149.85 101.02 87.31 49.95 109.90 582.65	1,586.74	Open	N 02/21/2017
16691 78109	VICTORY LANE QUICK OIL CHANGE 516 OIL CHNG 592-536-932-000	02/03/2017 CTowles 516 OIL CHNG	02/21/2017	58.48 58.48	58.48	Open	N 02/21/2017
16792 78110	VICTORY LANE QUICK OIL CHANGE 532 OIL CHNG/AIR FILTER 592-536-932-000	02/08/2017 CTowles 532 OIL CHNG/AIR FILTER	02/21/2017	84.40 84.40	84.40	Open	N 02/21/2017
1809603 78113	Water Environment Federation PINARD MEMBERSHIP DUES 592-536-810-000	02/09/2017 CTowles PINARD MEMBERSHIP DUES	02/21/2017	210.00 210.00	210.00	Open	N 02/21/2017

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/21/2017 - 02/21/2017
 UNJOURNALIZED
 OPEN
 2/21/2017 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
1008388 78116	WAYNE COUNTY OCT WALMART TRAFFIC SIGNAL ENERGY 101-450-926-000	02/06/2017 CTowles	02/21/2017	75.05 75.05	75.05	Open	N 02/21/2017
288493 78117	WAYNE COUNTY 6 TON ROAD SALT 101-265-740-000	02/08/2017 CTowles	02/21/2017	524.89 524.89	524.89	Open	N 02/21/2017
288489 78118	WAYNE COUNTY OCT PRISONER HOUSING 101-000-202-000	02/07/2017 CTowles	02/21/2017	2,275.00 2,275.00	2,275.00	Open	N 02/21/2017
288490 78119	WAYNE COUNTY NOV PRISONER HOUSING 101-000-202-000	02/07/2017 CTowles	02/21/2017	2,030.00 2,030.00	2,030.00	Open	N 02/21/2017
288499 78120	WAYNE COUNTY DEC PRISONER HOUSING 101-000-202-000	02/09/2017 CTowles	02/21/2017	910.00 910.00	910.00	Open	N 02/21/2017
288370 78115	Wayne County Dept. Environment DRAIN ASSESSMENTS 101-101-956-000	01/30/2017 CTowles	02/21/2017	28,457.30 28,457.30	28,457.30	Open	N 02/21/2017
DUES 78114	WAYNE COUNTY TREASURERS ASSOC. MEMBERSHIP DUES 101-253-810-000 101-253-810-000	02/09/2017 CTowles	02/21/2017	100.00 50.00 50.00	100.00	Open	N 02/21/2017
# of Invoices:	131	# Due:	131	Totals:	268,079.50	268,079.50	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					268,079.50	268,079.50	
* 2 Net Invoices have Credits Totalling:					(280.02)		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/21/2017 - 02/21/2017
 UNJOURNALIZED
 OPEN
 2/21/2017 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
--- TOTALS BY FUND ---							
	101 - General Fund			112,735.99	112,735.99		
	247 - DDA Fund			25,105.40	25,105.40		
	250 - Museum Fund			511.37	511.37		
	260 - Landfill Fund			50,269.38	50,269.38		
	279 - CDBG Fund			15,450.00	15,450.00		
	592 - Water/Sewer Fund			64,007.36	64,007.36		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			81,101.15	81,101.15		
	101 - Township Board			28,717.21	28,717.21		
	171 - Supervisor Department			111.85	111.85		
	191 - Election Department			592.41	592.41		
	215 - Clerk Department			76.85	76.85		
	228 - IT Department			1,402.03	1,402.03		
	247 - Assessing Department			14.95	14.95		
	248 - General Office			1,719.14	1,719.14		
	253 - Treasurer Department			210.79	210.79		
	265 - Building & Grounds			20,082.55	20,082.55		
	301 - Police Department			6,289.33	6,289.33		
	325 - Dispatch			104.60	104.60		
	329 - Ordinance Enforcement			208.42	208.42		
	336 - Fire Department			1,694.00	1,694.00		
	370 - Building/Planning Dept.			28,141.90	28,141.90		
	450 - Public Services			75.05	75.05		
	536 - Water Department			41,322.35	41,322.35		
	537 - Sewer Department			22,685.01	22,685.01		
	691 - Recreation Dept			148.82	148.82		
	692 - Seniors Dept			577.17	577.17		
	715 - Cable Dept			49.95	49.95		
	718 - Park & Lake Dept			77.97	77.97		
	900 - Insurance			32,676.00	32,676.00		

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE: 2/6/17

BOARD MTG. DATES: 2/7/17 & 2/21/17

Consent Agenda _____

New Business X

Unfinished Business _____

Public Hearing X

ITEM (SUBJECT)	Use of Program Year 2017 Community Development Block Grant Funds
DEPARTMENT	Developmental Services
PRESENTER	Patrick Sloan, McKenna Associates
PHONE NUMBER	(248) 596-0920
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	Approve the projects and corresponding funding allocations for the Program Year 2017 CDBG application to Wayne County in the amount of \$142,106.00, along with the proposed project statement.
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	<p>As part of the required citizen participation process for Wayne County Community Development Block Grant (CDBG) funding, Van Buren Township must hold 2 public hearings regarding the proposed activities and proposed funding levels for activities for Program Year (PY) 2017 (i.e., July 1, 2017 – June 30, 2018). The 1st public hearing was held at the February 7, 2017 Township Board of Trustees meeting, and no comments from the public were received. The 2nd public hearing is scheduled for the February 21, 2017 Township Board of Trustees meeting. The notice for these public hearings was published on January 26, 2017. Attached is the published Public Hearing Notice that describes proposed uses of PY 2017 CDBG funds and the Proposed Project Statement of CDBG funding (PY 2017), which describes projects in greater detail. The proposed projects and allocations are as follows:</p> <ul style="list-style-type: none"> • 76,581, Public Facilities & Improvements – a project to make improvements to Van Buren Park, including improvements to existing facilities and construction of new facilities. • \$30,000, Demolition – a project to demolish and remove condemned buildings and structures (including single-family homes) that are uninhabitable. • \$21,315, Senior Services – a project to offset the salary of the Senior Center Director and Deputy Director and provision of senior services. • \$7,105, Planning – a project to fund planning projects in 2017-2018, which may include an update to the Master Plan. • \$7,105, Administration – a project to fund program administration costs including staff and program management, coordination, monitoring, reporting and evaluation. • \$5,000, Program Income – an estimate of funds that may be repaid in Program Year 2017 from the Housing Rehabilitation loan and Demolition program, which is set up as a revolving loan fund; any funds received are dedicated toward future Housing Rehabilitation activities. <hr/> <p>\$147,106 Total Proposed Allocation (estimate)</p>

Once the 2nd public hearing has been held and the Township Board of Trustees approves the 2017 CDBG application, we will submit to the County the application, meeting minutes, and a description of any public comments. We are also required to post a Final Statement Notice, which will describe the final CDBG projects proposed for PY 2017.

You may notice in the project descriptions that "Youth Services" is not classified as a project. The enclosed letter from Director Akers (dated January 12, 2017) summarizes the reason for removing "Youth Services," which is a result of being limited to the number activities for which the Township can apply. As described in Mr. Akers' letter, removing "Youth Services" from the application will provide the following benefits to the Township:

- With a limit of 15% for Public Service activities, a full 15% of the CDBG allocation can be used for Senior Services. In years past, 7.5% was allocated to Senior Services and 7.5% was allocated to Youth Services.
- With the increase in funds to Senior Services from CDBG, an equal amount of funds from the General Funds could be reduced from the Senior Services budget and allocated to Youth Services in the Parks and Recreation budget. In other words, this can be revenue neutral, with the only difference being the source of funds.
- If the Takin' It To The Streets program is funded through the General Fund instead of CDBG funds, Parks and Recreation staff will no longer be required to collect demographic and financial information from each participant, which was required to be eligible for CDBG funds. Because such information is not required to be collected from members of the Senior Center, less staff time will be required in the administration of the CDBG program.

BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Publish Final Statement of Activities and Authorize Program Year 2017 CDBG Application to Wayne County.
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	N/A
ATTORNEY RECOMMENDATION	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	<p>Items Included:</p> <ul style="list-style-type: none"> • Proposed Project Statement • Public Hearings Notice • Letter from Director Akers, dated January 12, 2017
APPROVAL OF SUPERVISOR	_____

Charter Township of Van Buren
--draft-- Proposed Project Statement
Community Development Block Grant (CDBG) Program
Program Year 2017 (July 1, 2017 – June 30, 2018)



Pursuant to federal guidelines, the Charter Township of Van Buren proposes the following projects for funding by the Charter County of Wayne's Community Development Block Grant (CDBG) program:

OBJECTIVES:

- A) To provide the benefits of using CDBG funding directly to persons of low- to moderate-income and/or areas where 51% of the residents are of low- to moderate-income.
- B) To reduce negative environmental impacts.
- C) To maintain a high level of performance in the management of CDBG and non-federally funded programs.
- D) To improve the quality of life for low- to moderate-income persons.
- E) To create affordable housing for low-income households.

ESTIMATED ALLOCATION / PROPOSED PROJECTS

- **\$76,581, Public Facilities & Improvements** – a project to make improvements to Van Buren Park, including improvements to existing facilities and construction of new facilities.
- **\$30,000, Demolition** – a project to demolish and remove condemned buildings and structures (including single-family homes) that are uninhabitable.
- **\$21,315, Senior Services** – a project to offset the salary of the Senior Center Director and Deputy Director and provision of senior services.
- **\$7,105, Planning** – a project to fund planning projects in 2017-2018, which may include an update to the Master Plan.
- **\$7,105, Administration** – a project to fund program administration costs including staff and program management, coordination, monitoring, reporting and evaluation.

The following items are contingent upon the availability of funds and may vary depending upon the repayment of prior Housing Rehabilitation loans and Demolition liens through lien pay-offs.

- **\$5,000, Program Income (Housing Rehabilitation)** – an estimate of funds that may be repaid in Program Year 2017 from the Housing Rehabilitation loan and Demolition program, which is set up as a revolving loan fund; any funds received are dedicated toward future Housing Rehabilitation activities.

\$147,106

Total Proposed Allocation (estimate)

**CHARTER TOWNSHIP OF VAN BUREN
NOTICE OF PUBLIC HEARINGS
USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

Notice is hereby given that the Charter Township of Van Buren Board of Trustees will hold a public hearing in the Board of Trustees Room, 46425 Tyler Road, Charter Township of Van Buren, and County of Wayne, Michigan, 48111 on **Tuesday, February 7, 2017 at 7:00 p.m.** and **Tuesday, February 21, 2017 at 7:00 p.m.** regarding the proposed use of U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) funds. The following projects are being proposed for the use of these federal funds for the period beginning July 1, 2017 and ending June 30, 2018:

OBJECTIVES:

- A) To provide the benefits of using CDBG funding directly to persons of low- to moderate-income and/or areas where 51% of the residents are of low- to moderate-income.
- B) To reduce negative environmental impacts.
- C) To maintain a high level of performance in the management of CDBG non-federally funded programs.
- D) To improve the quality of life for low- to moderate-income persons.
- E) To create affordable housing for low-income households.

ESTIMATED FUNDING	PROPOSED PROJECTS
\$76,581	Public Facilities
\$30,000	Demolition
\$21,315	Senior Services
\$ 7,105	Planning
\$ 7,105	Administration
<i>(Combined total of Planning and Administration cannot exceed 10% of total allocation)</i>	

The following items are contingent upon the availability of funds and may vary depending upon:

- *The repayment of prior Housing Rehabilitation loans and Demolitions through lien pay-offs.*

\$ 5,000	Program Income (Housing Rehabilitation)
----------	---

\$147,106 **Total Proposed Allocation (estimate)**

Written comments will be accepted at the Department of Developmental Services until 4:00 p.m., the hearing dates.

In compliance with the Americans with Disabilities Act, individuals with a disability should contact the Planning and Economic Development Department at least seventy-two (72) hours in advance of the meeting to request accommodations.

Posted: January 26, 2017
Published: January 26, 2017



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR Kevin McNamara	CLERK Leon Wright	TREASURER Sharry A. Budd	
TRUSTEE Sherry A. Frazier	TRUSTEE Kevin Martin	TRUSTEE Feggie Miller	TRUSTEE Paul D. White

January 12, 2017

Kevin McNamara
Township Supervisor
46425 Tyler Road
Van Buren Township, MI 48111

RE: 2017 CDBG Application Reprogramming Funds

Supervisor McNamara,

This letter is intended to summarize our discussion on January 12, 2017 regarding the adjustment of current CDBG public service programming allocations for the Senior Department and the Parks and Recreation Department. As we have discussed, Wayne County only allows the Township to use our CDBG funds for three (3) projects for any given project year. Over the past few years we have split our public services allocation (which according to HUD rules can only be 15% of the total funding allocation) between the Parks and Recreation program Takin' It To The Streets and the salary of the Senior Director. These allocations count as two (2) projects and due to this the Township has been limited by only having the option to complete one (1) additional project.

In order to allow the Township to use CDBG funds for an additional project and allow for flexibility in the location of the Takin' It To The Streets program (using CDGB funds it can only be in a Low to Moderate Income Census Block Group) we are proposing to use the full 15% public services allocation for the Senior Director position and request that the Township fund the Takin' It To The Streets program using General Fund dollars. This proposal would be budget neutral as the additional General Fund dollars required for the Takin' It To The Streets program would be offset by the General Fund savings from using additional CDBG funds to cover more of the Senior Directors salary.

If you have any questions or would like to discuss this matter further, please contact me.

Sincerely,

Ron Akers, AICP
Director of Planning and Economic Development

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING

DATE:02-21-2017

BOARD MEETING

DATE:02-21-2017

Consent Agenda _____

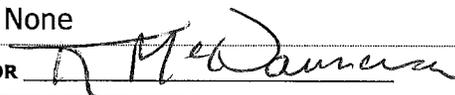
New Business X

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	Endowment Committee appointment
DEPARTMENT	Supervisor's Office
PRESENTER	Lynette Jordan
PHONE NUMBER	734.699.8918
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Patricia Sobecki

Agenda topic

ACTION REQUESTED	
Requesting the board to consider the appointment of Patricia Sobecki to the September Days Senior Citizens Endowment Committee to fill the unexpired term of Ms. Neill. January 15, 2018	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Ms. Sobecki is an active member of the Senior Center, as well as a volunteer and she continues to do so in many capacities. Ms. Sobecki is also an active member of the community serving whenever possible. She is eager and ready to serve. Term to expire January 15, 2018.	
BUDGET IMPLICATION	NA
IMPLEMENTATION NEXT STEP	Board Approval
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	NA
ATTORNEY RECOMMENDATION	NA
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	None
APPROVAL OF SUPERVISOR	

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING

DATE:02-21-2017

BOARD MEETING

DATE:02-21-2017

Consent Agenda _____

New Business X

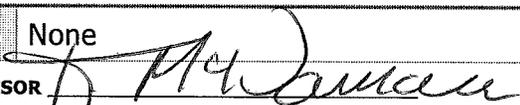
Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	Environmental Commssion Appointment
DEPARTMENT	Supervisor's Office
PRESENTER	Trustee Reggie Miller
PHONE NUMBER	734.699.8914
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Kess Emekpe

Agenda topic

ACTION REQUESTED	Approval of Kess Emekpe to be appointed to the Environmental Commission. Term to expire 10-01-17
BACKGROUND -- (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	See attachment.

