

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES
FEBRUARY 2, 2016 REGULAR BOARD MEETING
TENTATIVE AGENDA**

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Supervisor Combs	_____	Trustee McClanahan	_____
Clerk Wright	_____	Trustee Miller	_____
Treasurer Budd	_____	Engineer Nummer	_____
Trustee Hart	_____	Attorney McCauley	_____
Trustee Jahr	_____	Secretary Montgomery	_____

APPROVAL OF AGENDA:

APPROVAL OF CONSENT AGENDA:

1. Work Study Session Minutes of January 11, 2016.
2. Board Meeting Minutes of January 12, 2016.
3. Prepaid List of January 15, 2016.
4. Prepaid List of January 29, 2016.
5. Voucher List of February 2, 2016.

PUBLIC HEARING:

1. To receive public comment on the use of Program Year 2016 Community Development Block Grant Funds.

CORRESPONDENCE:

PUBLIC COMMENT:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. To consider approval of the purchase of BS&A software for Animal Licensing, Human Resources, Electronic Timesheets and Electronic Purchase orders.
2. To consider adoption of Resolution 2016-02 to establish Industrial Development District #17.
3. To consider adoption of Resolution 2016-03 authorizing an Industrial Facilities Exemption for Mayser Polymer USA, Inc. and authorize the Supervisor and Clerk to execute the Tax Abatement Agreement.
4. To consider awarding a contract to Cross Renovation, Inc. in an amount not to exceed \$400,000.00 for design and construction services to renovate and update the Clerk and Developmental Services Offices and approve a \$25,000.00 contingency amount for use at the direction and discretion of the Public Services Director to address changes and unforeseen conditions.
5. To consider approval of the amended 2016 Building and Grounds Capital Fund Budget

REPORTS:

ANNOUNCEMENTS:

NON-AGENDA ITEMS:

ADJOURNMENT:

**CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY SESSION MINUTES
JANUARY 11, 2016**

Supervisor Combs called the meeting to order at 4:06 p.m. in the Sheldon Room. Present: Supervisor Combs, Clerk Wright, Trustee Hart, Trustee Jahr, Trustee Miller and Trustee McClanahan. Absent/Excused: Treasurer Budd. Others in Attendance Secretary Montgomery, DDA Director Ireland, Assistant DDA Director Lothringer, Executive Assistant Clair, Director of Planning and Economic Development Akers, Deputy Director of Planning and Economic Development Best, Public Services Director Taylor, Engineer Nummer, Consultant Sloan, Assessing Coordinator Stevenson and an audience of six (6).

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Discussion on Resolution 2016-02 the request by Mayser Polymer USA, Inc. to establish Industrial Development District #17 and Resolution 2016-03 authorizing an Industrial Facilities Exemption for Mayser Polymer USA, Inc. The applicant, a German Manufacturer of mostly technical products has light manufacturing and an assembly of safety sensors for the automotive industry. They are currently located off Michigan Ave. in Canton and is interested in establishing a 50,000 sq. ft. facility in the Township on 14.58 acres located in the Industrial Park area on Schooner Dr. with potential future expansion to 200,000 sq. ft. The applicant is requesting an Industrial Facilities Exemption for nine (9) years.

Discussion on the use of program year 2016 Community Development Block Grant (CDBG) Funds. In accordance with CBDG guidelines two public hearings regarding the proposed activities and proposed funding levels for Program Year 2016 must be held. Public Hearings have been scheduled for February 2, 2016 and February 16, 2016.

Discussion on the re-appointments of Charles Coleman, Kimberly Nofz and Tammy Wall to the Recreation Committee with terms to expire February 1, 2017.

Discussion on the appointment of Betty Neill and the reappointments of Vera Ireland, Mary Korgal, Margaret Thompson and Helen Wylie to the September Days Senior Endowment Committee with terms to expire January 15, 2018.

Discussion on awarding a contract to Cross Renovations, Inc. in the amount not to exceed, \$400,000.00 for design and construction services to renovate and update the Clerk's and Developmental Services Offices and to approve a \$25,000.00 contingency amount for use at the direction and discretion of the Public Services Director to address changes and unforeseen conditions. Renovations will allow for office space, improved customer service and ADA accessibility.

PUBLIC COMMENT: Resident requested Board members consider airing a DTE Energy Theft video on VBT12.

ADJOURNMENT: There being no further discussion Jahr moved, Miller seconded to adjourn the work study session at 5:35 p.m. Motion Carried.

Respectfully submitted,

Leon Wright, Township Clerk

Date: _____.

Linda Combs, Supervisor

Date: _____.

**CHARTER TOWNSHIP OF VAN BUREN
BOARD MEETING MINUTES
JANUARY 12, 2016**

Supervisor Combs called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor Combs, Treasurer Budd, Clerk Wright, Trustee Hart, Trustee Jahr and Trustee Miller. Absent/Excused: Trustee McClanahan. Others in attendance: Secretary Montgomery, Planning and Economic Development Director Akers, Planning and Economic Development Deputy Director Best, Assessing Coordinator Stevenson and an audience of eight (8).

Supervisor Combs thanks the Board and members of the community for their support, letters and prayers for her family during her leave of absence.

APPROVAL OF AGENDA Budd moved, Hart seconded to approve the agenda. Motion Carried.

APPROVAL OF CONSENT AGENDA: Hart moved, Wright seconded to approve the Consent Agenda. [Work Study Session Minutes of December 14, 2015; Closed Session Minutes of December 14, 2015; Board Meeting Minutes of December 15, 2015; Prepaid List of December 17, 2015; Prepaid List of December 23, 2015; Prepaid List of January 7, 2016; Voucher List of January 12, 2016; Adoption of Resolution 2016-01, 2016 Board of Review Poverty Exemption Guidelines; Approval of the reappointments of Charles Coleman, Kimberly Nofz and Tammy Wall to the Recreation Committee with terms to expire February 1, 2017; Approval of the appointment of Betty Neill and the reappointments of Vera Ireland, Mary Korgal, Margaret Thompson and Helen Wylie to the September Days Senior Endowment Committee with terms to expire January 15, 2018]. Motion Carried.

PUBLIC HEARING: Hart moved, Miller seconded to open the public hearing at 7:05 p.m. to (1) receive public comment on the request by Mayser Polymer USA, Inc. to establish Industrial Development District #17 and (2) to receive public comment on the request by Mayser Polymer USA, Inc. for an Industrial Facilities Exemption. Roll Call Vote. Motion Carried. The applicant, a German Manufacturer of mostly technical products has light manufacturing and an assembly of safety sensors for the automotive industry. They are currently located off Michigan Ave. in Canton and is interested in establishing a 50,000 sq. ft. facility in the Township on 14.58 acres located in the Industrial Park area on Schooner Dr. with potential future expansion to 200,000 sq. ft. The applicant is requesting an Industrial Facilities Exemption for nine (9) years. Resident John Delaney expressed concern regarding the points awarded the applicant under the Charter Township of Van Buren Tax Abatement Guidelines. Board members discussed points awarded to determine years of eligibility for abatement. Budd moved, Hart seconded to close the public hearing at 7:46 p.m. Roll Call Vote. Motion Carried.

CORRESPONDENCE: Mr. Bill VanWinkle provided a brief presentation on the Lions Club. He is working to establish a Lions Club chapter that encompasses the City of Belleville, Van Buren Township and Sumpter Township. The public is invited to attend an informational meeting at the Chamber of Commerce, 248 Main St. in Belleville at 6:30 p.m. January 19th, 2016.

PUBLIC COMMENT: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Wright moved, Hart seconded to approve the Stormwater Maintenance Agreement with Costco Wholesale at 5860 Belleville Rd. Roll Call Vote. Yeas: Combs, Hart, Budd, Miller. Nays: Jahr. Absent/Excused: McClanahan. Motion Carried.

Hart moved, Miller seconded to approve the Stormwater Maintenance Agreement with Belleview Commercial at 10705 Belleville Rd. Roll Call Vote. Yeas: Combs, Hart, Budd, Miller. Nays: Jahr. Absent/Excused: McClanahan. Motion Carried.

REPORTS: None.

ANNOUNCEMENTS: Supervisor Combs announced vacancies on the Water and Sewer Commission and Recreation committee and encouraged interested resident to apply. Applications are available on the Townships website and at the Supervisor's office. Clerk Wright announced the Township administrative offices will be closed on Monday January 18, 2016 in observance of Martin Luther King Day; applications to request an absentee ballot for the March 8, 2016 Primary Election have been mailed to all registered voters on the permanent absentee list and gave a brief overview of recently passed State Election law changes.

NON AGENDA: Resident commented on a desire for the Board to consider a squatters ordinance and review ways to identify utility theft.

ADJOURNMENT: Hart moved, Budd seconded to adjourn at 8:17 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Linda Combs, Supervisor

Date: _____.

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 01/15/2016 - 01/15/2016
 UNJOURNALIZED
 OPEN
 1/15/16 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 3CC - 3rd Circuit Court:							
BOND 71628	3rd Circuit Court BOND VAUGHN ANTOINE ARRINGTON 760-000-299-000	01/14/2016 CTowles	01/15/2016	1,000.00	1,000.00	Open	N 01/15/2016
	BOND VAUGHN ANTOINE ARRINGTON			1,000.00			
	Total for vendor 3CC - 3rd Circuit Court:			<u>1,000.00</u>	<u>1,000.00</u>		
Vendor 57DC - 57th District Court:							
BOND 71629	57th District Court BOND MARY SUSAN GARBARINO 760-000-299-000	01/11/2016 CTowles	01/15/2016	2,490.00	2,490.00	Open	N 01/15/2016
	BOND MARY SUSAN GARBARINO			2,490.00			
	Total for vendor 57DC - 57th District Court:			<u>2,490.00</u>	<u>2,490.00</u>		
Vendor 82DC - 82ND DISTRICT COURT:							
BOND 71630	82ND DISTRICT COURT BOND JOSHUA MERRITT 760-000-299-000	01/11/2016 CTowles	01/15/2016	2,000.00	2,000.00	Open	N 01/15/2016
	BOND JOSHUA MERRITT			2,000.00			
	Total for vendor 82DC - 82ND DISTRICT COURT:			<u>2,000.00</u>	<u>2,000.00</u>		
Vendor AMERA2 - AmeraPlan Reimbursable:							
2860-2872 71625	AmeraPlan Reimbursable EMPLOYEE HRA	01/11/2016 CTowles	01/15/2016	1,760.37	1,760.37	Open	N 01/15/2016
	101-215-719-000 EMPLOYEE HRA			120.00			
	101-228-719-000 EMPLOYEE HRA			127.42			
	101-253-719-000 EMPLOYEE HRA			20.00			
	101-265-719-000 EMPLOYEE HRA			40.00			
	101-301-719-000 EMPLOYEE HRA			1,138.76			
	101-329-719-000 EMPLOYEE HRA			229.32			
	101-370-719-000 EMPLOYEE HRA			44.87			
	101-692-719-000 EMPLOYEE HRA			20.00			
	592-536-719-000 EMPLOYEE HRA			20.00			
	Total for vendor AMERA2 - AmeraPlan Reimbursable:			<u>1,760.37</u>	<u>1,760.37</u>		

Vendor ATT - AT&T:

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
7343987943 71641	AT&T 1.1-1.31 698-7943 592-536-920-000	01/01/2016 CTowles 1.1-1.31 698-7943	01/15/2016	170.77 170.77	170.77	Open	N 01/15/2016
7344820697 71642	AT&T 12.28-1.27 485-0697 101-718-850-000	12/28/2015 CTowles 12.28-1.27 485-0697	01/15/2016	82.44 82.44	82.44	Open	N 01/15/2016
734R014396 71643	AT&T 1.1-1.31 R01-4396 101-265-850-000	01/01/2016 CTowles 1.1-1.31 R01-4396	01/15/2016	1,553.72 1,553.72	1,553.72	Open	N 01/15/2016
734R016776 71644	AT&T 1.1-1.31 R01-6776 101-265-850-000	01/01/2016 CTowles 1.1-1.31 R01-6776	01/15/2016	312.36 312.36	312.36	Open	N 01/15/2016
906R110537 71645	AT&T 1.1-1.31 R11-0537 101-265-850-000	01/01/2016 CTowles 1.1-1.31 R11-0537	01/15/2016	558.21 558.21	558.21	Open	N 01/15/2016
7343262982 71650	AT&T 1.7-2.6 326-2982 101-265-860-000	01/07/2016 CTowles 1.7-2.6 326-2982	01/15/2016	141.02 141.02	141.02	Open	N 01/15/2016
Total for vendor ATT - AT&T:				2,818.52	2,818.52		

Vendor BCBS - BLUE CROSS BLUE SHIELD OF MI:

7002712710 71646	Blue Cross Blue Shield of MI FEB HEALTH INS 101-101-719-000 101-215-719-000 101-228-719-000 101-247-719-000 101-253-719-000 101-265-719-000 101-301-719-000 101-325-719-000 101-329-719-000 101-336-719-000	01/04/2016 CTowles FEB HEALTH INS FEB HEALTH INS	01/15/2016	88,173.09 1,435.66 4,314.62 1,435.66 2,157.31 1,721.25 2,157.31 28,154.47 1,435.66 2,157.31 2,157.31	88,173.09	Open	N 01/15/2016
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	GL Distribution						
	101-370-719-000	FEB HEALTH INS		6,753.70			
	101-692-719-000	FEB HEALTH INS		1,721.25			
	101-900-719-000	FEB HEALTH INS		19,731.89			
	247-000-719-000	FEB HEALTH INS		717.83			
	250-000-719-000	FEB HEALTH INS		717.83			
	592-536-719-000	FEB HEALTH INS		11,404.03			
	Total for vendor BCBS - BLUE CROSS BLUE SHIELD OF MI:			<u>88,173.09</u>	<u>88,173.09</u>		

Vendor BEARDI - Belleville Area District Library:

TAXES							
71631	Belleville Area District Library	01/11/2016	01/15/2016	88,771.41	88,771.41	Open	N
	DIST WINTER TAXES	CTowles					01/15/2016
	703-000-247-000	DIST WINTER TAXES		88,771.41			
	Total for vendor BEARDI - Belleville Area District Library:			<u>88,771.41</u>	<u>88,771.41</u>		

Vendor BLCANE - BLUE CARE NETWORK:

160080000101							
71647	BLUE CARE NETWORK	01/08/2016	01/15/2016	87,731.27	87,731.27	Open	N
	FEB HEALTH INS	CTowles					01/15/2016
	101-171-719-000	FEB HEALTH INS		1,409.81			
	101-215-719-000	FEB HEALTH INS		1,607.33			
	101-228-719-000	FEB HEALTH INS		1,607.33			
	101-253-719-000	FEB HEALTH INS		4,624.47			
	101-265-719-000	FEB HEALTH INS		7,260.24			
	101-301-719-000	FEB HEALTH INS		33,856.70			
	101-325-719-000	FEB HEALTH INS		7,273.91			
	101-329-719-000	FEB HEALTH INS		1,607.33			
	101-370-719-000	FEB HEALTH INS		1,607.33			
	101-691-719-000	FEB HEALTH INS		6,231.80			
	101-692-719-000	FEB HEALTH INS		1,225.96			
	101-900-719-000	FEB HEALTH INS		9,176.33			
	592-536-719-000	FEB HEALTH INS		8,452.11			
	592-536-719-001	FEB HEALTH INS		1,790.62			
	Total for vendor BLCANE - BLUE CARE NETWORK:			<u>87,731.27</u>	<u>87,731.27</u>		

Vendor COMCAST - COMCAST:

204486013							
71649	COMCAST	01/07/2016	01/15/2016	54.95	54.95	Open	N
	1.19-2.18 CABLE BOX FEE	CTowles					01/15/2016
	101-171-956-000	1.19-2.18 CABLE BOX FEE		4.23			
	101-215-956-000	1.19-2.18 CABLE BOX FEE		4.23			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-301-956-000	1.19-2.18	CABLE BOX FEE	25.37			
	101-715-740-000	1.19-2.18	CABLE DVR SVS	21.12			
	Total for vendor COMCAST - COMCAST:			54.95	54.95		

Vendor DTE - DTE Energy:

295163000132							
71615	DTE Energy	12/31/2015	01/15/2016	3,282.05	3,282.05	Open	N
	12.3-1.6 7981 BELLEVILLE	CTowles					01/15/2016
	101-336-920-000	12.3-1.6	7981 BELLEVILLE	2,236.22			
	101-336-920-000	12.3-1.6	7981 BELLEVILLE	1,045.83			
295163000348							
71616	DTE Energy	12/31/2015	01/15/2016	151.29	151.29	Open	N
	12.4-1.7 10151 BELLEVILLE	CTowles					01/15/2016
	247-000-920-000	12.4-1.7	10151 BELLEVILLE	13.47			
	247-000-920-000	12.4-1.7	10151 BELLEVILLE	33.09			
	247-000-920-000	12.4-1.7	10151 BELLEVILLE	104.73			
322186500029							
71617	DTE Energy	12/31/2015	01/15/2016	387.71	387.71	Open	N
	12.8-1.11 45881 ECORSE	CTowles					01/15/2016
	101-265-920-000	12.8-1.11	45881 ECORSE	387.71			
334232800147							
71618	DTE Energy	12/31/2015	01/15/2016	133.92	133.92	Open	N
	12.8-1.11 45581 ECORSE	CTowles					01/15/2016
	101-265-920-000	12.8-1.11	45581 ECORSE	133.92			
295163000314							
71619	DTE Energy	12/31/2015	01/15/2016	396.87	396.87	Open	N
	12.3-1.6 9260 HAGGERTY	CTowles					01/15/2016
	592-536-920-000	12.3-1.6	9260 HAGGERTY	396.87			
295163000264							
71620	DTE Energy	12/31/2015	01/15/2016	53.64	53.64	Open	N
	12.7-1.8 11940 HANNAN	CTowles					01/15/2016
	592-536-920-000	12.7-1.8	11940 HANNAN	53.64			
295163000058							
71621	DTE Energy	12/31/2015	01/15/2016	359.99	359.99	Open	N
	12.3-1.6 39600 TYLER	CTowles					01/15/2016
	101-265-920-000	12.3-1.6	39600 TYLER	359.99			
295163000033							
71622	DTE Energy	12/31/2015	01/15/2016	30.60	30.60	Open	N
	12.3-1.6 39600 TYLER	CTowles					01/15/2016

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-265-920-000	12.3-1.6 39600 TYLER		30.60			
334232800048 71623	DTE Energy 12.3-1.6 39600 TYLER 101-265-920-000	12/31/2015 CTowles	01/15/2016	182.06	182.06	Open	N 01/15/2016
	101-265-920-000	12.3-1.6 39600 TYLER		182.06			
334232800287 71624	DTE Energy 12.1-1.4 13085 VENTURA 592-536-920-000	12/31/2015 CTowles	01/15/2016	145.01	145.01	Open	N 01/15/2016
	592-536-920-000	12.1-1.4 13085 VENTURA		145.01			
466787400087 71651	DTE Energy 12.9-1.12 48791 DENTON 592-536-920-000	01/07/2016 CTowles	01/15/2016	30.60	30.60	Open	N 01/15/2016
	592-536-920-000	12.9-1.12 48791 DENTON		30.60			
334232800022 71652	DTE Energy 12.9-1.12 48791 DENTON 592-536-920-000	01/07/2016 CTowles	01/15/2016	166.31	166.31	Open	N 01/15/2016
	592-536-920-000	12.9-1.12 48791 DENTON		166.31			
	Total for vendor DTE - DTE Energy:			5,320.05	5,320.05		

Vendor KEMACO - Keystone Management Concepts:

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
REGISTRATION 71640	Keystone Management Concepts FIRE CONFERENCE REGISTRATIONS 101-336-861-000	01/04/2016 CTowles	01/15/2016	431.77	431.77	Open	N 01/15/2016
	101-336-861-000	MCINALLY 1/21-22 MFIS WINTER SEMINAR		210.59			
	101-336-861-000	BESSON 1/21-22 MFIS WINTER SEMINAR		221.18			
	Total for vendor KEMACO - Keystone Management Concepts:			431.77	431.77		

Vendor MISC - 10945 BELLEVILLE RD, LLC:

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
REFUND 71633	10945 BELLEVILLE RD, LLC MTT TAX REFUND 703-000-226-000	01/12/2016 CTowles	01/15/2016	945.22	945.22	Open	N 01/15/2016
	703-000-226-000	MTT TAX REFUND		945.22			
REFUND 71634	RICKY AARON REFUND OVERPD TAXES 703-000-226-000	01/08/2016 CTowles	01/15/2016	11.28	11.28	Open	N 01/15/2016
	703-000-226-000	REFUND OVERPD TAXES		11.28			
REFUND 71635	RAWSONVILLE HURON DEVELOPMENT REFUND OVERPD TAXES	01/11/2016 CTowles	01/15/2016	2,853.42	2,853.42	Open	N 01/15/2016

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	703-000-226-000	REFUND OVERPD TAXES		2,853.42			
REFUND 71636	LILI TIAN REFUND OVERPD TAXES 703-000-226-000	01/08/2016 CTowles	01/15/2016	10.36	10.36	Open	N 01/15/2016
		REFUND OVERPD TAXES		10.36			
REFUND 71637	TIMIOS REFUND OVERPD TAXES 703-000-226-000	01/08/2016 CTowles	01/15/2016	43.04	43.04	Open	N 01/15/2016
		REFUND OVERPD TAXES		43.04			
	Total for vendor MISC - TIMIOS:			<u>3,863.32</u>	<u>3,863.32</u>		

Vendor POSMAS - Postmaster:

PERMIT 84 71626	Postmaster ELECTION MAIL POSTAGE 101-248-728-000	12/11/2015 CTowles	01/15/2016	5,000.00	5,000.00	Open	N 01/15/2016
		ELECTION MAIL POSTAGE		5,000.00			
	Total for vendor POSMAS - Postmaster:			<u>5,000.00</u>	<u>5,000.00</u>		

Vendor VISA - Chase Card Services:

LRAURAIN VISA 71638	Chase Card Services	01/04/2016 CTowles	01/15/2016	560.00	560.00	Open	N 01/15/2016
	101-301-861-000	LAURAIN 2/2-5 MACP CONFERENCE REGISTRAT		280.00			
	101-301-861-000	J WRIGHT 2/2-5 MACP CONFERENCE REGISTRA		280.00			
BESSON VISA 71639	Chase Card Services	12/20/2015 CTowles	01/15/2016	293.20	293.20	Open	N 01/15/2016
	101-336-861-000	BESSON NAT FIRE ACADEMY AIR FARE		293.20			
	Total for vendor VISA - Chase Card Services:			<u>853.20</u>	<u>853.20</u>		

Vendor WACOTR - Wayne County Treasurer:

TAXES 71632	Wayne County Treasurer	01/11/2016 CTowles	01/15/2016	790,982.49	790,982.49	Open	N 01/15/2016
	DIST WINTER TAXES						
	703-000-244-000	DIST WINTER TAXES		39,070.42			
	703-000-222-000	DIST WINTER TAXES		125,512.03			
	703-000-240-000	DIST WINTER TAXES		118,967.60			
	703-000-242-000	DIST WINTER TAXES		27,209.16			
	703-000-243-000	DIST WINTER TAXES		411,011.26			
	703-000-241-000	DIST WINTER TAXES		31,178.05			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
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 UNJOURNALIZED
 OPEN
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	703-000-248-000	DIST WINTER TAXES		25,358.37			
	703-000-245-000	DIST WINTER TAXES		12,675.60			
Total for vendor WACOTR - Wayne County Treasurer:				<u>790,982.49</u>	<u>790,982.49</u>		

Vendor WRILEO - Leon Wright:

TRAVEL							
71627	Leon Wright	01/14/2016	01/15/2016	37.80	37.80	Open	N
	1.13-1.14 MTGS MILEAGE	CTowles					01/15/2016
	101-101-956-000	1.13-1.14 MTGS MILEAGE		37.80			
Total for vendor WRILEO - Leon Wright:				<u>37.80</u>	<u>37.80</u>		

# of Invoices:	37	# Due:	37	Totals:	1,081,288.24	1,081,288.24
# of Credit Memos:	0	# Due:	0	Totals:	<u>0.00</u>	<u>0.00</u>
Net of Invoices and Credit Memos:					<u>1,081,288.24</u>	<u>1,081,288.24</u>

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
POST DATES 01/15/2016 - 01/15/2016
UNJOURNALIZED
OPEN
1/15/16 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
--- TOTALS BY FUND ---							
	101 - General Fund			167,964.11	167,964.11		
	247 - DDA Fund			869.12	869.12		
	250 - Museum Fund			717.83	717.83		
	592 - Water/Sewer Fund			22,629.96	22,629.96		
	703 - Current Tax Fund			883,617.22	883,617.22		
	760 - Court Fund			5,490.00	5,490.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - Investment G/f Fixed Assets			890,694.17	890,694.17		
	101 - Township Board			1,473.46	1,473.46		
	171 - Supervisor Department			1,414.04	1,414.04		
	215 - Clerk Department			6,046.18	6,046.18		
	228 - IT Department			3,170.41	3,170.41		
	247 - Assessing Department			2,157.31	2,157.31		
	248 - General Office			5,000.00	5,000.00		
	253 - Treasurer Department			6,365.72	6,365.72		
	265 - Building & Grounds			13,117.14	13,117.14		
	301 - Police Department			63,735.30	63,735.30		
	325 - Dispatch			8,709.57	8,709.57		
	329 - Ordinance Enforcement			3,993.96	3,993.96		
	336 - Fire Department			6,164.33	6,164.33		
	370 - Building/Planning Dept.			8,405.90	8,405.90		
	536 - Water Department			22,629.96	22,629.96		
	691 - Recreation Dept			6,231.80	6,231.80		
	692 - Seniors Dept			2,967.21	2,967.21		
	715 - Cable Dept			21.12	21.12		
	718 - Park & Lake Dept			82.44	82.44		
	900 - Insurance			28,908.22	28,908.22		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/30/2015 - 12/30/2015
 UNJOURNALIZED
 OPEN
 1/15/16 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor BUCMAR - Mark Buckberry:							
REIMBURSE							
71648	Mark Buckberry COLLEGE TUITION FEES-WINTER 2015 101-301-861-000	12/31/2015 CTowles	01/15/2016	1,256.50	1,256.50	Open	N 12/30/2015
		COLLEGE TUITION FEES-WINTER 2015		1,256.50			
	Total for vendor BUCMAR - Mark Buckberry:			1,256.50	1,256.50		
Vendor DTE - DTE Energy:							
466787400046 71586	DTE Energy 11.30-12.30 46270 AYRES 101-718-920-000	01/11/2016 CTowles	01/15/2016	432.34	432.34	Open	N 12/30/2015
	11.30-12.30 46270 AYRES			432.34			
322186500045 71587	DTE Energy 11.30-12.30 49475 EDISON 101-718-920-000	01/11/2016 CTowles	01/15/2016	144.55	144.55	Open	N 12/30/2015
	11.30-12.30 49475 EDISON			144.55			
295163000090 71588	DTE Energy 111.30-12.30 50901 EXPWAY 101-718-920-000	01/11/2016 CTowles	01/15/2016	215.39	215.39	Open	N 12/30/2015
	111.30-12.30 50901 EXPWAY			215.39			
295163000066 71589	DTE Energy 11.19-12.21 405 MAIN 250-000-920-000	01/11/2016 CTowles	01/15/2016	242.26	242.26	Open	N 12/30/2015
	11.19-12.21 405 MAIN			242.26			
334232800196 71590	DTE Energy 11.19-12.21 405 MAIN 250-000-920-000	01/11/2016 CTowles	01/15/2016	145.54	145.54	Open	N 12/30/2015
	11.19-12.21 405 MAIN			145.54			
466787400079 71591	DTE Energy 11.23-12.23 47555 N SHORE 592-536-920-000	01/11/2016 CTowles	01/15/2016	30.21	30.21	Open	N 12/30/2015
	11.23-12.23 47555 N SHORE			30.21			
334232800030 71592	DTE Energy 11.23-12.23 47555 N SHORE 592-536-920-000	01/11/2016 CTowles	01/15/2016	59.78	59.78	Open	N 12/30/2015
	11.23-12.23 47555 N SHORE			59.78			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/30/2015 - 12/30/2015
 UNJOURNALIZED
 OPEN
 1/15/16 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
295163000249 71593	DTE Energy 11.23-12.23 51372 OLD RAWSONVILLE 592-536-920-000	01/11/2016 CTowles	01/15/2016	744.11	744.11	Open	N 12/30/2015
	11.23-12.23 51372 OLD RAWSONVILLE			744.11			
466787400095 71594	DTE Energy 11.13-12.15 9297 PARKWOOD 592-536-920-000	01/11/2016 CTowles	01/15/2016	150.76	150.76	Open	N 12/30/2015
	11.13-12.15 9297 PARKWOOD			150.76			
466787400020 71595	DTE Energy 11.23-12.23 12095 QUIRK 247-000-920-000	01/11/2016 CTowles	01/15/2016	50.74	50.74	Open	N 12/30/2015
	11.23-12.23 12095 QUIRK			50.74			
334232800089 71596	DTE Energy 11.30-12.30 2457 RAWSONVILLE 592-536-920-000	01/11/2016 CTowles	01/15/2016	191.66	191.66	Open	N 12/30/2015
	11.30-12.30 2457 RAWSONVILLE			191.66			
334232800154 71597	DTE Energy 11.23-12.23 12302 RYZNAR 592-536-920-000	01/11/2016 CTowles	01/15/2016	91.15	91.15	Open	N 12/30/2015
	11.23-12.23 12302 RYZNAR			91.15			
466787400038 71598	DTE Energy 11.23-12.23 45275 TYLER 247-000-920-000	01/11/2016 CTowles	01/15/2016	10.52	10.52	Open	N 12/30/2015
	11.23-12.23 45275 TYLER			10.52			
295163000330 71599	DTE Energy 10.23-12.23 46293 TYLER 592-536-920-000	01/11/2016 CTowles	01/15/2016	41.26	41.26	Open	N 12/30/2015
	10.23-12.23 46293 TYLER			41.26			
295163000017 71600	DTE Energy 11.23-12.23 46421 TYLER 101-691-920-000	01/11/2016 CTowles	01/15/2016	43.33	43.33	Open	N 12/30/2015
	11.23-12.23 46421 TYLER			43.33			
466787400012 71601	DTE Energy 11.23-12.23 46425 TYLER 101-265-920-000	01/11/2016 CTowles	01/15/2016	1,296.83	1,296.83	Open	N 12/30/2015
	11.23-12.23 46425 TYLER			1,296.83			
466787400012 71602	DTE Energy 11.30-12.30 50335 EDISON	01/11/2016 CTowles	01/15/2016	16.18	16.18	Open	N 12/30/2015

