

**CHARTER TOWNSHIP OF VAN BUREN**  
**BOARD MEETING MINUTES**  
**OCTOBER 3, 2017**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Excused: Clerk Wright. Others in attendance: Secretary Montgomery, Public Safety Director Laurain, Deputy Director Wright (Police) and Deputy Director Brow (Fire), Developmental Services Director Akers and Deputy Director Best, Recreation Director Wright and Deputy Director Zaenglein, Assessing Coordinator Stevenson, DDA Deputy Director Lothringer, Executive Assistant Selman, Public Services Director Taylor, Senior Director Jordan, I.T. Director Rankin, H.R. Director Sumpter, and an audience of five (5).

**APPROVAL OF AGENDA:** Frazier moved, Budd seconded to approve the revised agenda. Motion Carried.

**CONSENT AGENDA:** Miller moved, White seconded to approve the Consent Agenda [Board Meeting minutes of September 19, 2017, Prepaid List of September 21, 2017, Prepaid List of September 28, 2017, Voucher List of October 3, 2017 and the Approval of Resolution 2017-26 the 2018 Medical Benefits Limits Exemption]. Motion Carried.

**PUBLIC HEARING:** Miller moved, Martin seconded to open the public hearing at 7:04 p.m. to receive public comment on the 2017 Amended General Fund Budget, the 2018 Proposed General Fund Budget, Special Revenue Funds, Community Development Block Grant (CDBG), Downtown Development Authority (DDA), LDFA Fund, Landfill Fund, Belleville Area Museum, 9-1-1 Service Fund, Federal Forfeiture Fund, State Forfeiture Fund and Long Term Debt Fund. Motion Carried. No public comment was received. Budd moved, Miller seconded to close the public hearing at 7:05 p.m. Motion Carried. Board members thanked the Supervisor and staff for their efforts in putting the budgets together, the collaboration and communication with Board members throughout the process and the adherence to a schedule for completion. The budgets will be considered for final approval before the Board on October 17, 2017.

**CORRESPONDENCE:** None.

**PUBLIC COMMENT:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Miller moved, Budd seconded to approve of the purchase and installation of a new pavilion and installation of playground equipment at Van Buren Park for an amount not to exceed \$188,425. Motion Carried. Two bids were received and Davenport Construction was the lowest bidder at \$209, 500. The Township requested Davenport to revise their bid based on modifications to the original plan to include a reduction in the size of the pavilion, amount of concrete and elimination of a water spigot replacement. The revised bid reduced the overall cost to \$188,425 and is in line with the CDBG grant funding level available for the project.

Miller moved, White seconded to approve the combination of lots 83-021-02-0046-303 and 83-021-02-0046-304. Motion Carried. The applicant has requested a combination of contiguous parcels. The lot combination meets the requirements of the Township lot split and zoning ordinance, subdivision and land division acts.

Martin moved, Budd seconded to approve of the telecommunication right-of-way permit application for MCImetro Access Transmission Services Corp., dba Verizon Access Transmission Services. Motion Carried. The request is to place 246 linear feet of fiber optic cable in the right-of-way on Hannan Rd.

Frazier moved, White seconded to approve Resolution 2017-24 the 2018 Water and Sewer Rates. Motion Carried. The increase of 5% is needed to cover the increased costs by the suppliers of water and sewer services throughout the Township.

Miller moved, Budd seconded to approve Resolution 2017-25 the 2018 Departmental Fee Schedules. Motion Carried. Departmental fees are reviewed annually and were discussed during the budget preparation meetings. The 2018 proposed budget is based on these fee schedules which are consistent with neighboring communities and the actual cost of services.

**REPORTS:** None.

**ANNOUNCEMENTS:** The following announcements were made: October is Breast Cancer Awareness month; the September Days Senior center, in conjunction with CVS pharmacy, will offer flu shots on October 6, 2017 and October 13, 2017 from 9:00 a.m. until noon; Household Hazardous Waste Day is Saturday October 14, 2017 from 9 a.m. until 2:00 p.m. at U.S. Ecology on the N. I-94 Service Dr., a list of acceptable items is available on the Township website [www.vanburen-mi.org](http://www.vanburen-mi.org); Van Buren Fire Department will hold "Breakfast with your Firefighters" Saturday October 14, 2017 from 9:00 a.m. until noon at Fire Station #2 7981 Belleville Rd. \$5.00 for adults, children 10 and under \$3.00; the Belleville Area Council for the Arts will hold their 8<sup>th</sup> annual community Art Show featuring local artist at the BYC October 27-29, opening reception is Friday October 27, 2017 from 7:00 p.m. to 9:00 p.m. with refreshments provided by the Twisted Rooster; calling all "Rosie the Riveters" October 14, 2017 at the EMU Convocation center in an effort to break the world record of most Rosie the Riveters to assemble, doors open at 9:00 a.m. and arrive by 11:00 a.m. to be counted; Van Buren Public Schools in conjunction with Van Buren Township Parks and Recreation are offering free Chess Club on Wednesdays beginning October 11, 2017 at 2:40 p.m. at McBride Middle School and on Mondays beginning October 9, 2017 at Own Intermediate School, sign up at Van Buren Parks & Recreation; congratulations to Belleville High School Football Tigers (currently undefeated and rank 4<sup>th</sup> in the State) and to the remarkable Marching band; Trustees Frazier and White recently attended the ITC "Partners in Business Meeting" which included a tour of the future home of the Yankee Air Museum. In addition, both Trustees took a tour of the Woodland Meadows landfill. Residents were encouraged to tour the Yankee Air museum and learn the historical significance the Willow Run bomber plant played in winning WWII. To learn more about the refuse disposal process and recycling contact the Woodland Meadows landfill on Van Born Rd. to set up a tour.

**NON-AGENDA ITEMS:** None

**ADJOURNMENT:** White moved, Frazier seconded to adjourn at 7:43 p.m. Motion Carried.

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Leon Wright, Township Clerk

Date: \_\_\_\_\_

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Kevin McNamara, Supervisor

Date: \_\_\_\_\_