BUDGET IMPLICATION	NA
IMPLEMENTATION NEXT STEP	Board Approval
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	NA
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	None
APPROVAL OF SUPERVISOR	

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE: 2/6/17

BOARD MTG. DATES: 2/21/17

Consent Agenda X

New Business _____

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	Planning Commission Annual Report for 2016
DEPARTMENT	Planning & Economic Development
PRESENTER	Ron Akers, Director of Planning & Economic Development
PHONE NUMBER	734-699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	N/A

Agenda topic

ACTION REQUESTED	
To consider adopting the Planning Commission Annual Report for 2016, as required by the Michigan Planning Enabling Act.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
In accordance with P.A. 33 of 2008, as amended, MCL 125.3801 et seq, Michigan Planning Enabling Act, please find the attached annual report regarding Planning Commission activities for 2016. One of the statutory duties of the Planning Commission is to provide an annual report of their activities to the legislative body of the municipality. I have provided a table of the decision and public hearing agenda items the Planning Commission has considered in 2016 and a cover letter which summarizes those agenda items. Please feel free to contact me with any further questions.	
BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	After adoption the report will be filed with the Clerk's office.
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	Approval
ATTORNEY RECOMMENDATION	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	Items Included: <ul style="list-style-type: none"> • Planning Commission Annual Report for 2016 • January 11, 2017 Planning Commission Draft Meeting Minutes
APPROVAL OF SUPERVISOR	



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR Kevin McNamara	CLERK Leon Wright	TREASURER Sharry A. Budd	
TRUSTEE Sherry A. Frazier	TRUSTEE Kevin Martin	TRUSTEE Reggie Miller	TRUSTEE Paul D. White

December 19, 2016

Township Board of Trustees
Charter Township of Van Buren
46425 Tyler Road
Van Buren Township, MI 48111

Subject: Planning Commission Annual Report for 2016

In accordance with P.A. 33 of 2008, as amended, MCL 125.3801 et seq, Michigan Planning Enabling Act, please find the attached annual report regarding Planning Commission activities for 2016. The report is summarized as follows:

Public Hearings: The Planning Commission held nine (9) public hearings.

Preliminary Site Plan Approvals: The Planning Commission granted seven (7) preliminary site plan approvals.

Final Site Plan Approvals: The Planning Commission granted seven (7) final site plan approvals.

Special Use Recommendations: The Planning Commission recommended three (3) special use approvals to the Township Board.

Site Plan Amendments: The Planning Commission granted four (4) site plan amendments.

Temporary Land Use Approvals: The Planning Commission granted seven (7) temporary land use permits.

Rezoning Recommendations: The Planning Commission made two (2) rezoning recommendations to the Township Board.

Zoning Text Amendment Recommendations: The Planning Commission made one (1) zoning text amendment recommendation to the Township Board.

Tree Removal Permits: The Planning Commission granted two (2) tree removal permit.

Parks & Recreation Master Plan: The Planning Commission made one (1) recommendation to the Township Board on the 2016-2021 Parks & Recreation Master Plan.

Other Items of Note: In addition to the above mentioned items, the Planning Commission has been working on a few other items which are still in progress and worthy of note. These are the comprehensive Zoning Ordinance update and the Belleville Lake Shoreline Zoning Ordinance amendment. Both of these tasks are near their completion and the Township Board should see both of them in early 2017. Please feel free to contact me via telephone (734) 699-8913 or by e-mail at rakers@vanburen-mi.org with any further questions regarding this annual report.

Respectfully submitted,

Ron Akers, AICP
Director of Planning & Economic Development
Charter Township of Van Buren

2016 Planning Commision Activities

Meeting Date	Case #	Project Name	Action Type	Action
1/27/2016	15-014	Trilogy Apartments Pool & Clubhouse	Site Plan Amendment	Approved
3/9/2016	16-004	Phantom Fireworks - 2095 Rawsonville Rd	Temporary Land Use	Approved
3/9/2016	N/A	Zoning Text Amendment - Medical Marihuana Cultivation Facilities	Public Hearing	N/A
3/9/2016	N/A	Zoning Text Amendment - Belleville Lake Shoreline Districts	Public Hearing	N/A
3/9/2016	14-005	Townplace Suites - 11055 Quirk Road	Preliminary Site Plan	Approved
3/23/2016	N/A	Zoning Text Amendment - Medical Marihuana Cultivation Facilities	Recommend Amendment to Township Board	Approved
3/23/2016	16-013	Elliot's Amusements Carnival - 10900 Belleville Rd	Temporary Land Use	Approved
3/23/2016	16-014	TNT Fireworks - 10562 Belleville Rd	Temporary Land Use	Approved
4/13/2016	16-009	USA Fireworks - 6020 Denton Rd.	Temporary Land Use	Approved
4/13/2016	16-008	Verdeterre Contracting Office Building Addition - 7994 Belleville Rd	Preliminary Site Plan	Approved
4/13/2016	16-002	Aldis Grocery Store - Belleville Rd	Preliminary Site Plan	Approved
5/11/2016	16-016	Angry Tiger Fireworks - 41001 E. Huron River Dr	Temporary Land Use	Approved
5/11/2016	16-017	Angry Tiger Fireworks - 45378 Ecorse Rd	Temporary Land Use	Approved
5/11/2016	16-015	Mayser Polymer Manufacturing - Schooner Drive	Preliminary Site Plan	Approved
5/25/2016	16-019	Rezoning - 841 Savage	Public Hearing	N/A
5/25/2016	16-020	Rezoning - Local Development Finance Authority Ecorse Rd.	Public Hearing	N/A
5/25/2016	16-002	Aldis Grocery Store - Belleville Rd	Tree Removal Permit	Approved
5/25/2016	16-008	Verdeterre Contracting Office Building Addition - 7994 Belleville Rd	Final Site Plan	Approved
6/8/2016	16-019	Rezoning - 841 Savage	Recommend Rezoning to Township Board	Approved
6/8/2016	15-006	Tim Hortons Drive Thru - 2141 Rawsonville Rd	Site Plan Amendment	Approved
6/22/2016	16-020	Rezoning - Local Development Finance Authority Ecorse Rd.	Public Hearing	N/A
6/22/2016	16-020	Rezoning - Local Development Finance Authority Ecorse Rd.	Recommend Rezoning to Township Board	Approved
6/22/2016	14-025	Willow Creek Market Gas Station & Drive Thru - 49230 Michigan Ave.	Final Site Plan	Approved
6/22/2016	16-015	Farmer & Underwood Storage Building	Preliminary Site Plan	Approved
7/13/2016	14-004	Costco Distribution Facility - 5860 Belleville Rd.	Site Plan Amendment	Approved
8/10/2016	16-002	Aldis Grocery Store - Belleville Rd	Final Site Plan	Approved
8/10/2016	16-015	Farmer & Underwood Storage Building	Final Site Plan	Approved
9/14/2016	16-027	Group Daycare Home - 6191 Rawsonville Rd	Public Hearing	N/A
9/14/2016	N/A	Parks and Recreation Master Plan	Public Hearing	N/A
9/14/2016	16-027	Group Daycare Home - 6191 Rawsonville Rd	Recommend Special Use to Township Board	Approved
9/28/2016	N/A	Parks and Recreation Master Plan	Recommend to Township Board	Approved
9/28/2016	16-015	Mayser Polymer Manufacturing - Schooner Drive	Final Site Plan Approval	Approved
9/28/2016	16-033	Country Walk Gilbert Homes Architectural Elevations	Site Plan Amendment	Approved
10/26/2016	16-003	Multi-Tenant Drive Thru - 10573 Belleville Rd.	Public Hearing	N/A
10/26/2016	16-028	Tim Hortons Drive Thru - 11175 Haggerty Rd.	Public Hearing	N/A
10/26/2016	14-022	Townplace Suites - 11055 Quirk Road	Final Site Plan	Approved
10/26/2016	16-028	Tim Hortons Drive Thru - 11175 Haggerty Rd.	Recommend Special Use to Township Board	Approved
10/26/2016	16-028	Tim Hortons Drive Thru - 11175 Haggerty Rd.	Final Site Plan	Approved
11/9/2016	16-003	Multi-Tenant Drive Thru - 10573 Belleville Rd.	Recommend Special Use to Township Board	Approved
12/14/2016	16-003	Multi-Tenant Drive Thru - 10573 Belleville Rd.	Preliminary Site Plan	Approved
12/14/2016	14-022	Townplace Suites - 11055 Quirk Road	Tree Removal Permit	Approved
12/14/2016	16-038	Denski Warehouse - 5809 Sheldon	Preliminary Site Plan	Approved
12/14/2016	16-046	Mobile Hydrogen Refueling Station - 40000 Ricardo Dr.	Temporary Land Use	Approved

**CHARTER TOWNSHIP OF VAN BUREN
PLANNING COMMISSION
JANUARY 11, 2017
MINUTES**

Chairperson Thompson called the meeting to order at 7:31 p.m.

ROLL CALL:

Present: Jackson, Boynton, Kelley, Atchinson, Budd, Franzoi and Thompson.

Excused: None.

Staff: Director Akers and Secretary Harman.

Planning Representatives: McKenna Associate, Patrick Sloan.

Audience: Three (3).

APPROVAL OF AGENDA:

Motion Boynton, Jackson second to approve the agenda of January 11, 2017 with the addition of Master Citizen Planner Certification presentation by Commission Kelley under General Business.

Motion Carried.

APPROVAL OF MINUTES:

Motion Budd, Kelley second to approve the regular meeting minutes of December 14, 2016 as presented. Motion Carried.

NEW BUSINESS:

ITEM # 1 ZONING ORDINANCE UPDATE

TITLE: THE VAN BUREN TOWNSHIP PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT HAS PROPOSED A COMPREHENSIVE UPDATE OF THE ZONING ORDINANCE. THE DEPARTMENT WILL EVENTUALLY ASK THE COMMISSION FOR A RECOMMENDATION FOR THE UPDATED ZONING ORDINANCE TO THE TOWNSHIP BOARD OF TRUSEES.

INFORMATION: The updated Zoning Ordinance is presented to the Planning Commission for eventual review and recommendation to the Township Board of Trustees. The Ordinance is being presented in multiple parts to the Commission. At this meeting, the discussion will focus on the following sections:

- 1. Article 6 (Supplemental Zoning District Standards)**
- 2. Article 7 (General Provisions)**

Patrick Sloan of McKenna Associates presented the zoning ordinance update referencing his memorandum dated 1-6-17. Mr. Sloan discussed changes to Article 6 – Supplemental Zoning District Standards that included Condominium Developments, Eliminating the Ecorse and Haggerty Road Overlay District (EHROD), Planned Residential Developments and the Belleville Road Overlay District (BROD). Commissioners discussed the following items under the Planned Residential Development (PRD) section: Item #2 Public Services - having the developer responsible for installation of streetlights within the first year of development; Item #4 Attached Single Family Residences - reducing the maximum number of attached residential units from ten (10) units to six (6) units in the general

ordinance; Item #9 Access - adding a time period for the paving requirement to be completed prior to the issuance of building permits for 80% of the development and Item #8 Quality of Open Space - Commissioners discussed wetlands and trails located within the 50% usable open space, connectivity and amenities in PRD's.

Mr. Sloan discussed changes to Article 7 – General Provisions which included: Clear Vision Triangle Zone; Essential Services; Tents, Recreational Vehicles and Mobile Homes; Open Parking and Storage of Motor Vehicles, Equipment, Recreational Vehicles and Commercial Vehicles; Waste Receptacles and Accessory Structures and Uses. Commissioners discussed: vehicle parking in side yards, whether to allow roofs on decks, patio's or terraces that extend up to 10 feet into a front or rear yard setback and wind and solar energy units.

ITEM # 2 YEAR END REPORT

Director Akers presented the Planning Commission Annual Report for 2016 summarizing the Commissions activities for the year. The report and project spreadsheet are to be forwarded to the Township Board of Trustees.

Motion Boynton, Kelley second to send the Planning Commission Annual Report for 2016 to the Township Board of Trustees. Motion Carried. (Report Attached)

GENERAL DISCUSSION:

1. BELLEVILLE LAKE SHORELINE DISTRICTS AMENDMENTS AND GENERAL ORDINANCE (PUBLIC HEARING – JANUARY 25)

Director Akers informed Commission members and the audience of the upcoming Belleville Lake Shoreline Districts Amendments and General Ordinance Public Hearing to be held at the January 25, 2017 Planning Commission meeting. A Public Hearing notice is in the Independent newspaper, two letters have been mailed to lakefront property owners and the proposed ordinance is available on the Township website.

2. MASTER CITIZEN PLANNER CERTIFICATION PRESENTATION – BRYON KELLEY

Commissioner Bryon Kelley gave a presentation for his Master Citizen Planner Certification that lasted over 20 minutes. Mr. Kelley attended the Michigan Association of Planners (MAP) Conference in which he took online testing for his Master Citizen Planner Certification. He discussed at length place making (designing a place where people want to live), growth, planning, community education and the involvement of surrounding communities in community development.

Motion Budd, Boynton second to adjourn at 9:38 p.m. Motion Carried.

Respectfully submitted,

Christina Harman
Recording Secretary

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item: _____

Work Study Date: 02/21/17
Board Meeting: 02/21/17

Consent Agenda _____ **New Business** X _____ Unfinished Business: _____ Public Hearing _____

ITEM (SUBJECT)	Authorize the evaluation process for the Qualifications Based Selection Committee in the selection of a new General Planning Services Firm.
DEPARTMENT	Planning
PRESENTER	Matthew R. Best, Deputy Director of Planning and Economic Development
PHONE NUMBER	(734) 699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	James Taylor, Director of Public Services Ron Akers, Director of Planning and Economic Development

Agenda topic

ACTION REQUESTED	Board to approve Committee's recommended Statement of Qualifications Evaluation form, Reference Check form, and Interview Questions Evaluation Score Sheet for use in determining the firm to be interviewed for final selection by the Board
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	The QBS process has been followed in previous selections of firms to provide general engineering services for the Township
BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Committee receives Qualifications from planning firms.
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	N/A
ATTORNEY RECOMMENDATION	The document was reviewed by the Township Attorney. (May be subject to Attorney/Client Privilege and not available under FOIA)
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	_____

SAMPLE

STATEMENT OF QUALIFICATIONS EVALUATION

This form is designed to provide your Selection Committee with the best criteria for rating the firms that have submitted a Statement of Qualifications for your project. You may elect to add, delete or modify some of the points in order to better meet your specific needs.

The Rating Column (1-5 points) should indicate your personal evaluation (in your judgment) of the individual firm's qualifications. The top rated firms are the ones from which you will make your selection for interviewing.

PROJECT _____

FIRM _____

CONTACT PERSON _____

	Rating (1 to 5)
Quality of firm's Statement of Qualifications (SOQ) in relationship to information requested	_____
Firm's apparent knowledge of your project and your specific needs	_____
Firm's individual team member's qualifications	_____
Firm's experience in projects that are similar to your projects	_____
Analysis of the firm's overall approach to your project	_____
GRAND TOTAL	

**SAMPLE
REFERENCE CHECK**

This form is designed for the Selection Committee to check references of "shortlisted" firms.

Project _____
(for which the selection is being made)

Firm _____
(for which the reference check is being conducted)

Reference Information:

Owner		Project Referenced	
Address		Person Contacted	
		Phone	
		Email	

SAMPLE QUESTIONS:

What was the scope of this firm's services? (soils investigations, design work, construction phase services, studies, other (specify) _____

Who was this firm's Project Manager or primary contact? _____

When was the project completed? _____

COMMENTS	CIRCLE ONE	
	YES	NO
Was the project completed on time?		
Was the project completed within budget?		
Did this firm and you (the owner) work well as a team?		
Did this firm cover all of the project's requirements?		

How would you rate this firm's qualifications and fee structure? _____

What is your overall evaluation of this firm based on your experience? _____

Would you use this firm on a future project? _____

Other questions/comments? _____

INTERVIEW QUESTIONS AND SCORE SHEETS

Project: _____

Firm: _____

Firms invited to interview for the captioned project should be prepared to speak about the issues listed on this page. (Expand questions as appropriate. These interview questions and score sheets should be attached to the memo sent to "shortlisted" firms).

INSTRUCTIONS FOR THE SELECTION COMMITTEE

Using the following Rating System will allow you to quantify your interview results.

At the completion of the interview, record the rating for each category. Add all ratings to establish a grand total. The chairperson will combine all of the totals for those participating in the interview session on the Interview Evaluation Form.

Rating
(1 to 5)

Understanding of Project Requirements:

(Owner may evaluate firm's analysis, preparation and level of interest).