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/30/2015 - 12/30/2015
 UNJOURNALIZED
 OPEN
 1/15/16 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-718-920-000	11.30-12.30 50335 EDISON		16.18			
334233300022 71603	DTE Energy 11.19-12.22 46425 TYLER 592-536-920-000	01/11/2016 CTowles 11.19-12.22 46425 TYLER	01/15/2016	454.97 454.97	454.97	Open	N 12/30/2015
334233300014 71604	DTE Energy 11.23-12.23 46425 TYLER 592-536-920-000	01/11/2016 CTowles 11.23-12.23 46425 TYLER	01/15/2016	557.77 557.77	557.77	Open	N 12/30/2015
295163000074 71605	DTE Energy 11.23-12.23 46805 TYLER 592-536-920-000	01/11/2016 CTowles 11.23-12.23 46805 TYLER	01/15/2016	221.32 221.32	221.32	Open	N 12/30/2015
295163000181 71606	DTE Energy 11.23-12.23 46805 TYLER 592-536-920-000	01/11/2016 CTowles 11.23-12.23 46805 TYLER	01/15/2016	669.03 669.03	669.03	Open	N 12/30/2015
295163000173 71607	DTE Energy 11.25-12.29 39605 WABASH 592-536-920-000	01/11/2016 CTowles 11.25-12.29 39605 WABASH	01/15/2016	1,028.00 1,028.00	1,028.00	Open	N 12/30/2015
334233300048 71608	DTE Energy 11.20-12.22 EMERGENCY SIRENS 101-265-920-000	01/11/2016 CTowles 11.20-12.22 EMERGENCY SIRENS	01/15/2016	368.68 368.68	368.68	Open	N 12/30/2015
	Total for vendor DTE - DTE Energy:			<u>7,206.38</u>	<u>7,206.38</u>		

Vendor VISA - Chase Card Services:

L WRIGHT VISA							
71612	Chase Card Services	12/31/2015 CTowles	01/15/2016	1,864.44	1,864.44	Open	N 12/30/2015
	101-215-861-000	L WRIGHT TRAIN THE TRAINER LUNCH		19.90			
	101-000-687-000	COATS FOR SCHOOL KIDS		1,607.01			
	101-000-687-000	EMPLOYEE APPRECIATION DAY FOODS		70.02			
	101-000-687-000	EMPLOYEE APPRECIATION DAY PIZZA		167.51			
LAURAIN VISA							
71613	Chase Card Services	12/31/2015 CTowles	01/15/2016	260.28	260.28	Open	N 12/30/2015
	101-301-741-000	2 SIDED LED PADDLE STOP SIGNS		187.20			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/30/2015 - 12/30/2015
 UNJOURNALIZED
 OPEN
 1/15/16 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-301-956-000	FD MEETING PIZZA		39.18			
	101-301-956-000	TWP BRD CLOSED SESSION COFFEE		33.90			
JORDAN VISA 71614	Chase Card Services	12/31/2015 CTowles	01/15/2016	1,245.43	1,245.43	Open	N 12/30/2015
	101-692-742-000	SUNDAE CUPS/COOKIES		31.23			
	101-692-742-000	CHRISTMAS SUPPLIES		32.00			
	101-692-742-000	CHRISTMAS SUPPLIES		15.92			
	101-692-742-000	CHRISTMAS SUPPLIES		35.96			
	101-692-742-000	VOLUNTEER LUNCH CHICKEN		60.95			
	101-692-742-000	VOLUNTEERS NAME PLATES		12.00			
	101-692-742-000	MAT & FRAME MATERIALS		147.82			
	101-692-742-000	COFFEE STATION-BALANCE DUE		909.55			
	Total for vendor VISA - Chase Card Services:			3,370.15	3,370.15		
<hr/>							
Vendor WALMAR - Walmart:							
12.06 71609	Walmart	12/06/2015 CTowles	01/15/2016	207.52	207.52	Open	N 12/30/2015
	603220202020100						
	101-000-687-000	EMPLOYEE APPRECIATION WK FOODS		56.18			
	101-000-687-000	EMPLOYEE APPRECIATION WK FOODS		121.46			
	101-336-740-000	USB CABLE/OTTER BOX CASE		29.88			
	Total for vendor WALMAR - Walmart:			207.52	207.52		
<hr/>							
Vendor WHBUSY - Whitlock Business Systems, Inc:							
540809 71610	Whitlock Business Systems, Inc	12/31/2015 CTowles	01/15/2016	1,393.55	1,393.55	Open	N 12/30/2015
	WINTER TAX BILLS PRINTING/MAILING						
	101-253-817-000	WINTER TAX BILLS PRINTING/MAILING		1,393.55			
540810 71611	Whitlock Business Systems, Inc	12/31/2015 CTowles	01/15/2016	4,106.01	4,106.01	Open	N 12/30/2015
	WINTER TAX BILL POSTAGE						
	101-248-728-000	WINTER TAX BILL POSTAGE		4,106.01			
	Total for vendor WHBUSY - Whitlock Business Systems, Inc:			5,499.56	5,499.56		
# of Invoices:	30	# Due:	30	Totals:	17,540.11	17,540.11	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				17,540.11	17,540.11		

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INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
POST DATES 12/30/2015 - 12/30/2015
UNJOURNALIZED
OPEN
1/15/16 PREPAID

Page: 5/5

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
--- TOTALS BY FUND ---							
	101 - General Fund			12,851.03	12,851.03		
	247 - DDA Fund			61.26	61.26		
	250 - Museum Fund			387.80	387.80		
	592 - Water/Sewer Fund			4,240.02	4,240.02		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - Investment G/f Fixed Assets			2,471.24	2,471.24		
	215 - Clerk Department			19.90	19.90		
	248 - General Office			4,106.01	4,106.01		
	253 - Treasurer Department			1,393.55	1,393.55		
	265 - Building & Grounds			1,665.51	1,665.51		
	301 - Police Department			1,516.78	1,516.78		
	336 - Fire Department			29.88	29.88		
	536 - Water Department			4,240.02	4,240.02		
	691 - Recreation Dept			43.33	43.33		
	692 - Seniors Dept			1,245.43	1,245.43		
	718 - Park & Lake Dept			808.46	808.46		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/30/2015 - 12/30/2015
 UNJOURNALIZED
 OPEN
 1/29/2016 PREPAIDS

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor CLAHIL - Clark Hill PLC:							
634796 71913	Clark Hill PLC DEC LDFA LEGAL SVS 251-000-802-000	01/20/2016 CTowles	01/29/2016	2,100.30	2,100.30	Open	N 12/30/2015
	DEC LDFA LEGAL SVS			2,100.30			
	Total for vendor CLAHIL - Clark Hill PLC:			<u>2,100.30</u>	<u>2,100.30</u>		
Vendor CUMCDA - Cummings,McCloreay,Davis & Acho:							
225779 71914	Cummings,McCloreay,Davis & Acho DEC LEGAL SVS 101-210-801-000 592-536-801-002	01/20/2016 CTowles	01/29/2016	4,401.00	4,401.00	Open	N 12/30/2015
	DEC LEGAL SVS			3,124.71			
	DEC LEGAL SVS			1,276.29			
225780 71915	Cummings,McCloreay,Davis & Acho DEC LEGAL SVS 101-210-801-000 592-536-801-002	01/20/2016 CTowles	01/29/2016	1,120.50	1,120.50	Open	N 12/30/2015
	DEC LEGAL SVS			795.56			
	DEC LEGAL SVS			324.94			
225781 71916	Cummings,McCloreay,Davis & Acho DEC LEGAL SVS 101-210-801-000 592-536-801-002	01/20/2016 CTowles	01/29/2016	4,671.00	4,671.00	Open	N 12/30/2015
	DEC LEGAL SVS			3,316.41			
	DEC LEGAL SVS			1,354.59			
225782 71917	Cummings,McCloreay,Davis & Acho DEC LEGAL SVS 101-210-801-000 592-536-801-002	01/20/2016 CTowles	01/29/2016	951.60	951.60	Open	N 12/30/2015
	DEC LEGAL SVS			675.64			
	DEC LEGAL SVS			275.96			
	Total for vendor CUMCDA - Cummings,McCloreay,Davis & Acho:			<u>11,144.10</u>	<u>11,144.10</u>		
Vendor HOMDEP - Home Depot Credit Services:							
608314 71918	Home Depot Credit Services RIDGID 5700 WATT GENERATOR 101-718-740-000	12/14/2015 CTowles	01/29/2016	699.00	699.00	Open	N 12/30/2015
	RIDGID 5700 WATT GENERATOR			699.00			
5173866/9041827 71919	Home Depot Credit Services CABINET HARDWARE 101-692-742-000	12/15/2015 CTowles	01/29/2016	60.02	60.02	Open	N 12/30/2015
	CABINET HARDWARE			60.02			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/30/2015 - 12/30/2015
 UNJOURNALIZED
 OPEN
 1/29/2016 PREPAIDS

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Total for vendor HOMDEP - Home Depot Credit Services:				759.02	759.02		
Vendor MMRMAE - MI Municipal Risk Management Author:							
D15121005							
71912	MI Municipal Risk Management Author ELE DEC 46425 TYLER 101-265-920-000	12/31/2015 CTowles ELE DEC 46425 TYLER	01/29/2016	3,069.07	3,069.07	Open	N 12/30/2015
Total for vendor MMRMAE - MI Municipal Risk Management Author:				3,069.07	3,069.07		
Vendor WCDEEN - Wayne County Dept. Environment:							
281959							
71910	Wayne County Dept. Environment NOV DR EXCESS FLOW 592-537-925-000	12/01/2015 CTowles NOV DR EXCESS FLOW	01/29/2016	9,206.00	9,206.00	Open	N 12/30/2015
Total for vendor WCDEEN - Wayne County Dept. Environment:				9,206.00	9,206.00		
Vendor YCUA - Ypsilanti Community Util Autho:							
550040000501							
71911	Ypsilanti Community Util Autho 11.30-12.31 YUCA SEWAGE 592-537-924-000	12/31/2015 CTowles 11.30-12.31 YUCA SEWAGE	01/29/2016	1,370.68	1,370.68	Open	N 12/30/2015
Total for vendor YCUA - Ypsilanti Community Util Autho:				1,370.68	1,370.68		
# of Invoices:	10	# Due:	10	Totals:	27,649.17		27,649.17
# of Credit Memos:	0	# Due:	0	Totals:	0.00		0.00
Net of Invoices and Credit Memos:				27,649.17	27,649.17		

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INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
POST DATES 12/30/2015 - 12/30/2015
UNJOURNALIZED
OPEN
1/29/2016 PREPAIDS

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - General Fund			11,740.41	11,740.41		
	251 - LDFA Fund			2,100.30	2,100.30		
	592 - Water/Sewer Fund			13,808.46	13,808.46		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - Investment G/f Fixed Assets			2,100.30	2,100.30		
	210 - Attorney Fees			7,912.32	7,912.32		
	265 - Building & Grounds			3,069.07	3,069.07		
	536 - Water Department			3,231.78	3,231.78		
	537 - Sewer Department			10,576.68	10,576.68		
	692 - Seniors Dept			60.02	60.02		
	718 - Park & Lake Dept			699.00	699.00		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 01/29/2016 - 01/29/2016
 UNJOURNALIZED
 OPEN
 1/29/2016 PREPAIDS

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor AMERA2 - AmeraPlan Reimbursable:							
2885-2892 71929	Ameraplan Reimbursable EMPLOYEE HRA	01/18/2016 CTowles	01/29/2016	215.78	215.78	Open	N 01/29/2016
	101-253-719-000	EMPLOYEE HRA		20.00			
	101-301-719-000	EMPLOYEE HRA		135.78			
	101-370-719-000	EMPLOYEE HRA		40.00			
	101-691-719-000	EMPLOYEE HRA		20.00			
2893-2914 71942	Ameraplan Reimbursable EMPLOYEE HRA	01/25/2016 CTowles	01/29/2016	816.02	816.02	Open	N 01/29/2016
	101-247-719-000	EMPLOYEE HRA		105.68			
	101-253-719-000	EMPLOYEE HRA		100.00			
	101-265-719-000	EMPLOYEE HRA		92.50			
	101-301-719-000	EMPLOYEE HRA		439.07			
	101-329-719-000	EMPLOYEE HRA		20.00			
	101-336-719-000	EMPLOYEE HRA		20.00			
	101-370-719-000	EMPLOYEE HRA		18.77			
	592-536-719-000	EMPLOYEE HRA		20.00			
	Total for vendor AMERA2 - AmeraPlan Reimbursable:			1,031.80	1,031.80		
Vendor AMERAP - Amera Plan:							
59145 71925	Ameraplan JAN RETIREE ADMIN FEES	01/14/2016 CTowles	01/29/2016	10.00	10.00	Open	N 01/29/2016
	592-536-719-001	JAN RETIREE ADMIN FEES		2.50			
	101-900-719-000	JAN RETIREE ADMIN FEES		7.50			
59145 71926	Ameraplan FEB RETIREE ADMIN FEE	01/14/2016 CTowles	01/29/2016	10.00	10.00	Open	N 01/29/2016
	592-536-719-001	FEB RETIREE ADMIN FEE		2.50			
	101-900-719-000	FEB RETIREE ADMIN FEE		7.50			
59145. 71927	Ameraplan JAN ADMIN FEES	01/14/2016 CTowles	01/29/2016	940.00	940.00	Open	N 01/29/2016
	101-101-719-000	JAN ADMIN FEES		20.00			
	101-171-719-000	JAN ADMIN FEES		10.00			
	101-215-719-000	JAN ADMIN FEES		30.00			
	101-228-719-000	JAN ADMIN FEES		30.00			
	101-247-719-000	JAN ADMIN FEES		10.00			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 01/29/2016 - 01/29/2016
 UNJOURNALIZED
 OPEN
 1/29/2016 PREPAIDS

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	101-253-719-000	JAN ADMIN	FEEES	40.00			
	101-265-719-000	JAN ADMIN	FEEES	70.00			
	101-301-719-000	JAN ADMIN	FEEES	390.00			
	101-325-719-000	JAN ADMIN	FEEES	70.00			
	101-329-719-000	JAN ADMIN	FEEES	20.00			
	101-336-719-000	JAN ADMIN	FEEES	10.00			
	101-370-719-000	JAN ADMIN	FEEES	50.00			
	101-691-719-000	JAN ADMIN	FEEES	40.00			
	101-692-719-000	JAN ADMIN	FEEES	10.00			
	247-000-719-000	JAN ADMIN	FEEES	10.00			
	250-000-719-000	JAN ADMIN	FEEES	10.00			
	592-536-719-000	JAN ADMIN	FEEES	120.00			
59145. 71928	Amera Plan FEB ADMIN FEEES	01/14/2016 CTowles	01/29/2016	1,090.00	1,090.00	Open	N 01/29/2016
	101-101-719-000	FEB ADMIN	FEEES	20.00			
	101-171-719-000	FEB ADMIN	FEEES	10.00			
	101-215-719-000	FEB ADMIN	FEEES	30.00			
	101-228-719-000	FEB ADMIN	FEEES	30.00			
	101-247-719-000	FEB ADMIN	FEEES	10.00			
	101-253-719-000	FEB ADMIN	FEEES	40.00			
	101-265-719-000	FEB ADMIN	FEEES	70.00			
	101-301-719-000	FEB ADMIN	FEEES	390.00			
	101-325-719-000	FEB ADMIN	FEEES	200.00			
	101-329-719-000	FEB ADMIN	FEEES	20.00			
	101-336-719-000	FEB ADMIN	FEEES	10.00			
	101-370-719-000	FEB ADMIN	FEEES	50.00			
	101-691-719-000	FEB ADMIN	FEEES	40.00			
	101-692-719-000	FEB ADMIN	FEEES	30.00			
	247-000-719-000	FEB ADMIN	FEEES	10.00			
	250-000-719-000	FEB ADMIN	FEEES	10.00			
	592-536-719-000	FEB ADMIN	FEEES	120.00			
	Total for vendor AMERAP - Amera Plan:			2,050.00	2,050.00		

Vendor ATT - AT&T:

7344843666 71935	AT&T 1.13-2.12 484.3666	01/13/2016 CTowles	01/29/2016	59.21	59.21	Open	N 01/29/2016
	101-718-850-000	1.13-2.12 484.3666		59.21			
7346971944 71936	AT&T 1.16-2.15 697-1944	01/16/2016 CTowles	01/29/2016	206.83	206.83	Open	N 01/29/2016

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 01/29/2016 - 01/29/2016
 UNJOURNALIZED
 OPEN
 1/29/2016 PREPAIDS

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	250-000-850-000	1.16-2.15 697-1944		206.83			
7346974653 71937	AT&T 1.16-2.15 697-4653 101-265-850-000	01/16/2016 CTowles	01/29/2016	596.87	596.87	Open	N 01/29/2016
	101-265-850-000	1.16-2.15 697-4653		596.87			
7346995213 71938	AT&T 1.16-2.15 699-5213 101-265-850-000	01/16/2016 CTowles	01/29/2016	101.46	101.46	Open	N 01/29/2016
	101-265-850-000	1.16-2.15 699-5213		101.46			
7346996074 71939	AT&T 1.16-2.15 699-6074 101-265-850-000	01/16/2016 CTowles	01/29/2016	1,093.16	1,093.16	Open	N 01/29/2016
	101-265-850-000	1.16-2.15 699-6074		1,093.16			
7346996323 71940	AT&T 1.16-2.15 699-6323 101-265-850-000	01/16/2016 CTowles	01/29/2016	300.19	300.19	Open	N 01/29/2016
	101-265-850-000	1.16-2.15 699-6323		300.19			
	Total for vendor ATT - AT&T:			<u>2,357.72</u>	<u>2,357.72</u>		

Vendor ATT2 - AT&T:

1717974154 71941	AT&T 1.11-2.10 FIBER OPTIC INTERNET LIN 101-228-817-000	01/11/2016 CTowles	01/29/2016	1,533.69	1,533.69	Open	N 01/29/2016
	101-228-817-000	1.11-2.10 FIBER OPTIC INTERNET LINE		1,533.69			
	Total for vendor ATT2 - AT&T:			<u>1,533.69</u>	<u>1,533.69</u>		

Vendor GRAJAM - JAMIE GRABOWSKI:

INTERVIEWS							
71932	JAMIE GRABOWSKI SERGEANT ORAL BOARD INTERVIEWS 101-301-956-000	01/18/2016 CTowles	01/29/2016	150.00	150.00	Open	N 01/29/2016
	101-301-956-000	SERGEANT ORAL BOARD INTERVIEWS		150.00			
	Total for vendor GRAJAM - JAMIE GRABOWSKI:			<u>150.00</u>	<u>150.00</u>		

Vendor HOMDEP - Home Depot Credit Services:

8895889 71920	Home Depot Credit Services DADDY DAUGHTER DECORATION LIGHTS 101-691-742-000	01/01/2016 CTowles	01/29/2016	101.82	101.82	Open	N 01/29/2016
	101-691-742-000	DADDY DAUGHTER DECORATION LIGHTS		101.82			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 01/29/2016 - 01/29/2016
 UNJOURNALIZED
 OPEN
 1/29/2016 PREPAIDS

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
8851347 71921	Home Depot Credit Services DADDY DAUGHTER DECORATION LIGHTS 101-691-742-000	01/11/2016 CTowles	01/29/2016	69.82 69.82	69.82	Open	N 01/29/2016
8715474 71922	Home Depot Credit Services DADDY DAUGHTER DECORATION LIGHTS 101-691-742-000	01/11/2016 CTowles	01/29/2016	29.96 29.96	29.96	Open	N 01/29/2016
8896389 71923	Home Depot Credit Services DADDY DAUGHTER DECORATION LIGHTS 101-691-742-000	01/11/2016 CTowles	01/29/2016	89.88 89.88	89.88	Open	N 01/29/2016
Total for vendor HOMDEP - Home Depot Credit Services:				291.48	291.48		

Vendor LINPAT - Patrick Lindberg:

INTERVIEWS							
71931	Patrick Lindberg SERGEANT ORAL BOARD INTERVIEWS 101-301-956-000	01/18/2016 CTowles	01/29/2016	150.00 150.00	150.00	Open	N 01/29/2016
Total for vendor LINPAT - Patrick Lindberg:				150.00	150.00		

Vendor MINOSE - Michigan Notary Service:

LAMPINEN							
71930	Michigan Notary Service LAMPINEN NOTARY STAMP/SEAL 101-215-956-000	01/08/2016 CTowles	01/29/2016	56.85 56.85	56.85	Open	N 01/29/2016
Total for vendor MINOSE - Michigan Notary Service:				56.85	56.85		

Vendor MISC - LERETA:

REFUND							
71934	LERETA REFUND OVERPD TAXES 703-000-226-000	01/15/2016 CTowles	01/29/2016	1,106.67 1,106.67	1,106.67	Open	N 01/29/2016
Total for vendor MISC - LERETA:				1,106.67	1,106.67		

Vendor TAIRON - RON TAIG:

INTERVIEWS							
71933	RON TAIG SERGEANT ORAL BOARD INTERVIEWS	01/18/2016 CTowles	01/29/2016	150.00	150.00	Open	N 01/29/2016

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INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 01/29/2016 - 01/29/2016
 UNJOURNALIZED
 OPEN
 1/29/2016 PREPAIDS

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-301-956-000	SERGEANT ORAL BOARD INTERVIEWS		150.00			
	Total for vendor TAIRON - RON TAIG:			<u>150.00</u>	<u>150.00</u>		

Vendor UNUM - UNUM Life Ins Co of America:

594957-0012

71924	UNUM Life Ins Co of America	01/14/2016	01/29/2016	9,121.93	9,121.93	Open	N
	FEB S&A/LIFE INS	CTowles					01/29/2016
	101-101-719-000	FEB LIFE INS		19.20			
	101-171-719-000	FEB S&A/LIFE INS		98.71			
	101-215-719-000	FEB S&A/LIFE INS		429.84			
	101-228-719-000	FEB S&A/LIFE INS		263.10			
	101-247-719-000	FEB S&A/LIFE INS		91.24			
	101-253-719-000	FEB S&A/LIFE INS		381.64			
	101-265-719-000	FEB S&A/LIFE INS		585.86			
	101-301-719-000	FEB S&A/LIFE INS		4,096.56			
	101-325-719-000	FEB S&A/LIFE INS		647.01			
	101-329-719-000	FEB S&A/LIFE INS		133.58			
	101-336-719-000	FEB S&A/LIFE INS		233.69			
	101-370-719-000	FEB S&A/LIFE INS		458.74			
	101-691-719-000	FEB S&A/LIFE INS		300.69			
	101-692-719-000	FEB S&A/LIFE INS		137.05			
	101-715-719-000	FEB S&A/LIFE INS		72.33			
	101-900-719-000	FEB S&A/LIFE INS		10.50			
	247-000-719-000	FEB S&A/LIFE INS		172.70			
	250-000-719-000	FEB S&A/LIFE INS		62.43			
	592-536-719-000	FEB S&A/LIFE INS		927.06			
	Total for vendor UNUM - UNUM Life Ins Co of America:			<u>9,121.93</u>	<u>9,121.93</u>		

# of Invoices:	23	# Due:	23	Totals:	18,000.14	18,000.14
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					<u>18,000.14</u>	<u>18,000.14</u>

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DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
POST DATES 01/29/2016 - 01/29/2016
UNJOURNALIZED
OPEN
1/29/2016 PREPAIDS

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
--- TOTALS BY FUND ---							
	101 - General Fund			15,219.45	15,219.45		
	247 - DDA Fund			192.70	192.70		
	250 - Museum Fund			289.26	289.26		
	592 - Water/Sewer Fund			1,192.06	1,192.06		
	703 - Current Tax Fund			1,106.67	1,106.67		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - Investment G/f Fixed Assets			1,588.63	1,588.63		
	101 - Township Board			59.20	59.20		
	171 - Supervisor Department			118.71	118.71		
	215 - Clerk Department			546.69	546.69		
	228 - IT Department			1,856.79	1,856.79		
	247 - Assessing Department			216.92	216.92		
	253 - Treasurer Department			581.64	581.64		
	265 - Building & Grounds			2,910.04	2,910.04		
	301 - Police Department			5,901.41	5,901.41		
	325 - Dispatch			917.01	917.01		
	329 - Ordinance Enforcement			193.58	193.58		
	336 - Fire Department			273.69	273.69		
	370 - Building/Planning Dept.			617.51	617.51		
	536 - Water Department			1,192.06	1,192.06		
	691 - Recreation Dept			692.17	692.17		
	692 - Seniors Dept			177.05	177.05		
	715 - Cable Dept			72.33	72.33		
	718 - Park & Lake Dept			59.21	59.21		
	900 - Insurance			25.50	25.50		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor AHAKIZ - Kizito Ahamiojie:							
ENV 71661	Kizito Ahamiojie 12/16 BZA MTG 101-370-818-000	12/31/2015 CTowles 12/16 BZA MTG	02/02/2016	25.00 25.00	25.00	Open	N 12/31/2015
Total for vendor AHAKIZ - Kizito Ahamiojie:				25.00	25.00		
Vendor ALLBRO - Allie Brothers:							
58466 71667	Allie Brothers COX CARGO PANTS 101-336-741-000	12/23/2015 CTowles COX CARGO PANTS	02/02/2016	139.98 139.98	139.98	Open	N 12/31/2015
58559 71668	Allie Brothers SWEET 1 PANT/1 SHIRT 101-301-741-000	12/30/2015 CTowles SWEET 1 PANT/1 SHIRT	02/02/2016	95.98 95.98	95.98	Open	N 12/31/2015
58387 71669	Allie Brothers SCHULR 1 JOB SHIRT 101-336-741-000	12/16/2015 CTowles SCHULR 1 JOB SHIRT	02/02/2016	10.00 10.00	10.00	Open	N 12/31/2015
58386 71670	Allie Brothers FOLKS 3 PANTS/1 SHIRT/1 BELT 101-336-741-000	12/16/2015 CTowles FOLKS 3 PANTS/1 SHIRT/1 BELT	02/02/2016	314.95 314.95	314.95	Open	N 12/31/2015
58899 71718	Allie Brothers 6 EA RADIO HOLDERS/FLASHLIGHTS 101-301-741-000	01/20/2016 CTowles 6 EA RADIO HOLDERS/FLASHLIGHTS	02/02/2016	880.07 880.07	880.07	Open	N 12/31/2015
Total for vendor ALLBRO - Allie Brothers:				1,440.98	1,440.98		
Vendor ANARWE - Ann Arbor Welding Supply:							
494560 71665	Ann Arbor Welding Supply MEDICAL OXYGEN 101-336-740-000	10/23/2015 CTowles MEDICAL OXYGEN	02/02/2016	101.18 101.18	101.18	Open	N 12/31/2015
Total for vendor ANARWE - Ann Arbor Welding Supply:				101.18	101.18		
Vendor ANCAEQ - ANIMAL CARE EQUIPMENT:							

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
39993 71666	ANIMAL CARE EQUIPMENT 28" ANIMAL GRASPERS 101-329-741-000	10/30/2015 CTowles 28" ANIMAL GRASPERS	02/02/2016	102.45 102.45	102.45	Open	N 12/31/2015
Total for vendor ANCAEQ - ANIMAL CARE EQUIPMENT:				102.45	102.45		
Vendor ATCMED - Medina Atchinson:							
BZA 71658	Medina Atchinson 12/8 BZA MTG 101-370-818-000	12/31/2015 CTowles 12/8 BZA MTG	02/02/2016	25.00 25.00	25.00	Open	N 12/31/2015
Total for vendor ATCMED - Medina Atchinson:				25.00	25.00		
Vendor BARJOS - Joseph Barnabei:							
BZA 71659	Joseph Barnabei 12/8 BZA MTG 101-370-818-000	12/31/2015 CTowles 12/8 BZA MTG	02/02/2016	25.00 25.00	25.00	Open	N 12/31/2015
Total for vendor BARJOS - Joseph Barnabei:				25.00	25.00		
Vendor BEARIN - Belleville Area Independent:							
42926 71675	Belleville Area Independent ORDINANCE 12-1-15 101-248-900-000	12/23/2015 CTowles ORDINANCE 12-1-15	02/02/2016	207.50 207.50	207.50	Open	N 12/31/2015
42928 71676	Belleville Area Independent 2/15 BRD MTG MIN 101-248-900-000	12/23/2015 CTowles 2/15 BRD MTG MIN	02/02/2016	86.25 86.25	86.25	Open	N 12/31/2015
42949 71677	Belleville Area Independent PH MAYSER POLYMER USA 101-248-900-000	12/30/2015 CTowles PH MAYSER POLYMER USA	02/02/2016	175.00 175.00	175.00	Open	N 12/31/2015
Total for vendor BEARIN - Belleville Area Independent:				468.75	468.75		
Vendor BELSEA - Sean Bellingham:							
TRAVEL 71671	Sean Bellingham MILEAGE	12/16/2015 CTowles	02/02/2016	23.47	23.47	Open	N 12/31/2015

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	101-253-860-000	MILEAGE		23.47			
	Total for vendor BELSEA - Sean Bellingham:			<u>23.47</u>	<u>23.47</u>		

Vendor BHPHVI - B&H Photo-Video:

104871029							
71678	B&H Photo-Video	12/16/2015	02/02/2016	4,845.00	4,845.00	Open	N
	3 CANON CAMERA LENSES/BODY	CTowles					12/31/2015
	101-715-970-000	3 CANON CAMERA LENSES/BODY		4,845.00			
104871735							
71679	B&H Photo-Video	12/16/2015	02/02/2016	229.98	229.98	Open	N
	CABLE SUPPLIES	CTowles					12/31/2015
	101-715-740-000	CABLE SUPPLIES		229.98			
104894115							
71680	B&H Photo-Video	12/16/2015	02/02/2016	32.98	32.98	Open	N
	CABLE SUPPLIES	CTowles					12/31/2015
	101-715-740-000	CABLE SUPPLIES		32.98			
104964679							
71681	B&H Photo-Video	12/17/2015	02/02/2016	2,155.97	2,155.97	Open	N
	CABLE SUPPLES	CTowles					12/31/2015
	101-715-740-000	CABLE SUPPLES		2,155.97			
104989288							
71682	B&H Photo-Video	12/18/2015	02/02/2016	139.95	139.95	Open	N
	CABLE SUPPLIES	CTowles					12/31/2015
	101-715-740-000	CABLE SUPPLIES		139.95			
	Total for vendor BHPHVI - B&H Photo-Video:			<u>7,403.88</u>	<u>7,403.88</u>		

Vendor BIOCAR - Bio-Care, Inc:

2536							
71674	Bio-Care, Inc	12/18/2015	02/02/2016	2,560.00	2,560.00	Open	N
	FIRE DEPT TB/PFT TESTING	CTowles					12/31/2015
	101-336-956-000	FIRE DEPT TB/PFT TESTING		2,560.00			
	Total for vendor BIOCAR - Bio-Care, Inc:			<u>2,560.00</u>	<u>2,560.00</u>		

Vendor BOWACO - Board Of Water Commissioners:

002-1511.300							
71672	Board Of Water Commissioners	12/23/2015	02/02/2016	208,160.27	208,160.27	Open	N
	NOV WATER PURCHASES	CTowles					12/31/2015
	592-536-927-000	NOV WATER PURCHASES		208,160.27			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
004-1511.400 71673	Board Of Water Commissioners DEC IWC 592-537-924-000	01/08/2016 CTowles	02/02/2016	533.50	533.50	Open	N 12/31/2015
	Total for vendor BOWACO - Board Of Water Commissioners:			<u>533.50</u> 208,693.77	<u>533.50</u> 208,693.77		

Vendor BRODAV - David Brownlee:

ENV 71660	David Brownlee 12/16 BZA MTG 101-370-818-000	12/31/2015 CTowles	02/02/2016	30.00	30.00	Open	N 12/31/2015
	Total for vendor BRODAV - David Brownlee:			<u>30.00</u>	<u>30.00</u>		

Vendor CDWGOV - CDW Government:

BNS4924 71683	CDW Government ADOBE CLOUD BASE SOFTWARE/PHOTOSHO 101-715-740-000	12/22/2015 CTowles	02/02/2016	1,177.09	1,177.09	Open	N 12/31/2015
	Total for vendor CDWGOV - CDW Government:			<u>1,177.09</u>	<u>1,177.09</u>		

Vendor CHABUS - Chapp & Bushey Oil Co.:

150540 71684	Chapp & Bushey Oil Co. FUEL 101-301-860-001 101-336-860-001 592-536-751-000 101-265-860-000 101-692-860-000 101-370-860-000 101-718-860-000	12/30/2015 CTowles	02/02/2016	2,721.85	2,721.85	Open	N 12/31/2015
				1,902.57			
				106.15			
				337.51			
				95.26			
				176.92			
				59.88			
				43.56			
148099 71685	Chapp & Bushey Oil Co. DIESEL FUEL 101-336-860-001 592-536-751-000	12/30/2015 CTowles	02/02/2016	981.93	981.93	Open	N 12/31/2015
				732.52			
				249.41			
	Total for vendor CHABUS - Chapp & Bushey Oil Co.:			<u>3,703.78</u>	<u>3,703.78</u>		

Vendor COMASS - Communication Associates, Inc.:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
58265 71686	Communication Associates, Inc. DEC MONTHLY MARKETING SVS 247-000-822-000	12/23/2015 CTowles	02/02/2016	2,500.00	2,500.00	Open	N 12/31/2015
	Total for vendor COMASS - Communication Associates, Inc.:			<u>2,500.00</u>	<u>2,500.00</u>		
Vendor COMMAS - COMMONWEALTH ASSOCIATES:							
44754 71688	COMMONWEALTH ASSOCIATES RIGHTS OF WAY ACQUISITION PROJECT 247-000-977-002	01/06/2016 CTowles	02/02/2016	17,526.10	17,526.10	Open	N 12/31/2015
	Total for vendor COMMAS - COMMONWEALTH ASSOCIATES:			<u>17,526.10</u>	<u>17,526.10</u>		
Vendor CUSHOL - Custom Holidays:							
160104-1 71687	Custom Holidays NEW YEARS EVE TRIP 101-692-743-000	01/04/2016 CTowles	02/02/2016	267.00	267.00	Open	N 12/31/2015
	Total for vendor CUSHOL - Custom Holidays:			<u>267.00</u>	<u>267.00</u>		
Vendor DELCOM - Dell Marketing LP:							
XJW2MR957 71691	Dell Marketing LP INSPIRON COMPUTER-BUCKBERRY 101-301-958-000	12/21/2015 CTowles	02/02/2016	1,188.65	1,188.65	Open	N 12/31/2015
	Total for vendor DELCOM - Dell Marketing LP:			<u>1,188.65</u>	<u>1,188.65</u>		
Vendor DIREIN - Dive Rescue International:							
170842 71692	Dive Rescue International 1 VIKING PRO 1000 DRY SUIT 101-301-865-000	12/18/2015 CTowles	02/02/2016	2,565.00	2,565.00	Open	N 12/31/2015
	1 VIKING PRO 1000 DRY SUIT			2,565.00			
170841 71693	Dive Rescue International BUDDY LINE/FLOAT JKTS/GLOVES 101-301-865-000	12/18/2015 CTowles	02/02/2016	3,382.01	3,382.01	Open	N 12/31/2015
	BUDDY LINE/FLOAT JKTS/GLOVES			3,382.01			
170912 71694	Dive Rescue International GLOVES	12/31/2015 CTowles	02/02/2016	198.72	198.72	Open	N 12/31/2015

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	101-301-865-000	GLOVES		198.72			
	Total for vendor DIREIN - Dive Rescue International:			6,145.73	6,145.73		
Vendor DOSASY - DOUGLAS SAFETY SYSTEMS:							
37460							
71689	DOUGLAS SAFETY SYSTEMS	12/18/2015	02/02/2016	1,682.00	1,682.00	Open	N 12/31/2015
	2 VIKING FACEMASKS	CTowles					
	101-336-741-000	2 VIKING FACEMASKS		1,682.00			
	Total for vendor DOSASY - DOUGLAS SAFETY SYSTEMS:			1,682.00	1,682.00		
Vendor DOUJOH - John Douglass, Jr:							
	INSPECTOR						
71690	John Douglass, Jr	01/06/2016	02/02/2016	880.00	880.00	Open	N 12/31/2015
	DEC MECHANICAL INSPECTOR	CTowles					
	101-370-819-000	DEC MECHANICAL INSPECTOR		880.00			
	Total for vendor DOUJOH - John Douglass, Jr:			880.00	880.00		
Vendor ETC - ETC:							
50328							
71695	ETC	11/13/2015	02/02/2016	750.00	750.00	Open	N 12/31/2015
	ASBESTOS SURVEY-930 SUMPTER	CTowles					
	279-370-941-007	ASBESTOS SURVEY-930 SUMPTER		750.00			
	Total for vendor ETC - ETC:			750.00	750.00		
Vendor EXPTIR - Express Tire:							
7305							
71696	Express Tire	10/08/2015	02/02/2016	52.00	52.00	Open	N 12/31/2015
	132 INST TIRE	CTowles					
	101-301-860-000	132 INST TIRE		52.00			
8043							
71697	Express Tire	11/30/2015	02/02/2016	35.53	35.53	Open	N 12/31/2015
	163 OIL CHNG	CTowles					
	101-301-860-000	163 OIL CHNG		35.53			
8062							
71698	Express Tire	12/01/2015	02/02/2016	35.53	35.53	Open	N 12/31/2015
	162 OIL CHNG	CTowles					
	101-301-860-000	162 OIL CHNG		35.53			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
8073 71699	Express Tire 301 2 TIRES W/INSTALL 101-329-860-000	12/01/2015 CTowles	02/02/2016	351.40 351.40	351.40	Open	N 12/31/2015
8074 71700	Express Tire 135 OXYGEN SENSOR 101-301-860-000	12/01/2015 CTowles	02/02/2016	290.98 290.98	290.98	Open	N 12/31/2015
8092 71701	Express Tire 110 BRAKE LIGHT 101-301-860-000	12/02/2015 CTowles	02/02/2016	13.24 13.24	13.24	Open	N 12/31/2015
8093 71702	Express Tire 145 OIL CHNG/RPR FLAT 101-301-860-000	12/02/2015 CTowles	02/02/2016	55.28 55.28	55.28	Open	N 12/31/2015
8108 71703	Express Tire S62 POWER STEERING REPAIRS/ALIGNME 101-692-860-000	12/03/2015 CTowles	02/02/2016	956.98 956.98	956.98	Open	N 12/31/2015
8121 71704	Express Tire S42 BRAKES 101-692-860-000	12/03/2015 CTowles	02/02/2016	464.62 464.62	464.62	Open	N 12/31/2015
8205 71705	Express Tire 144 PURGE VALVE/INST TIRE 101-301-860-000	12/10/2015 CTowles	02/02/2016	135.68 135.68	135.68	Open	N 12/31/2015
8206 71706	Express Tire 106 THERMOSTAT HOUSING/COOLANT 101-301-860-000	12/10/2015 CTowles	02/02/2016	442.06 442.06	442.06	Open	N 12/31/2015
8233 71707	Express Tire 133 OIL CHNG 101-301-860-000	12/12/2015 CTowles	02/02/2016	35.53 35.53	35.53	Open	N 12/31/2015
8264 71708	Express Tire 136 OIL CHNG/AIR FILTER	12/16/2015 CTowles	02/02/2016	51.52	51.52	Open	N 12/31/2015

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution 101-301-860-000	136 OIL CHNG/AIR FILTER		51.52			
8289 71709	Express Tire 113 ALTERNATOR 101-301-860-000	12/17/2015 CTowles 113 ALTERNATOR	02/02/2016	451.60 451.60	451.60	Open	N 12/31/2015
8343 71710	Express Tire 144 OIL CHNG/AIR FILTER 101-301-860-000	12/22/2015 CTowles 144 OIL CHNG/AIR FILTER	02/02/2016	46.29 46.29	46.29	Open	N 12/31/2015
8346 71711	Express Tire 142 OIL CHNG/RPR TIRE 101-301-860-000	12/22/2015 CTowles 142 OIL CHNG/RPR TIRE	02/02/2016	49.35 49.35	49.35	Open	N 12/31/2015
8349 71712	Express Tire 143 OIL CHNG 101-301-860-000	12/22/2015 CTowles 143 OIL CHNG	02/02/2016	35.53 35.53	35.53	Open	N 12/31/2015
8391 71713	Express Tire 161 TIRE PATCH 101-301-860-000	12/28/2015 CTowles 161 TIRE PATCH	02/02/2016	16.82 16.82	16.82	Open	N 12/31/2015
8399 71714	Express Tire 113 FUEL FILTER 101-301-860-000	12/29/2015 CTowles 113 FUEL FILTER	02/02/2016	55.45 55.45	55.45	Open	N 12/31/2015
8408 71715	Express Tire SWAT TEAM VAN BATTERY 101-301-860-000	12/29/2015 CTowles SWAT TEAM VAN BATTERY	02/02/2016	211.80 211.80	211.80	Open	N 12/31/2015
8440 71716	Express Tire 136 BELT TENSIONER 101-301-860-000	12/31/2015 CTowles 136 BELT TENSIONER	02/02/2016	272.40 272.40	272.40	Open	N 12/31/2015
8441 71717	Express Tire 113 IDLER PULLEY/TENSIONER/SERP BE 101-301-860-000	12/31/2015 CTowles 113 IDLER PULLEY/TENSIONER/SERP BELT	02/02/2016	246.14 246.14	246.14	Open	N 12/31/2015
Total for vendor EXP TIR - Express Tire:				4,305.73	4,305.73		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor F&MMEC - F&M MECHANICAL SERVICES, LLP:							
FM32628							
71719	F&M MECHANICAL SERVICES, LLP RPR NEDERMAN EXHAUST SYSTEM 101-336-860-000	12/28/2015 CTowles	02/02/2016	1,454.36	1,454.36	Open	N 12/31/2015
		RPR NEDERMAN EXHAUST SYSTEM		1,454.36			
	Total for vendor F&MMEC - F&M MECHANICAL SERVICES, LLP:			<u>1,454.36</u>	<u>1,454.36</u>		
Vendor GAMOGR - Gasiorek, Morgan, Greco & McCauley,:							
4936							
71722	Gasiorek, Morgan, Greco & McCauley, DEC MDEQ PHASE II PERMIT 101-210-801-000	12/31/2015 CTowles	02/02/2016	60.53	60.53	Open	N 12/31/2015
		DEC MDEQ PHASE II PERMIT		60.53			
	Total for vendor GAMOGR - Gasiorek, Morgan, Greco & McCauley,:			<u>60.53</u>	<u>60.53</u>		
Vendor GIBANT - Anthony Gibson:							
ENV							
71664	Anthony Gibson 12/16 ENV MTG 101-370-818-000	12/31/2015 CTowles	02/02/2016	25.00	25.00	Open	N 12/31/2015
		12/16 ENV MTG		25.00			
	Total for vendor GIBANT - Anthony Gibson:			<u>25.00</u>	<u>25.00</u>		
Vendor GRAGER - Gerald Graf:							
WS							
71653	Gerald Graf 12/22 WS MTG 592-536-818-000	12/31/2015 CTowles	02/02/2016	30.00	30.00	Open	N 12/31/2015
		12/22 WS MTG		30.00			
	Total for vendor GRAGER - Gerald Graf:			<u>30.00</u>	<u>30.00</u>		
Vendor GRAING - Grainger:							
9916361547							
71720	Grainger FORESTRY KIT/CHAIN SAW CHAP 592-536-740-000	12/14/2015 CTowles	02/02/2016	252.20	252.20	Open	N 12/31/2015
		FORESTRY KIT/CHAIN SAW CHAP		252.20			
	Total for vendor GRAING - Grainger:			<u>252.20</u>	<u>252.20</u>		
Vendor GRETIT - Greco Title Agency:							
MULTIPLE							
71721	Greco Title Agency TITLE WORK-PROPERTY ACQUISITION/RI	12/31/2015 CTowles	02/02/2016	3,000.00	3,000.00	Open	N 12/31/2015

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution						
	247-000-980-000	TITLE WORK-PROPERTY ACQUISITION/RIGHT	O	3,000.00			
	Total for vendor GRETIT - Greco Title Agency:			<u>3,000.00</u>	<u>3,000.00</u>		

Vendor HYDCOR - HydroCorp, Inc:

37638 71723	HydroCorp, Inc	12/31/2015	02/02/2016	1,065.00	1,065.00	Open	N 12/31/2015
	21 OF 36 CROSS CONNECT CONTROL PRO	CTowles					
	592-536-819-000	21 OF 36 CROSS CONNECT CONTROL PROGRAM		1,065.00			
	Total for vendor HYDCOR - HydroCorp, Inc:			<u>1,065.00</u>	<u>1,065.00</u>		

Vendor KENIND - Kennedy Industries Inc.:

566116 71724	Kennedy Industries Inc.	11/30/2015	02/02/2016	3,542.00	3,542.00	Open	N 12/31/2015
	FLYGT SUBMERSIBLE SEWAGE PUMP	CTowles					
	592-537-930-000	FLYGT SUBMERSIBLE SEWAGE PUMP		3,542.00			
	Total for vendor KENIND - Kennedy Industries Inc.:			<u>3,542.00</u>	<u>3,542.00</u>		

Vendor LENROB - Robert Lenz:

INSPECTOR 71726	Robert Lenz	01/05/2016	02/02/2016	12,326.10	12,326.10	Open	N 12/31/2015
	DEC ELECTRICAL INSPECTOR	CTowles					
	101-370-819-000	DEC ELECTRICAL INSPECTOR		12,326.10			
	Total for vendor LENROB - Robert Lenz:			<u>12,326.10</u>	<u>12,326.10</u>		

Vendor LPPOLI - LP Police:

1215LP16352 71725	LP Police	12/31/2015	02/02/2016	104.95	104.95	Open	N 12/31/2015
	DEC BACKGROUND PROGRAM USE	CTowles					
	101-301-819-000	DEC BACKGROUND PROGRAM USE		104.95			
	Total for vendor LPPOLI - LP Police:			<u>104.95</u>	<u>104.95</u>		

Vendor MAJGRA - Majik Graphics:

14186 71730	Majik Graphics	12/15/2015	02/02/2016	945.00	945.00	Open	N 12/31/2015
	FIRE SAFETY HOUSE GRAPHICS	CTowles					
	101-336-933-000	FIRE SAFETY HOUSE GRAPHICS		945.00			
	Total for vendor MAJGRA - Majik Graphics:			<u>945.00</u>	<u>945.00</u>		

Vendor MCKASS - McKenna Associates:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
21129 71731	McKenna Associates NOV OVERLAY DISTRICT PLNG SVS 247-000-821-000	12/07/2015 CTowles	02/02/2016	1,418.66 1,418.66	1,418.66	Open	N 12/31/2015
21511 71732	McKenna Associates NOV INTERIM PLNG/ECON DEVELOPMENT 101-370-819-000	12/04/2015 CTowles	02/02/2016	3,202.04 3,202.04	3,202.04	Open	N 12/31/2015
Total for vendor MCKASS - McKenna Associates:				4,620.70	4,620.70		

Vendor MCKROB - Robert McKenna:

BZA 71656	Robert McKenna 12/8 BZA MTG 101-370-818-000	12/31/2015 CTowles	02/02/2016	25.00 25.00	25.00	Open	N 12/31/2015
Total for vendor MCKROB - Robert McKenna:				25.00	25.00		

Vendor MERRON - Ronald Merritt II:

ENV 71663	Ronald Merritt II 12/16 ENV MTG 101-370-818-000	12/31/2015 CTowles	02/02/2016	25.00 25.00	25.00	Open	N 12/31/2015
Total for vendor MERRON - Ronald Merritt II:				25.00	25.00		

Vendor MIASPL - Michigan Assoc of Planning:

23001 71728	Michigan Assoc of Planning BOYNTON 10/7-8 CONFERENCE REGISTRA 101-370-861-000	09/14/2015 CTowles	02/02/2016	265.00 265.00	265.00	Open	N 12/31/2015
Total for vendor MIASPL - Michigan Assoc of Planning:				265.00	265.00		

Vendor MILEDW - Edward Miller:

BZA 71657	Edward Miller 12/8 BZA MTG 101-370-818-000	12/31/2015 CTowles	02/02/2016	30.00 30.00	30.00	Open	N 12/31/2015
Total for vendor MILEDW - Edward Miller:				30.00	30.00		

Vendor MISTPO - State of Michigan:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
551-457949 71729	State of Michigan BROUILLETTE 12/8 SUBMERGED VEHICLE 101-301-865-000	01/06/2016 CTowles	02/02/2016	150.00	150.00	Open	N 12/31/2015
	BROUILLETTE 12/8 SUBMERGED VEHICLE ESCAP			150.00			
	Total for vendor MISTPO - State of Michigan:			150.00	150.00		

Vendor MOTORO - Motorola:

13091405 71733	Motorola 40 PREP RADIO BATTERIES 101-301-740-000	12/11/2015 CTowles	02/02/2016	2,120.00	2,120.00	Open	N 12/31/2015
	40 PREP RADIO BATTERIES			2,120.00			
	Total for vendor MOTORO - Motorola:			2,120.00	2,120.00		

Vendor MTA - Michigan Township Association:

248190 71727	Michigan Township Association FIRE INSPECTOR HELP WANTED AD 101-336-956-000	11/12/2015 CTowles	02/02/2016	50.00	50.00	Open	N 12/31/2015
	FIRE INSPECTOR HELP WANTED AD			50.00			
	Total for vendor MTA - Michigan Township Association:			50.00	50.00		

Vendor OFFMAX - Office Max, Inc.:

514943 71734	Office Max, Inc. OFFICE SUPPLIES 101-715-740-000	12/28/2015 CTowles	02/02/2016	25.64	25.64	Open	N 12/31/2015
	OFFICE SUPPLIES			25.64			
515452 71735	Office Max, Inc. OFFICE SUPPLIES 101-715-740-000	01/19/2016 CTowles	02/02/2016	70.54	70.54	Open	N 12/31/2015
	OFFICE SUPPLIES			70.54			
	Total for vendor OFFMAX - Office Max, Inc.:			96.18	96.18		

Vendor OFFTEA - Office Team:

44688778 71736	Office Team W/E 12/18 29.84 HRS 101-370-705-000	12/22/2015 CTowles	02/02/2016	690.50	690.50	Open	N 12/31/2015
	W/E 12/18 29.84 HRS			690.50			
44738224 71737	Office Team W/E 12.25 24 HRS	12/29/2015 CTowles	02/02/2016	555.36	555.36	Open	N 12/31/2015

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution 101-370-705-000	W/E 12.25 24 HRS		555.36			
Total for vendor OFFTEA - Office Team:				1,245.86	1,245.86		

Vendor PETCAS - Petty Cash:

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
SENIORS							
71738	Petty Cash SENIORS PETTY CASH	01/20/2016 CTowles	02/02/2016	149.74	149.74	Open	N 12/31/2015
	101-692-743-000	AM CONEY ISLAND		8.22			
	101-692-743-000	BLACK ROCK BAR GRILL		20.00			
	101-692-743-000	SURBURBAN COLLECTION SHOWPLACE		5.00			
	101-692-743-000	STEVE & ROCKYS		18.80			
	101-692-742-000	MEIJER		46.23			
	101-692-742-000	MEIJER		6.60			
	101-692-742-000	HOME DEPOT		11.56			
	101-692-740-000	HOME DEPOT		5.98			
	101-692-956-000	MEIJER		27.35			
Total for vendor PETCAS - Petty Cash:				149.74	149.74		

Vendor POWPET - Peter J Power:

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
INSPECTOR							
71739	Peter J Power DEC PLUMBING INSPECTOR	01/06/2016 CTowles	02/02/2016	935.00	935.00	Open	N 12/31/2015
	101-370-819-000	DEC PLUMBING INSPECTOR		935.00			
Total for vendor POWPET - Peter J Power:				935.00	935.00		

Vendor QUILL - Quill Corporation:

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
1659340							
71740	Quill Corporation OFFICE SUPPLIES	12/21/2015 CTowles	02/02/2016	440.75	440.75	Open	N 12/31/2015
	101-715-740-000	OFFICE SUPPLIES		440.75			
1685049							
71741	Quill Corporation OFFICE SUPPLIES	12/22/2015 CTowles	02/02/2016	94.25	94.25	Open	N 12/31/2015
	101-715-740-000	OFFICE SUPPLIES		94.25			
Total for vendor QUILL - Quill Corporation:				535.00	535.00		

Vendor RECGER - Gereon Recht:

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
STIPEND							
71742	Gereon Recht DEC GERMAN VOLUNTEER	01/05/2016 CTowles	02/02/2016	272.73	272.73	Open	N 12/31/2015