Approach/Methodology:

(Owner may evaluate firm or individual's creativity and problem solving abilities).

Key Personnel and Roles:

(Owner may evaluate qualifications and professional skills of key individuals).

Firm's Pertinent Experience:

(Owner may evaluate related projects presented as previous work of the firm).

Sub-Consultant vs. In-house Resources:

(Owner may evaluate firm's in-house capabilities versus use of sub-consultants).

Project Management:

(Owner may evaluate firm's abilities related to technical functions such as project cost controls, scheduling, construction observation, etc.).

Communication Skills:

(Owner may evaluate firm's abilities to form successful working relationships and communicate with the owner).

References:

(Owner may evaluate results of reference checks).

Other:

GRAND TOTAL:

Committee Member: _____

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item: _____

Work Study Date: 02/21/17
Board Meeting: 02/21/17

Consent Agenda _____

New Business X

Unfinished Business: _____

Public Hearing _____

ITEM (SUBJECT)	Authorize the evaluation process for the Qualifications Based Selection Committee in the selection of a new General Engineering Services Firm.
DEPARTMENT	Planning
PRESENTER	Matthew R. Best, Deputy Director of Planning and Economic Development
PHONE NUMBER	(734) 699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	James Taylor, Director of Public Services Ron Akers, Director of Planning and Economic Development

Agenda topic

ACTION REQUESTED	Board to approve Committee's recommended Statement of Qualifications Evaluation form, Reference Check form, and Interview Questions Evaluation Score Sheet for use in determining the firm to be interviewed for final selection by the Board
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	The QBS process has been followed in previous selections of firms to provide general engineering services for the Township
BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Committee receives Qualifications from engineering firms.
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	N/A
ATTORNEY RECOMMENDATION	The document was reviewed by the Township Attorney. (May be subject to Attorney/Client Privilege and not available under FOIA)
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	_____

SAMPLE

STATEMENT OF QUALIFICATIONS EVALUATION

This form is designed to provide your Selection Committee with the best criteria for rating the firms that have submitted a Statement of Qualifications for your project. You may elect to add, delete or modify some of the points in order to better meet your specific needs.

The Rating Column (1-5 points) should indicate your personal evaluation (in your judgment) of the individual firm's qualifications. The top rated firms are the ones from which you will make your selection for interviewing.

PROJECT _____

FIRM _____

CONTACT PERSON _____

	Rating (1 to 5)
Quality of firm's Statement of Qualifications (SOQ) in relationship to information requested	_____
Firm's apparent knowledge of your project and your specific needs	_____
Firm's individual team member's qualifications	_____
Firm's experience in projects that are similar to your projects	_____
Analysis of the firm's overall approach to your project	_____
GRAND TOTAL	

**SAMPLE
REFERENCE CHECK**

This form is designed for the Selection Committee to check references of "shortlisted" firms.

Project _____
(for which the selection is being made)

Firm _____
(for which the reference check is being conducted)

Reference Information:

Owner		Project Referenced	
Address		Person Contacted	
		Phone	
		Email	

SAMPLE QUESTIONS:

What was the scope of this firm's services? (soils investigations, design work, construction phase services, studies, other (specify) _____

Who was this firm's Project Manager or primary contact? _____

When was the project completed? _____

COMMENTS	CIRCLE ONE	
	YES	NO
Was the project completed on time?		
Was the project completed within budget?		
Did this firm and you (the owner) work well as a team?		
Did this firm cover all of the project's requirements?		

How would you rate this firm's qualifications and fee structure? _____

What is your overall evaluation of this firm based on your experience? _____

Would you use this firm on a future project? _____

Other questions/comments? _____

INTERVIEW QUESTIONS AND SCORE SHEETS

Project: _____

Firm: _____

Firms invited to interview for the captioned project should be prepared to speak about the issues listed on this page. (Expand questions as appropriate. These interview questions and score sheets should be attached to the memo sent to "shortlisted" firms).

INSTRUCTIONS FOR THE SELECTION COMMITTEE

Using the following Rating System will allow you to quantify your interview results.

At the completion of the interview, record the rating for each category. Add all ratings to establish a grand total. The chairperson will combine all of the totals for those participating in the interview session on the Interview Evaluation Form.

Rating
(1 to 5)

Understanding of Project Requirements:

(Owner may evaluate firm's analysis, preparation and level of interest).

Approach/Methodology:

(Owner may evaluate firm or individual's creativity and problem solving abilities).

Key Personnel and Roles:

(Owner may evaluate qualifications and professional skills of key individuals).

Firm's Pertinent Experience:

(Owner may evaluate related projects presented as previous work of the firm).

Sub-Consultant vs. In-house Resources:

(Owner may evaluate firm's in-house capabilities versus use of sub-consultants).

Project Management:

(Owner may evaluate firm's abilities related to technical functions such as project cost controls, scheduling, construction observation, etc.).

Communication Skills:

(Owner may evaluate firm's abilities to form successful working relationships and communicate with the owner).

References:

(Owner may evaluate results of reference checks).

Other:

GRAND TOTAL:

Committee Member: _____

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE: 2/21/17

1ST READING DATES: 2/21/17

2ND READING DATES: 3/07/17

Consent Agenda _____

New Business

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	To consider the 1 st and 2 nd reading of Ordinance #02-21-17(1) which is an Ordinance to grant the exclusive use and enjoyment of Township owned property around Belleville Lake to the abutting property owners.
DEPARTMENT	Planning & Economic Development
PRESENTER	Ron Akers, AICP Director of Planning & Economic Development
PHONE NUMBER	734-699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Will Hawley, Chairman of the Lakeshore Ordinance Workgroup

Agenda topic

ACTION REQUESTED	To consider the 1 st and 2 nd reading of Ordinance #02-21-17(1) which is an Ordinance to grant the exclusive use and enjoyment of Township owned property around Belleville Lake to the abutting property owners.
-------------------------	---

BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	Please see attached letter.
--	-----------------------------

BUDGET IMPLICATION	None anticipated.
---------------------------	-------------------

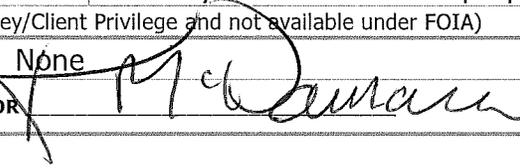
IMPLEMENTATION NEXT STEP	If approved, after the 1 st and 2 nd reading a notice of adoption will be place in the newspaper and the Ordinance will go into effect.
---------------------------------	---

DEPARTMENT RECOMMENDATION	Approval
----------------------------------	----------

COMMITTEE/COMMISSION RECOMMENDATION	Approval
--	----------

ATTORNEY RECOMMENDATION	Attorney has reviewed the proposed Ordinance. (May be subject to Attorney/Client Privilege and not available under FOIA)
--------------------------------	---

ADDITIONAL REMARKS	None
---------------------------	------

APPROVAL OF SUPERVISOR	
-------------------------------	---



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR
Kevin McNamara

CLERK
Leon Wright

TREASURER
Sharry A. Budd

TRUSTEE
Sherry A. Frazier

TRUSTEE
Kevin Martin

TRUSTEE
Reggie Miller

TRUSTEE
Paul D. White

February 15, 2017

Board of Trustees
Charter Township of Van Buren
Van Buren Township, MI 48111

RE: Proposed Ordinances 02-21-17(1), 02-21-17(2), and 02-21-17(3) Regarding Belleville Lake

Honorable Trustees,

Before you are three (3) ordinances which comprise what has typically referred to as the “Belleville Lake Ordinance” or the “Shoreline Ordinance.” It is my intent in this letter to provide a background for the development of these ordinances and provide a brief synopsis of each ordinance.

Background

Van Buren Township has in the past attempted to adopt some type of regulations managing the shoreline around Belleville Lake at least seven (7) times. Each time an ordinance has been proposed it has not received favorable public support and due to this the attempt fails. This most recently occurred in February of 2016 where after it was clear there was little support the Township’s Planning Commission directed staff to work with residents around the lake in order to address the issues with the proposed ordinance.

Between May 2016 and November 2016, Township staff conducted several meetings with a group of lakefront property owners to evaluate the proposed ordinances in order to determine their necessity and ways to alleviate specific concerns. Our approach to these meetings has been to allow the residents around the lake to take the lead in the modification of the ordinance and as a result we have developed regulations which we believe ensures the Township’s obligations to the Federal Energy Regulatory Commission and provides clarity and resolution to the lakefront property owners with regards to the Township owned property around Belleville Lake. The lakefront property owners who participated in the workgroup spent several hours volunteering for this. We greatly appreciate this effort on their part to not only look at a significant amount of information, but offer comments and insight into this situation which has helped us better understand their perspectives and as a result a better policy has been developed.

The following is a synopsis of the three (3) board action agenda items:

Ordinance #02-21-17(1) General “Exclusive Use” Ordinance

The primary intent of this ordinance is to grant the abutting property owner the exclusive right of use of the Township owned property around Belleville Lake. This area is delimited by the Zoning Ordinance amendment (#02-21-17(2)) which address where the specific exclusive use boundaries are. In return for this exclusive right of use, the Township is requiring that the abutting property owner shall maintain the Township Lake Property in compliance with all existing applicable federal, state, and local laws and regulations.

Ordinance #02-21-17(2) Zoning Ordinance Amendment for Belleville Lake Shoreline District

This ordinance adds language to the Township’s Zoning Ordinance with regards to the regulation of physical improvements made to the Township owned property around Belleville Lake. It outlines

46425 Tyler Road, Van Buren Twp., MI 48111-5217 Website: vanburen-mi.org

Telephone 734-699-8900 Fax 734-699-5213



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR
Kevin McNamara

CLERK
Leon Wright

TREASURER
Sharry A. Budd

TRUSTEE
Sherry A. Frazier

TRUSTEE
Kevin Martin

TRUSTEE
Reggie Miller

TRUSTEE
Paul D. White

submittal requirements and regulations for docks, boat hoists, seawalls, etc. In addition to this it also offers protections to the abutting property owners by grandfathering existing structures and allowing the Township's Board of Zoning Appeals to settle disputes and/or grant exceptions, when applicable, to the regulations, in order to promote access to Belleville Lake. This ordinance also establishes separate regulations for property abutting single family homes (BLA zoning district) and multi-family/commercial properties (BLB zoning district).

Ordinance #02-21-17(3) Zoning Ordinance Amendment to Amend the Township's Zoning Map

This ordinance simply amends the Township's Zoning Map to incorporate the BLA (Township owned shoreline abutting single family homes) and BLB (Township owned shoreline abutting multi-family/commercial uses).

The public hearing for the two (2) Zoning Ordinance amendments was conducted on January 25, 2017 and the Planning Commission recommend the Township Board approve the adoption of the Ordinances at their February 8, 2017 meeting. I know many members of the Board were either present during the public hearing or watching on television, but any members have any additional questions or would like to discuss this matter further, please contact me.

Sincerely,

Ron Akers, AICP
Director of Planning and Economic Development

CHARTER TOWNSHIP OF VAN BUREN

COUNTY OF WAYNE

STATE OF MICHIGAN

ORDINANCE # 02-21-17(1)

AN ORDINANCE TO PROTECT THE PUBLIC HEALTH, SAFETY AND WELFARE OF USERS OF BELLEVILLE LAKE AND TOWNSHIP OWNED PROPERTY

At a regular meeting of the Township Board of the Charter Township of Van Buren, Wayne County, Michigan, held in the Van Buren Township Hall within the Township, on the _____ day of _____, 2017 at 7:00 p.m.

PRESENT: Members: _____

ABSENT: Member: _____

It was moved by Member _____ and supported by Member _____ that the following Ordinance be adopted to add a new Article V to Chapter 42 Environment to read as follows:

THE CHARTER TOWNSHIP OF VAN BUREN ("Township"), COUNTY OF WAYNE, MICHIGAN ORDAINS:

Section 42-219 Intent and Purpose.

The Van Buren Township Board recognizes and concludes that the proper and safe use of the Belleville Lake and Township-owned shoreline is desirable for the reasons stated in the Charter Township of Van Buren Zoning Ordinance, Article XVIC, Belleville Lake Shoreline Districts (the "Zoning Ordinance"). Accordingly, it is the intent of the Board of Trustees through this Ordinance to adopt reasonable regulations for the use of Township-owned Belleville Lake property (the "Township Lake property" or "Township-owned Lake property"), as it is defined in the Zoning Ordinance, and for the maintenance and use of all structures, improvements and alterations made on that property, for the promotion and protection of public health, safety and welfare, and for the public peace and preservation of natural resources and public and private property within the Township. The Township-owned Belleville Lake property is property that exists below the abutting property owner's property

line and extends into Belleville Lake and is generally recognized as the property below the 655' contour line or the brow of the hill. Nothing in this Ordinance shall overrule any applicable court decisions

Section 42-220 Exclusive Use and Enjoyment

The owners of the abutting property to the Township-owned Belleville Lake property shoreline shall have the exclusive right of use, control and enjoyment of that Township Lake property lying above the water level of Belleville Lake as it is regularly maintained, subject to Section 42-221. The Township may allow access to the Township Lake property by an additional adjacent Township Lake property owner, solely to safely traverse to the Township Lake property that the adjacent owner has the right to use, but only in the event that the Township determines that such access is reasonably necessary to safely access the adjacent Township Lake property due to physical land features or topography. The exclusive right to use, control and enjoy the Township Lake property does not create or convey any legal or equitable right, title, ownership or interest whatsoever in the Township Lake property other than as expressly set forth herein, and in the Township Zoning Ordinance . The Township shall have the right to enter the Township Lake property for any purpose. The Township may access the Township Lake Property by requesting permission from the abutting property owner, and if permission is denied, then access by the Township shall be permitted from the lake or other permissible access point. . Structures and improvements shall include, but not be limited to, docks, decks, boat hoists, seawalls and other structures.

All structures and improvements on the Township Lake property shall be the personal property of the owners of the abutting property and shall be subject to the requirements of the Township Zoning Ordinance and all applicable federal, state and local laws, regulations, rules and license requirements, as may be amended. All structures, improvements and alterations, including any and all repairs and maintenance that may be required for such structures, improvements and alterations, shall be the sole responsibility of the owner of the abutting property. All structures or other improvements now existing or hereafter made on Township Lake property shall be removed at the expense of the owner of the abutting property if such removal is required by the Federal Energy Regulatory Commission.

Section 42-221 Compliance with Law.

In consideration of the exclusive use, control and enjoyment of the Township Lake property conferred by this Ordinance and referenced in Section 42-220 above, the owner of the abutting property shall use and maintain the Township Lake property in compliance with all existing applicable federal, state and local laws, regulations, rules and license requirements, as may be amended, including, but not limited to, any and all requirements of the Township license from the Federal Energy Regulatory Commission. Such compliance shall include providing and maintaining proper shoreline erosion protection and maintaining any structures, improvements and alterations on the Township Lake property in good repair and in a safe condition.

Section 42-222 Penalties and Enforcement.

a) Penalty. Violation of this Ordinance is a municipal civil infraction, for which the fines shall be not less than One Hundred Dollars (\$100) or more than Five Hundred Dollars (\$500) for the first and any subsequent offense, in the discretion of the Court, and in addition to all of the costs, damages and expenses provided by law.

b) Injunction. Any violation of this Ordinance is hereby declared to be a nuisance per se. In addition to, or in lieu of, seeking to enforce this Ordinance by proceeding under Section 42-222(a), the Township may institute an action in a court of competent jurisdiction seeking injunctive or equitable relief and shall be entitled to recover all attorney fees, court costs, litigation expenses, expert witness fees, costs and expenses to abate the nuisance, and all other costs allowed by law.

c) Immediate Hazard. If the Township determines that there is an immediate hazard or otherwise dangerous condition that exists on the Township Lake property, it may take any action that it deems necessary to abate and/or otherwise make safe the hazardous or dangerous condition and shall be entitled to recover the costs to abate the immediate hazard or dangerous condition from the abutting property owner and/or otherwise responsible party. The Township shall also be entitled to recover all

attorney fees, court costs, litigation expenses, expert witness fees and all other costs allowed by law to enforce this Section.

d) Enforcement and Administration. This Ordinance shall be enforced and administered by the Township Director of Planning and Economic Development or such other Township official as may be designated from time to time by resolution by the Township Board.

Section 42-223 Severability.

In the event that any one or more sections, provisions, phrases or words of this Ordinance shall be found to be invalid by a court of competent jurisdiction, such holding shall not affect the validity or the enforceability of the remaining sections, provisions, phrases or words of this Ordinance.

Section 42-224 Conflicts.

If any provision of this Ordinance conflicts with any provision of any other Township general ordinance or zoning ordinance, the most restrictive provision shall apply.

Section 42-225 Effective Date.

The provisions of this Ordinance shall take effect upon publication in a newspaper of general circulation within the Township.

AYES: Members: _____

NAYS: Members: _____

ABSTAIN/ABSENT: Members: _____

ORDINANCE DECLARED ADOPTED.

Leon Wright,
Clerk, Charter Township of Van Buren

Kevin McNamara,
Supervisor, Charter Township of Van Buren

Adopted: _____
Published: _____

Effective: _____

CERTIFICATION

I hereby certify the foregoing to be a true copy of an Ordinance adopted by the Township Board of the Township of Van Buren at a regular meeting held on _____, 2016, pursuant to the required statutory procedures.

Township Clerk

(date)

(name)
(address)

RE: Letter of Approval

Dear _____

The Charter Township of Van Buren ("Township") hereby grants permission to make improvements on abutting Township-owned Lake property located at (address). Those improvements based on plans submitted to the Township and/or other agencies with jurisdiction shall be limited to the following specific improvements:

(describe improvements)

It will be your sole responsibility to obtain and deliver to the Township copies of permits or approvals as necessary from other federal, state or county agencies before commencing construction of the improvements. Unless these permits or approvals are obtained, this approval letter shall be null and void. In the event that changes to the approved plan become necessary, all work must stop. Any changes to the plan must be re-submitted to the Township and other agencies with jurisdiction for approval.

The improvements on the Township-owned Lake property shall be personal property owned and insured solely by you and shall remain under your exclusive control, provided that you shall comply with all applicable federal, state, county and local laws, ordinances, rules, regulations and licenses (including any and all requirements of the Federal Energy Regulatory Commission license) as to, for example, maintenance and repair. In addition, as consideration for this letter of approval, you shall execute the attached hold harmless letter.

The Township does not warrant that this property is either suitable for any such purposes or that stated boundaries actually exist. This approval is required and must be obtained before the commencement of any work. Please be advised that other state, county and/or local permits or approvals are your responsibility and the Township makes no representation or warranty that the said permits or approvals will be granted to you.

Sincerely yours,

_____, SUPERVISOR (or Director)
CHARTER TOWNSHIP OF VAN BUREN

CHARTER TOWNSHIP OF VAN BUREN

HOLD HARMLESS ALLOWING USE OF TOWNSHIP PROPERTY

In consideration for the Charter Township of Van Buren ("Township") allowing the undersigned, his/her family members, agents, employees, contractors, licensees and/or invitees, to enter onto Township-owned Lake property adjacent to and including Belleville Lake, and to construct certain structures, facilities, modifications and alterations, such construction subject, however, to Township prior approval, to the fullest extent permitted by law the undersigned agrees to completely and fully defend, pay on behalf of, indemnify, and hold harmless the Township, its elected and appointed officials, employees, agents, representatives, boards, commissions and volunteers, and others working on behalf of the Township against any and all liabilities, obligations, penalties, litigation, fines, judgments, proceedings, damages, disbursements, claims, demands, suits, or loss, including all costs and expenses of any kind connected therewith (including all attorney fees, costs and expenses incurred in investigating, defending or prosecuting any litigation, claim, action or proceeding), and for any damages which may, at any time, be asserted, claimed, awarded or recovered against, imposed upon or from the Township, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with, in whole or in part and whether directly or indirectly, the entry upon, construction of structures, facilities, modifications and alterations, and use of Township Lake property.

Dated: _____

Name: _____

Address: _____

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE: 2/21/17

1ST READING DATES: 2/21/17

2ND READING DATES: 3/07/17

Consent Agenda _____

New Business _____

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	To consider the 1 st and 2 nd reading of Ordinance #02-21-17(2) which is an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to add a new article regarding the Belleville Lake Shoreline Districts.
DEPARTMENT	Planning & Economic Development
PRESENTER	Ron Akers, AICP Director of Planning & Economic Development
PHONE NUMBER	734-699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Will Hawley, Chairman of the Lakeshore Ordinance Workgroup

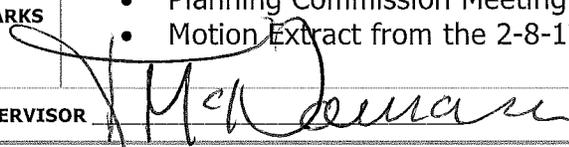
Agenda topic

ACTION REQUESTED	To consider the 1 st and 2 nd reading of Ordinance #02-21-17(2) which is an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to add a new article regarding the Belleville Lake Shoreline Districts.
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	Please see attached letter.

BUDGET IMPLICATION	None anticipated.
IMPLEMENTATION NEXT STEP	If approved, after the 1 st and 2 nd reading a notice of adoption will be place in the newspaper and the Ordinance will go into effect seven (7) days after publication.

DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	Approval

ATTORNEY RECOMMENDATION	Attorney has reviewed the proposed Ordinance. (May be subject to Attorney/Client Privilege and not available under FOIA)
--------------------------------	---

ADDITIONAL REMARKS	Attached: <ul style="list-style-type: none"> • Planning Commission Meeting Minutes of the 1-25-17. • Motion Extract from the 2-8-17 Planning Commission meeting.
APPROVAL OF SUPERVISOR	



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR
Kevin McNamara

CLERK
Leon Wright

TREASURER
Sharry A. Budd

TRUSTEE
Sherry A. Frazier

TRUSTEE
Kevin Martin

TRUSTEE
Reggie Miller

TRUSTEE
Paul D. White

February 15, 2017

Board of Trustees
Charter Township of Van Buren
Van Buren Township, MI 48111

RE: Proposed Ordinances 02-21-17(1), 02-21-17(2), and 02-21-17(3) Regarding Belleville Lake

Honorable Trustees,

Before you are three (3) ordinances which comprise what has typically referred to as the “Belleville Lake Ordinance” or the “Shoreline Ordinance.” It is my intent in this letter to provide a background for the development of these ordinances and provide a brief synopsis of each ordinance.

Background

Van Buren Township has in the past attempted to adopt some type of regulations managing the shoreline around Belleville Lake at least seven (7) times. Each time an ordinance has been proposed it has not received favorable public support and due to this the attempt fails. This most recently occurred in February of 2016 where after it was clear there was little support the Township’s Planning Commission directed staff to work with residents around the lake in order to address the issues with the proposed ordinance.

Between May 2016 and November 2016, Township staff conducted several meetings with a group of lakefront property owners to evaluate the proposed ordinances in order to determine their necessity and ways to alleviate specific concerns. Our approach to these meetings has been to allow the residents around the lake to take the lead in the modification of the ordinance and as a result we have developed regulations which we believe ensures the Township’s obligations to the Federal Energy Regulatory Commission and provides clarity and resolution to the lakefront property owners with regards to the Township owned property around Belleville Lake. The lakefront property owners who participated in the workgroup spent several hours volunteering for this. We greatly appreciate this effort on their part to not only look at a significant amount of information, but offer comments and insight into this situation which has helped us better understand their perspectives and as a result a better policy has been developed.

The following is a synopsis of the three (3) board action agenda items:

Ordinance #02-21-17(1) General “Exclusive Use” Ordinance

The primary intent of this ordinance is to grant the abutting property owner the exclusive right of use of the Township owned property around Belleville Lake. This area is delimited by the Zoning Ordinance amendment (#02-21-17(2)) which address where the specific exclusive use boundaries are. In return for this exclusive right of use, the Township is requiring that the abutting property owner shall maintain the Township Lake Property in compliance with all existing applicable federal, state, and local laws and regulations.

Ordinance #02-21-17(2) Zoning Ordinance Amendment for Belleville Lake Shoreline District

This ordinance adds language to the Township’s Zoning Ordinance with regards to the regulation of physical improvements made to the Township owned property around Belleville Lake. It outlines

46425 Tyler Road, Van Buren Twp., MI 48111-5217 Website: vanburen-mi.org

Telephone 734-699-8900 Fax 734-699-5213



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR
Kevin McNamara

CLERK
Leon Wright

TREASURER
Sharry A. Budd

TRUSTEE
Sherry A. Frazier

TRUSTEE
Kevin Martin

TRUSTEE
Reggie Miller

TRUSTEE
Paul D. White

submittal requirements and regulations for docks, boat hoists, seawalls, etc. In addition to this it also offers protections to the abutting property owners by grandfathering existing structures and allowing the Township's Board of Zoning Appeals to settle disputes and/or grant exceptions, when applicable, to the regulations, in order to promote access to Belleville Lake. This ordinance also establishes separate regulations for property abutting single family homes (BLA zoning district) and multi-family/commercial properties (BLB zoning district).

Ordinance #02-21-17(3) Zoning Ordinance Amendment to Amend the Township's Zoning Map

This ordinance simply amends the Township's Zoning Map to incorporate the BLA (Township owned shoreline abutting single family homes) and BLB (Township owned shoreline abutting multi-family/commercial uses).

The public hearing for the two (2) Zoning Ordinance amendments was conducted on January 25, 2017 and the Planning Commission recommend the Township Board approve the adoption of the Ordinances at their February 8, 2017 meeting. I know many members of the Board were either present during the public hearing or watching on television, but any members have any additional questions or would like to discuss this matter further, please contact me.

Sincerely,

Ron Akers, AICP
Director of Planning and Economic Development

CHARTER TOWNSHIP OF VAN BUREN

**COUNTY OF WAYNE
STATE OF MICHIGAN**

ORDINANCE NO. 02-21-17(2)

AN ORDINANCE TO AMEND THE ZONING ORDINANCE 6-2-92 AS AMENDED OF THE CHARTER TOWNSHIP OF VAN BUREN TO ADD A NEW ARTICLE XVIC, BELLEVILLE LAKE SHORELINE DISTRICTS.

THE CHARTER TOWNSHIP OF VAN BUREN ORDAINS

SECTION 1. Add a new ARTICLE XVIC, BELLEVILLE LAKE SHORELINE DISTRICTS to read as follows:

SECTION 16.01C. PURPOSE.

The Charter Township of Van Buren recognizes and concludes that the proper and safe use of Belleville Lake is desirable to retain and maintain the physical, ecological, cultural and aesthetic characteristics of the Lake in the Township, to preserve and protect the quality and safety of the Lake and shorelines and the rights of adjacent owners and users as well as the Township as a whole, to promote the public health, safety and welfare of all persons making use of the Lake within the Township and properties adjacent to the Lake in the Township, and to ensure compliance with federal and state laws in light of the Township's ownership of the land in and adjacent to Belleville Lake, as well as with the terms of the Federal Energy Regulatory Commission (FERC) license to operate the French Landing Dam. Accordingly, it is the intent and purpose of the Township Board to adopt reasonable regulations for the number and placement of docks, installation of sea walls, earth excavation or grading, and other matters with respect to Belleville Lake in the Township. It is further the intent of the Township Board to restrict the private use of Township-owned Lake property to those water-based uses and structures customarily accessory to a waterfront lot, and to affirm that abutting property owners are responsible for maintaining both their property at the periphery of the Lake and the Township-owned Lake property abutting to their property clear of fallen trees that impede lake access, reasonably protected from erosion, and otherwise maintained as required under the terms of the FERC license.

SECTION 16.02C. DEFINITIONS.

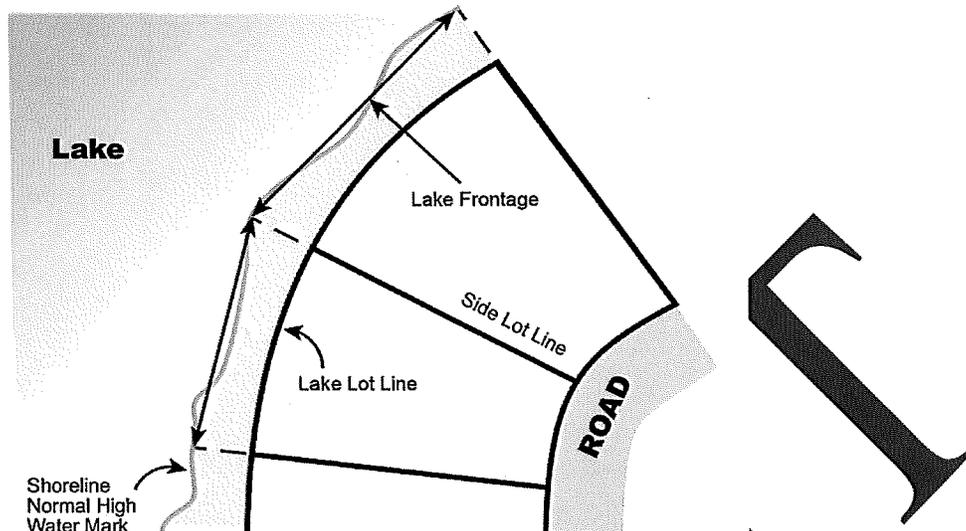
For the purposes of this section:

- a. "Boardwalk" means a walkway made of planking.

- b. "Boat" means every description of watercraft used or capable of being used as a means of transportation on water as defined under Part 801 of the Natural Resources and Environmental Protection Act, 1994 P.A. 451, MCL 324.80101.
- c. "Boat cradle", "shore station", "boat hoist" and "boat lift" means a device for the purpose of mooring, anchoring or holding a watercraft in, on or above the water in the Lake.
- d. "Bottomland" means the land area that lies below the normal high water mark.
- e. "Catwalk" means a narrow footway along the edge of a seawall or similar feature raised above the shoreline.
- f. "Common use lot" means any private site, platted lot or other parcel held in common by a subdivision, association, or similar agency or group of individuals, or held in common by virtue of the terms of a plat of record; which provides common use Lake access to non-Lakefront lots or land owners.
- g. "Director" means the Director of Planning and Economic Development of the Charter Township of Van Buren, or successor charged with enforcing this Ordinance.
- h. "Dock" means a structure, platform or fixture extending from the shore or bottomlands into a Lake.
- i. "Dock Stem" means that portion of a dock or mooring structure that extends perpendicular to the shore.
- j. "Docked" or "docking" means the anchoring, tethering, or mooring of a watercraft directly to a pier, structure, platform, pole, anchor or dock; and also means the placement of a watercraft in an off-shore boat cradle or shore station, or anchoring or tethering to the bottomlands of a Lake.
- k. "Lake" or "Belleville Lake" means that portion of Belleville Lake within Wayne County.
- l. "Lake Frontage" or "Frontage" means the distance between the side lot lines of a lot or parcel as extended to the Belleville Lake shoreline, measured between their points of intersection with the shoreline at the normal high water mark.