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	101-692-956-000	DEC GERMAN VOLUNTEER		272.73			
	Total for vendor RECGER - Gereon Recht:			<u>272.73</u>	<u>272.73</u>		
Vendor ROBBUI - Robson Builders:							
ADDITIONAL							
71744	Robson Builders	01/04/2016	02/02/2016	150.00	150.00	Open	N
	STORAGE SHED ADDITIONAL COST	CTowles					12/31/2015
	101-718-819-000	STORAGE SHED ADDITIONAL COST		150.00			
	Total for vendor ROBBUI - Robson Builders:			<u>150.00</u>	<u>150.00</u>		
Vendor ROCWAL - Walter Rochowiak:							
WS							
71654	Walter Rochowiak	12/31/2015	02/02/2016	25.00	25.00	Open	N
	12/22 WS MTG	CTowles					12/31/2015
	592-536-818-000	12/22 WS MTG		25.00			
	Total for vendor ROCWAL - Walter Rochowiak:			<u>25.00</u>	<u>25.00</u>		
Vendor ROMCIT - City of Romulus:							
20185							
71743	City of Romulus	12/07/2015	02/02/2016	121.38	121.38	Open	N
	9.2-12.7 WS 39605 WABASH	CTowles					12/31/2015
	592-536-920-000	9.2-12.7 WS 39605 WABASH		121.38			
	Total for vendor ROMCIT - City of Romulus:			<u>121.38</u>	<u>121.38</u>		
Vendor SEMMIA - SE MI MECHANICAL INSPECT ASSOC:							
DUES							
71745	SE MI Mechanical Inspect Assoc	01/08/2016	02/02/2016	40.00	40.00	Open	N
	FIELDS 2015 MEMBERSHIP DUES	CTowles					12/31/2015
	101-370-810-000	FIELDS 2015 MEMBERSHIP DUES		40.00			
	Total for vendor SEMMIA - SE MI MECHANICAL INSPECT ASSOC:			<u>40.00</u>	<u>40.00</u>		
Vendor SPELOR - Loretta Speaks:							
WS							
71655	Loretta Speaks	12/31/2015	02/02/2016	25.00	25.00	Open	N
	12/22 WS MTG	CTowles					12/31/2015
	592-536-818-000	12/22 WS MTG		25.00			
	Total for vendor SPELOR - Loretta Speaks:			<u>25.00</u>	<u>25.00</u>		
Vendor SUMCOL - SUMPTER COLLISION:							

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
UNIT 134 71746	SUMPTER COLLISION 134 REPAIR BODY DAMAGE 101-301-860-000	12/16/2015 CTowles	02/02/2016	1,425.02	1,425.02	Open	N 12/31/2015
	134 REPAIR BODY DAMAGE			1,425.02			
	Total for vendor SUMCOL - SUMPTER COLLISION:			<u>1,425.02</u>	<u>1,425.02</u>		
Vendor TELSIS - Tel Systems:							
267117 71747	Tel Systems SERVICE PLAYBACK COMPUTER 101-715-933-000	12/17/2015 CTowles	02/02/2016	90.00	90.00	Open	N 12/31/2015
	SERVICE PLAYBACK COMPUTER			90.00			
	Total for vendor TELSIS - Tel Systems:			<u>90.00</u>	<u>90.00</u>		
Vendor THOREU - Thomson Reuters - West:							
833237982 71748	Thomson Reuters - West DEC BACKGROUND PROGRAM USE 101-301-819-000	01/01/2016 CTowles	02/02/2016	386.41	386.41	Open	N 12/31/2015
	DEC BACKGROUND PROGRAM USE			386.41			
	Total for vendor THOREU - Thomson Reuters - West:			<u>386.41</u>	<u>386.41</u>		
Vendor UISSCA - UIS SCADA:							
530347099 71749	UIS SCADA SURGE SUPPRESSORS 592-537-930-000	12/04/2015 CTowles	02/02/2016	1,397.00	1,397.00	Open	N 12/31/2015
	SURGE SUPPRESSORS			1,397.00			
530347223 71750	UIS SCADA RAWSONVILLE UPGRADES 592-537-930-000	12/21/2015 CTowles	02/02/2016	3,085.00	3,085.00	Open	N 12/31/2015
	RAWSONVILLE UPGRADES			3,085.00			
530347224 71751	UIS SCADA RAWSONVILLE PUMP CONTROL PANEL 592-537-930-000	12/21/2015 CTowles	02/02/2016	16,385.00	16,385.00	Open	N 12/31/2015
	RAWSONVILLE PUMP CONTROL PANEL			16,385.00			
530347225 71752	UIS SCADA RAWSONVILLE MOTOROLA ACE 3600 592-537-930-000	12/21/2015 CTowles	02/02/2016	5,925.00	5,925.00	Open	N 12/31/2015
	RAWSONVILLE MOTOROLA ACE 3600			5,925.00			
	Total for vendor UISSCA - UIS SCADA:			<u>26,792.00</u>	<u>26,792.00</u>		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor VANASS - VanAssche Construction LLC:							
1770 71753	VanAssche Construction LLC DEMOLITION 16620 HAGGERTY 279-370-941-006	12/03/2015 CTowles	02/02/2016	12,450.00 12,450.00	12,450.00	Open	N 12/31/2015
1771 71754	VanAssche Construction LLC DEMOLITION VAN BUREN PARK LOG CABI 279-370-941-003	12/03/2015 CTowles	02/02/2016	6,150.00 6,150.00	6,150.00	Open	N 12/31/2015
1801 71755	VanAssche Construction LLC ABATEMENT/DEMOLITION 40617 ROBBE 279-370-941-001	12/14/2015 CTowles	02/02/2016	11,325.00 11,325.00	11,325.00	Open	N 12/31/2015
Total for vendor VANASS - VanAssche Construction LLC:				29,925.00	29,925.00		

Vendor WADTRI - Wade-Trim Associates:

2004555 71775	Wade-Trim Associates VENETIAN/DEWITT/JEANETTE CEI 260-000-970-000	11/30/2015 CTowles	02/02/2016	9,745.00 9,745.00	9,745.00	Open	N 12/31/2015
2004571 71776	Wade-Trim Associates VENETIAL/DEWITT/JEANETTE INSP DAYS 260-000-970-000	11/30/2015 CTowles	02/02/2016	8,137.50 8,137.50	8,137.50	Open	N 12/31/2015
2004574 71777	Wade-Trim Associates WALDEN WOODS CEI 260-000-970-002	11/30/2015 CTowles	02/02/2016	4,830.75 4,830.75	4,830.75	Open	N 12/31/2015
2004554 71778	Wade-Trim Associates LOMA APPLICATIONS 101-370-820-000	11/30/2015 CTowles	02/02/2016	400.00 400.00	400.00	Open	N 12/31/2015
2004159 71779	Wade-Trim Associates COBBLESTONE RIDGE CONST ADMIN 592-000-286-000	09/28/2015 CTowles	02/02/2016	2,243.75 2,243.75	2,243.75	Open	N 12/31/2015
2004866 71780	Wade-Trim Associates BELLEVILLE COMMERCIAL	01/21/2016 CTowles	02/02/2016	2,306.50	2,306.50	Open	N 12/31/2015

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution 592-000-286-000	BELLEVILLE COMMERCIAL		2,306.50			
2004848 71781	Wade-Trim Associates DUNKIN DONUTS 592-000-286-000	01/12/2016 CTowles	02/02/2016	207.50	207.50	Open	N 12/31/2015
		DUNKIN DONUTS		207.50			
2004782 71782	Wade-Trim Associates BAYLOFF SITE IMPROVEMENTS 592-000-286-000	12/28/2015 CTowles	02/02/2016	6,710.00	6,710.00	Open	N 12/31/2015
		BAYLOFF SITE IMPROVEMENTS		6,710.00			
2004783 71783	Wade-Trim Associates BELLEVILLE COMMERCIAL 592-000-286-000	12/28/2015 CTowles	02/02/2016	1,450.00	1,450.00	Open	N 12/31/2015
		BELLEVILLE COMMERCIAL		1,450.00			
2004787 71784	Wade-Trim Associates BELLRIDGE AT TRILOGY CLUBHOUSE 592-000-286-000	12/28/2015 CTowles	02/02/2016	1,112.00	1,112.00	Open	N 12/31/2015
		BELLRIDGE AT TRILOGY CLUBHOUSE		1,112.00			
2004749 71785	Wade-Trim Associates COBBLESTONE RIDGE CONST ADMIN 592-000-286-000	12/23/2015 CTowles	02/02/2016	202.50	202.50	Open	N 12/31/2015
		COBBLESTONE RIDGE CONST ADMIN		202.50			
2004780 71786	Wade-Trim Associates CONSTELLIUM FACILITY EXPANSION 592-000-286-000	12/28/2015 CTowles	02/02/2016	320.00	320.00	Open	N 12/31/2015
		CONSTELLIUM FACILITY EXPANSION		320.00			
2004784 71787	Wade-Trim Associates CONTRACTORS STEEL WAREHOUSE BAY 6 592-000-286-000	12/28/2015 CTowles	02/02/2016	1,561.25	1,561.25	Open	N 12/31/2015
		CONTRACTORS STEEL WAREHOUSE BAY 6		1,561.25			
2004781 71788	Wade-Trim Associates COSTCO WHOLESALE DISTRIBUTION 592-000-286-000	12/28/2015 CTowles	02/02/2016	2,440.29	2,440.29	Open	N 12/31/2015
		COSTCO WHOLESALE DISTRIBUTION		2,440.29			
2004786 71789	Wade-Trim Associates HARBOR CLUB PUMP STATION 592-537-970-004	12/28/2015 CTowles	02/02/2016	4,291.26	4,291.26	Open	N 12/31/2015
		HARBOR CLUB PUMP STATION		4,291.26			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2004748 71790	Wade-Trim Associates GENERAL SERVICES DPW 592-536-820-000	12/23/2015 CTowles GENERAL SERVICES DPW	02/02/2016	720.00 720.00	720.00	Open	N 12/31/2015
2004750 71791	Wade-Trim Associates 2013 PUMP STATION PROJECT CEI 592-537-970-004	12/23/2015 CTowles 2013 PUMP STATION PROJECT CEI	02/02/2016	100.00 100.00	100.00	Open	N 12/31/2015
Total for vendor WADTRI - Wade-Trim Associates:				46,778.30	46,778.30		

Vendor WATWOR - Water Works Auto Wash:

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
282124 71774	CAR WASHES Water Works Auto Wash 9.14-12.31 CAR WASHES	12/31/2015 CTowles	02/02/2016	1,765.50	1,765.50	Open	N 12/31/2015
	101-692-860-000	9.14-12.31 CAR WASHES		71.00			
	101-336-860-004	9.14-12.31 CAR WASHES		52.50			
	592-536-932-000	9.14-12.31 CAR WASHES		136.50			
	101-247-860-000	9.14-12.31 CAR WASHES		3.50			
	101-370-860-000	9.14-12.31 CAR WASHES		63.00			
	101-265-860-000	9.14-12.31 CAR WASHES		13.50			
	101-301-860-004	9.14-12.31 CAR WASHES		1,425.50			
Total for vendor WATWOR - Water Works Auto Wash:				1,765.50	1,765.50		

Vendor WCAR - Wayne County:

282124 71758	Wayne County OCT PRISONER HOUSING 101-301-819-000	12/16/2015 CTowles OCT PRISONER HOUSING	02/02/2016	3,185.00 3,185.00	3,185.00	Open	N 12/31/2015
270823 71759	Wayne County WALMART SIGNAL REPAIRS 101-450-926-000	06/11/2013 CTowles WALMART SIGNAL REPAIRS	02/02/2016	2,542.37 2,542.37	2,542.37	Open	N 12/31/2015
270878 71760	Wayne County WALMART SIGNAL REPAIRS 101-450-926-000	06/13/2013 CTowles WALMART SIGNAL REPAIRS	02/02/2016	282.14 282.14	282.14	Open	N 12/31/2015
275738 71761	Wayne County WALMART SIGNAL REPAIRS	07/16/2014 CTowles	02/02/2016	297.68	297.68	Open	N 12/31/2015

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution 101-450-926-000	WALMART SIGNAL REPAIRS		297.68			
277825 71762	Wayne County WALMART SIGNAL REPAIRS 101-450-926-000	01/05/2015 CTowles	02/02/2016	80.43	80.43	Open	N 12/31/2015
		WALMART SIGNAL REPAIRS		80.43			
	Total for vendor WCAR - Wayne County:			<u>6,387.62</u>	<u>6,387.62</u>		

Vendor WCDPS - Wayne County Department of Public S:

281931 71757	Wayne County Department of Public S NOV RV FIXED CHARGES 592-537-924-000	12/01/2015 CTowles	02/02/2016	67,639.85	67,639.85	Open	N 12/31/2015
		NOV RV FIXED CHARGES		67,639.85			
	Total for vendor WCDPS - Wayne County Department of Public S:			<u>67,639.85</u>	<u>67,639.85</u>		

Vendor WEWAUR - Western Wayne Urgent Care:

6719 71770	Western Wayne Urgent Care	11/04/2015 CTowles	02/02/2016	914.00	914.00	Open	N 12/31/2015
	592-536-956-000	LADD HEP B		75.00			
	592-536-956-000	PINARD HEP A		10.00			
	592-536-956-000	HINE HEP B		75.00			
	592-536-956-000	J VALINSKI HEP B		75.00			
	101-370-956-000	HALSTEAD PHYSICAL/DRUG SCREEN		72.00			
	101-301-956-000	BRANDEL DRUG SCREEN		25.00			
	592-536-956-000	PATTON PHYSICAL/DRUG SCREEN/HEP B		210.00			
	101-370-956-000	DISANTO DRUG/ALCOHOL TEST		55.00			
	101-336-956-000	SUTHERBY PHYS/DRUG SCREEN HEP B/TB		242.00			
	592-536-956-000	CAINCROSS HEP B		75.00			
6755 71771	Western Wayne Urgent Care	11/06/2015 CTowles	02/02/2016	365.00	365.00	Open	N 12/31/2015
	101-265-956-000	J FONDAW HEP B		75.00			
	101-265-956-000	BURGOR HEP B		75.00			
	592-536-956-000	STRICKALND PHYSICAL/DRUG SCREEN/HEP B/T		215.00			
6963 71772	Western Wayne Urgent Care	12/07/2015 CTowles	02/02/2016	357.00	357.00	Open	N 12/31/2015
	592-536-956-000	PINARD HEP A/HEP B/TB		90.00			
	592-536-956-000	LADD HEP B		75.00			
	101-301-956-000	BRANDEL PHYSICAL		42.00			
	592-536-956-000	HINE HEP B		75.00			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution 592-536-956-000	J VALINSKI HEP B		75.00			
6760 71773	Western Wayne Urgent Care 101-336-956-000	.11/10/2015 CTowles	02/02/2016	142.00	142.00	Open	N 12/31/2015
	BIAS PHYS/DRUG SCREEN/RESP			142.00			
	Total for vendor WEWAUR - Western Wayne Urgent Care:			<u>1,778.00</u>	<u>1,778.00</u>		

Vendor WIELAW - Wiese's Lawn Care:

7779 71763	Wiese's Lawn Care MOW ORDINANCE VIOLATED PROPERTY 101-329-819-000	05/27/2015 CTowles	02/02/2016	346.00	346.00	Open	N 12/31/2015
	MOW ORDINANCE VIOLATED PROPERTY			346.00			
7994 71764	Wiese's Lawn Care MOW ORDINANCE VIOLATED PROPERTY 101-329-819-000	07/19/2015 CTowles	02/02/2016	239.00	239.00	Open	N 12/31/2015
	MOW ORDINANCE VIOLATED PROPERTY			239.00			
8411 71765	Wiese's Lawn Care MOW ORDINANCE VIOLATED PROPERTY 101-329-819-000	09/30/2015 CTowles	02/02/2016	80.00	80.00	Open	N 12/31/2015
	MOW ORDINANCE VIOLATED PROPERTY			80.00			
8412 71766	Wiese's Lawn Care MOW ORDINANCE VIOLATED PROPERTY 101-329-819-000	09/30/2015 CTowles	02/02/2016	280.00	280.00	Open	N 12/31/2015
	MOW ORDINANCE VIOLATED PROPERTY			280.00			
	Total for vendor WIELAW - Wiese's Lawn Care:			<u>945.00</u>	<u>945.00</u>		

Vendor WILDAV - David Wilson:

BZA 71662	David Wilson 12/16 BZA MTG 101-370-818-000	12/31/2015 CTowles	02/02/2016	25.00	25.00	Open	N 12/31/2015
	12/16 BZA MTG			25.00			
	Total for vendor WILDAV - David Wilson:			<u>25.00</u>	<u>25.00</u>		

Vendor WIPOEQ - Winder Police Equipment:

20153449 71756	Winder Police Equipment 08-1 BRACKET 101-336-860-000	12/22/2015 CTowles	02/02/2016	47.81	47.81	Open	N 12/31/2015
	08-1 BRACKET			47.81			
	Total for vendor WIPOEQ - Winder Police Equipment:			<u>47.81</u>	<u>47.81</u>		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 12/31/2015 - 12/31/2015
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor WITMER - Witmer Public Safety Group:							
E1421275 71767	Witmer Public Safety Group SHIELD 101-336-741-000	12/01/2015 CTowles	02/02/2016	69.08	69.08	Open	N 12/31/2015
	SHIELD			69.08			
E1410784 71768	Witmer Public Safety Group SHIELD 101-336-741-000	12/11/2015 CTowles	02/02/2016	72.58	72.58	Open	N 12/31/2015
	SHIELD			72.58			
E1420862 71769	Witmer Public Safety Group RADIO STRAP 101-336-741-000	12/30/2015 CTowles	02/02/2016	190.17	190.17	Open	N 12/31/2015
	RADIO STRAP			190.17			
	Total for vendor WITMER - Witmer Public Safety Group:			<u>331.83</u>	<u>331.83</u>		
# of Invoices:	139	# Due:	139	Totals:	479,029.63	479,029.63	
# of Credit Memos:	0	# Due:	0	Totals:	<u>0.00</u>	<u>0.00</u>	
Net of Invoices and Credit Memos:					<u>479,029.63</u>	<u>479,029.63</u>	

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INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
POST DATES 12/31/2015 - 12/31/2015
UNJOURNALIZED
OPEN
2/2/2016 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - General Fund			67,571.95	67,571.95		
	247 - DDA Fund			24,444.76	24,444.76		
	260 - Landfill Fund			22,713.25	22,713.25		
	279 - CDBG Fund			30,675.00	30,675.00		
	592 - Water/Sewer Fund			333,624.67	333,624.67		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - Investment G/f Fixed Assets			65,711.80	65,711.80		
	210 - Attorney Fees			60.53	60.53		
	247 - Assessing Department			3.50	3.50		
	248 - General Office			468.75	468.75		
	253 - Treasurer Department			23.47	23.47		
	265 - Building & Grounds			258.76	258.76		
	301 - Police Department			21,609.61	21,609.61		
	329 - Ordinance Enforcement			1,398.85	1,398.85		
	336 - Fire Department			8,912.28	8,912.28		
	370 - Building/Planning Dept.			50,453.88	50,453.88		
	450 - Public Services			3,202.62	3,202.62		
	536 - Water Department			212,172.27	212,172.27		
	537 - Sewer Department			102,898.61	102,898.61		
	692 - Seniors Dept			2,358.99	2,358.99		
	715 - Cable Dept			9,302.15	9,302.15		
	718 - Park & Lake Dept			193.56	193.56		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor ABBDOO - Abbey Door:							
7538 71798	Abbey Door WATER GARAGE DOOR RECEIVERS 592-536-931-000	01/12/2016 CTowles	02/02/2016	550.00	550.00	Open	N 02/02/2016
	WATER GARAGE DOOR RECEIVERS			550.00			
	Total for vendor ABBDOO - Abbey Door:			<u>550.00</u>	<u>550.00</u>		
Vendor ALLBRO - Allie Brothers:							
58612 71800	Allie Brothers FLORO 2 PANT/2 SHIRT/BARS 101-301-741-000	01/05/2016 CTowles	02/02/2016	207.96	207.96	Open	N 02/02/2016
	FLORO 2 PANT/2 SHIRT/BARS			207.96			
	Total for vendor ALLBRO - Allie Brothers:			<u>207.96</u>	<u>207.96</u>		
Vendor ALPSSE - Alpha Psychological Services, PC:							
0107 71795	Alpha Psychological Services, PC PSYCHOLOGICAL ASSESSMENT-1 FF 101-336-956-000	01/07/2016 CTowles	02/02/2016	495.00	495.00	Open	N 02/02/2016
	PSYCHOLOGICAL ASSESSMENT-1 FF			495.00			
0111 71796	Alpha Psychological Services, PC 4 SESSIONS-1 FF 101-336-956-000	01/11/2016 CTowles	02/02/2016	600.00	600.00	Open	N 02/02/2016
	4 SESSIONS-1 FF			600.00			
	Total for vendor ALPSSE - Alpha Psychological Services, PC:			<u>1,095.00</u>	<u>1,095.00</u>		
Vendor APPLE - Apple, Inc.:							
4370394178 71794	Apple, Inc. MACPRO DESKTOP COMPUTER 101-715-970-000	12/29/2015 CTowles	02/02/2016	8,938.00	8,938.00	Open	N 02/02/2016
	MACPRO DESKTOP COMPUTER			8,938.00			
	Total for vendor APPLE - Apple, Inc.:			<u>8,938.00</u>	<u>8,938.00</u>		
Vendor ASCAP - ASCAP:							
500623170 71799	ASCAP 2016 MUSIC LICENSE AGREEMENT 101-101-956-000	12/20/2015 CTowles	02/02/2016	336.00	336.00	Open	N 02/02/2016
	2016 MUSIC LICENSE AGREEMENT			336.00			
	Total for vendor ASCAP - ASCAP:			<u>336.00</u>	<u>336.00</u>		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor ATCFOR - Atchinson Ford Sales, Inc:							
158859 71797	Atchinson Ford Sales, Inc 134 LOWER STEERING SHAFT 101-301-860-000	01/08/2016 CTowles	02/02/2016	427.32	427.32	Open	N 02/02/2016
	134 LOWER STEERING SHAFT			427.32			
NEW TRUCK							
71908	Atchinson Ford Sales, Inc 2016 FORD F150 ORDINANCE TRUCK 101-329-970-000	01/20/2016 CTowles	02/02/2016	26,874.36	26,874.36	Open	N 02/02/2016
	2016 FORD F150 ORDINANCE TRUCK			26,874.36			
	Total for vendor ATCFOR - Atchinson Ford Sales, Inc:			<u>27,301.68</u>	<u>27,301.68</u>		
Vendor ATGLO - AT&T:							
MI685033 71792	AT&T 12.31-1.30 TELEPHONE MAINT 101-265-933-000	12/31/2015 CTowles	02/02/2016	866.24	866.24	Open	N 02/02/2016
	12.31-1.30 TELEPHONE MAINT			866.24			
MI685155 71793	AT&T 1.31-2.29 TELEPHONE MAINT 101-265-933-000	01/18/2016 CTowles	02/02/2016	866.24	866.24	Open	N 02/02/2016
	1.31-2.29 TELEPHONE MAINT			866.24			
	Total for vendor ATGLO - AT&T:			<u>1,732.48</u>	<u>1,732.48</u>		
Vendor BELCIT - City Of Belleville:							
UTILITY 71802	City Of Belleville WS 12.11-1.10 405 MAIN 250-000-920-000	01/10/2016 CTowles	02/02/2016	16.42	16.42	Open	N 02/02/2016
	WS 12.11-1.10 405 MAIN			16.42			
	Total for vendor BELCIT - City Of Belleville:			<u>16.42</u>	<u>16.42</u>		
Vendor BMI - BMI:							
27377714 71803	BMI 2016 MUSIC LICENSE AGREEMENT 101-101-956-000	01/02/2016 CTowles	02/02/2016	336.00	336.00	Open	N 02/02/2016
	2016 MUSIC LICENSE AGREEMENT			336.00			
	Total for vendor BMI - BMI:			<u>336.00</u>	<u>336.00</u>		
Vendor BRUCES - Bruce's:							

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INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
JAN 6,13,20 71801	Bruce's PRISONER MEALS 101-301-862-000	01/20/2016 CTowles	02/02/2016	267.20	267.20	Open	N 02/02/2016
	PRISONER MEALS			267.20			
	Total for vendor BRUCES - Bruce's:			<u>267.20</u>	<u>267.20</u>		

Vendor BSASOF - BS& A Software:

104850 71805	BS& A Software ANIMAL LICENSE.NET MODULE 101-228-970-001	01/06/2016 CTowles	02/02/2016	4,985.00	4,985.00	Open	N 02/02/2016
	ANIMAL LICENSE.NET MODULE			4,985.00			
	Total for vendor BSASOF - BS& A Software:			<u>4,985.00</u>	<u>4,985.00</u>		

Vendor BUMIRE - Business Micro Resource Corp:

7478 71804	Business Micro Resource Corp FIRETOOLS ANNUAL UPDATE/SUPPORT 101-336-819-000	01/02/2016 CTowles	02/02/2016	400.00	400.00	Open	N 02/02/2016
	FIRETOOLS ANNUAL UPDATE/SUPPORT			400.00			
	Total for vendor BUMIRE - Business Micro Resource Corp:			<u>400.00</u>	<u>400.00</u>		

Vendor CHABUS - Chapp & Bushey Oil Co.:

143437 71806	Chapp & Bushey Oil Co. FUEL	01/13/2016 CTowles	02/02/2016	2,873.78	2,873.78	Open	N 02/02/2016
	FUEL			2,005.90			
	FUEL			120.70			
	FUEL			419.57			
	FUEL			149.44			
	FUEL			91.96			
	FUEL			25.86			
	FUEL			60.35			
	Total for vendor CHABUS - Chapp & Bushey Oil Co.:			<u>2,873.78</u>	<u>2,873.78</u>		

Vendor COMSOU - ComSource:

115320 71808	ComSource EAR MICS & ADAPTERS 101-301-745-000	01/06/2016 CTowles	02/02/2016	793.00	793.00	Open	N 02/02/2016
	EAR MICS & ADAPTERS			793.00			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
115292 71809	ComSource 3 DESK TOP CHARGERS 101-336-741-000	01/06/2016 CTowles	02/02/2016	333.75	333.75	Open	N 02/02/2016
	3 DESK TOP CHARGERS			333.75			
	Total for vendor COMSOU - ComSource:			<u>1,126.75</u>	<u>1,126.75</u>		

Vendor CRDEBU - Crains Detroit Business:

SUBSCRIPTION							
71807	Crains Detroit Business JORDAN MAGAZINE SUBSCRIPTION 101-692-810-000	01/01/2016 CTowles	02/02/2016	39.00	39.00	Open	N 02/02/2016
	JORDAN MAGAZINE SUBSCRIPTION			39.00			
	Total for vendor CRDEBU - Crains Detroit Business:			<u>39.00</u>	<u>39.00</u>		

Vendor E3DET - E3 Detroit:

21315-1 71811	E3 Detroit DADDY DAUGHTER DANCE DJ 101-691-742-000	01/05/2016 CTowles	02/02/2016	400.00	400.00	Open	N 02/02/2016
	DADDY DAUGHTER DANCE DJ			400.00			
	Total for vendor E3DET - E3 Detroit:			<u>400.00</u>	<u>400.00</u>		

Vendor EBERYA - Ryan Eberhart:

ARCHIVIST							
71810	Ryan Eberhart ARCHIVAL ASSISTANT 250-000-821-000	02/06/2016 CTowles	02/02/2016	400.00	400.00	Open	N 02/02/2016
	ARCHIVAL ASSISTANT			400.00			
	Total for vendor EBERYA - Ryan Eberhart:			<u>400.00</u>	<u>400.00</u>		

Vendor EJUSA - EJ USA, Inc.:

3922790 71812	EJ USA, Inc. RISERS 592-536-740-000	01/13/2016 CTowles	02/02/2016	1,128.81	1,128.81	Open	N 02/02/2016
	RISERS			1,128.81			
	Total for vendor EJUSA - EJ USA, Inc.:			<u>1,128.81</u>	<u>1,128.81</u>		

Vendor FBIACA - FBI National Academy Assoc.:

30557 71815	FBI National Academy Assoc. LAURAIN MEMBERSHIP DUES 101-301-810-000	01/05/2016 CTowles	02/02/2016	85.00	85.00	Open	N 02/02/2016
	LAURAIN MEMBERSHIP DUES			85.00			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Total for vendor FBIACA - FBI National Academy Assoc.:				85.00	85.00		
Vendor FERREL - Ferrellgas:							
1090251517 71814	Ferrellgas PROPANE 101-718-920-000	01/07/2016 CTowles	02/02/2016	418.56	418.56	Open	N 02/02/2016
Total for vendor FERREL - Ferrellgas:				418.56	418.56		
Vendor FRAPCO - Frischman Appraisal & Consulting:							
ASSESSOR 71813	Frischman Appraisal & Consulting ASSESSMENT OFFICE INDEPENDENT CONT 101-247-819-000	01/15/2016 CTowles	02/02/2016	3,333.00	3,333.00	Open	N 02/02/2016
Total for vendor FRAPCO - Frischman Appraisal & Consulting:				3,333.00	3,333.00		
Vendor GLOCK - GLOCK PROFESSIONAL:							
TRP/100077717 71818	GLOCK PROFESSIONAL SWEET 2/10 PISTOL WORKSHOP 101-301-861-000	12/18/2015 CTowles	02/02/2016	350.00	350.00	Open	N 02/02/2016
TRP/100077715 71819	GLOCK PROFESSIONAL BUCKBERRY 2/10 PISTOL WORKSHOP 101-301-861-000	12/17/2015 CTowles	02/02/2016	350.00	350.00	Open	N 02/02/2016
TRP/100077697 71820	GLOCK PROFESSIONAL SWEET 2/9 ARMORERS COURSE 101-301-861-000	12/17/2015 CTowles	02/02/2016	250.00	250.00	Open	N 02/02/2016
TRP/100077670 71821	GLOCK PROFESSIONAL BUCKBERRY 2/9 ARMORERS COURSE 101-301-861-000	12/17/2015 CTowles	02/02/2016	250.00	250.00	Open	N 02/02/2016
Total for vendor GLOCK - GLOCK PROFESSIONAL:				1,200.00	1,200.00		
Vendor GRAELE - Graybar Electric Co:							
982999575 71822	Graybar Electric Co 6 LIGHT POLE BALLAST/HOUSING	01/12/2016 CTowles	02/02/2016	4,584.24	4,584.24	Open	N 02/02/2016

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	247-000-979-000	6 LIGHT POLE BALLAST/HOUSING		4,584.24			
	Total for vendor GRAELE - Graybar Electric Co:			4,584.24	4,584.24		

Vendor GRAING - Grainger:

9938840700							
71817	Grainger	01/14/2016	02/02/2016	106.95	106.95	Open	N
	FOOT HEATER	CTowles					02/02/2016
	592-536-740-000	FOOT HEATER		106.95			
	Total for vendor GRAING - Grainger:			106.95	106.95		

Vendor GUAULU - Gulf Auto Lube:

29341							
71816	Gulf Auto Lube	01/06/2016	02/02/2016	40.94	40.94	Open	N
	430 OIL CHNG	CTowles					02/02/2016
	101-336-860-000	430 OIL CHNG		40.94			
	Total for vendor GUAULU - Gulf Auto Lube:			40.94	40.94		

Vendor HARPFI - Phillip Hart:

TRAVEL							
71823	Phillip Hart	01/22/2016	02/02/2016	75.00	75.00	Open	N
	1/19-21 MTA CONFERENCE PARKING	CTowles					02/02/2016
	101-101-956-000	1/19-21 MTA CONFERENCE PARKING		75.00			
	Total for vendor HARPFI - Phillip Hart:			75.00	75.00		

Vendor ICCMEM - International Code Council:

3079764							
71824	International Code Council	01/22/2016	02/02/2016	135.00	135.00	Open	N
	FIELDS MEMBERSHIP DUES	CTowles					02/02/2016
	101-370-810-000	FIELDS MEMBERSHIP DUES		135.00			
	Total for vendor ICCMEM - International Code Council:			135.00	135.00		

Vendor INASCP - Intl Assoc Chiefs Of Police:

1001193753							
71827	Intl Assoc Chiefs Of Police	01/08/2016	02/02/2016	150.00	150.00	Open	N
	JA WRIGHT MEMBERSHIP DUES	CTowles					02/02/2016
	101-301-810-000	JA WRIGHT MEMBERSHIP DUES		150.00			
1001193752							
71828	Intl Assoc Chiefs Of Police	01/08/2016	02/02/2016	150.00	150.00	Open	N
	LAURAIN MEMBERSHIP DUES	CTowles					02/02/2016

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-301-810-000	Laurain		150.00			
	Total for vendor INASCP - Intl Assoc Chiefs Of Police:			<u>300.00</u>	<u>300.00</u>		

Vendor ITRON - Itron:

401416 71825	Itron 2/1-10/31 SOFTWARE MAINT 592-536-819-000	01/12/2016 CTowles	02/02/2016	360.00	360.00	Open	N 02/02/2016
	592-536-819-000	2/1-10/31 SOFTWARE MAINT		360.00			
401429 71826	Itron FEB SOFTWARE MAINT 592-536-819-000	01/12/2016 CTowles	02/02/2016	2,043.49	2,043.49	Open	N 02/02/2016
	592-536-819-000	FEB SOFTWARE MAINT		<u>2,043.49</u>			
	Total for vendor ITRON - Itron:			<u>2,403.49</u>	<u>2,403.49</u>		

Vendor JOHLIT - Johnston Lithograph, Inc.:

89222 71829	Johnston Lithograph, Inc. 2016 HISTORICAL SOCIETY CALENDARS 250-000-900-000	12/15/2015 CTowles	02/02/2016	1,494.00	1,494.00	Open	N 02/02/2016
	250-000-900-000	2016 HISTORICAL SOCIETY CALENDARS		<u>1,494.00</u>			
	Total for vendor JOHLIT - Johnston Lithograph, Inc.:			<u>1,494.00</u>	<u>1,494.00</u>		

Vendor KENCOM - KENT COMMUNICATIONS:

PA-Q179468 71830	KENT COMMUNICATIONS 2016 CHANGE NOTICE POSTAGE 101-248-728-000	01/21/2016 CTowles	02/02/2016	3,924.75	3,924.75	Open	N 02/02/2016
	101-248-728-000	2016 CHANGE NOTICE POSTAGE		<u>3,924.75</u>			
	Total for vendor KENCOM - KENT COMMUNICATIONS:			<u>3,924.75</u>	<u>3,924.75</u>		

Vendor KENIND - Kennedy Industries Inc.:

566945 71832	Kennedy Industries Inc. INST 2 MOTORS @ EQ BASIN 592-537-931-001	01/14/2016 CTowles	02/02/2016	1,795.50	1,795.50	Open	N 02/02/2016
	592-537-931-001	INST 2 MOTORS @ EQ BASIN		<u>1,795.50</u>			
566946 71833	Kennedy Industries Inc. RECABLE PUMPS @ VAN BUREN PARK 592-537-930-000	01/14/2016 CTowles	02/02/2016	1,033.00	1,033.00	Open	N 02/02/2016
	592-537-930-000	RECABLE PUMPS @ VAN BUREN PARK		<u>1,033.00</u>			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
566955 71834	Kennedy Industries Inc. VAUGHN SUBMERSIBLE PUMP @ EQ BASIN 592-537-931-001	01/14/2016 CTowles	02/02/2016	24,224.00	24,224.00	Open	N 02/02/2016
		VAUGHN SUBMERSIBLE PUMP @ EQ BASIN		24,224.00			
566956 71835	Kennedy Industries Inc. VAUGHN SUBMERSIBLE PUMP @ EQ BASIN 592-537-931-001	01/14/2016 CTowles	02/02/2016	24,224.00	24,224.00	Open	N 02/02/2016
		VAUGHN SUBMERSIBLE PUMP @ EQ BASIN		24,224.00			
	Total for vendor KENIND - Kennedy Industries Inc.:			51,276.50	51,276.50		
Vendor KILEXC - Kilanski Excavating:							
011516 71831	Kilanski Excavating MOW I-275 ON/OFF RAMPS 592-536-819-000	01/15/2016 CTowles	02/02/2016	3,000.00	3,000.00	Open	N 02/02/2016
		MOW I- 275 ON/OFF RAMPS		3,000.00			
	Total for vendor KILEXC - Kilanski Excavating:			3,000.00	3,000.00		
Vendor LOHUSU - Lower Huron Supply:							
395246 71838	Lower Huron Supply STRIPPER 101-265-740-000	01/15/2016 CTowles	02/02/2016	88.67	88.67	Open	N 02/02/2016
		STRIPPER		88.67			
395122 71839	Lower Huron Supply WINDEX/DUST MOPS/ENDURASTRIP 101-265-740-000	01/15/2016 CTowles	02/02/2016	390.60	390.60	Open	N 02/02/2016
		WINDEX/DUST MOPS/ENDURASTRIP		390.60			
	Total for vendor LOHUSU - Lower Huron Supply:			479.27	479.27		
Vendor LUBSTO - The Lube Stop:							
66305 71836	The Lube Stop 011X660 WIPERS 101-692-860-000	01/12/2016 CTowles	02/02/2016	18.00	18.00	Open	N 02/02/2016
		011X660 WIPERS		18.00			
66735 71837	The Lube Stop 526 OIL CHNG 592-536-932-000	01/22/2016 CTowles	02/02/2016	45.21	45.21	Open	N 02/02/2016
		526 OIL CHNG		45.21			
	Total for vendor LUBSTO - The Lube Stop:			63.21	63.21		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor MACEO - MI Assoc Code Enforce Officers:							
DUES 71847	MI Assoc Code Enforce Officers	01/08/2016 CTowles	02/02/2016	120.00	120.00	Open	N 02/02/2016
	MEMBERSHIP DUES			60.00			
	101-329-810-000	QUEENER MEMBERSHIP DUES		60.00			
	101-329-810-000	SCHULER MEMBERSHIP DUES		60.00			
	Total for vendor MACEO - MI Assoc Code Enforce Officers:			<u>120.00</u>	<u>120.00</u>		
Vendor MARSON - MARTIN & SON :							
8058 71866	MARTIN & SON	01/19/2016 CTowles	02/02/2016	45.00	45.00	Open	N 02/02/2016
	VEHICLE INSPECTION FOR AI			45.00			
	101-301-956-000	VEHICLE INSPECTION FOR AI		45.00			
	Total for vendor MARSON - MARTIN & SON :			<u>45.00</u>	<u>45.00</u>		
Vendor MDFIS - MDFIS:							
02-556 71844	MDFIS	01/07/2016 CTowles	02/02/2016	20.00	20.00	Open	N 02/02/2016
	MCINALLY MEMBERSHIP DUES			20.00			
	101-336-810-000	MCINALLY MEMBERSHIP DUES		20.00			
05-645 71845	MDFIS	01/07/2016 CTowles	02/02/2016	20.00	20.00	Open	N 02/02/2016
	BESSON MEMBERSHIP DUES			20.00			
	101-336-810-000	BESSON MEMBERSHIP DUES		20.00			
	Total for vendor MDFIS - MDFIS:			<u>40.00</u>	<u>40.00</u>		
Vendor MIDEAG - State Of Michigan:							
WLW16-10 71840	State Of Michigan	01/20/2016 CTowles	02/02/2016	145.00	145.00	Open	N 02/02/2016
	WHEEL LOAD WEIGHERS ANNUAL CALIBRA			145.00			
	101-301-933-000	WHEEL LOAD WEIGHERS ANNUAL CALIBRATION		145.00			
	Total for vendor MIDEAG - State Of Michigan:			<u>145.00</u>	<u>145.00</u>		
Vendor MIELRE - Michigan Election Resources:							
34948 71867	Michigan Election Resources	01/08/2016 CTowles	02/02/2016	2,386.55	2,386.55	Open	N 02/02/2016
	10M VOTER INFORMATION BROCHURES			2,386.55			
	101-191-727-000	10M VOTER INFORMATION BROCHURES		2,386.55			
	Total for vendor MIELRE - Michigan Election Resources:			<u>2,386.55</u>	<u>2,386.55</u>		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor MIHIPR - Michigan Historic Preservation Netw:							
DUES							
71841	Michigan Historic Preservation Netw	01/11/2016	02/02/2016	75.00	75.00	Open	N 02/02/2016
	DALLOS MEMBERSHIP DUES	CTowles					
	250-000-810-000	DALLOS MEMBERSHIP DUES		75.00			
	Total for vendor MIHIPR - Michigan Historic Preservation Netw:			<u>75.00</u>	<u>75.00</u>		
Vendor MILREG - Reggie Miller:							
TRAVEL							
71909	Reggie Miller	01/26/2016	02/02/2016	67.08	67.08	Open	N 02/02/2016
	1/19-22 MTA CONFERENCE MILEAGE/MEA	CTowles					
	101-101-860-000	1/19-22 MTA CONFERENCE MILEAGE		15.93			
	101-101-956-000	1/19-22 MTA CONFERENCE MEALS		51.15			
	Total for vendor MILREG - Reggie Miller:			<u>67.08</u>	<u>67.08</u>		
Vendor MIREPA - MI Recreation & Park Assoc.:							
6473							
71846	MI Recreation & Park Assoc.	10/23/2015	02/02/2016	500.00	500.00	Open	N 02/02/2016
	MEMBERSHIP DUES	CTowles					
	101-692-810-000	JORDAN MEMBERSHIP DUES		95.00			
	101-691-810-000	WRIGHT & ZAENGLEIN MEMBERSHIP DUES		405.00			
	Total for vendor MIREPA - MI Recreation & Park Assoc.:			<u>500.00</u>	<u>500.00</u>		
Vendor MIRUWA - MI Rural Water Assoc:							
REGISTRATION							
71842	MI Rural Water Assoc	01/06/2016	02/02/2016	375.00	375.00	Open	N 02/02/2016
	2/17 WATER/WASTEWATER PUMP REPAIR	CTowles					
	592-536-861-000	COCHENOUR 2/17 WATER PUMP REPAIR CLASS		125.00			
	592-536-861-000	MCLEOD 2/17 WATER PUMP REPAIR CLASS		125.00			
	592-536-861-000	PATTON 2/17 WATER PUMP REPAIR CLASS		125.00			
	Total for vendor MIRUWA - MI Rural Water Assoc:			<u>375.00</u>	<u>375.00</u>		
Vendor MISC - AFREIDA WADE:							
REFUND							
71901	AFREIDA WADE	01/05/2016	02/02/2016	10.00	10.00	Open	N 02/02/2016
	REFUND ROOM RENTAL	CTowles					
	101-000-687-000	REFUND ROOM RENTAL		10.00			
	Total for vendor MISC - AFREIDA WADE:			<u>10.00</u>	<u>10.00</u>		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor MISTFI - Michigan State Firemen's Assoc:							
DUES							
71843	Michigan State Firemen's Assoc	01/07/2016	02/02/2016	75.00	75.00	Open	N 02/02/2016
	DEPT MEMBERSHIP DUES	CTowles		75.00			
	101-336-810-000	DEPT MEMBERSHIP DUES		75.00			
	Total for vendor MISTFI - Michigan State Firemen's Assoc:			<u>75.00</u>	<u>75.00</u>		
Vendor NORTOW - Northville Charter Township:							
1600002159							
71848	Northville Charter Township	01/11/2016	02/02/2016	6,000.00	6,000.00	Open	N 02/02/2016
	SWAT DUES	CTowles		6,000.00			
	101-301-745-000	SWAT DUES		6,000.00			
	Total for vendor NORTOW - Northville Charter Township:			<u>6,000.00</u>	<u>6,000.00</u>		
Vendor OAKCOU - Oakland County Treasurers:							
CLM0006854							
71850	Oakland County Treasurers	09/23/2015	02/02/2016	7,985.74	7,985.74	Open	N 02/02/2016
	CLEMIS LIVESCAN UPGRADE	CTowles		7,985.74			
	101-301-819-000	CLEMIS LIVESCAN UPGRADE		7,985.74			
	Total for vendor OAKCOU - Oakland County Treasurers:			<u>7,985.74</u>	<u>7,985.74</u>		
Vendor OFFTEA - Office Team:							
44836173							
71849	Office Team	01/12/2016	02/02/2016	555.36	555.36	Open	N 02/02/2016
	W/E 1/8 24 HRS	CTowles		555.36			
	101-370-705-000	W/E 1/8 24 HRS		555.36			
	Total for vendor OFFTEA - Office Team:			<u>555.36</u>	<u>555.36</u>		
Vendor PAAM - PAAM:							
DUES							
71854	PAAM	01/08/2016	02/02/2016	100.00	100.00	Open	N 02/02/2016
	BAZZY MEMBERSHIP RENEWAL	CTowles		100.00			
	101-301-810-000	BAZZY MEMBERSHIP RENEWAL		100.00			
	Total for vendor PAAM - PAAM:			<u>100.00</u>	<u>100.00</u>		
Vendor PARSER - Parkway Services:							
A96122							
71853	Parkway Services	12/15/2015	02/02/2016	75.00	75.00	Open	N 02/02/2016
	12/28-1/28 PORTA TOILET @ RANGE	CTowles					

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution						
	101-301-743-000	12/28-1/28	PORTA TOILET @ RANGE	75.00			
	Total for vendor PARSER - Parkway Services:			75.00	75.00		
<hr/>							
Vendor PENMAN - Penguin Management, Inc:							
37531 71851	Penguin Management, Inc	12/01/2015	02/02/2016	2,268.00	2,268.00	Open	N 02/02/2016
	RENEW BACK UP DISPATCH/MESSAGING S	CTowles					
	101-336-850-000	RENEW BACK UP DISPATCH/MESSAGING SUB		2,268.00			
	Total for vendor PENMAN - Penguin Management, Inc:			2,268.00	2,268.00		
<hr/>							
Vendor PRADIG - Praetorian Digital:							
010132-5028 71857	Praetorian Digital	01/07/2016	02/02/2016	2,112.00	2,112.00	Open	N 02/02/2016
	POLICEONEACADEMY.COM RENEWAL	CTowles					
	101-325-861-000	POLICEONEACADEMY.COM RENEWAL		440.00			
	101-301-861-000	POLICEONEACADEMY.COM RENEWAL		1,672.00			
	Total for vendor PRADIG - Praetorian Digital:			2,112.00	2,112.00		
<hr/>							
Vendor PRISYS - Printing Systems:							
93677 71859	Printing Systems	01/21/2016	02/02/2016	254.23	254.23	Open	N 02/02/2016
	I VOTED STICKERS/ENVS/SEALS	CTowles					
	101-191-727-000	I VOTED STICKERS/ENVS/SEALS		254.23			
93428 71860	Printing Systems	01/14/2016	02/02/2016	529.60	529.60	Open	N 02/02/2016
	AV APP POSTCARDS	CTowles					
	101-191-727-000	AV APP POSTCARDS		529.60			
93323 71861	Printing Systems	01/14/2016	02/02/2016	541.65	541.65	Open	N 02/02/2016
	AV BALLOT RETURN ENVS	CTowles					
	101-191-727-000	AV BALLOT RETURN ENVS		541.65			
93429 71862	Printing Systems	01/14/2016	02/02/2016	537.79	537.79	Open	N 02/02/2016
	AV SECRECY ENVS/SQUARES	CTowles					
	101-191-727-000	AV SECRECY ENVS/SQUARES		537.79			
93589 71863	Printing Systems	01/20/2016	02/02/2016	558.65	558.65	Open	N 02/02/2016
	AV OUTER ENVS	CTowles					
	101-191-727-000	AV OUTER ENVS		558.65			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Total for vendor PRISYS - Printing Systems:				2,421.92	2,421.92		
Vendor PRONEM - Priority One Emergency:							
70015068 71852	Priority One Emergency FLORO TIE BAR 101-301-741-000	01/11/2016 CTowles	02/02/2016	9.99	9.99	Open	N 02/02/2016
	FLORO TIE BAR			9.99			
70014977 71855	Priority One Emergency BUXTON TIE/TROUSER 101-301-741-000	01/07/2016 CTowles	02/02/2016	74.98	74.98	Open	N 02/02/2016
	BUXTON TIE/TROUSER			74.98			
Total for vendor PRONEM - Priority One Emergency:				84.97	84.97		
Vendor PROQUE - ProQuest LLC:							
70371074 71856	ProQuest LLC ANCESTRY.COM RENEWAL 250-000-727-000	01/01/2016 CTowles	02/02/2016	581.00	581.00	Open	N 02/02/2016
	ANCESTRY.COM RENEWAL			581.00			
Total for vendor PROQUE - ProQuest LLC:				581.00	581.00		
Vendor QUILL - Quill Corporation:							
2282740 71864	Quill Corporation PAPERCLIPS/PLANNERS/CD ENVS 101-301-727-000	01/13/2016 CTowles	02/02/2016	196.52	196.52	Open	N 02/02/2016
	PAPERCLIPS/PLANNERS/CD ENVS			196.52			
2470814 71865	Quill Corporation STAMPERS/SHARPIES/PENS 101-191-727-000 101-248-727-000	01/19/2016 CTowles	02/02/2016	215.48	215.48	Open	N 02/02/2016
	STAMPERS			104.90			
	SHARPIES/PENS			110.58			
Total for vendor QUILL - Quill Corporation:				412.00	412.00		
Vendor RESTSY - Remco Storage Systems:							
8676A 71868	Remco Storage Systems REPAIR VOTER KARDVEYER 101-191-933-000	01/11/2016 CTowles	02/02/2016	1,985.00	1,985.00	Open	N 02/02/2016
	REPAIR VOTER KARDVEYER			1,985.00			
Total for vendor RESTSY - Remco Storage Systems:				1,985.00	1,985.00		

01/27/2016 11:15 AM
 User: CTowles
 DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor RIPLHE - Richard's Plumbing & Heating:							
13732 71869	Richard's Plumbing & Heating WINTERIZE OLD STA 2 101-265-931-000	01/04/2016 CTowles	02/02/2016	150.00	150.00	Open	N 02/02/2016
	WINTERIZE OLD STA 2			150.00			
13747 71870	Richard's Plumbing & Heating FIRE STA 2 TOILET REPAIRS 101-265-931-000	01/14/2016 CTowles	02/02/2016	158.00	158.00	Open	N 02/02/2016
	FIRE STA 2 TOILET REPAIRS			158.00			
	Total for vendor RIPLHE - Richard's Plumbing & Heating:			<u>308.00</u>	<u>308.00</u>		
Vendor RJTHOM - RJ Thomas Mfg Co Inc:							
181280 71858	RJ Thomas Mfg Co Inc 10 CHARCOAL GRILLS 101-718-970-000	01/11/2016 CTowles	02/02/2016	1,995.50	1,995.50	Open	N 02/02/2016
	10 CHARCOAL GRILLS			1,995.50			
	Total for vendor RJTHOM - RJ Thomas Mfg Co Inc:			<u>1,995.50</u>	<u>1,995.50</u>		
Vendor ROMCIT2 - City of Romulus:							
1502 71872	City of Romulus JAN ANIMAL HANDLING 101-329-819-000	01/11/2016 CTowles	02/02/2016	650.00	650.00	Open	N 02/02/2016
	JAN ANIMAL HANDLING			650.00			
	Total for vendor ROMCIT2 - City of Romulus:			<u>650.00</u>	<u>650.00</u>		
Vendor RRFITR - R & R Fire Truck:							
48780 71871	R & R Fire Truck 09-1 RPL 2 FUEL FILTERS 101-336-860-000	01/18/2016 CTowles	02/02/2016	527.77	527.77	Open	N 02/02/2016
	09-1 RPL 2 FUEL FILTERS			527.77			
	Total for vendor RRFITR - R & R Fire Truck:			<u>527.77</u>	<u>527.77</u>		
Vendor S&LELE - S&L Electrical Services LLC:							
541 71886	S&L Electrical Services LLC CHANGE BALLASTS THRU TWP HALL 101-265-931-000	01/19/2016 CTowles	02/02/2016	460.00	460.00	Open	N 02/02/2016
	CHANGE BALLASTS THRU TWP HALL			460.00			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
542 71887	S&L Electrical Services LLC CHANGE BALLASTS/BULBS FIRE STA 1 101-265-819-000	01/19/2016 CTowles	02/02/2016	1,590.00	1,590.00	Open	N 02/02/2016
	CHANGE BALLASTS/BULBS FIRE STA 1 101-265-819-000	CTowles		1,590.00			
	Total for vendor S&LELE - S&L Electrical Services LLC:			<u>2,050.00</u>	<u>2,050.00</u>		
Vendor SEMACP - Southeastern Michigan Assoc of Chie:							
DUES 71884	Southeastern Michigan Assoc of Chie LAURAIN ANNUAL DUES 101-301-810-000	01/01/2016 CTowles	02/02/2016	40.00	40.00	Open	N 02/02/2016
	LAURAIN ANNUAL DUES 101-301-810-000	CTowles		40.00			
DUES 71885	Southeastern Michigan Assoc of Chie JA WRIGHT ANNUAL DUES 101-301-810-000	01/01/2016 CTowles	02/02/2016	40.00	40.00	Open	N 02/02/2016
	JA WRIGHT ANNUAL DUES 101-301-810-000	CTowles		40.00			
	Total for vendor SEMACP - Southeastern Michigan Assoc of Chie:			<u>80.00</u>	<u>80.00</u>		
Vendor SEMCOG - SEMCOG:							
DUES 71878	SEMCOG 2016 MEMBERSHIP DUES 247-000-810-000	01/01/2016 CTowles	02/02/2016	3,230.00	3,230.00	Open	N 02/02/2016
	2016 MEMBERSHIP DUES 247-000-810-000	CTowles		3,230.00			
	Total for vendor SEMCOG - SEMCOG:			<u>3,230.00</u>	<u>3,230.00</u>		
Vendor SEMMIA - SE MI MECHANICAL INSPECT ASSOC:							
DUES 71877	SE MI MECHANICAL INSPECT ASSOC FIELDS 2016 MEMBERSHIP DUES 101-370-810-000	01/08/2016 CTowles	02/02/2016	40.00	40.00	Open	N 02/02/2016
	FIELDS 2016 MEMBERSHIP DUES 101-370-810-000	CTowles		40.00			
	Total for vendor SEMMIA - SE MI MECHANICAL INSPECT ASSOC:			<u>40.00</u>	<u>40.00</u>		
Vendor SERELE - Service Electric Supply Co:							
644412-00 71882	Service Electric Supply Co BALLASTS 101-265-740-000	01/18/2016 CTowles	02/02/2016	382.68	382.68	Open	N 02/02/2016
	BALLASTS 101-265-740-000	CTowles		382.68			
	Total for vendor SERELE - Service Electric Supply Co:			<u>382.68</u>	<u>382.68</u>		
Vendor SESAC - SESAC:							