Figure 16.02C.1

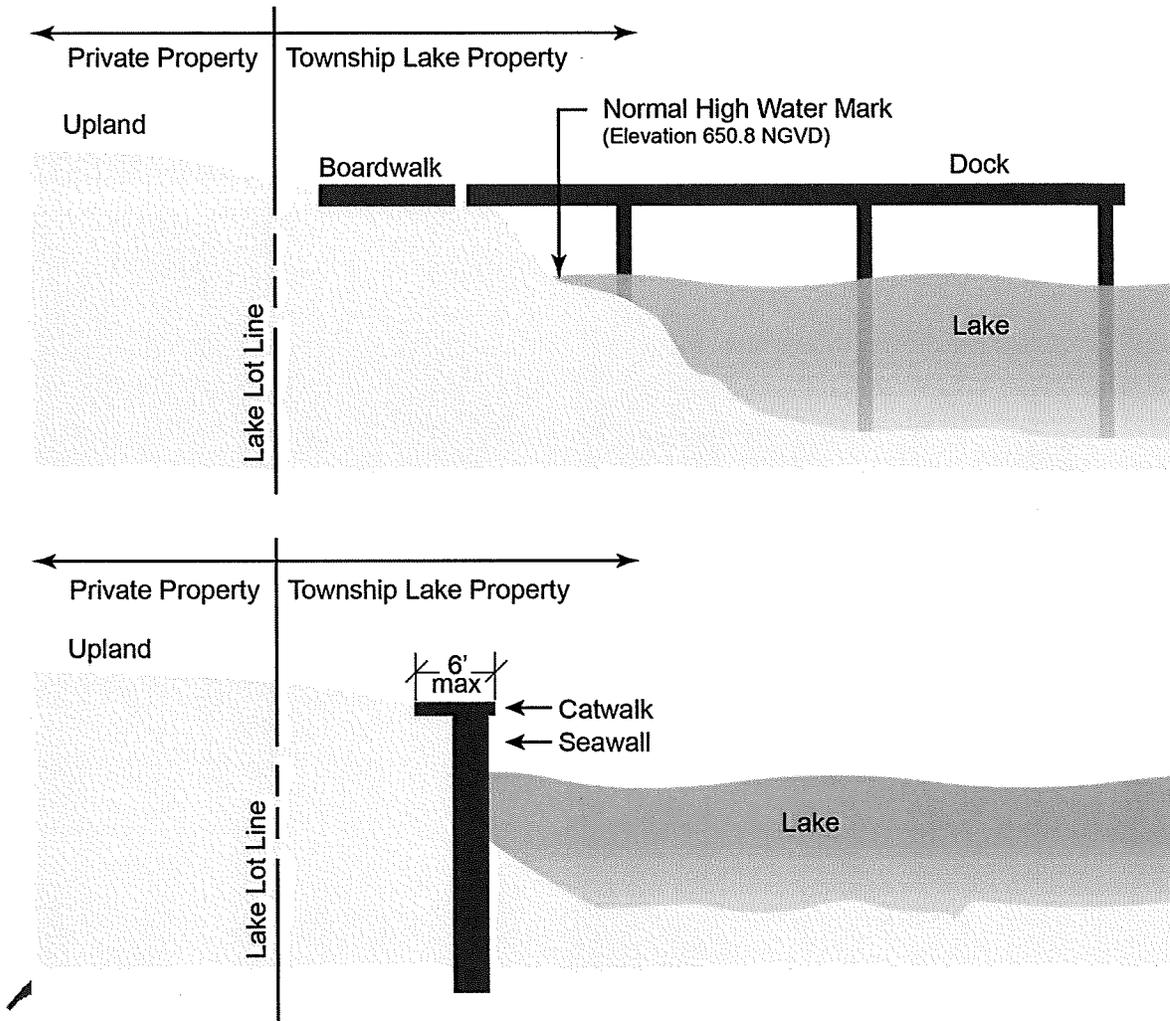
Lake Frontage



- m. "Lake Lot Line" means the boundary line of a lot or parcel of land, lawfully existing on documentation recorded with the Wayne County Register of Deeds, which abuts the Township Lake property.
- n. "Lake Structures" means improvements constructed upon Township Lake property, as may be permitted by this Article XVIC.
- o. "Marina" means a facility that is owned or operated by an entity, extends into or over an inland Lake or stream, and offers service to the public or members of the marina for docking, loading, or other servicing of recreational watercraft.
- p. "Moor" or "Mooring" means the anchoring, tethering or docking of a boat directly to a pier, structure, platform, pole, anchor or dock, and also means the placement of a boat in a boat cradle or shore station, the regular or overnight beaching of a boat, or overnight anchoring or tethering to the bottomlands of the Lake.
- q. "Non-Commercial Multi-Docking Facility" means a facility used for docking or mooring from one or more Lake Frontage properties to serve more than one single family dwelling and limited to use by the residents of the property, such as at outlots (common use lots), mobile home parks, condominium and apartment developments, and other commonly owned or controlled points of access.
- r. "Normal high water mark" means the normal high water mark of the Lake as determined by the Federal Energy Regulatory Commission from time to time. Presently on Belleville Lake, "normal high water mark" means six hundred and fifty and eight-tenths (650.8) feet National Geodetic Vertical Datum (NGVD), 1929.

Figure 16.02C.2

Lake Structures Example



- s. "Ramp" or "Launch" means a short, hardened slope extending from the shoreline into the Lake for the purpose of launching or retrieving boats.
- t. "Seawall" or "Bulkhead" means a linear, rigid structure built along the shoreline to resist the erosion of the land caused by the Lake and which can also be used to moor boats and as a structure to receive and discharge a boat's passengers and cargo.
- u. "Separate frontage" means that portion of a lot or parcel of land lawfully existing on documentation recorded with the Wayne County Register of Deeds, which abuts or intersects with the normal high water mark of the Lake, whether such lot or parcel is owned by one or more persons, is commonly owned by several persons or combinations of persons, or occupied by a multiple-unit residential development.

- v. "Township Lake property" means land owned by the Township at Belleville Lake, whether or not it is above the normal high water mark and is the property that exists below the Lake Lot Line and extends into Belleville Lake and is generally recognized as the property below the 655 ft. contour line (1929 NGVD) or brow of the hill.
- w. "Upland" means that the land area that lies adjacent to and above the Township Lake property.
- x. "Watercraft" means any boat, pontoon boat, hydrofoil, hovercraft, sailboat, JetSki, personal watercraft, jet boat, or similar vessel.

SECTION 16.03C. BELLEVILLE LAKE SHORELINE DISTRICTS

Two Belleville Lake Shoreline Districts are established in this section: the Belleville Lake Shoreline District A - Single Family Residential (BLA), and the Belleville Lake Shoreline District B - Non-Single Family Residential (BLB). These zoning districts regulate the use of the Township-owned Belleville Lake property.

The BLA District shall generally abut Lake Frontage upland zoned R-1A, R-2A, R-1B, R-1C Single Family Residential districts, and AG or AG-A Agricultural and Estates districts. The BLB District shall generally abut Lake Frontage upland zoned or used for more intensive uses that are not accessory to a single dwelling on a single family lot, including but not limited to common use lots, multiple family, commercial, office, public, institutional and similar uses.

Accordingly, no improvements, modifications, alterations, or structures of any kind shall be constructed, installed or made on Township Lake property within the BLA and BLB districts (other than seasonal structures as defined by the MDEQ) unless those actions comply with the regulations of the respective district, obtain the approval of the Township as provided herein, and the approval of all other agencies with jurisdiction.

- a. **Belleville Lake Shoreline District A - Single Family Residential (BLA).** The BLA District is intended to provide for the use of the Township-owned Belleville Lake property for water-related uses that are customarily accessory to an abutting single family dwelling on a separate lot with Lake Frontage.
 - 1. Uses Subject to Administrative Approval. In the BLA District, the following water-based uses and structures customarily accessory to one single family dwelling on a single family lakefront lot shall be permitted. All such uses shall be subject to Township administrative approval as described in Section 16.06C., herein.
 - a) Docks, piers, landings, boardwalks and catwalks that can accommodate no more than 10 watercraft in total at one time on a single parcel.
 - b) Boat hoists, cradles and lifts.
 - c) Stairs and walkways located on Township Lake property.

- i. Shall only be permitted if reasonably necessary to access the permitted uses.
- ii. Shall be subject to the maximum Lake Frontage coverage and other standards applicable to the use.
- d) Embankments, bulkheads, gabion baskets, retaining walls and similar structures for erosion control to protect the existing shoreline.
- e) Minor excavation, grading or earth modifications, defined as those that do not exceed 5 cubic yards or disturb an area of 800 square feet or less within 100 feet of the normal high water mark of the Lake.
- f) Navigational markers or buoys.
- g) Any other use of the same nature or class of water-based uses listed in this district which, in the determination of the Township is consistent with the purpose of this district and which will not impair the present or potential use of the Lake and adjacent properties. Any such use shall be limited to the use of the lakefront by a single family residential dwelling on an individual lot.

At the discretion of the Director, any BLA use may be referred to the Planning Commission for public hearing, recommendation to and special approval by the Township Board, and/or site plan review and approval in accordance with the provisions of this Ordinance.

2. General Restrictions on all BLA Uses All uses permitted in the BLA District shall be subject to the following restrictions:

- a) All uses and structures shall comply with the standards and requirements of Section 16.04C. Development Standards, herein.
- b) No use or structure shall be permitted if there is not a single family dwelling on the abutting frontage lot.
- c) Private ramps, launches or docks intended to provide access to the Lake for multiple non-abutting or back lots of a subdivision, site condominium or other development are prohibited.
- d) No use or structure or combination thereof shall be permitted that can accommodate more than 10 watercraft at one time on a single parcel.
- e) All watercraft, docks, boats, watercraft storage facilities including boat cradles, shore stations and boat lifts and other structures and facilities permitted in this BLA District are limited solely for the use and quiet enjoyment of the abutting frontage lot owners and their invited guests. No such facilities as listed above shall be rented or leased or by any other persons. For purposes of this section, persons shall mean an individual, partnership, corporation, association and any other entity to which the law provides or imposes rights and responsibilities.

b. **Belleville Lake Shoreline District B – Non-Single Family Residential (BLB).** The BLB District is intended to provide for the use of the Township-owned Belleville Lake property for water-related uses customarily accessory to land zoned or used for more intensive uses than a single family dwelling on a separate lot with Lake Frontage. Such more intensive uses include, but are not limited to common use lots, multiple family, commercial, office, public, institutional and similar uses.

1. Uses Subject to Administrative Approval. In the BLB District, the following water-based uses and structures shall be permitted subject to Township administrative approval as described in Section 16.06C, herein.
 - a) Embankments, bulkheads, retaining walls and similar structures for erosion control, to protect the existing shoreline.
 - b) Minor excavation, grading or earth modifications, defined as those that do not exceed 5 cubic yards or disturb an area of 800 square feet or less within 100 feet of the normal high water mark of the Lake.
 - c) Navigational markers or buoys.

At the discretion of the Director, any BLB use may be referred to the Planning Commission for public hearing, recommendation to and special approval by the Township Board, and/or site plan review and approval in accordance with the provisions of this Ordinance.

2. Uses Subject to Planning Commission Approval. In the BLB district, the following water-based uses and structures may be permitted, subject to Planning Commission site plan approval.
 - a) Docks, piers, landings, boardwalks, catwalks or similar features that can accommodate no more than 6 watercraft in total at one time on a single parcel. Such features shall serve an abutting upland parcel used for permitted commercial, office, public or institutional purposes, including but not limited to restaurants, public parks, private clubs, transient dockage under public ownership and control, and other uses determined similar in the discretion of the Planning Commission and not otherwise specifically provided for in this Article.
 - b) Non-commercial multi-docking facilities that can accommodate no more than 6 watercraft in total at one time on a single parcel.
 - c) Decks, stairs, and walkways located on Township Lake property.
 - i. Shall only be permitted if determined necessary by the Township to access the permitted uses.
 - ii. Shall be subject to the maximum lot frontage coverage and the other standards of Section 16.04C Development Standards.

3. Uses Subject to Special Approval. The following water-based uses and structures shall be permitted subject to special approval in accordance with the requirements of Sections 4.46 and 18.08 of this Ordinance. These uses shall require public hearing by the Planning Commission, recommendation to and

special approval by the Township Board, and Planning Commission site plan review and approval.

- a) Non-commercial multi-docking facilities with docks, piers, landings, boardwalks, catwalks or similar features that can accommodate more than 6 watercraft in total, at one time on a single parcel.
- b) Boat hoists, cradles and lifts as part of a non-commercial multi-docking facility permitted under this Section 16.03C.b.3. a) that are under common ownership and are all of the same style.
- c) Docks, piers, landings, boardwalks, catwalks or similar features that can accommodate more than 6 watercraft in total at one time on a single parcel. Such features shall serve an abutting upland parcel used for permitted commercial, office, public or institutional purposes, including but not limited to restaurants, public parks, private clubs, transient dockage under public ownership and control, and other uses determined similar in the discretion of the Planning Commission and not otherwise specifically provided for in this Article.
- d) Marinas.
- e) Watercraft minor service uses, including sale of gasoline, only permitted as part of a marina.
- f) Boat launches and ramps, for public access only.
- g) Any other use of the same nature or class of water-based uses listed in this district as either a principal use permitted or a use subject to special approval which, in the determination of the Township is consistent with the purpose of this district and which will not impair the present or potential use of the Lake and adjacent properties.
- h) Major excavation, grading or earth modifications, defined as those greater than 5 cubic yards or that disturb an area of more than 800 square feet within 100 feet of the normal high water mark of the Lake.

4. General Restrictions on BLB Uses. All uses permitted by right or by special approval in the BLB District shall be subject to the following restrictions:

- a) No boat lifts, cradles or hoists shall be permitted at marinas.
 - b) No buildings or covered structures shall be permitted on the water or on Township Lake property.
 - c) All uses and structures shall comply with the standards and requirements of Section 16.04C. Development Standards, herein.
 - d) Private ramps or launches intended to provide access to the Lake for multiple non-abutting or back lots of a subdivision, site condominium, multiple family development or other non-frontage uses shall be prohibited.
 - e) No signs shall be permitted other than those approved by the Township and necessary for public safety.
- All watercraft, docks, boats, watercraft storage facilities including boat cradles, shore stations and boat lifts and other structures and facilities permitted in this BLB District are limited solely for the non-commercial

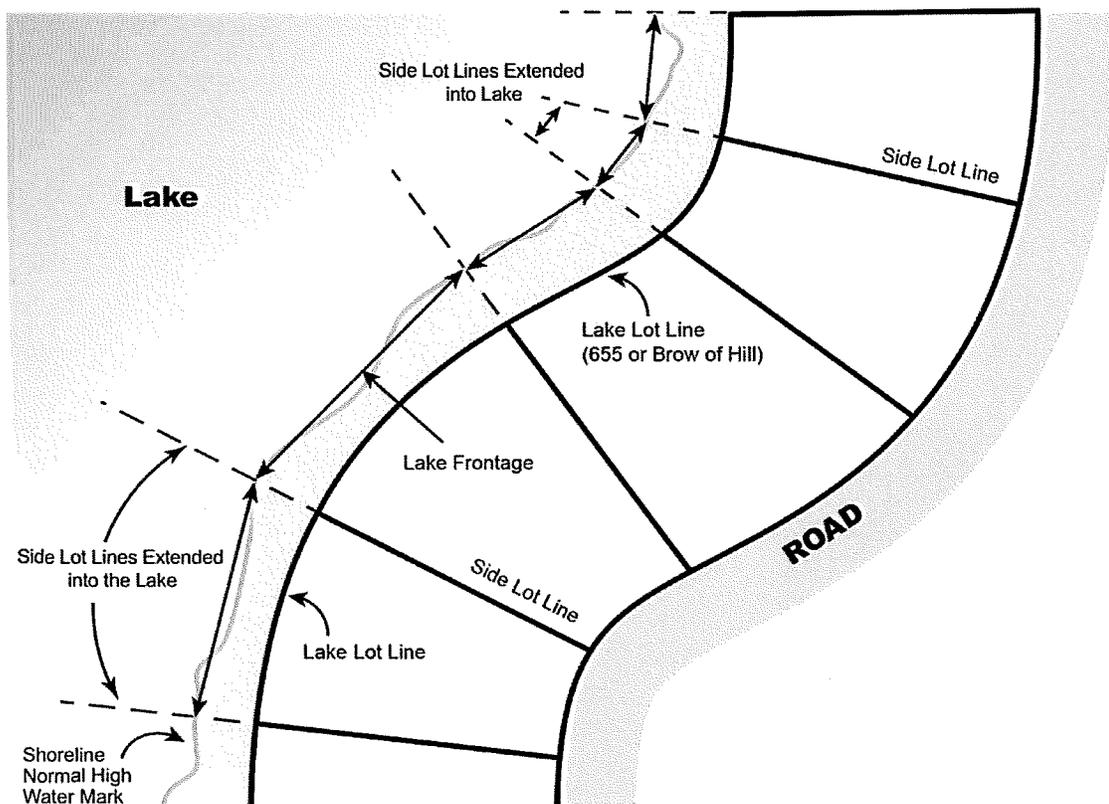
use and quiet enjoyment of the abutting frontage lot owners, lessees, renters, and their invited guests. No such facilities as listed above shall be rented, leased or allowed to be used by any other persons unless approved by the Township in conjunction with a marina. For purposes of this section, persons shall mean an individual, partnership, corporation, association and any other entity to which the law provides or imposes rights and responsibilities. For purposes of this section, commercial use shall mean the rental, lease or allowed use of docks, boat cradles, shore stations and boat lifts by persons who are not abutting frontage owners, lessees, or renters, excluding those facilities that are open to the public and operated by the Township, City or State of Michigan.