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
4168151 71880	SESAC 2016 MUSIC LICENSE AGREEMENT 101-101-956-000	01/01/2016 CTowles	02/02/2016	378.00	378.00	Open	N 02/02/2016
	2016 MUSIC LICENSE AGREEMENT			378.00			
	Total for vendor SESAC - SESAC:			<u>378.00</u>	<u>378.00</u>		
Vendor SHINDI - SHINDIGZ:							
F12219860002 71888	SHINDIGZ DADDY DAUGHTER DANCE SUPPLIES 101-691-742-000	01/15/2016 CTowles	02/02/2016	283.68	283.68	Open	N 02/02/2016
	DADDY DAUGHTER DANCE SUPPLIES			283.68			
	Total for vendor SHINDI - SHINDIGZ:			<u>283.68</u>	<u>283.68</u>		
Vendor SHVUA - South Huron Valley Utility Ath:							
3013 71883	South Huron Valley Utility Ath FEB SHV SEWAGE 592-537-924-000	01/15/2016 CTowles	02/02/2016	86,368.00	86,368.00	Open	N 02/02/2016
	FEB SHV SEWAGE			86,368.00			
	Total for vendor SHVUA - South Huron Valley Utility Ath:			<u>86,368.00</u>	<u>86,368.00</u>		
Vendor SMAFC - SE MI Assoc of Fire Chiefs:							
7348 71879	SE MI Assoc of Fire Chiefs BESSON ANNUAL DUES 101-336-810-000	10/19/2015 CTowles	02/02/2016	40.00	40.00	Open	N 02/02/2016
	BESSON ANNUAL DUES			40.00			
	Total for vendor SMAFC - SE MI Assoc of Fire Chiefs:			<u>40.00</u>	<u>40.00</u>		
Vendor STAPRI - Standard Printing:							
63274 71889	Standard Printing 2016 VB PARK PASS STICKERS 101-718-900-000	01/22/2016 CTowles	02/02/2016	378.00	378.00	Open	N 02/02/2016
	2016 VB PARK PASS STICKERS			378.00			
	Total for vendor STAPRI - Standard Printing:			<u>378.00</u>	<u>378.00</u>		
Vendor stelin - Linda Stevenson:							
REIMBURSE 71881	Linda Stevenson 1/15 PP CLASS 101-247-861-000	01/22/2016 CTowles	02/02/2016	20.00	20.00	Open	N 02/02/2016
	1/15 PP CLASS			20.00			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Total for vendor stelin - Linda Stevenson:				20.00	20.00		
Vendor SUAUTR - Superior Auto & Truck Service:							
61389 71890	Superior Auto & Truck Service S25 RPR TERMINAL CONNECTIONS 101-692-860-000	01/19/2016 CTowles	02/02/2016	158.75	158.75	Open	N 02/02/2016
	S25 RPR TERMINAL CONNECTIONS			158.75			
61399 71891	Superior Auto & Truck Service S25 2 TIRES W/INSTALL 101-692-860-000	01/20/2016 CTowles	02/02/2016	441.00	441.00	Open	N 02/02/2016
	S25 2 TIRES W/INSTALL			441.00			
61316 71892	Superior Auto & Truck Service S66 RPL FUEL TANK 101-692-860-000	01/15/2016 CTowles	02/02/2016	1,833.06	1,833.06	Open	N 02/02/2016
	S66 RPL FUEL TANK			1,833.06			
61178 71893	Superior Auto & Truck Service P51 U JNTS/SEALS/BEARINGS/BLOWER M 101-718-860-000	01/08/2016 CTowles	02/02/2016	2,775.05	2,775.05	Open	N 02/02/2016
	P51 U JNTS/SEALS/BEARINGS/BLOWER MOTOR			2,775.05			
Total for vendor SUAUTR - Superior Auto & Truck Service:				5,207.86	5,207.86		
Vendor SUFILA - Sure-Fit Laundry:							
355826 71873	Sure-Fit Laundry CLEAN PRISONER BLANKETS 101-301-862-000	01/05/2016 CTowles	02/02/2016	54.75	54.75	Open	N 02/02/2016
	CLEAN PRISONER BLANKETS			54.75			
356133 71874	Sure-Fit Laundry CLEAN PRISONER BLANKETS 101-301-862-000	01/12/2016 CTowles	02/02/2016	45.75	45.75	Open	N 02/02/2016
	CLEAN PRISONER BLANKETS			45.75			
356542 71875	Sure-Fit Laundry CLEAN PRISONER BLANKETS 101-301-862-000	01/19/2016 CTowles	02/02/2016	54.75	54.75	Open	N 02/02/2016
	CLEAN PRISONER BLANKETS			54.75			
356926 71876	Sure-Fit Laundry CLEAN PRISONER BLANKETS 101-301-862-000	01/26/2016 CTowles	02/02/2016	59.25	59.25	Open	N 02/02/2016
	CLEAN PRISONER BLANKETS			59.25			
Total for vendor SUFILA - Sure-Fit Laundry:				214.50	214.50		

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor TELNET - TelNet Worldwide, Inc.:							
160115 71895	TelNet Worldwide, Inc. 12.16-1.15 PHONE CIRCUITS & LD CAL	01/15/2016 CTowles	02/02/2016	952.70	952.70	Open	N 02/02/2016
	101-265-850-000	12.16-1.15 PHONE CIRCUITS & LD CALLS		952.70			
	Total for vendor TELNET - TelNet Worldwide, Inc.:			952.70	952.70		
Vendor TOWLOC - The Town Locksmith, Inc.:							
16882 71894	The Town Locksmith, Inc. LIFT STATION KEYS	01/14/2016 CTowles	02/02/2016	169.00	169.00	Open	N 02/02/2016
	592-536-740-000	LIFT STATION KEYS		169.00			
	Total for vendor TOWLOC - The Town Locksmith, Inc.:			169.00	169.00		
Vendor UISSCA - UIS SCADA:							
530347328 71896	UIS SCADA RAWSONVILLE INST FLOATS/CONDUIT	01/15/2016 CTowles	02/02/2016	2,395.00	2,395.00	Open	N 02/02/2016
	592-537-930-000	RAWSONVILLE INST FLOATS/CONDUIT		2,395.00			
530347334 71897	UIS SCADA RYZNAR INST SERVICE DISCONNECT	01/15/2016 CTowles	02/02/2016	1,296.00	1,296.00	Open	N 02/02/2016
	592-537-930-000	RYZNAR INST SERVICE DISCONNECT		1,296.00			
530347336 71898	UIS SCADA INST SURGE PROTECTOR @ 16 LOCATION	01/15/2016 CTowles	02/02/2016	8,625.00	8,625.00	Open	N 02/02/2016
	592-537-930-000	INST SURGE PROTECTOR @ 16 LOCATIONS		8,625.00			
	Total for vendor UISSCA - UIS SCADA:			12,316.00	12,316.00		
Vendor WAENFE - Water Environment Federation:							
1809603 71903	Water Environment Federation PINARD MEMBERSHIP DUES	01/01/2016 CTowles	02/02/2016	203.00	203.00	Open	N 02/02/2016
	592-536-810-000	PINARD MEMBERSHIP DUES		203.00			
	Total for vendor WAENFE - Water Environment Federation:			203.00	203.00		
Vendor WCACP - Wayne Cty Assoc Chief Of Polic:							

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
DUES 71904	Wayne Cty Assoc Chief Of Polic LAURAIN MEMBERSHIP DUES 101-301-810-000	01/18/2016 CTowles	02/02/2016	40.00	40.00	Open	N 02/02/2016
	LAURAIN MEMBERSHIP DUES			40.00			
DUES 71905	Wayne Cty Assoc Chief Of Polic JA WRIGHT MEMBERSHIP DUES 101-301-810-000	01/18/2016 CTowles	02/02/2016	40.00	40.00	Open	N 02/02/2016
	JA WRIGHT MEMBERSHIP DUES			40.00			
	Total for vendor WCACP - Wayne Cty Assoc Chief Of Polic:			<u>80.00</u>	<u>80.00</u>		
Vendor WCDEEN - Wayne County Dept. Environment:							
282184 71907	Wayne County Dept. Environment JAN DR EXCESS FLOW 592-537-925-000	01/04/2016 CTowles	02/02/2016	9,206.00	9,206.00	Open	N 02/02/2016
	JAN DR EXCESS FLOW			9,206.00			
	Total for vendor WCDEEN - Wayne County Dept. Environment:			<u>9,206.00</u>	<u>9,206.00</u>		
Vendor WCDPS - Wayne County Department of Public S:							
282197 71906	Wayne County Department of Public S JAN RV FIXED CHARGES 592-537-924-000	01/04/2016 CTowles	02/02/2016	67,639.85	67,639.85	Open	N 02/02/2016
	JAN RV FIXED CHARGES			67,639.85			
	Total for vendor WCDPS - Wayne County Department of Public S:			<u>67,639.85</u>	<u>67,639.85</u>		
Vendor WIPOEQ - Winder Police Equipment:							
20160058 71899	Winder Police Equipment 301/SPARE PROGRAMMABLE COPENG 101-301-860-000	01/11/2016 CTowles	02/02/2016	206.31	206.31	Open	N 02/02/2016
	301/SPARE PROGRAMMABLE COPENG			206.31			
	Total for vendor WIPOEQ - Winder Police Equipment:			<u>206.31</u>	<u>206.31</u>		
Vendor WOLVER - Wolverine:							
80847 71900	Wolverine 510 2 BATTERIES/GLOW PLUG 592-536-932-000	01/20/2016 CTowles	02/02/2016	2,065.35	2,065.35	Open	N 02/02/2016
	510 2 BATTERIES/GLOW PLUG			2,065.35			
	Total for vendor WOLVER - Wolverine:			<u>2,065.35</u>	<u>2,065.35</u>		

Vendor WYALCO - Wyandotte Alarm Company:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 POST DATES 02/02/2016 - 02/02/2016
 UNJOURNALIZED
 OPEN
 2/2/2016 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
61581 71902	Wyandotte Alarm Company 1ST QTR ALARM SVS-BOAT HOUSE 101-301-819-000	01/11/2016 CTowles	02/02/2016	602.22	602.22	Open	N 02/02/2016
	Total for vendor WYALCO - Wyandotte Alarm Company:			<u>602.22</u>	<u>602.22</u>		

# of Invoices:	118	# Due:	118	Totals:	349,068.03	349,068.03
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					<u>349,068.03</u>	<u>349,068.03</u>

--- TOTALS BY FUND ---

101 - General Fund	101,414.64	101,414.64
247 - DDA Fund	7,814.24	7,814.24
250 - Museum Fund	2,566.42	2,566.42
592 - Water/Sewer Fund	237,272.73	237,272.73

--- TOTALS BY DEPT/ACTIVITY ---

000 - Investment G/f Fixed Assets	10,390.66	10,390.66
101 - Township Board	1,192.08	1,192.08
191 - Election Department	6,898.37	6,898.37
228 - IT Department	4,985.00	4,985.00
247 - Assessing Department	3,353.00	3,353.00
248 - General Office	4,035.33	4,035.33
265 - Building & Grounds	6,054.57	6,054.57
301 - Police Department	22,773.64	22,773.64
325 - Dispatch	440.00	440.00
329 - Ordinance Enforcement	27,644.36	27,644.36
336 - Fire Department	4,941.16	4,941.16
370 - Building/Planning Dept.	756.22	756.22
536 - Water Department	10,466.38	10,466.38
537 - Sewer Department	226,806.35	226,806.35
691 - Recreation Dept	1,088.68	1,088.68
692 - Seniors Dept	2,676.77	2,676.77
715 - Cable Dept	8,938.00	8,938.00
718 - Park & Lake Dept	5,627.46	5,627.46

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item: _____

WORK STUDY MEETING DATE: 1/11/16

BOARD MTG. DATES: 2/2/16 & 2/16/16

Consent Agenda _____

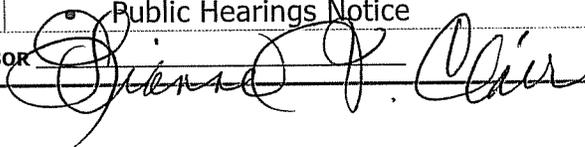
New Business X

Unfinished Business _____

Public Hearing X

ITEM (SUBJECT)	Use of Program Year 2016 Community Development Block Grant Funds
DEPARTMENT	Developmental Services
PRESENTER	Patrick Sloan, McKenna Associates
PHONE NUMBER	(248) 596-0920
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
Schedule two (2) Public Hearings Regarding the Use of Program Year 2016 CDBG Funds.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
<p>As part of the required citizen participation process for Wayne County Community Development Block Grant (CDBG) funding, we must hold 2 public hearings regarding the proposed activities and proposed funding levels for activities for Program Year 2016 (i.e., July 1, 2016 – June 30, 2017). Attached please find a draft Public Hearing Notice that describes proposed uses of 2016 - 2017 CDBG funds along with the Charter Township of Van Buren's estimated allocation and the Proposed Project Statement of CDBG funding (PY 2016), which describes projects in greater detail.</p> <p>Once the public hearings have been held and the Township Board of Trustees approves the 2016 CDBG application, we will submit to the County the application, meeting minutes, and a description of any public comments. We are also required to post a Final Statement Notice, which will describe the final CDBG projects proposed for 2016 – 2017.</p>	
BUDGET IMPLICATION	None
IMPLEMENTATION NEXT STEP	Schedule public hearings for February 2, 2016 and February 16, 2016 on the proposed projects and funding amounts for the CDBG program.
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	N/A
ATTORNEY RECOMMENDATION	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	<p>Items Included:</p> <ul style="list-style-type: none"> Proposed Project Statement Public Hearings Notice
APPROVAL OF SUPERVISOR	

CHARTER TOWNSHIP OF VAN BUREN
--draft--NOTICE OF PUBLIC HEARING
USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Notice is hereby given that the Charter Township of Van Buren Board of Trustees will hold a public hearing in the Board of Trustees Room, 46425 Tyler Road, Charter Township of Van Buren, and County of Wayne, Michigan, 48111 on **Tuesday, February 2, 2016 at 7:00 p.m.** and **Tuesday, February 16, 2016 at 7:00 p.m.** regarding the proposed use of U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) funds. The following projects are being proposed for the use of these federal funds for the period beginning July 1, 2016 and ending June 30, 2017:

OBJECTIVES:

- A) To provide the benefits of using CDBG funding directly to persons of low- to moderate-income and/or areas where 51% of the residents are of low- to moderate-income.
- B) To reduce negative environmental impacts.
- C) To maintain a high level of performance in the management of CDBG non-federally funded programs.
- D) To improve the quality of life for low- to moderate-income persons.
- E) To create affordable housing for low-income households.

ESTIMATED FUNDING

\$119,173

\$ 11,917

\$ 11,917

\$ 12,000

\$ 3,889

PROPOSED PROJECTS

Public Facilities

Youth Services

Senior Services

Planning

Administration

(Combined total of Planning and Administration cannot exceed 10% of total allocation)

The following items are contingent upon the availability of funds and may vary depending upon:

- *The repayment of prior Housing Rehabilitation loans and Demolitions through lien pay-offs.*

\$ 5,000 Program Income (Housing Rehabilitation)

\$163,896

Total Proposed Allocation (estimate)

Written comments will be accepted at the Department of Developmental Services until 4:00 p.m., the hearing dates.

In compliance with the Americans with Disabilities Act, individuals with a disability should contact the Planning and Economic Development Department at least seventy-two (72) hours in advance of the meeting to request accommodations.

Posted: January 14, 2016

Published: January 21, 2016

Charter Township of Van Buren
--draft--Proposed Project Statement
Community Development Block Grant (CDBG) Program
Program Year 2016 (July 1, 2016 – June 30, 2017)



Pursuant to federal guidelines, the Charter Township of Van Buren proposes the following projects for funding by the Charter County of Wayne's Community Development Block Grant (CDBG) program:

OBJECTIVES:

- A) To provide the benefits of using CDBG funding directly to persons of low- to moderate-income and/or areas where 51% of the residents are of low- to moderate-income.
- B) To reduce negative environmental impacts.
- C) To maintain a high level of performance in the management of CDBG and non-federally funded programs.
- D) To improve the quality of life for low- to moderate-income persons.
- E) To create affordable housing for low-income households.

ESTIMATED ALLOCATION / PROPOSED PROJECTS

- **\$119,173, Public Facilities & Improvements** – a project to make improvements to Van Buren Park, including improvements to existing facilities and construction of new facilities.
- **\$11,917, Youth Services** – the purchase of supplies and payment of contractors for the Takin' It To The Streets Program for low- and moderate-income youth.
- **\$11,917, Senior Services** – a project to offset the salary of the Senior Center Director and Deputy Director and provision of senior services.
- **\$12,000, Planning** – a project to fund planning projects in 2016-2017, which may include an update to the Master Plan.
- **\$3,889, Administration** – a project to fund program administration costs including staff and program management, coordination, monitoring, reporting and evaluation.

The following items are contingent upon the availability of funds and may vary depending upon the repayment of prior Housing Rehabilitation loans and Demolition liens through lien pay-offs.

- **\$5,000, Program Income (Housing Rehabilitation)** – an estimate of funds that may be repaid in Program Year 2016 from the Housing Rehabilitation loan and Demolition program, which is set up as a revolving loan fund; any funds received are dedicated toward future Housing Rehabilitation activities.

\$163,896

Total Proposed Allocation (estimate)

Charter Township of Van Buren

Agenda Item _____

REQUEST FOR BOARD ACTION

BOARD MEETING 2-2-16
1095 *2-1-16*

Consent Agenda New Business **x** Unfinished Business Public Hearing

ITEM (SUBJECT)	Purchase of BS&A Software for Animal Licensing, Human Resources, Electronic Timesheets and Electronic Purchase Orders
DEPARTMENT	Clerks, Treasurer
PRESENTER	Steve Rankin
PHONE NUMBER	(734) 699-8900 x9204
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

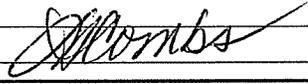
ACTION REQUESTED	
Request approval of purchase of BS&A Software above to further enhance Townships efficiency to provide services for Township residents and employees and to amend the I.T. Budget regarding Capitol Outlay (reflecting the MMRMA re-imbusement dollars for this purchase).	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Attached: Quotes from BS&A Software	
*BS&A Animal License appl. will replace inefficent 10 yr old Acess Database. (Treas. Office)	
*BS&A Human Resource application will give Township its first in-house HR application that will provide a one stop database for tracking all relevant HR information on Township employees. (Clerk’s Office)	
*BS&A Electronic Time Sheets application will eliminate paper based Timecards currently in use. (Clerk’s Office)	
*BS&A Electronic Purchase Order module will eliminate paper based P.O. entry/approval process currently in place. (Clerk’s Office)	
Increase the Capitol Outlay by \$46,190 to reflect the above purchases and to include the MMRMA Re-imbusement line item to \$46,190 in the I.T. Department Budget.	

MMRMA

BUDGET IMPLICATION	\$46,190 Which will come out of last years MMRA Re-imbusement to the Township.
IMPLEMENTATION NEXT STEP	Develop a migration path/timeline/training with BS&A Software Support
DEPARTMENT RECOMMENDATION	
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	
(May be subject to Attorney/Client Privilege and not available under FOIA)	

ADDITIONAL REMARKS

APPROVAL OF SUPERVISOR

A handwritten signature in black ink, appearing to read "J. M. Mbs", is written over a horizontal line.

	2014 Budget	2014 Actual	2015 Budget	2015 Amendment	2016 Proposed
101-228-702-000 IT Director	68,550	68,804	68,242	69,506	69,519
101-228-702-001 DDA Reimbursement	(2,840)	(2,840)	(2,840)	(2,840)	(2,840)
101-248-703-000 Public Safety IT Coordinator	0	0	57,284	57,284	58,397
101-248-704-000 GIS Technician	0	0	53,974	52,000	52,780
101-228-719-000 Allocated Fringes	25,000	21,381	73,000	73,000	78,840
101-228-810-000 Memberships and Dues	75	75	75	100	100
101-228-816-000 GIS Technology	11,500	8,500	11,500	11,500	11,500
101-228-817-000 Technology	43,000	31,583	43,000	43,000	43,000
101-228-860-000 Transportation	50	20	150	150	150
101-228-861-000 Training	300	0	500	500	1,500
101-228-939-000 Computer Maintenance	46,500	47,357	47,500	51,000	47,500
101-228-939-001 DDA Reim -Comp Maintenance	(2,390)	(2,390)	(2,390)	(2,500)	(2,500)
101-228-956-000 Other	1,800	1,463	1,800	3,500	1,800
101-228-970-000 Capital Outlay	37,600	30,502	39,300	203,266	56,690
101-228-970-001 MMRA Re-imbursement				(157,516)	(46,190)
Total IT Department	229,145	204,456	391,095	401,950	370,246

Cost Summary

Application and Annual Service Fee prices based on an approximate parcel count of 10,748. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing.

Prices subject to change if the actual count is significantly different than the estimated count.

Applications, New Purchase

Animal License .NET

\$4,485

Data Conversions

No data conversion to be performed.

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$500

Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

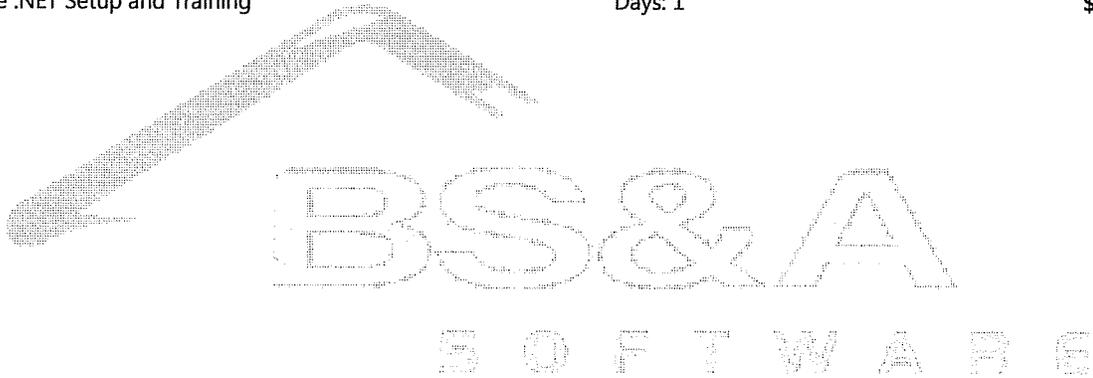
Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Animal License .NET Setup and Training

Days: 1

\$1,000



Cost Totals

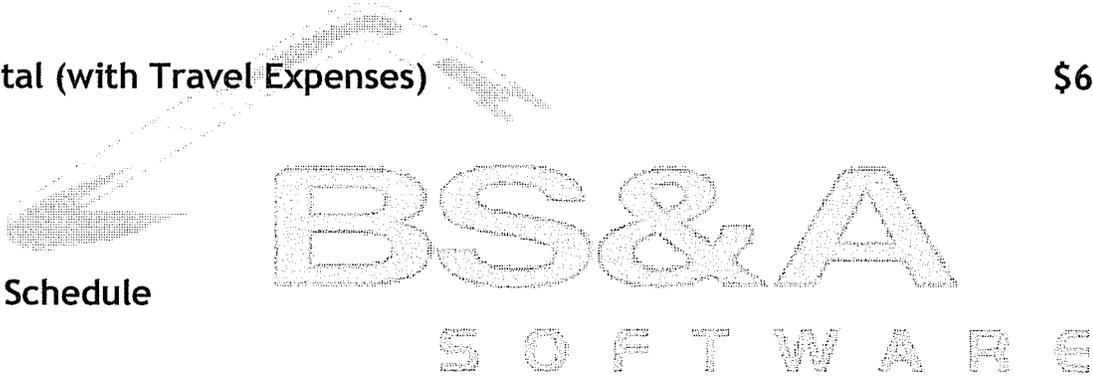
Not including Annual Service Fees

Applications	\$4,485
Project Management and Implementation Planning	\$500
Implementation and Training	\$1,000

Total Proposed	\$5,985
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Travel Expenses	\$120
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Grand Total (with Travel Expenses)	\$6,105
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Payment Schedule

- 1st Payment: \$500 to be invoiced upon execution of this agreement.
- 2nd Payment: \$4,485 to be invoiced at start of training.
- 3rd Payment: \$1,120 to be invoiced upon completion of training.

Cost Summary

Application and Annual Service Fee prices based on an approximate parcel count of 10,748. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing.

Prices subject to change if the actual count is significantly different than the estimated count.

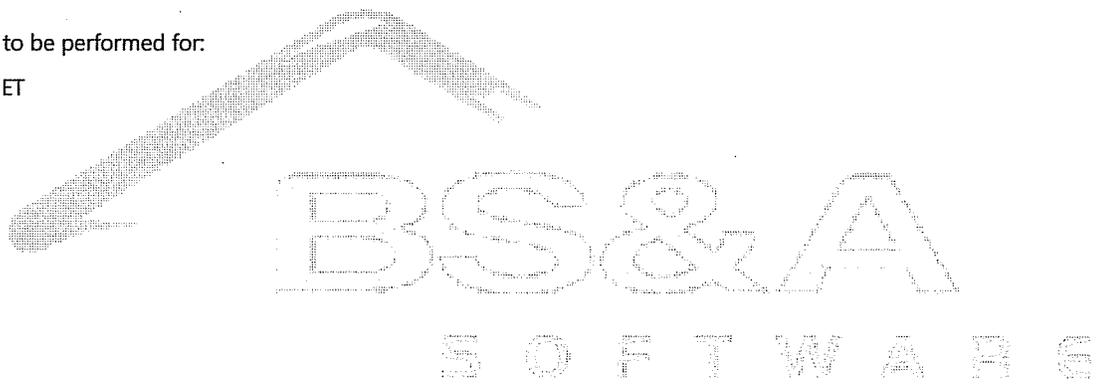
Applications, New Purchase

Timesheets .NET	\$5,675
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Data Conversions

No conversion to be performed for:

Timesheets .NET



Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$1,000

Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Timesheets .NET

Days: 4

\$4,000

Cost Totals

Not including Annual Service Fees

Applications	\$5,675
Project Management and Implementation Planning	\$1,000
Implementation and Training	\$4,000

Total Proposed	\$10,675
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Travel Expenses	\$480
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Grand Total (with Travel Expenses)	\$11,155
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Payment Schedule

- 1st Payment: **\$1,000** to be invoiced upon execution of this agreement.
- 2nd Payment: **\$5,675** to be invoiced at start of training.
- 3rd Payment: **\$4,480** to be invoiced upon completion of training.

Cost Summary

Application and Annual Service Fee prices based on an approximate parcel count of 10,748. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing.

Prices subject to change if the actual count is significantly different than the estimated count.

Applications, New Purchase

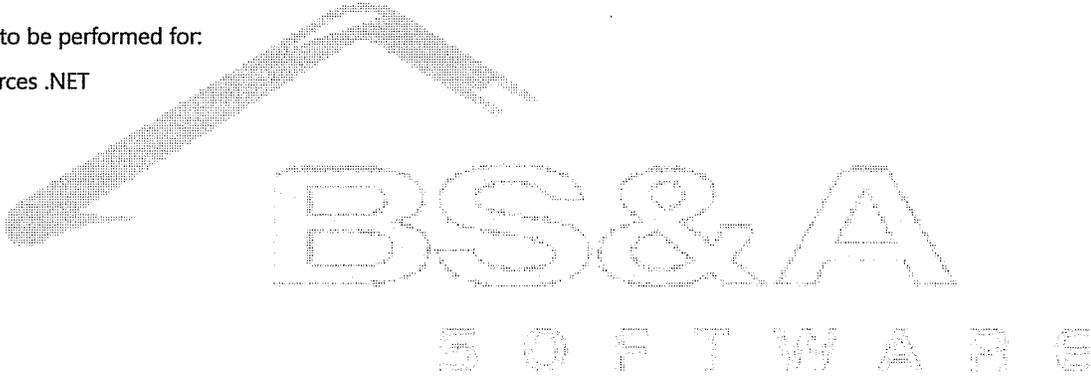
Human Resources .NET

\$9,320

Data Conversion

No conversion to be performed for:

Human Resources .NET



Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$750

Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days: 1	\$1,000
Human Resources .NET	Days: 2	\$2,000
	Total: 3	Subtotal \$3,000

Cost Totals

Not including Annual Service Fees

Applications	\$9,320
Project Management and Implementation Planning	\$750
Implementation and Training	\$3,000
<hr/>	
Total Proposed	\$13,070

Travel Expenses **\$360**

Grand Total (with Travel Expenses) **\$13,430**



Payment Schedule

- 1st Payment: **\$750** to be invoiced upon execution of this agreement.
- 2nd Payment: **\$9,320** to be invoiced at start of training.
- 3rd Payment: **\$3,360** to be invoiced upon completion of training.

Cost Summary

Application and Annual Service Fee prices based on an approximate parcel count of 10,748. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing.

Prices subject to change if the actual count is significantly different than the estimated count.

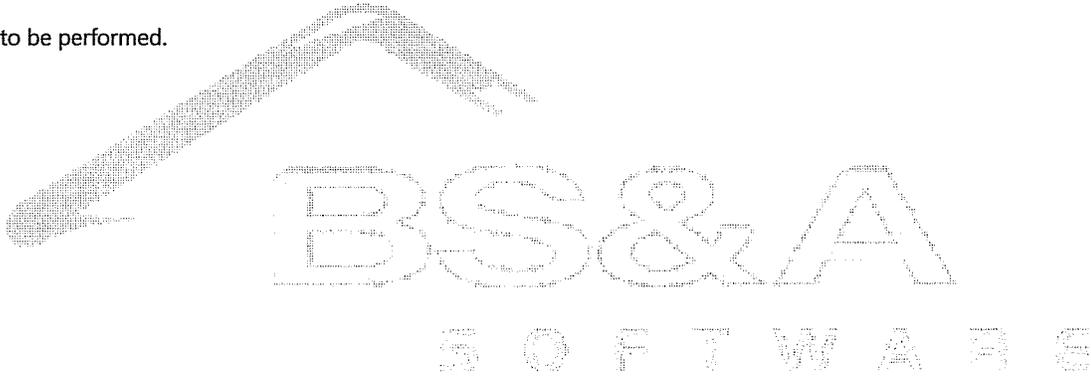
Applications, New Purchase

Purchase Order .NET

\$7,910

Data Conversion

No conversion to be performed.



Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$1,000

Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days: 1	\$1,000
Purchase Order .NET	Days: 3	\$3,000
	Total: 4	Subtotal \$4,000

Cost Totals

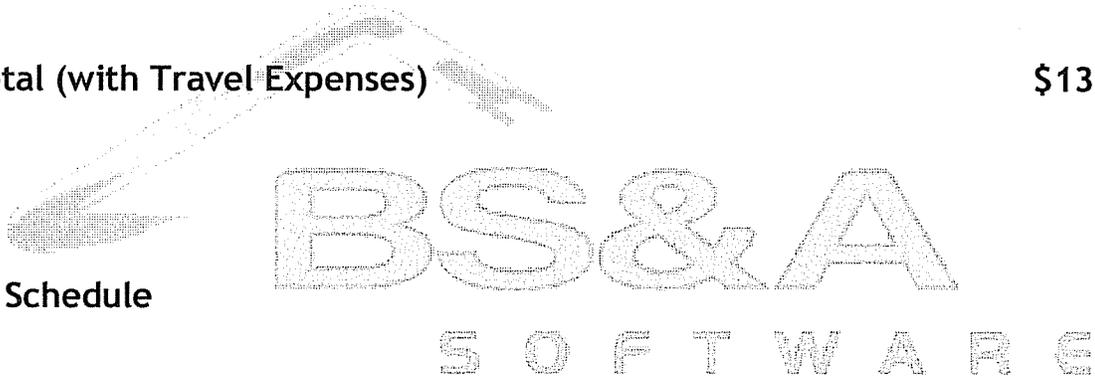
Not including Annual Service Fees

Applications	\$7,910
Project Management and Implementation Planning	\$1,000
Implementation and Training	\$4,000

Total Proposed	\$12,910
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Travel Expenses	\$480
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Grand Total (with Travel Expenses)	\$13,390
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Payment Schedule

- 1st Payment: **\$1,000** to be invoiced upon execution of this agreement.
- 2nd Payment: **\$7,910** to be invoiced at start of training.
- 3rd Payment: **\$4,480** to be invoiced upon completion of training.

PRICE COMPARISON SHEET

X CAN ONLY BE PURCHASED FROM ONLY ONE SUPPLIER OR SOURCE.

NAME/ADDRESS OF OTHER SUPPLIERS OR SOURCES CONTACTED.

	<u>EST. PRICE</u>
1. <u>BS9A SOFTWARE</u> <u>14965 ABBEY LANE</u> <u>BATH, MI 48808</u>	\$ <u>46,190</u>
2. _____ _____ _____	\$ _____
3. _____ _____ _____	\$ _____

SELECTION OF SUPPLIER: REASONS FOR SELECTING THIS VENDOR.

STANDARDIZATION OF TOWNSHIP BUSINESS
DATABASES TO MAXIMIZE COMPATIBILITY
BETWEEN SOFTWARE MODULES & IMPROVE
TROUBLESHOOTING OF ISSUES. (ONE VENDOR)

Steve L. Rankin
SIGNATURE

1-12-2016
DATE

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item: _____
WORK STUDY MEETING
DATE: JANUARY 11, 2016
PUBLIC HEARING
DATE: JANUARY 12, 2016
BOARD MEETING
DATE: FEBRUARY 2, 2016

Consent Agenda _____ New Business X Unfinished Business _____ Public Hearing X

ITEM (SUBJECT) **PUBLIC HEARING:**
1. Consider request to establish Industrial Development District #17
2. Consider request for an Industrial Facilities Exemption Certificate for Mayser Polymer USA, Inc.
AGENDA ITEM:
1. Consider adoption of Resolution 2016-02 to establish Industrial Development District #17
2. Consider adoption of Resolution 2016-03, authorizing an Industrial Facilities Exemption for Mayser Polymer USA, Inc., and authorize the Supervisor and Clerk to execute the Tax Abatement Agreement.

DEPARTMENT Assessing
PRESENTER Linda M. Stevenson, Assessment Coordinator
PHONE NUMBER 734-699-8946
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER) John White and Julius Rummel

Agenda topic: Industrial Facilities Exemption-Mayser Polymer USA, Inc.

ACTION REQUESTED
1. Consider adoption of Resolution 2016-02, to establish Industrial Development District #17
2. Consider adoption of Resolution 2016-03 authorizing an Industrial Facilities Exemption of Mayser Polymer

BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)

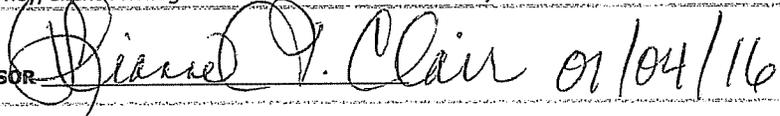
1. Mayser Polymer USA, Inc. has submitted an application for an Industrial Facilities Exemption on Real Property only.
2. In accordance with the State of Michigan guidelines all other taxing authorities have been notified via certified mail. Public Hearing notices have been published in the legal newspaper of record.
3. Under the Township’s Board approved Tax Abatement Policy; Mayser Polymer USA, Inc. qualifies for an eight (8) year abatement. The request is on \$4,400,000 for Real Property.
4. Mayser Polymer, USA, Inc. is a German Manufacturer over 200 years old of mostly technical products. Mayser, USA has light manufacturing and an assembly of safety sensors for the automotive industry.
5. The newly constructed site will be on 14.58 acres of land in the Industrial Park area on Schooner Dr. The facility will be approximately 50,000 square feet, consisting of offices, light manufacturing/assembly and warehouse. The site would be designed to allow future expansion of up to 200,000 square feet.
6. A map of the requested district along with a separate Real Property Abatement Analysis reflecting an eight year abatement is included.
7. Resolutions, Application, Agreement, etc. are all attached.

BUDGET IMPLICATION (see analysis)

IMPLEMENTATION NEXT STEP Appropriate documents forwarded to State Tax Commission

DEPARTMENT RECOMMENDATION

ATTORNEY RECOMMENDATION
(May be subject to Attorney/Client Privilege and not available under FOIA)

ADDITIONAL REMARKS
APPROVAL OF SUPERVISOR  01/04/16

INDUSTRIAL DEVELOPMENT DISTRICT REQUEST

Indsite Associates LLC
333 West Fort Street
Suite 1200
Detroit, Michigan 48226

December 7, 2015

Van Buren Charter Township
c/o Ms. Linda M. Stevenson, MAAO
Assessment Coordinator
46425 Tyler Road
Van Buren Township, MI 48111

Re: *Request to Establish an Industrial Development District*

Dear Ms. Stevenson:

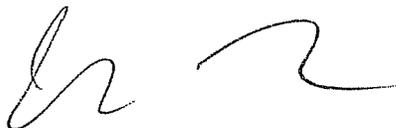
Indsite Associates LLC ("Indsite"), whose address is 333 West Fort Street, Suite 1200, Detroit, Michigan 48226, is the owner of the property depicted in the survey attached hereto as Exhibit A which is located in Van Buren Township (the "Property"). The Property's legal description is attached hereto as Exhibit B.

Indsite respectfully requests that the Property be designated as an Industrial Development District in accordance with Michigan Public Act 198 of 1974, as amended. Enclosed with this letter is a check for the \$500 filing fee.

If you have any questions regarding this request, please direct them to Mr. John White at (734) 858-1290.

Sincerely,

Indsite Associates LLC



Elie Torgow, Manager

Enc.

EXHIBIT A

Survey

(see attached survey)

EXHIBIT B

Legal Description of Property

Township of Van Buren, County of Wayne, State of Michigan: Part of the North 1/2 of Section 5, Town 3 South, Range 8 East, Van Buren Township, Wayne County, Michigan, described as: Commencing at the South 1/4 Corner of Section 32, Town 2 South, Range 8 East; thence along the true South line of Section 32, Town 2 South, Range 8 East (straight line between the Southwest Corner of Section 32 and the South 1/4 Corner of Section 32) South 88 degrees 23 minutes 26 seconds West 61.08 feet to a point; thence along the boundary of Schooner Drive, a curve concave to the West, radius 370.00 feet, central angle of 04 degrees 13 minutes 31 seconds, chord bears South 06 degrees 35 minutes 03 seconds East 27.28 feet, and arc distance of 27.29 feet; thence South 04 degrees 28 minutes 18 seconds East 750.68 feet to the **POINT OF BEGINNING**; thence South 04 degrees 28 minutes 18 seconds East 290.35 feet; thence along a curve concave to the Northwest, radius 370.00 feet, central angle 92 degrees 09 minutes 38 seconds, chord bears South 41 degrees 36 minutes 31 seconds West 533.03 feet, an arc distance of 595.15 feet; thence South 87 degrees 41 minutes 20 seconds West 588.23 feet; thence along a curve concave to the Northeast, radius 45.00 feet, central angle 88 degrees 15 minutes 14 seconds, chord bears North 48 degrees 11 minutes 03 seconds West 62.66 feet, an arc distance of 69.31 feet; thence North 04 degrees 03 minutes 26 seconds West 600.0 feet; thence North 85 degrees 56 minutes 34 seconds East 1010.65 feet to the Point of Beginning.

Tax ID. No. 83-017-99-0014-704 (Southerly part)

Also known as: Vacant Land, Schooner Drive, Belleville, Mi 48111

Also described as follows:

Situated in the Township of Van Buren, County of Wayne and State of Michigan, and described as follows:

Commencing at the South 1/4 Corner of Section 32, Town 2 South, Range 8 East, Canton Township, Wayne County, Michigan;

thence S87°37'34"W (S88°23'26"W record) 61.08 feet along the South line of said Section 32, also being the North line of Section 5, Town 3 South, Range 8 East, Van Buren Township, Wayne County, Michigan;

thence the along the Westerly line of Schooner Drive (60 foot wide Right-of-Way) the following two courses:

(1) Southerly 27.29 feet along the arc of a 370.00 foot radius curve to the right, through a central angle of 04°13'31" and having a chord bearing S07°20'55"E (S06°37'03"E record) 27.28 feet and

(2) S05°14'10"E (S04°28'18"E record) 750.68 feet to the **PLACE OF BEGINNING**; thence continuing along the boundary line of said Schooner Drive the following five courses:

(1) S05°14'10"E (S04°28'18"E record) 290.35 feet,

(2) Southwesterly 595.15 feet along the arc of a 370.00 foot radius curve to the right, through a central angle of 92°09'38" and having a chord bearing S40°50'39"W (S41°36'31"W record) 533.03 feet,

(3) S86°55'28"W (S87°41'20"W record) 588.23 feet,

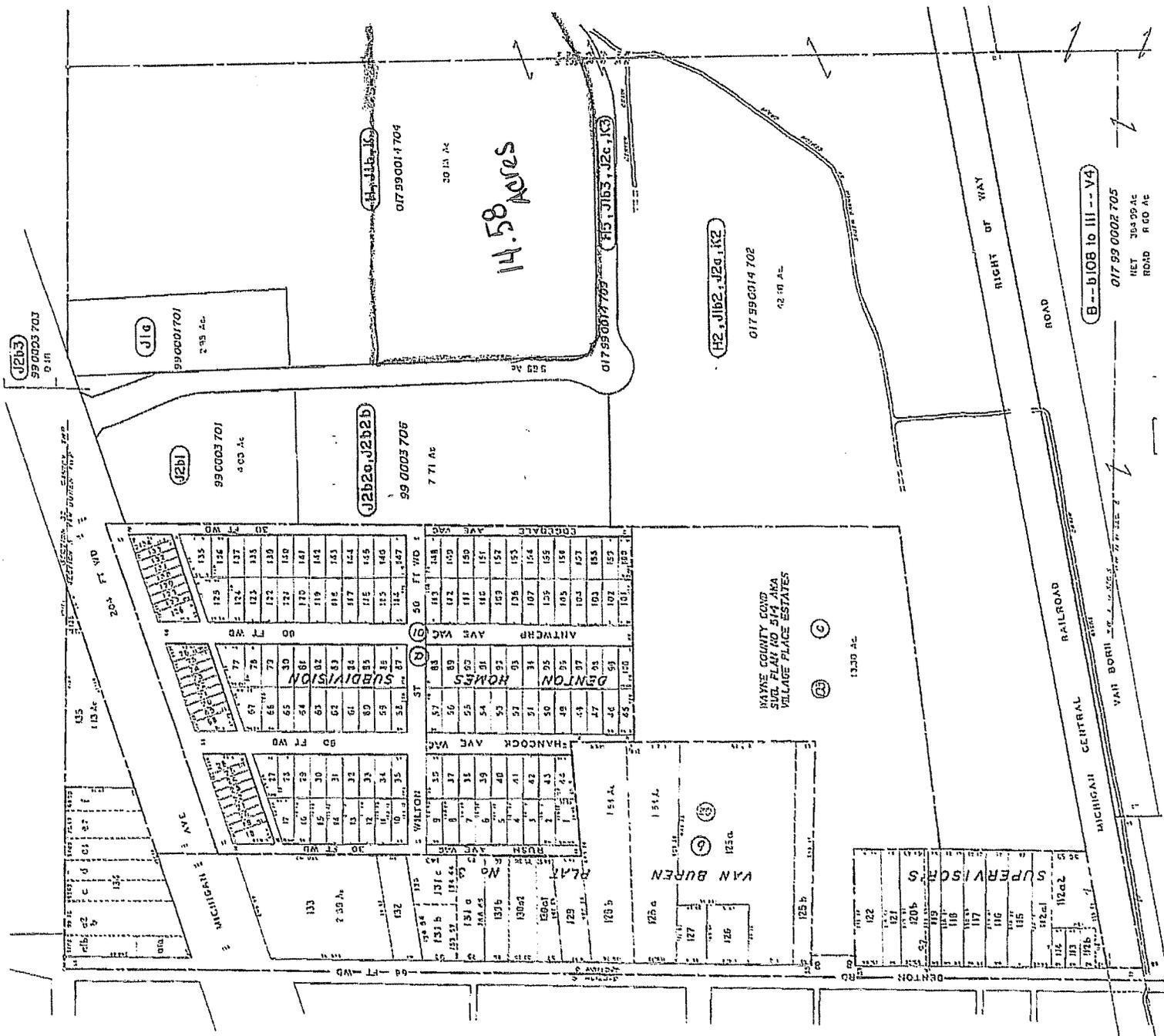
(4) Northwesterly 69.31 feet along the arc of a 45.00 foot radius curve to the right, through a central angle of 88°15'14" and having a chord bearing N48°56'55"W (N48°11'03"W record) 62.66 feet and

(5) N04°49'18"W (N04°03'26"W record) 600.00 feet;

thence N85°10'54"E 1010.75 feet (N85°56'45"E 1010.65 feet record) to the Place of Beginning.

Being a part of the North 1/2 of Section 5, Town 3 South, Range 8 East, Van Buren Township, Wayne County, Michigan. Containing 14.58 acres of land, more or less. Subject to and together with all easements and restrictions affecting title to the above described premises.

- 12-21-43
- 3-14-52
- 2-24-53
- 1-7-54
- 1-19-57
- 4-23-55
- 7-25-90
- 10-17-51
- 12-2-57
- 1-30-70
- 12-5-52
- 3-2-01
- 5-14-02



N.W. 1/4 SECTION 5
VAN BUREN TOWNSHIP
 T. 3 S. R. 8 E.
 WAYNE COUNTY, MICHIGAN
 SCALE 1 INCH = 200 FEET
 DEPARTMENT OF MANAGEMENT and BUDGET
 ASSESSMENT and EQUALIZATION DIVISION
 © 2002 COUNTY OF WAYNE, STATE OF MICHIGAN
 ALL RIGHTS RESERVED. NO PART OF THIS MAP MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT PERMISSION IN WRITING FROM THE COUNTY OF WAYNE, MICHIGAN.

B--b108 to III--V4
 017 99 0002 705
 NET 305.29 AC
 ROAD R 00 AC

J2, J1b2, J2a, J2
 017 99 0014 702
 42.19 AC

J2B2a, J2B2b
 99 0003 705
 7.71 AC

J2B1
 99 0003 701
 4.03 AC

J1g
 99 0001 701
 2.93 AC

J2B3
 99 0003 703
 0.41 AC

14.58 Acres

017 99 0014 704

30.13 AC

017 99 0014 703

(J15, J1b5, J2a, J1C)

017 99 0014 702

42.19 AC

13.30 AC

WAYNE COUNTY COND SVCL PLAN NO 514 AKA VILLAGE PLACE ESTATES

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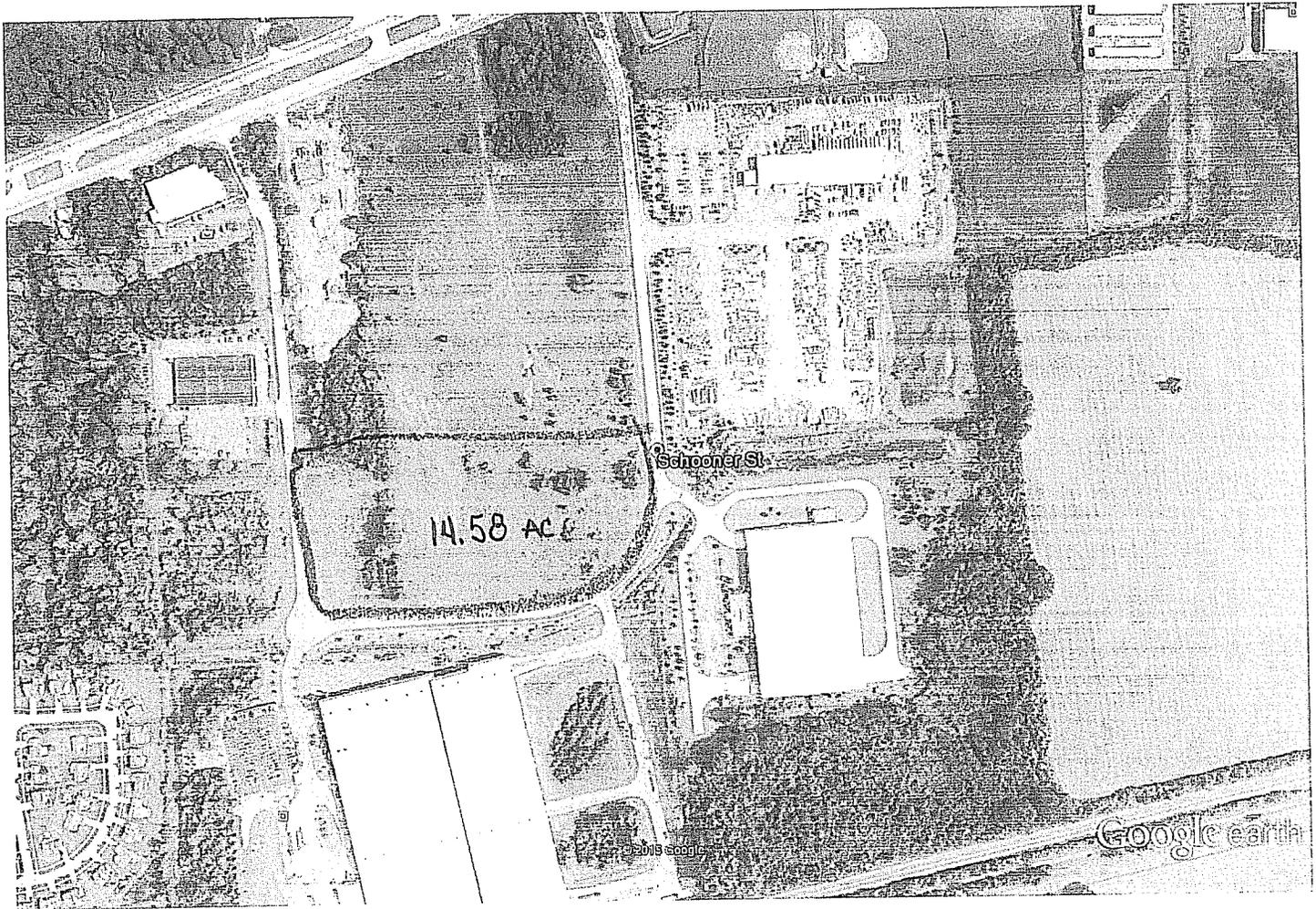
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CHARTER TOWNSHIP OF VAN BUREN
RESOLUTION 2016-02
ESTABLISHING AN INDUSTRIAL DEVELOPMENT DISTRICT - #17

Resolved by _____, seconded by _____ that

Whereas, pursuant to Act No. 198 of the Public Acts of 1974, as revised, the Board of Trustees of the Charter Township of Van Buren has the authority to establish "Industrial Development Districts" within the boundaries of the township; and

Whereas, a proposal was made regarding the establishment of an Industrial District consisting of the property descriptions attached (Exhibit A) and hereinafter referred to as "Van Buren Township Industrial Development District; No. 17"; and

Whereas, a notice has been published in the Independent Newspaper and sent to all taxing jurisdictions and the property owners via certified mail of the Board's pending action on this resolution and of their right to a hearing on the establishment of proposed Van Buren Township Industrial District No. 17; and

Whereas, on xxxxx xx, 2016 at 7:00 p.m. EST, a public hearing was held on the establishment of Van Buren Township Industrial Development District No. 17 at which time residents and taxpayers of the Charter Township of Van Buren had an opportunity to be heard (a copy of statements both written and oral made at such hearing being on file with the office of the Township Clerk);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CHARTER TOWNSHIP OF VAN BUREN, as follows that

1. An Industrial Development District is hereby established, such district to consist of the property described in Exhibit A attached hereto; and
2. Such Industrial Development District is hereby designated as the "Van Buren Township Industrial Development District No. 17".

Yeas:

Nays:

Absent:

I, Leon Wright, Clerk of the Charter Township of Van Buren, County of Wayne, State of Michigan, do hereby certify that this is a true and correct copy of the resolution adopted by the Board of Trustees of the Charter Township of Van Buren at their regular meeting of xxxxx xx, 2016.

Leon Wright, Township Clerk
Charter Township of Van Buren

EXHIBIT A

Parcel # 83-017-99-0014-704 (Southerly Part)

Situated in the Township of Van Buren, County of Wayne and State of Michigan, and described as follows: Commencing at the South $\frac{1}{4}$ Corner of Section 32, Town 2 South, Range 8 East, Canton Township, Wayne County Michigan: thence S87D 37M 34S W (S88D 23M 26S W record) 61.08 feet along the South line of said Section 32, also being the North line of Section 5, Town 3 South, Range 8 East, Van Buren Township, Wayne County, Michigan: thence along the Westerly line of Schooner Drive (60 foot wide Right-of-Way) the following two courses:

- (1) Southerly 27.29 feet along the arc of a 370.00 foot radius curve to the right, through a central angle of 4D 13M 31S and having a chord being S07D 20M 55S E (S06D 37M 03S E record) 27.28 feet and
- (2) S05D 14M 10S E (S04D 28M 18S E record) 750.68 feet to the Place of Beginning; thence continuing along the boundary line of said Schooner Drive the following five courses:
 - (1) S05D 14M 10S E (S04D 28M 18S E record) 290.35 feet,
 - (2) Southwesterly 595.15 feet along the arc of a 370.00 foot radius curve to the right, through a central angle of 92D 09M 38S and having a chord bearing S40D 50M 39S W (S41D 36M 31S W record) 533.03 feet,
 - (3) S86D 55M 28S W (S87d 41M 20S record) 588.23 feet,
 - (4) Northwesterly 69.31 feet along the arc of a 45.00 foot radius curve to the right, through a central angle of 88D 15M 14S and having a chord bearing N48D 56M 55S W (N48D 11M 03S W record) 62.66 feet and
 - (5) N04D 49M 18S W (N04D 03M 26S W record) 600.00 feet;

Thence N85D 10M 54S E 1010.75 feet (N85D 56M 45S E 1010.65 Feet record) to the Place of Beginning. Being a part of the North $\frac{1}{2}$ of Section 5, Town 3 South, Range 8 East, Van Buren Township, Wayne County, Michigan. Containing 14.58 acres of land, more or less.

**APPLICATION, ANALYSIS, RESOLUTION &
AGREEMENT FOR AN INDUSTRIAL FACILITIES
EXEMPTION FOR MAYSER POLYMER USA, INC.**

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call (517) 373-3302.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Leon Wright</i>	Date Received by Local Unit December 17, 2015
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Mayser Polymer USA, Inc.	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3600	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) Vacant Land, Schooner Dr, Belleville, MI 48111	1d. City/Township/Village (indicate which) Township	1e. County Wayne
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment	3a. School District where facility is located Van Buren	3b. School Code 82430
	4. Amount of years requested for exemption (1-12 Years) 9	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

The new facility will be new North American headquarter of Mayser, an over 200 years old German privately owned company. The facility will encompass offices, manufacturing/assembly and warehousing. Main purpose of the facility is (light) manufacturing automotive safety sensors for Mayser's Tier-1 and OEM customers (Nissan, Mercedes, FCA, GM, VW, Tesla...). The used equipment are mostly specialty assembly machines developed by Mayser.

6a. Cost of land and building improvements (excluding cost of land)	▶ \$4,394,000
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures	▶ \$1,206,000
* Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs
6c. Total Project Costs	▶ \$5,600,000
* Round Costs to Nearest Dollar	Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	▶ 4/1/16	4/1/18	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	▶ 4/1/16	4/1/18	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. No jobs ret. in Van B. All jobs transferred from Canton.	10. No. of new jobs at this facility expected to create within 2 years of completion. 25 / 100 jobs transferred to Van Buren
---	---

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)

b. TV of Personal Property (excluding inventory)

c. Total TV

12a. Check the type of District the facility is located in:

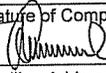
Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit)	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

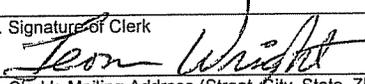
13a. Preparer Name John White	13b. Telephone Number 734-858-1290	13c. Fax Number 734-398-5462	13d. E-mail Address john.white@mayser.com
14a. Name of Contact Person John White	14b. Telephone Number 734-858-1290	14c. Fax Number 734-398-5462	14d. E-mail Address john.white@mayser.com
▶ 15a. Name of Company Officer (No Authorized Agents) Julius Rummel			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number 734-398-5462	15d. Date 12/15/2015
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 4812 Dewitt Rd, Canton, MI, 48188		15f. Telephone Number 734-858-1290	15g. E-mail Address julius.rummel@mayser.de

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code 82430
17. Name of Local Government Body VAN BUREN CHARTER TOWNSHIP	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk 	19b. Name of Clerk Leon Wright	19c. E-mail Address lwright@vanburen-mi.org
19d. Clerk's Mailing Address (Street, City, State, ZIP Code) 46425 Tyler Rd. Belleville, MI 48111		
19e. Telephone Number 734-699-8900	19f. Fax Number 734-699-8952	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

**VAN BUREN CHARTER TOWNSHIP
TAX ABATMENT APPLICATION- SUPPLEMENTAL INFORMATION**

Name of firm requesting exemption Mayser Polymer USA, Inc.
Address 4812 Dewitt Rd. Canton, MI 48188
Location of Project: Schoener Dr.
Acreage of Project: 1458 ±
Applicant Representative John White
Phone 734-858-1290 Date 12/15/15

Please answer completely each of the following questions regarding the facility for which you are requesting an industrial facilities exemption certificate. A completed version of this form should be returned to Van Buren Township with your application.