SECTION 16.04C. DEVELOPMENT REGULATIONS

- a. **General.** The presence of structures on Township Lake property does not convey any legal or equitable right, title or interest whatsoever in the Township Lake property other than as expressly set forth herein. It is understood that any facilities installed hereunder are subject to the terms of the FERC license.
- b. **Dock Location.** No dock shall be placed or maintained in a location where it can present a hazard to navigation, or create a risk that boats will run aground while attempting to moor at the dock. No person shall install or maintain a dock except on shoreline or bottomlands abutting a frontage in which they have an ownership interest. All docks shall be positioned perpendicular to the shore, and in a manner that does not unreasonably encroach on the use and enjoyment of the Lake by neighboring lots.
- c. **Measurement of Lake Frontage.** Each side lot line of the abutting upland lot shall be extended as a straight line from its point of intersection with the boundary of the Township Lake property (Lake Lot Line) to its intersection with the Lake Frontage line at the normal high water mark. A lot's total Lake Frontage shall be measured as a straight line connecting the points of intersection of the extended side lot lines with the normal high water mark.

For purposes of measuring setbacks for docks, boat lifts and similar structures, the side lot lines shall be extended to the Lake Frontage line and then extended on the same line, straight into the Lake from the shoreline.

**Figure 16.04C.1
Lake Frontage Measurement**



d. **Setback Requirements.** Side setbacks shall be measured from the side lot lines of the abutting upland lot as extended into the water, as defined in Section 16.04C.c.

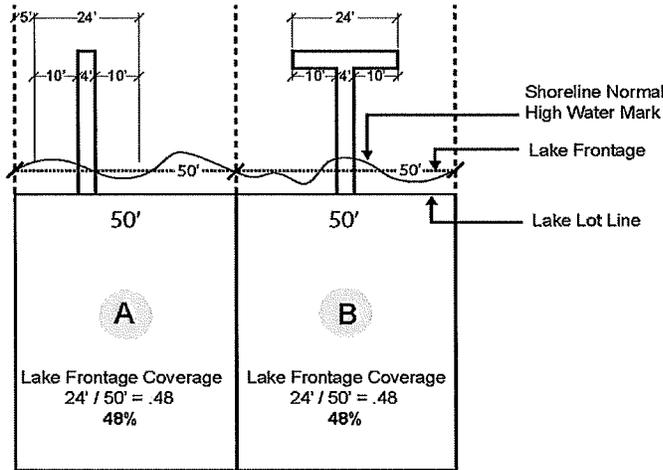
1. Docks. No dock shall be constructed, installed or placed within 10 feet of the side lot lines of the abutting upland lot as extended into the water.
2. Boat Lifts and Boat Cradles. No boat lift or boat cradle shall be located within five feet of a side lot line of an abutting upland lot as extended into the water.
3. Launching, Storing, Mooring or Docking. No boat or portion thereof shall be launched, stored, moored or docked within five feet of the side lot lines of an abutting upland lot as extended into the water.

1. Boardwalks and Catwalks. Boardwalks, catwalks and other walkways located on Township Lake property shall be permitted to extend to the side lot line as extended.

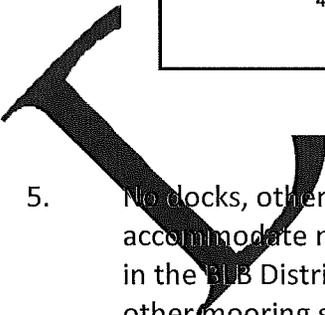
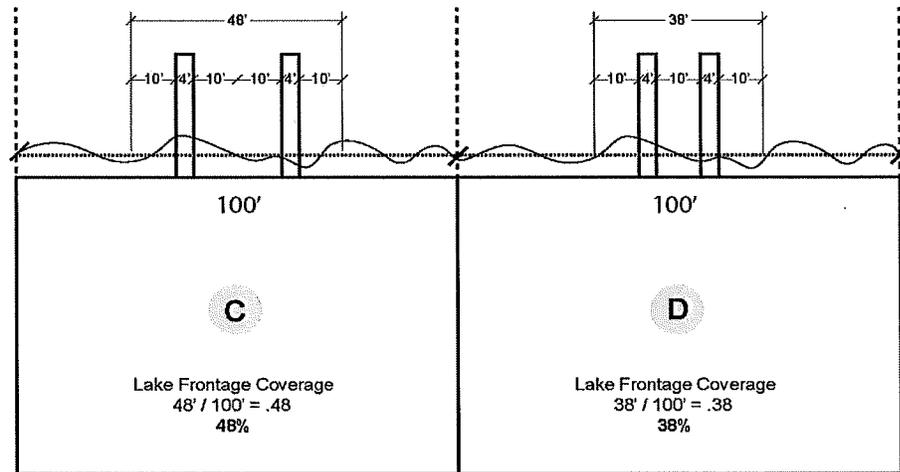
- e. **Dock Length and Width.** No dock or any other structure or appurtenance shall extend more than 40 feet into the Lake, measured perpendicularly from the shoreline, unless greater length is necessary to reach water with a depth of three feet, and then no further than necessary to reach such depth.
- f. **Size and Extent Restrictions.** (See Figure 16.04C.2)
1. In the BLA District, docks, other mooring structures, boat cradles, boat hoists, similar structures and watercraft shall extend across no more than 60% of the Lake Frontage of the single family lot to which they abut.
 2. In the BLB District, docks, other mooring structures, boat cradles, boat hoists, similar structures and watercraft for non-commercial multi-boat docking facilities shall extend across no more than 60% of the Lake Frontage of the lot which they abut. Such watercraft and structures shall be clustered along the parcel frontage into no more than four groupings. For marinas, public uses, or abutting commercial sites, the Township may authorize docks, other permitted structures and watercraft to extend across up to 100% of the Lake Frontage, as deemed appropriate and subject to special approval.
 3. The extent of frontage coverage shall include the coverage by docks, other mooring structures, projections including boat hoists, boat cradles, lifts and similar, and watercraft. Permitted boardwalks, catwalks upon retaining walls, and shoreline protection structures that parallel the shore shall be excluded from the computation of frontage coverage.
 4. Distance across a lot's Lake Frontage shall be measured along the Lake Frontage line determined in accordance with Section 16.04C.c. The extent of structures across the Lake Frontage shall be the width of those structures measured parallel to the abutting lot's Lake Frontage line plus 10 feet of additional width for boat dockage on any side of the structure that can accommodate dockage, divided by the total length of the lot's Lake Frontage. The width of a "T" or "L" dock shall be measured at its widest point generally parallel to the Lake - Frontage, and shall include a minimum of 10 feet of additional width parallel and adjacent to the "stem" for boat dockage.

Figure 16.04C.2

Extent Coverage Examples



NOTES: 10' minimum side setback. Boat must be 5' from side lot line.



- No docks, other mooring structures or combination thereof on a single site that accommodate more than 10 watercraft shall be permitted, except as provided in the BLB District under Section 16.03C.b., above. Further, no such docks, other mooring structures or combination thereof that accommodate more than 10 watercraft shall be permitted unless it is approved by FERC, all other agencies

with jurisdiction, and receives special approval of the Township as provided herein.

g. **Dock and Raft Ownership and Repair.**

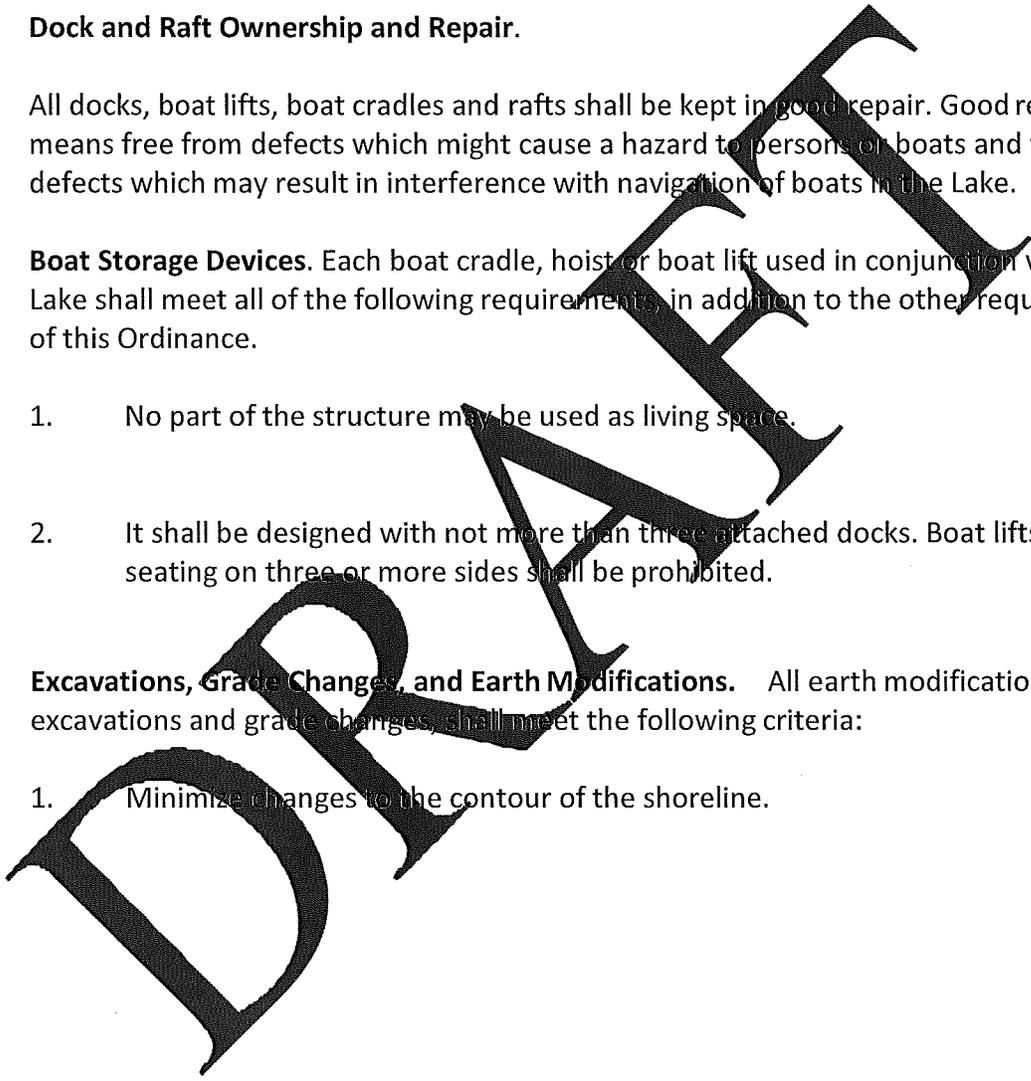
All docks, boat lifts, boat cradles and rafts shall be kept in good repair. Good repair means free from defects which might cause a hazard to persons or boats and free from defects which may result in interference with navigation of boats in the Lake.

h. **Boat Storage Devices.** Each boat cradle, hoist or boat lift used in conjunction with the Lake shall meet all of the following requirements, in addition to the other requirements of this Ordinance.

1. No part of the structure may be used as living space.
2. It shall be designed with not more than three attached docks. Boat lifts with seating on three or more sides shall be prohibited.

i. **Excavations, Grade Changes, and Earth Modifications.** All earth modifications, excavations and grade changes, shall meet the following criteria:

1. Minimize changes to the contour of the shoreline.



2. Maintain lateral earth support to prevent slope failures and to avoid potential negative impacts to adjacent lots.
 3. Rip-rap and gabion baskets are the preferred methods of erosion control and bank stabilization, where practicable.
 4. A Soil Erosion permit must be obtained from Wayne County, if required by the Soil Erosion and Sedimentation Control Act, P.A. 451 of 1994. Any earth disturbance greater than one acre or within 500 feet of the Lake requires a Soil Erosion and Sedimentation Control permit from Wayne County. The County may grant a waiver from permitting for gardening and very limited earth disturbances, but the abutting upland owner remains responsible for making the application.
 5. All major excavations and grade changes (greater than 5 cubic yards or 800 sq. ft. area disturbed) under this Ordinance are subject to the approval of the Township Engineer.
- j. **Channels and Canals.** No new channels or canals shall be created or expanded along the Belleville Lake shoreline for the purpose of creating additional Lake Frontage or for the mooring of boats.
- k. **Seawalls and Bulkheads.** Gabion baskets and rip-rap are generally preferred means for shoreline stabilization. All existing seawalls, bulkheads and other erosion protection devices shall be kept in good repair to prevent soil erosion and sedimentation into the Lake. As new erosion protection devices are required, seawalls and bulkheads shall only be permitted where gabion baskets and rip-rap are not feasible. New or replacement seawalls or bulkheads shall have at least one egress ladder or steps per 70 linear feet. Further, variation in seawall height may be required to accommodate emergency exit from the water.
- l. **Markers or Buoys.** No marker or buoy shall be placed or maintained in a location where it may present a hazard to navigation, or create a risk that boats will become entangled while navigating the Lake. Township approval is required to place any markers or buoys, except that temporary markers or buoys placed for a special event for a period of less than 12 hours shall be permitted without Township approval.
- m. **Floating Rafts.** Floating rafts, swimming platforms, trampolines, slalom buoys, ski jumps or floats shall be located in the Lake so as to not impede navigation or present a safety hazard to boats; and shall be located on bottomlands immediately adjacent to a Lake Frontage in which the owner of the raft, platform, trampoline, buoy, jump or float has an ownership interest, unless otherwise approved by the Township.
- n. **Stairs.** Stairs, walkways, and landings for access from the abutting upland lot to the shoreline may be permitted on Township Lake property only if the Township determines

that it is necessary for reasonable access.

1. To minimize visual and physical impacts on the frontage, such structures shall be limited to no more than one per Lake Frontage lot, or the number of dock clusters, or the number reasonably necessary to access the lake frontage, whichever is greater. Stairs, walkways and landings shall be included in the calculation of, and subject to the limitations on maximum lot frontage coverage, and the other standards of Section 16.04C Development Standards.
 2. Stairs, walkways and landings must be placed entirely above the normal high water mark, except in cases where such structures are required to access the water due to a seawall or bulkhead.
- o. **Marinas and Non-Commercial Multi-Docking Facilities.** Marinas and non-commercial multi-docking facilities must meet all the requirements that apply to their component docks, seawalls, and other facilities, as well as the following:
1. Dry docks and dry land storage of watercraft are not permitted on Township Lake property.
 2. Suitable fire extinguishers, grounding cables, and other safety devices are required at any fueling stations. Fueling stations are not permitted at a non-commercial multi-docking facility.
 3. Such uses shall comply with all applicable construction standards and permit requirements of the IMDEQ.
 4. All docks, hoists and similar structures installed shall be under common ownership and of a common design so as to create a unified appearance at the site. Hoists and similar structures shall not be permitted at a marina.
 5. All such uses shall be located so as to protect the neighboring property owners from potential off-site impacts of the use and so as to protect navigation on the Lake.
 6. When reviewing a proposed new or changes to an existing marina or non-commercial multi-docking facility, the Township shall consider factors including, but not limited to the location of the facility on the Lake, its visibility and potential impacts on the aesthetic and recreational quality of the Lake, the separation from other marinas, and other considerations for the public health, safety and general welfare.
- p. **Overnight Anchorage.** There shall be no overnight watercraft anchorage in open water permitted.
- q. **Rental Prohibited.** There shall be no rental of watercraft dockage or storage space

except at a marina.

- r. **Fences Prohibited.** There shall be no fences permitted on Township Lake property.

SECTION 16.05C. EXEMPTIONS

A Lake Frontage property owner who does or causes the following activities to be conducted on Belleville Lake, his or her frontage, or on abutting Township Lake property is not required to obtain Township approval under this Article 16C. Exemptions under this Section does not alleviate the responsibility of a property owner to obtain all other permits and approvals required by the Township and other entities with jurisdiction.

- a. Routine maintenance and repair of docks, seawalls, bulkheads, boat cradles, boat lifts, hoists, ramps or launches due to normal wear and tear.
- b. A minor earth change, 5 cubic yards or less, that impacts less than 800 square feet and that is stabilized within 24 hours of the initial disturbance.
- c. Earth changes necessitated by the installation, repair, or maintenance work performed in a public utility easement or approved private easement for public utilities.
- d. Gardening, if the natural elevation of the area is not changed.
- e. Planting of trees, shrubs, and other vegetation.
- f. Removal of trees, shrubs, and other vegetation, in a manner that does not cause erosion.
- g. Normal and customary residential landscaping. Native and natural plantings are preferred.
- h. Temporary stockpiling of soil, sand, or gravel not greater than 5 cubic yards, as part of a construction project on the Lake, provided that the loose material is protected to prevent wash or erosion.

SECTION 16.06C. BELLEVILLE LAKE SHORELINE DISTRICT APPROVAL PROCESS

- a. **Approval Required.** Except as otherwise provided in this Section, no person shall do or cause any one of the following on Belleville Lake, on his or her frontage, or on abutting Township Lake property without first having obtained Township approval in accordance with the provisions of this Ordinance:
 - 1. Install, construct or expand a dock, boat cradle, boat lift, boat hoist, ramp, or launch.

2. Install, construct or expand a seawall, bulkhead, dike, levee or other erosion control device.
 3. Install, place or maintain a ski jump or other rigid platform.
 4. Install, place or maintain a navigational marker or buoy.
 5. Excavate, grade, or make earth modifications other than those exempted under this Ordinance.
- b. **Application Requirements.** Only the property owner or authorized designee may apply for approval under this Section. Each applicant shall submit the following documents and drawings. If determined necessary and required by the Township, the drawings and documents shall be signed by licensed professional(s).
1. A completed application form, including a description of the proposed improvements and modifications and description of any other required permits.
 2. A plan that shows the boundaries of the abutting upland lot, the location of the proposed installation and the location of the shoreline, and location of any existing structures within 50 feet of the proposed installation.
 3. A copy of any existing survey from the abutting upland lot and photographs of the existing conditions.
 4. Plans, elevations and sections, with dimensions, showing the height, length, width, distance to the lot lines and configuration of the proposed installation.
 5. Specification of the materials to be used in construction or installation.
 6. Water depth at the farthest point of projection, when additional dock length is requested.
 7. Distance from the farthest point of projection to the opposite shore (if less than 250 feet).
 8. A description of the existing shoreline features and uses.
 9. A description of any shoreline erosion control or shoreline stabilization (seawalls, bulkheads and similar) proposed as part of the project.
 10. Other information as determined necessary by the Township to protect the public health, safety and welfare of the Township's residents, those who use Belleville Lake and the shoreline habitat.

11. The application fee established by the Township Board.
 12. Completed application for review by Michigan Department of Environmental Quality, and if required, by FERC.
 13. Any other applicable elements of Site Plan and/or Special Approval applications, as required by this Ordinance.
- c. **Review Process.** All plans and applications for approval under these Belleville Lake Shoreline Districts shall be submitted to the Director of Planning and Economic Development or other designated Township official for Township review. The plans and applications shall be reviewed to ensure compliance with the submittal requirements of this Ordinance, and consistency with Belleville Lake Shoreline District zoning and development regulations. Review shall be by one of the following processes: Administrative, Site Plan, and/or Special Approval, as further specified below.
1. Administrative Approval. Uses listed under the Belleville Lake Shoreline District A – Single Family Residential (BLA), Section 16.03C.a., and those uses in the Belleville Lake Shoreline District B – Non-Single Family Residential (BLB), Section 16.03C.b.1., above, are subject to administrative approval by the Director of Planning and Economic Development. The Director shall review the plan for compliance with the requirements of this Ordinance.
 - a. The Director of Planning and Economic Development may forward any application for a use under this Section to the Planning Commission for its site plan review and/or public hearing, recommendation and special approval by the Township Board upon finding that unique characteristics of the site or the application warrant such consideration.
 - b. Every application submitted for review shall be in accordance with the requirements of this Ordinance. Administrative review procedures are not intended to modify any ordinance, regulation or development standard. Approval by all other agencies with jurisdiction, including FERC is also required.
 2. Site Plan Approval by the Planning Commission. The uses permitted under the Belleville Lake Shoreline District B – Non-Single Family Residential (BLB), Section 16.03C.b.2. above, are subject to site plan approval by the Planning Commission. For purposes of the Belleville Lake Shoreline Districts, the information required for a site plan shall contain all information required by this Zoning Ordinance Section 4.33 Information Required for site plan approval, and also that information specified under Section 16.06C.b. above. The Planning Commission shall review the plan for compliance with along with compliance with all applicable requirements of this Zoning Ordinance. Approval by FERC may be required for such uses, along with the approval of other agencies with

jurisdiction.

3. Special Approval by the Township Board. The uses permitted in the Belleville Lake Shoreline District B – Non-Single Family Residential (BLB), Section 16.03C.b.3. above, are subject to special approval by the Township Board. All such uses shall be subject to the standards, criteria, procedures and requirements of Sections 4.46 Review and Authorization of Special Approval Uses, and 18.08 Powers of the Township Board Concerning Special Approvals, of this Zoning Ordinance, including public hearing and recommendation by the Planning Commission and approval of the Township Board. All special approval uses also require submission and approval of a site plan, along with compliance with all other applicable requirements of this Zoning Ordinance. Approval by FERC and other agencies with jurisdiction is also required for all special approval uses.

d. **Approval Criteria.** The Township shall find that the following criteria are met prior to granting approval for any use of Township Lake property in the Belleville Lake Shoreline District. In addition, for those uses that required special approval of the Township Board, the criteria of Section 18.08.f. must also be met.

1. The application shall demonstrate compliance with all of the requirements of Section 16.04.C. above, and all other applicable requirements of this Zoning Ordinance.
2. The structure(s) shall not unreasonably interfere with the adjacent property owners' or public's use and enjoyment of the waters of Belleville Lake. The facilities are so designed as to protect the neighboring property owners from negative off site impacts.
3. The structure(s) will not create a risk to the health, safety and welfare of persons who use Belleville Lake for recreational purposes, and will not interfere with safe navigation on the Lake.
4. The structure(s) will be constructed of materials which will not impair the water quality, water flow or water levels of Belleville Lake.
5. To the extent feasible, the structures(s) shall protect and enhance the scenic, recreational and environmental quality of Belleville Lake. The location of the facilities shall be such that they will not create a negative visual impact for the general public.
6. Marinas and non-commercial multi-docking facilities shall be separated from one another to avoid overcrowding and excessive boat traffic on the Lake.
7. Consideration shall be given to maintaining consistency with the upland zoning

and land use.

8. Uses approved shall be consistent with the primary goal of permitting reasonable use by Lake residents and land owners.

e. **Approval Issuance.** The Director of Planning and Economic Development shall authorize the issuance of a Township approval letter if, following review in accordance with the procedures of this Ordinance, all conditions and standards of the Ordinance and the approving body are met. Approvals from FERC, MDEQ and any other agency with jurisdiction that cannot be obtained until the Township’s approval is issued, shall be required before any construction, earthwork or site changes begin, and a copy of all such other approvals must be submitted to the Township Director of Planning and Economic Development. If an application is denied by the Township, a written record shall be provided to the applicant listing the reasons for the denial. In addition:

1. No structure within the BLA or BLB districts shall be considered an accessory structure for purposes of this Ordinance.
2. Any other activities conducted on the land or water shall comply with all applicable federal, state and local laws.

f. **Existing Boat Docks, Structures and Uses.**

1. General. The presence of structures on Township Lake property does not convey any legal or equitable right, title or interest whatsoever in the Township Lake property other than as expressly set forth herein. It is understood that any facilities installed hereunder are subject to the terms of the FERC license.

2. Easements. The mooring, docking, or launching of boats or installation and usage of docks, boat lifts, boat cradles, or platforms on or from a Lake access easement recorded prior to the date of adoption of this Section shall be permitted to continue. However, any easement recorded after the date of adoption of this Section shall not permit the mooring, docking, or launching of boats or installation and usage of docks, boat lifts, boat cradles, platforms or rafts on the Lake.

3. Continuation of Existing Uses.

a. Any structures, other than secondary living spaces on Township Lake Property or blight, existing prior to the adoption date of this ordinance are considered grandfathered and shall not be subject to Township action under this ordinance.

b. The mooring, docking, or launching of boats or usage of docks, boat lifts, boat cradles, piers, platforms or rafts on or from a particular lot, parcel, or frontage occurring prior to the date of adoption of this

Section shall be permitted to continue without change, unless such activities are in violation of the prohibition against renting or leasing of facilities contained in Section 16.03(a)(2)(e).

- c. Maintenance and repair of docks, seawalls, and bulkheads due to normal wear and tear shall not be deemed a change, alteration, or expansion of prior usage.
- d. Whether a Lake use or structure is approved by the Township or not, it is the obligation of all property owners to maintain both their property at the periphery of the Lake and the Township Lake property abutting to their property clear of fallen trees that impede lake access, reasonably protected from erosion, and otherwise maintained as required under the terms of the FERC license. The abutting property owner from which the tree originated shall be responsible for its removal.
- e. The burden of proof in asserting and establishing a defense under this Section is on the property owner who asserts a lawful existing use. The Board of Zoning Appeals may hear and decide appeals regarding the existence or expansion of any lawful existing uses under this Section. The Board of Zoning Appeals shall not decide any such appeal until after it has held a public hearing pursuant to Article 19 of this Ordinance.

g. Exceptions, Modifications and Appeals.

- 1. Board of Zoning Appeals. For the purposes of this Article 16C., the Board of Zoning Appeals ("BZA") as established and regulated in Article 19 of this Ordinance shall be the reviewing body. All provisions of said Article 19 shall apply except as specifically modified in this Section 16.06C.g.
- 2. Powers. The BZA may interpret the provisions of this Article 16C. if questions arise and may approve modifications to particular provisions of this Section, and grant special exceptions for a given case. In exercising its powers, the BZA shall have the primary goal of reaching an equitable conclusion and allocation of use of the Township Lake property for the purposes stated in Section 16.01C Purpose of this Ordinance.
- 3. Standards for Special Exceptions. The BZA shall not grant a special exception to any provision of this Article 16C. unless it first makes all of the following findings:
 - i. Enforcement of the provision(s) requested for special exception would unnecessarily prevent the reasonable use of the land or boats involved without resulting benefit to the public health, safety and welfare of persons or property;
 - ii. The special exception would not unduly prevent the realization of the purposes of this Ordinance;
 - iii. The special exception would not cause substantial harm or detriment to



- adjacent or nearby lands or boats or the public interest or safety, nor be contrary to the intent or purposes of this Ordinance;
- iv. Unusual circumstances or conditions are involved; and
 - v. The special exception is consistent with the goal of providing reasonable, equitable access to all abutting lake owners.
4. **No Precedent.** Granting a specific special exception does not set a precedent for consideration of future special exception requests, as each request is to be decided on a case by case basis.
 5. **Special Exception.** Upon making the findings above, the BZA may grant a special exception to provisions of this Article 16C. subject to complying with all other requirements of this Ordinance. The BZA may also attach reasonable conditions to the granting of an exception.
 6. **Public Hearing.** Appeals and requests for special exceptions to this Article shall be considered only at a duly held public hearing and meeting of the BZA. Notice of the hearing shall be given in accordance with Article 19. In addition, the Township shall give at least fifteen (15) days prior written notice of such hearing to any Lake or property owners association if the association has provided its address to the Township beforehand.
- h. **Indemnification.** By accepting any Township approval, the applicant agrees to execute an agreement to defend, indemnify and hold harmless the Township and its elected and appointed officials, agents, representatives, employees, boards and commissions against and with respect to any and all actions, suits, proceedings, claims, demands, judgments, costs and expenses resulting from the erection or usage of a structure or facility pursuant to this Article 16C. By virtue of any approval under this Article, the applicant further agrees to permit the Township to take access to the property at reasonable times for inspections and for purposes of public safety.
- Obligations.** Abutting property owners shall be responsible for maintaining both their property at the periphery of the Lake and the Township Lake property abutting to their property clear of fallen trees that impede lake access, reasonably protected from erosion, and otherwise maintained as required under the terms of the FERC license. The abutting property owner from which the tree originated shall be responsible for its removal.
- i. **Penalties and Enforcement.**
 1. **Penalty.** Violation of this Article is a civil infraction, for which fines shall be not less than One Hundred Dollars (\$100) or more than Five Hundred Dollars (\$500) for the first offense and not less than Two Hundred Dollars (\$200) nor more than Two Thousand Five Hundred Dollars (\$2,500) for subsequent offenses, in the discretion of the court, and in addition to all of the costs, damages and expenses provided by law. For purposes of this Article, "subsequent offense" means a violation of this Article committed by the same person within twelve (12) months of a previous violation of the Article for which said person admitted responsibility or was adjudicated to be responsible, provided however, that offenses committed

on subsequent days within a period of one (1) week following issuance of a citation for a first offense shall all be considered separate first offenses. Each day that such violation occurs shall constitute a separate offense.

- 2. Injunction. Any violation of this Article is hereby declared to be a nuisance per se. In addition to, or in lieu of, seeking to enforce this Article by proceeding under Section 6.06C.j.1. above, the Township or any Township resident may institute an appropriate action in a court of competent jurisdiction seeking injunctive or equitable relief.
- 3. Enforcement and Administration. This Article shall be enforced and administered by the Township Director of Planning and Economic Development, or such other Township official as may be designated from time to time by resolution by the Township Board.

SECTION 2. Conflicts. If any provision of the Zoning Ordinance conflicts with this amendment to the Zoning Ordinance, the most restrictive provision shall apply.

SECTION 3. Severability. This Ordinance and the various parts, sentences, paragraphs, sections, and clauses thereof are hereby declared to be severable. Should any part, sentence, paragraph, section, or clause be declared unconstitutional, null, or void by a court of competent jurisdiction, such declaration shall not have any effect on the validity of the remaining parts, sentences, paragraphs, sections, and clauses of this Ordinance.

SECTION 4. Effective Date: This Ordinance shall be effective upon publication in a newspaper of general circulation within the Township.

This Ordinance is hereby declared to have been adopted by the Township Board of the Charter Township of Van Buren, County of Wayne, State of Michigan, at a Regular Meeting, called and held on the ___th day of _____, 2017.

YEAS:
NEAS:
ABSENT:

I hereby approve the foregoing Ordinance.

Leon Wright, Township Clerk

Kevin McNamara, Township Supervisor

Adopted:
Published:
Effective:

DRAFT

**CHARTER TOWNSHIP OF VAN BUREN
PLANNING COMMISSION
JANUARY 25, 2017
MINUTES**

Chairperson Thompson called the meeting to order at 7:34 p.m.

ROLL CALL:

Present: Franzoi, Boynton, Atchinson, Budd and Thompson.

Excused: Jackson and Kelley.

Staff: Director Akers, Deputy Director Best and Secretary Harman.

Planning Representatives: None.

Audience: Eighty-Four (84).

APPROVAL OF AGENDA:

Motion Boynton, Budd second to approve the agenda of January 25, 2017 as presented.

Motion Carried.

APPROVAL OF MINUTES:

Motion Atchinson, Boynton second to approve the regular meeting minutes of January 11, 2017 as presented. Motion Carried.

PUBLIC HEARING:

ITEM # 1 BELLEVILLE LAKE SHORELINE DISTRICTS ORDINANCE

TITLE: CONSIDER AMENDING THE TEXT OF THE VAN BUREN CHARTER TOWNSHIP ZONING ORDINANCE NO. 6-2-92 BY ADDING A NEW ARTICLE XVIC, BELLEVILLE LAKE SHORELINE DISTRICTS, SECTIONS 16.01C. – 16.06C.

Motion Boynton, Franzoi second to open the public hearing. Motion Carried.

Director Akers gave a brief overview presenting the timeline of the work conducted by staff and the Shoreline Workgroup for the amendments to the Lake Shoreline Districts Ordinance.

Will Hawley, chair of the Shoreline Workgroup gave a presentation of the changes made to the Belleville Lake Shoreline Districts Ordinance. Mr. Hawley discussed the protection of existing conforming and non-conforming structures (grandfathering), property owners' exclusive right to use shoreline property, setbacks and lot lines for handling property disputes, 60% frontage coverage, repairs to existing structures and shoreline blight. Mr. Hawley recommended approval of the Lake Shoreline Districts Ordinance.

Fifteen (15) residents addressed questions and concerns at the podium. The following items were discussed: the township's right to remove structures, variances and exceptions for existing and new structures due to lot size, lowering of the lake level for cleanup, concerns with FERC requirements, structures approved prior to ordinance acceptance and their work timeframe, new structure permit and approval process, how the ordinance effects and applies to City of Belleville residents, trees hanging over or into the lake, fencing on lakefront property, how to address property disputes, how

the township will determine what is blight, maintenance of existing structures, instances that require a lake letter, the number of watercraft in the BLA and BLB districts and the process for approval of the ordinance. Director Akers, Deputy Director Best and Shoreline Workgroup Chair Will Hawley confirmed there is a grandfathering clause in the ordinance for existing conforming and non-conforming structures and the Ordinance allows lakefront owners exclusive use of the property. Director Akers presented a correspondence letter from a resident dated 1-24-17 (letter attached). The Belleville Lake Shoreline Districts Ordinance is available on the township website for review. The Commission thanked residents, stakeholders and the Shoreline Workgroup for their hard work.

Motion Budd, Franzoi second to close the public hearing. Motion Carried.

GENERAL DISCUSSION:

Director Akers gave a brief update on the status of Mr. Kishmish's attempt to purchase the property to the north of his on Belleville Road for the proposed multi-tenant building with drive-thru.

Motion Boynton, Atchinson second to adjourn at 9:16 p.m. Motion Carried.

Respectfully submitted,

Christina Harman
Recording Secretary

MOTION EXTRACT

Motion Budd, Atchinson second to send the Belleville Lake Shoreline Districts Ordinance to the Van Buren Township Board with recommendation to approve from the Planning Commission.

Roll Call:

Yeas: Atchinson, Budd, Jackson and Thompson.

Nays: None.

Absent: Franzoi and Boynton.

Recused: Kelley

Motion Carried.

I hereby certify the foregoing is a true and correct copy of a motion adopted by the Planning Commission of the Charter Township of Van Buren at the regularly scheduled meeting of February 8, 2017.



Christina Harman
Recording Secretary

Charter Township of Van Buren

Agenda Item: _____

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE: 2/21/17

1ST READING DATES: 2/21/17

2ND READING DATES: 3/07/17

Consent Agenda _____

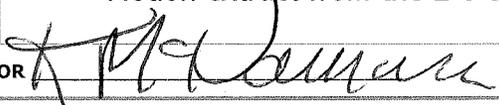
New Business X

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	To consider the 1 st and 2 nd reading of Ordinance #02-21-17(3) which is an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to rezone those portions of Township-owned Belleville Lake parcels that are located below the 655-foot contour line (1929 NGVD) or "brow of the hill" to Belleville Lake Shoreline Districts.
DEPARTMENT	Planning & Economic Development
PRESENTER	Ron Akers, AICP Director of Planning & Economic Development
PHONE NUMBER	734-699-8913
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Will Hawley, Chairman of the Lakeshore Ordinance Workgroup

Agenda topic

ACTION REQUESTED	
To consider the 1 st and 2 nd reading of Ordinance #02-21-17(3) which is an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to rezone those portions of Township-owned Belleville Lake parcels that are located below the 655-foot contour line (1929 NGVD) or "brow of the hill" to Belleville Lake Shoreline Districts.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Please see attached letter.	
BUDGET IMPLICATION	None anticipated.
IMPLEMENTATION NEXT STEP	If approved, after the 1 st and 2 nd reading a notice of adoption will be place in the newspaper and the Ordinance will go into effect seven (7) days after publication.
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	Approval
ATTORNEY RECOMMENDATION	Attorney has reviewed the proposed Ordinance. (May be subject to Attorney/Client Privilege and not available under FOIA)
ADDITIONAL REMARKS	Attached: <ul style="list-style-type: none"> • Planning Commission Meeting Minutes of the 1-25-17. • Motion extract from the 2-8-17 Planning Commission meeting.
APPROVAL OF SUPERVISOR	



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR
Kevin McNamara

CLERK
Leon Wright

TREASURER
Shary A. Budd

TRUSTEE
Sherry A. Frazier

TRUSTEE
Kevin Martin

TRUSTEE
Reggie Miller

TRUSTEE
Paul D. White

February 15, 2017

Board of Trustees
Charter Township of Van Buren
Van Buren Township, MI 48111

RE: Proposed Ordinances 02-21-17(1), 02-21-17(2), and 02-21-17(3) Regarding Belleville Lake

Honorable Trustees,

Before you are three (3) ordinances which comprise what has typically referred to as the “Belleville Lake Ordinance” or the “Shoreline Ordinance.” It is my intent in this letter to provide a background for the development of these ordinances and provide a brief synopsis of each ordinance.

Background

Van Buren Township has in the past attempted to adopt some type of regulations managing the shoreline around Belleville Lake at least seven (7) times. Each time an ordinance has been proposed it has not received favorable public support and due to this the attempt fails. This most recently occurred in February of 2016 where after it was clear there was little support the Township’s Planning Commission directed staff to work with residents around the lake in order to address the issues with the proposed ordinance.

Between May 2016 and November 2016, Township staff conducted several meetings with a group of lakefront property owners to evaluate the proposed ordinances in order to determine their necessity and ways to alleviate specific concerns. Our approach to these meetings has been to allow the residents around the lake to take the lead in the modification of the ordinance and as a result we have developed regulations which we believe ensures the Township’s obligations to the Federal Energy Regulatory Commission and provides clarity and resolution to the lakefront property owners with regards to the Township owned property around Belleville Lake. The lakefront property owners who participated in the workgroup spent several hours volunteering for this. We greatly appreciate this effort on their part to not only look at a significant amount of information, but offer comments and insight into this situation which has helped us better understand their perspectives and as a result a better policy has been developed.

The following is a synopsis of the three (3) board action agenda items:

Ordinance #02-21-17(1) General “Exclusive Use” Ordinance

The primary intent of this ordinance is to grant the abutting property owner the exclusive right of use of the Township owned property around Belleville Lake. This area is delimited by the Zoning Ordinance amendment (#02-21-17(2)) which address where the specific exclusive use boundaries are. In return for this exclusive right of use, the Township is requiring that the abutting property owner shall maintain the Township Lake Property in compliance with all existing applicable federal, state, and local laws and regulations.

Ordinance #02-21-17(2) Zoning Ordinance Amendment for Belleville Lake Shoreline District

This ordinance adds language to the Township’s Zoning Ordinance with regards to the regulation of physical improvements made to the Township owned property around Belleville Lake. It outlines



Charter Township of Van Buren

BOARD OF TRUSTEES

SUPERVISOR
Kevin McNamara

CLERK
Leon Wright

TREASURER
Sharry A. Budd

TRUSTEE
Sherry A. Frazier

TRUSTEE
Kevin Martin

TRUSTEE
Reggie Miller

TRUSTEE
Paul D. White

submittal requirements and regulations for docks, boat hoists, seawalls, etc. In addition to this it also offers protections to the abutting property owners by grandfathering existing structures and allowing the Township's Board of Zoning Appeals to settle disputes and/or grant exceptions, when applicable, to the regulations, in order to promote access to Belleville Lake. This ordinance also establishes separate regulations for property abutting single family homes (BLA zoning district) and multi-family/commercial properties (BLB zoning district).

Ordinance #02-21-17(3) Zoning Ordinance Amendment to Amend the Township's Zoning Map

This ordinance simply amends the Township's Zoning Map to incorporate the BLA (Township owned shoreline abutting single family homes) and BLB (Township owned shoreline abutting multi-family/commercial uses).

The public hearing for the two (2) Zoning Ordinance amendments was conducted on January 25, 2017 and the Planning Commission recommend the Township Board approve the adoption of the Ordinances at their February 8, 2017 meeting. I know many members of the Board were either present during the public hearing or watching on television, but any members have any additional questions or would like to discuss this matter further, please contact me.

Sincerely,

Ron Akers, AICP
Director of Planning and Economic Development

**CHARTER TOWNSHIP OF VAN BUREN
WAYNE COUNTY, MICHIGAN
ORDINANCE 02-21-17(3)**

AN ORDINANCE TO AMEND THE CHARTER TOWNSHIP OF VAN BUREN ZONING ORDINANCE 06-02-92, AS AMENDED, BY AMENDING THE ZONING MAP IN CONNECTION THEREWITH.

The Charter Township of Van Buren Ordains:

SECTION 1. ORDINANCE AMENDMENT.

The Zoning Map in connection with the Charter Township of Van Buren Zoning Ordinance shall be amended as follows:

Ordinance No. 02-21-17(3)

A request to amend the Charter Township of Van Buren Zoning Ordinance 06-02-92, as amended, to amend the zoning map in order to rezone those portions of Township-owned Belleville Lake parcels that are located below the 655-foot contour line (1929 NGVD) or “brow of the hill” to Belleville Lake Shoreline Districts, consistent with Article XVIC. The affected parcels to be rezoned all or in part are as follows:

Tax ID Number	Address
82-83-056-99-0013-000	N Interstate 94 Service Dr.
82-83-056-99-0014-000	Belleville Lake
82-83-073-99-0012-000	50901 S. Interstate 94 Service Dr.
82-83-073-99-0013-702	Belleville Lake
82-83-078-99-0002-702	Belleville Lake
82-83-082-99-0012-701	Belleville Lake
82-83-085-99-0023-000	Belleville Lake
82-83-090-99-0015-000	Belleville Lake
82-83-094-01-0215-000	Haggerty Rd.
82-83-095-01-0221-300	12100 Haggerty Rd.
82-83-110-99-0001-000	Belleville Lake
82-83-113-99-0008-000	Belleville Lake
82-83-117-99-0010-000	Belleville Lake

SECTION 2. SEVERABILITY

In the event any article, section, paragraph, sentence, clause, or word of this ordinance is deemed invalid or unconstitutional by any court of competent jurisdiction, such portion deemed severable and shall not affect the validity of the remaining portions of this ordinance.

SECTION 3. REPEALER.

Any and all ordinances or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

SECTION 4. EFFECTIVE DATE.

The provisions of this Ordinance are hereby ordered to take effect seven (7) days after publication of the notice of adoption in a newspaper of general circulation within the Township. This Ordinance shall be immediately recorded by the Township Clerk in the Township Ordinance Book as soon as it is adopted, which record shall be authenticated by the signatures of

the Supervisor and Clerk and shall be published in a newspaper of general circulation in the Township within fifteen (15) days of passage. A copy of this Ordinance may be purchased or inspected at the Clerk's Office, 46425 Tyler Road, Van Buren Township, MI 48111 during normal business hours.

This Ordinance is hereby declared to have been adopted by the Board of Trustees of the Charter Township of Van Buren, County of Wayne, State of Michigan, at a Regular Meeting, called and held on the ___ day of _____, 2017.

YEAS:

NAYS:

ABSENT:

ABSTAINED:

I hereby approve the foregoing Ordinance,

Leon Wright, Clerk

Kevin McNamara, Supervisor

Adopted:

Published:

Effective:

**CHARTER TOWNSHIP OF VAN BUREN
PLANNING COMMISSION
JANUARY 25, 2017
MINUTES**

Chairperson Thompson called the meeting to order at 7:34 p.m.

ROLL CALL:

Present: Franzoi, Boynton, Atchinson, Budd and Thompson.

Excused: Jackson and Kelley.

Staff: Director Akers, Deputy Director Best and Secretary Harman.

Planning Representatives: None.

Audience: Eighty-Four (84).

APPROVAL OF AGENDA:

Motion Boynton, Budd second to approve the agenda of January 25, 2017 as presented.

Motion Carried.

APPROVAL OF MINUTES:

Motion Atchinson, Boynton second to approve the regular meeting minutes of January 11, 2017 as presented. Motion Carried.

PUBLIC HEARING:

ITEM # 1 BELLEVILLE LAKE SHORELINE DISTRICTS ORDINANCE

TITLE: CONSIDER AMENDING THE TEXT OF THE VAN BUREN CHARTER TOWNSHIP ZONING ORDINANCE NO. 6-2-92 BY ADDING A NEW ARTICLE XVIC, BELLEVILLE LAKE SHORELINE DISTRICTS, SECTIONS 16.01C. – 16.06C.

Motion Boynton, Franzoi second to open the public hearing. Motion Carried.

Director Akers gave a brief overview presenting the timeline of the work conducted by staff and the Shoreline Workgroup for the amendments to the Lake Shoreline Districts Ordinance.

Will Hawley, chair of the Shoreline Workgroup gave a presentation of the changes made to the Belleville Lake Shoreline Districts Ordinance. Mr. Hawley discussed the protection of existing conforming and non-conforming structures (grandfathering), property owners' exclusive right to use shoreline property, setbacks and lot lines for handling property disputes, 60% frontage coverage, repairs to existing structures and shoreline blight. Mr. Hawley recommended approval of the Lake Shoreline Districts Ordinance.

Fifteen (15) residents addressed questions and concerns at the podium. The following items were discussed: the township's right to remove structures, variances and exceptions for existing and new structures due to lot size, lowering of the lake level for cleanup, concerns with FERC requirements, structures approved prior to ordinance acceptance and their work timeframe, new structure permit and approval process, how the ordinance effects and applies to City of Belleville residents, trees hanging over or into the lake, fencing on lakefront property, how to address property disputes, how

the township will determine what is blight, maintenance of existing structures, instances that require a lake letter, the number of watercraft in the BLA and BLB districts and the process for approval of the ordinance. Director Akers, Deputy Director Best and Shoreline Workgroup Chair Will Hawley confirmed there is a grandfathering clause in the ordinance for existing conforming and non-conforming structures and the Ordinance allows lakefront owners exclusive use of the property. Director Akers presented a correspondence letter from a resident dated 1-24-17 (letter attached). The Belleville Lake Shoreline Districts Ordinance is available on the township website for review. The Commission thanked residents, stakeholders and the Shoreline Workgroup for their hard work.

Motion Budd, Franzoi second to close the public hearing. Motion Carried.

GENERAL DISCUSSION:

Director Akers gave a brief update on the status of Mr. Kishmish's attempt to purchase the property to the north of his on Belleville Road for the proposed multi-tenant building with drive-thru.

Motion Boynton, Atchinson second to adjourn at 9:16 p.m. Motion Carried.

Respectfully submitted,

Christina Harman
Recording Secretary

MOTION EXTRACT

Motion Budd, Atchinson second to send the Belleville Lake Shoreline Districts Ordinance to the Van Buren Township Board with recommendation to approve from the Planning Commission.

Roll Call:

Yeas: Atchinson, Budd, Jackson and Thompson.

Nays: None.

Absent: Franzoi and Boynton.

Recused: Kelley

Motion Carried.

I hereby certify the foregoing is a true and correct copy of a motion adopted by the Planning Commission of the Charter Township of Van Buren at the regularly scheduled meeting of February 8, 2017.



Christina Harman
Recording Secretary