1. What is the total cost of the project? \$ 4,482,000
2. Are you expanding this project from within Van Buren Charter Township? NO
 - a. Are you relocating this project from a State other than Michigan? NO
 - b. If yes, what State? _____
3. Do you own or lease the property? If leasing, what is the length of the lease? OWN
Copy of Lease must be included with application.
4. Is the headquarters of your company on the site of the facility for which you are requesting the tax exemption/abatement? yes
 - a. If yes, what portion of the building is office? 16.5%
5. How many new jobs are being brought into the Township by this project? 25 / 100 jobs transferred to Van Buren
6. How many Van Buren Township jobs are being retained? N/A
7. What percentage of the building is allocated to Manufacturing or Research and Development? 55.5%
8. Is the current zoning compatible with the proposed use? yes
9. Will this project require improvement to road services? no
10. Will this project require improvement to storm sewer services? no
11. Will this project require improvement to water services? no

12. Will this project require improvement to sanitary sewer services? NO
13. Will this project require additional police personnel or police equipment? NO
14. Will this project require the need for additional fire personnel or additional or specialized fire equipment? NO
15. Will this project require other costs? NO
16. Additional community benefits: Mayser employs over 100 employees (Labor, engineers, technicians, and Administration) which will be transferred to Van Buren.
Mayser is closely working with the community to develop and recruit new talent. We will continue to develop our successful internship program and will utilize local resources to contribute to a growing and prosperous community.

CHARTER TOWNSHIP OF VAN BUREN TAX ABATEMENT GUIDELINES

(Effective September 2, 1997, amended September 5, 2006 and further amended on December 17, 2013)

Introduction

PA 198 of 1974, the Plant Rehabilitation and Industrial Development Districts Act was enacted in the State of Michigan as an incentive program to stimulate economic growth. The primary goal of this program is to provide an atmosphere that will encourage capital formation and investment in the community. The "Act" provides a tax incentive to manufacturers in order to enable renovation and expansion of aging facilities, building of new facilities, and to promote establishment of high tech facilities. An IFT certificate entitles the facility to exemption from ad valorem real and/or personal property taxes for a period of 1 to 12 years. A certificate holder will pay a specific tax known as the Industrial Facility Tax. Applications are filed, reviewed and approved locally with the local unit determining the numbers of years granted, but are also subject to review at the state level by the Property Services Division and the Michigan Economic Development Corporation. The State Tax Commission is ultimately responsible for final approval and issuance of certificates. Exemptions are not effective until approved by the Commission.

The Township will evaluate all tax abatement applications as to whether a proposed project can be expected to diversify and expand the Township's industrial tax base and whether spin-off effects occur such as additional employment and capital investments in other areas of the private sector. The proposed project must compliment the Township's master land use plan, environmental objectives, and all applicants must satisfy all of their current financial obligations to the Township. This includes being in compliance with all codes, ordinances and standards of the Township, County of Wayne and State of Michigan. The Township also has a right to consider the implication of current and past litigation between the Company and the Township when determining the term length of proposed tax abatement. The Township must find that the granting of the exemption certificate, when considered together with other certificates previously granted will not substantially impede the operation of the local government unit or impair the financial soundness of the taxing unit prior to the granting of the certificate.

FEES

A **\$500** non-refundable fee is required with each request to establish an Industrial Development District.

****PA 198 REQUIRES THAT A REQUEST FOR THE ESTABLISHMENT OF A PROPOSED PLANT REHABILITATION DISTRICT OR INDUSTRIAL DEVELOPMENT DISTRICT MUST BE MADE PRIOR TO THE START OF CONSTRUCTION OF THE PROPERTY OR START OF INSTALLATION OF PERSONAL PROPERTY FOR WHICH EXEMPTION IS BEING SOUGHT.**

Requests to establish an Industrial Development District are to be submitted in writing by the owner of the property along with a legal description of the property to the Township Assessing Office.

A \$1,200 non-refundable application fee is required with any tax abatement application. If the development proposed is not in a pre-existing Industrial Development District or Plant Rehabilitation District, the Charter Township of Van Buren Board of Trustees is not obligated to consider establishment of an Industrial development or Plant Rehabilitation district or approve an Industrial Facilities Exemption application.

Plant rehabilitation projects qualify for approval only if there is a change in use, change in ownership or the value of the project substantially exceeds the statutory minimum 10 percent of true cash value as defined in PA 198 of 1974 as amended, 207.553, Section 3 (6), and the project is not attributable to delayed or deferred maintenance.

Questions concerning Act 198 tax exemption certificates can be directed to the Assessing Office, Van Buren Charter Township, 46425 Tyler Road, Belleville, MI 48111. The telephone number is (734) 699-8946, facsimile (734) 699-8952, email l Stevenson@vanburen-mi.org.

Goals and Objectives

The Charter Township of Van Buren Board of Trustees will evaluate all Act 198 applications in light of the following goals and objectives:

1. Long term investment in the community.
2. Environmental impact on the community.
3. Expansion of Van Buren's tax base.
4. Creation and retention of jobs.
5. Demonstration of a commitment to those distinguishing qualities, values and amenities identified by Van Buren Township.¹
6. The applicant meets current financial obligations to the Township, is in compliance with all applicable state and township codes and ordinances and has no pending or current litigation against Van Buren Township, including appeals to the Michigan Tax Tribunal.

The above mentioned goals and objectives are not intended to be exhaustive. The Charter Township of Van Buren Board of Trustees reserves the discretion to consider such additional goals and criteria as are consistent with the interest of the Charter Township of Van Buren.

¹ The reference to identified distinguishing qualities, values and amenities by Van Buren Township are identified and found in the Township's Premier Community Amenities Master Land Use Plan, the Ecorse-Haggerty Corridor Plan and the Township's Land Use Master Plan, Zoning Ordinance and sub-plans to both documents.

Criteria for Granting Industrial Facilities Exemption Certificates

Section 16 of Public Act 198 of 1974, as amended provides that the legislative body of the local governmental unit shall determine the duration of an Industrial Facilities Exemption Certificate (tax abatement). The Van Buren Township Board of Trustees shall make this determination based on consideration of an analysis by the Supervisor or his/her designee of the following criteria.

The Board of Trustees retains discretionary power for the final determination and is not bound to using only the following criteria when acting on a specific abatement request.

Abatements are offered for new facilities and expansions only. The Charter Township of Van Buren Board of Trustees does not offer the tax abatement option for companies requesting abatement on personal property only, unless the request, clearly meets other equally beneficial and desirous criteria indicated in the goals and objectives section of the policy (items 1 through 6) and the regulations of PA 198 of 1974, as amended. The Board does not offer abatements for a speculative building where the tenant is unknown. Processing facilities, which are primarily engaged in packaging for distribution, may not be eligible for abatement, unless the Township Board determines it to be significant and in the best interest of the Township.

The certificate may be revoked in the event that the purpose for which the certificate was issued is not being fulfilled, as a result of failure of the holder to proceed in good faith with the replacement, restoration or construction or operation of the replacement facility or new facility, or with the use of the speculative building as a manufacturing facility in a manner consistent with the purposes of Public Act 198 of 1974, as amended.

The following evaluation system is relied on by the Township to determine eligibility and duration of an Industrial Facilities Exemption Certificate. It is used in the interests of fairness, uniformity, and community benefit assessment analysis. All applicants are strongly encouraged to thoroughly study the questions below and make every effort to understand each criterion and provide as accurate information as possible.

	<u>Points</u>
1. The current project will expand the tax base of Van Buren Township	
a. Cost of proposed project or improvements:	
Less than \$500,000-----	00
\$500,000 - \$999,000-----	05
\$1,000,000 - 2,999,999-----	10
\$3,000,000 - \$4,999,999-----	15
\$5,000,000 - \$9,999,000-----	20 ✓
\$10,000,000 - \$19,999,999 -----	25
\$20,000,000 – and over -----	30
2. Project coming <u>from outside</u> the State of Michigan	
No -----	00 ✓
Yes -----	10

3. Project expanding from within Van Buren Township
- | | |
|----------|------|
| No----- | 00 ✓ |
| Yes----- | 05 |

4. The applicant for the abatement owns/leases the land on which they plan to locate
- | | |
|--|------|
| The applicant is the property owner----- | 15 ✓ |
| The applicant is a lessee (7 or more years) of the property----- | 10 |
| The applicant is a lessee (3 – 6 years) of the property----- | 05 |
| The applicant has not executed a lease on the property yet----- | 00 |

(Please note copy of lease must be included)

5. The main headquarters of the applicant is the site for which the abatement is requested
- | | |
|--|------|
| No----- | 00 |
| Yes, office portion of building less than 25%----- | 05 ✓ |
| Yes, office portion of building 25% or more----- | 10 |

- 6(a) The project will produce jobs within the community.

- Number of **new** jobs brought into Van Buren Charter Township:
- | | |
|------------------------------|------|
| Fewer than 5 jobs----- | 00 |
| Between 5 and 20 jobs----- | 05 |
| Between 21 and 50 jobs----- | 10 |
| Between 51 and 199 jobs----- | 15 ✓ |
| 200 jobs or greater----- | 20 |

- (b) Number of existing jobs retained at this location in Van Buren Charter Township

- | | |
|------------------------------|----|
| Fewer than 20 jobs----- | 00 |
| Between 21 and 50 jobs----- | 05 |
| Between 51 and 199 jobs----- | 10 |
| 200 jobs or greater----- | 15 |

7. The project is primarily composed of manufacturing or research and development.

Percent of building allocated to Manufacturing* or Research and Development:

(*Warehousing, Distribution and Packaging associated with said objectives shall not be considered manufacturing).

- | | |
|-----------------------|------|
| Less than 50%----- | 00 |
| 50% - 75%----- | 05 |
| Greater than 75%----- | 10 ✓ |

8. That the project provides additional community benefit
(examples -also must provide documentation)
- (0-10) 5
- a. creative landscaping design, preservation of natural features in keeping with Township Ordinances, but significantly greater than what is required.
 - b. architecture and design in keeping with the design of the community and significantly greater than what is required by the Township ordinances.
 - c. applicant can demonstrate a history or significant community involvement and support in their current location as well as a commitment to support the Van Buren community in the future by being involved in civic activities.
 - d. other conditions or unique circumstances favorable to the Van Buren community.

Total the points awarded above to determine the number of years of abatement to be considered for applicant/project and to be recommended to the Board of Trustees for formal consideration:

<u>Total Points</u>	<u>Years</u>
90 - 120	12
85 - 89	11
80 - 84	10
75 - 79	9
70 - 74	8
65 - 69	7
60 - 64	6
55 - 59	5
50 - 54	4
45 - 49	3
40 - 44	2
35 - 39	1
Below 35	0

Total Points Awarded: 70

Deductions for negative impacts:
 (Describe): _____

Total Years of Abatement: 8

MAYSER POLYMER USA, INC.
REAL PROPERTY ANALYSIS-8 YEAR ABATEMENT

ANNUAL TCV CALCULATIONS				
Year	Real Property Improvements		SEV	
2016	4,400,000	50%	2,200,000	
2017	4,400,000	50%	2,200,000	
2018	4,400,000	50%	2,200,000	
2019	4,400,000	50%	2,200,000	
2020	4,400,000	50%	2,200,000	
2021	4,400,000	50%	2,200,000	
2022	4,400,000	50%	2,200,000	
2023	4,400,000	50%	2,200,000	

AD VALOREM				
Year	SEV	Twp	Public Safety	Total
2016	2,200,000	\$ 2,011.68	\$ 8,800.00	\$ 10,811.68
2017	2,200,000	\$ 2,011.68	\$ 8,800.00	\$ 10,811.68
2018	2,200,000	\$ 2,011.68	\$ 8,800.00	\$ 10,811.68
2019	2,200,000	\$ 2,011.68	\$ 8,800.00	\$ 10,811.68
2020	2,200,000	\$ 2,011.68	\$ 8,800.00	\$ 10,811.68
2021	2,200,000	\$ 2,011.68	\$ 8,800.00	\$ 10,811.68
2022	2,200,000	\$ 2,011.68	\$ 8,800.00	\$ 10,811.68
2023	2,200,000	\$ 2,011.68	\$ 8,800.00	\$ 10,811.68
Total		\$ 16,093.44	\$ 70,400.00	\$ 86,493.44

ACT 198				
Year	SEV	Twp	Public Safety	Total
2016	2,200,000	\$ 1,005.84	\$ 4,400.00	\$ 5,405.84
2017	2,200,000	\$ 1,005.84	\$ 4,400.00	\$ 5,405.84
2018	2,200,000	\$ 1,005.84	\$ 4,400.00	\$ 5,405.84
2019	2,200,000	\$ 1,005.84	\$ 4,400.00	\$ 5,405.84
2020	2,200,000	\$ 1,005.84	\$ 4,400.00	\$ 5,405.84
2021	2,200,000	\$ 1,005.84	\$ 4,400.00	\$ 5,405.84
2022	2,200,000	\$ 1,005.84	\$ 4,400.00	\$ 5,405.84
2023	2,200,000	\$ 1,005.84	\$ 4,400.00	\$ 5,405.84
Total		\$ 8,046.72	\$ 35,200.00	\$ 43,246.72

**CHARTER TOWNSHIP OF VAN BUREN
RESOLUTION 2016-03**

Resolved by _____, seconded by _____, that

Whereas, Mayser Polymer, USA, Inc. is a German Manufactuer who's line of business includes the manufacturing of motor vehicle parts and accessories; and

Whereas, Mayser Polymer, USA, Inc. intends on investing approximately \$5,600,000 (\$4,394,000 in Real Property and \$1,206,000 in Personal Property) in Van Buren Township at a site on Schooner Drive in the Van Buren Township Industrial Park;

Whereas, Mayser Polymer, USA, Inc. has filed an application for an Industrial Facilities Exemption Certificate with respect to the construction of a new facility with approximately 50,000 square foot to be used at their New American headquarters; and

Whereas, the investment will add approximately 125 new jobs to Van Buren Township; and

Whereas, completion of the facility is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to create employment in Van Buren Township; and

Whereas, the Board of Trustees of the Charter Township of Van Buren hereby approves an eight (8) year Industrial Facilities Exemption Certificate on real property only for Mayser Polymer, USA, Inc.

Therefore, be it resolved that, the Board of Trustees of the Charter Township of Van Buren finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 as amended and Act No. 255 of the Public Acts of 1978 will not exceed 5% based on the 2015 Equalized Value and shall not have the effect of substantially impeding the operation of the Charter Township of Van Buren, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the Charter Township of Van Buren.

Yeas:

Nays:

Absent:

I hereby certify that the foregoing is a true and corrected resolution adopted by the Board of Trustees of the Charter Township of Van Buren at its regular meeting of xxxxxx xx, 2016.

Leon Wright, Clerk
Charter Township of Van Buren

VAN BUREN CHARTER TOWNSHIP
AGREEMENT
INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE
Pursuant to Act 198 of Public acts of 1974, as amended

THIS AGREEMENT is entered into as of the _____ day of _____, 20____ ("Effective Date"), between the CHARTER TOWNSHIP OF VAN BUREN, a local governmental unit whose business offices are located at 46425 Tyler Road, Belleville, Michigan 48111 (hereinafter referred to as the "Township") and _____, a _____, an applicant for tax exemption pursuant to Act 198 of Public Acts of 1974, as amended, whose principal business office is located at _____ (hereinafter referred to as the "Company".)

RECITALS

- A. The Company, for its business located at _____ (the "Facility"), has submitted an application to the Township for an Industrial Facilities Tax Exemption Certificate ("IFTEC") pursuant to Michigan Public Acts of 198 of 1974, as amended, and
- B. The Township Board has approved, by resolution on _____, the Company's application for tax abatement, subject only to the Company and the Township entering into a written agreement, and,
- C. The Township and the Company now desire to enter into such a written agreement.

NOW, THEREFORE,

As consideration for the granting of the IFTEC and in recognition of the investment the Township will be making toward the economic growth of the Company and thus the economic growth of the Township, and the above Recitals being fully incorporated into the Agreement by reference, the Company and the Township hereby agree to the following terms and conditions:

1. General Terms and Conditions.

(Check applicable lines consistent with the Application)

- ___ a. The Company will make the improvements set forth in the Application within two (2) years of the Effective Date of the IFTEC.
- ___ b. The Company will purchase and/or lease and install the personal property as set forth in the Application with two (2) years of the Effective Date.

- ___ c. The Company will create ___ new full-time jobs at the Facility within two (2) years of the Effective Date.
- ___ d. The Company will comply with the requirements imposed by the Township as part of the site plan review prior to issuance of a Certificate of Occupancy.

2. **Compliance with Laws.** The Company agrees that it will operate the Facility in accordance with all applicable Federal, State, and local laws or regulations, including but not limited to zoning, outside storage, industrial waste disposal, air and water quality, noise control, and other environmental regulations.

3. **Continued Operation of the Facility.** The Company further agrees to continue to operate the Facility within the Township for the period of the IFTEC in order to retain the benefits of the IFTEC.

4. **Premature Vacation of the Facility.** If the Company vacates, or intends to vacate, the Facility prior to the end of the term of the IFTEC, the Company shall be responsible for the following:

- a. If the Company intends to vacate the Facility for which the IFTEC has been approved and issued prior to the end of the term of this agreement, the Company agrees to notify the Township Assessor in writing of such intent and the reasons for vacating not less than 60 days prior to vacating the facility.
- b. The Company agrees to make reasonable provisions satisfactory to the Township and in compliance with all applicable laws, codes and ordinances to maximize the likelihood of re-occupancy or re-use of the unoccupied building for productive use within a reasonable time period after the facility is vacated.
- c. The Company shall, if requested by the Township, deposit an amount equal to the amounts anticipated to be due from the Company under this agreement as a result of the Company vacating the Facility prior to the term for which the IFTEC was approved, including but not limited to any reasonable cleanup or maintenance costs, administrative fees, court costs, and attorney fees incurred.
- d. The Company shall pay any outstanding taxes and shall repay to all affected municipalities an amount equal to the total tax amount abated by the IFTEC (unless recovery of a lesser amount is requested by the Township or other taxing authority) within 30 days of the date of an invoice for such taxes. If not repaid within the required time period, the Township may exercise any and all legal and equitable rights and remedies available to it for collection of such taxes.
- e. If the Company fails to pay the amount of the invoice for abated taxes within 30 days of the date of the Township invoice, the Company shall be responsible for any additional costs incurred by the Township in recovery of such taxes, including, but not limited to administrative fees, court costs, and attorney fees incurred.

5. **Notice of Completion and Final Cost Report.** The Company will submit to the Township not later than 90 days after the completion date for each property

component for which an IFTEC was granted a Notice of Completion and Final Cost Report in a form requested by the Township, which includes the actual completion date and final cost of each project component for which an IFTEC was originally granted, and an explanation if the final cost of either the real or personal property listed on the Application was greater than the original estimated amount by more than 10%. The Company agrees that if the construction and/or expansion project has not been completed or expenditures made are less than ninety (90%) from the projected costs as described in the application, the Township Board has the right to petition the State Tax Commission for revocation of the IFTEC.

If the final cost of a project, either the real or tangible personal property components, will exceed 10% of the estimated amount indicated on the original application form, a certificate holder shall request in writing that the local government unit approve the additional cost. Upon receipt of a request, the clerk of the local governmental unit shall notify in writing the assessor and the legislative body of each taxing unit and shall afford the applicant, the assessor and a representative of the affected taxing units an opportunity for a hearing.

If the scope of the project increases by either additional real and/or tangible personal property components, the certificate holder shall file an amended application and revised list of improvements with the clerk of the local unit. Upon receipt of an amended application, the clerk of the local governmental unit shall notify in writing the assessor and the legislative body of each taxing unit and shall afford the applicant, the assessor, and a representative of the affected taxing units an opportunity for a hearing.

The Company agrees that if the construction and/or expansion project has not been completed or expenditures made are less than ninety (90%) from the projected costs as described in the application, the Township Board has the right to petition the State Tax Commission for revocation of the IFTEC.

6. **Employment Status Report.** The Company will submit to the Township, not later than January 31st of the second year after the effective date, and every year after that date an Employment Status Report in a form requested by the Township, which includes the number of actual full-time jobs created as a direct result of the project for which the certificate was granted, and an explanation if the jobs created during the term of the IFTEC was less than the original estimated amount. The Company agrees that if employment has not been retained or reached as stated in the application, the Township Board has the right to petition the State Tax Commission for revocation of the IFTEC. The Township reserves the right to obtain from the Company such additional information and reports related to the Company's performance of this Agreement.

7. **Review and Audit: Payment of Costs.** The Company understands that the Township may review and audit the information provided by the Company to determine compliance with this agreement and that any costs for such services will be paid by the Company within thirty (30) days of the date of written notice from the Township in accordance with the outside professional service cost for consultant's on the most current fee schedule approved by the Township Board, which may be adjusted from time to time based upon increases in costs to the Township.

8. **Remedies for a default created by a Failure to Satisfy Representations Made in Application.** The Company understands that the Township may pass a resolution requesting that the State Tax Commission reduce the term of the IFTEC or revoke the IFTEC to the extent that the construction or expansion of the Facility has not been completed, expenditures made, or employment reached as represented by the Company in the application, by sending a copy of this Agreement along with a copy of the Township Board resolution authorizing such action to the State Tax Commission. In addition, the Company acknowledges that the Township may take into account any deficiency in job creation, or real or personal property investment made under this application in a subsequent application for an IFTEC or an Exemption of New Personal Property filed by the Company.
9. **Payment of Taxes.** The Company agrees that all ad valorem real and personal property taxes, specifically IFT real and personal property taxes, and special assessments shall be paid in a timely manner, and by the signing of this Agreement acknowledges that failure to pay in a timely manner may result in the adoption of a resolution by the Township Board requesting the State Tax Commission to revoke the IFT.
10. **Timely Filing of Personal Property Statements.** The Company agrees to complete and submit all required annual Personal Property Statements to the Van Buren Charter Township Assessing Office by the required due date. Failure to submit the necessary Statements may result in the adoption of a resolution by the Township Board requesting a revocation of the IFTEC by the State Tax Commission.
11. **Consequences of Unsuccessful Real or Personal Property Tax Appeal.** The Company acknowledges that if during the term of this Agreement, the Company appeals any real or personal property assessment to the Michigan Tax Tribunal or other court of competent jurisdiction upon which it does not fully prevail, that the Company shall pay to the Township all reasonable costs, expenses, and attorney fees incurred by the Township in defending such appeals within thirty (30) days of the date of receipt of an invoice from the Township. The Company also acknowledges that the Township may consider such appeals in the decision of any subsequent certificates granted to the Company.
12. **Unforeseen Events.** By execution of this Agreement, it is understood that the Company's investment in the Facility and the Township's investment in the granting of the IFTEC are to encourage economic growth within the Township. The Township acknowledges that in some instances, economic conditions may prevent the Company from complying fully with this Agreement and the terms of the application. The Township will give the Company an opportunity to explain the reasons for any variations from the representations contained in the application and will evaluate the Company's situation prior to taking any action authorized by this Agreement.
13. **Entire Agreement.** This is the entire agreement of the parties relating to the matters covered by this Agreement, and no prior or subsequent promises, representations or assurances, whether in any other form, shall be used to modify, vary or contradict any provision of this Agreement, except for any written amendment to this Agreement or separate agreement signed following the date of this Agreement by authorized representatives of all parties to this Agreement.

14. **Severability.** The invalidity of any section, subsection, clause or provision of this Agreement shall not affect the validity of the remaining sections, subsections, clauses or provisions thereof, which shall remain in full force and effect to govern the parties' relationship.
15. **Reimbursement of Attorney Fees for Modification of Standard Agreement.** The Company agrees to reimburse the Township within 30 days of the date of a receipt of an invoice from the Township for all attorney fees incurred by the Township in the negotiation or preparation of changes to the standard IFTEC Agreement.
16. **Binding Effect.** This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their successors and assigns. The Company agrees should ownership of the business and/or Facility for which a IFTEC approval is issued be changed in the future, thereby requiring a hearing before the Township Board under state law, the transferee or new owners shall abide by all the terms and conditions of this Agreement, and that the Company will communicate all terms and conditions of this Agreement to the transferee or new owner and assist in obtaining the signature of the authorized agent of the transferee or new owner on this Agreement or, at option of the Township, with a newly executed Agreement that substantially corresponds with this policy and any subsequent amendments to Act 198.
17. **Notice.** Notice shall be deemed to have been properly given hereunder if delivered by hand and date-stamped by the recipient or mailed certified mail, return receipt requested, with the date of notice for purposes hereof being the date of the date-stamp or the date shown on the certified receipt as the date of delivery.
18. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be considered an original.
19. **Acknowledgements.** By signatures of the representatives of both the Company and the Township below, it is understood and agreed that both the Company's investment in the project and the Township's investment through the granting of the IFTEC is to encourage the economic growth of the parties. It is also acknowledged that economic factors beyond the Company's control can, at times, prohibit the maintenance of the Company's targeted status. It is understood that if such conditions exist at the time of the designated Company reports, the governing body of the Township will carefully evaluate the Company's situation and will inform the Company if any action is considered necessary in order to give the Company an opportunity for correction of a default under this Agreement.

The Township shall give notice by certified mail to the Company of any hearing regarding the proposed revocation or reduction of the term of the IFTEC. Such notice shall be delivered no less than fifteen (15) days prior such hearing.

20. **No Payment.** The parties do swear and affirm by our signatures below that "no payment of any kind in excess of the fee allowed by Public Act 198 of 1974, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certificate application."

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year stated below, and a true copy hereof shall be filed with the Department of Treasury of the State of Michigan

Witnesses:

Witnessed:

Charter Township of Van Buren

By: _____
Township Supervisor,

Dated: _____

By: _____
Township Clerk

Dated: _____

Company Name

By: _____

Dated: _____

By: _____

Dated: _____

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item _____

WORK STUDY MEETING DATE:
2016-01-11

BOARD MEETING DATE:
2016-02-02

Consent Agenda _____

New Business _____

Unfinished Business _____

Public Hearing _____

ITEM (SUBJECT)	Office Renovation Project
DEPARTMENT	Public Services, Developmental Services
PRESENTERS	Director James T. Taylor, Director Ronald Akers
PHONE NUMBER	734-699-8947 / 734-699-9288
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Cross Renovation, Inc.

Agenda topic

ACTION REQUESTED	Recommend to the Township Board to award a contract to Cross Renovation, Inc. for a not-to-exceed amount of \$400,000.00 for design and construction services to renovate and update the Clerk and Developmental Services Offices. I also recommend that a \$25,000.00 contingency amount be approved for use at the direction and discretion of the Public Services Director to address changes and unforeseen conditions that may arise during construction.
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	See attachments.

BUDGET IMPLICATION	The project is being funded from Building & Grounds Capital Outlay 101-265-970-000.
IMPLEMENTATION NEXT STEP	Approval of the contract by Township Board contingent upon attorney approval of final draft.
DEPARTMENT RECOMMENDATION	Approval of contract with Cross Renovation, Inc. and authorize Supervisor and Clerk to execute contract upon attorney approval of final draft.
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	Contract is under review and preparation by Township attorney. (May be subject to Attorney/Client Privilege and not available under FOIA)
ADDITIONAL REMARKS	The Directors of Public Services and Developmental Services requests that the Board of Trustees approve this contract as an agenda item at the February 2, 2016 Board meeting.
APPROVAL OF SUPERVISOR	_____



CHARTER TOWNSHIP OF VAN BUREN DEPARTMENT OF PUBLIC SERVICES

DATE: January 11, 2016
TO: Township Board of Trustees
FROM: James T. Taylor, Director of Public Services
Ronald Akers, Director of Planning & Economic Development
RE: Request for Board Action – Office Renovation Project

As noted in the attached outline, the proposed office renovation project is designed to improve the overall efficiency and service delivery to customers of Van Buren Township. The Developmental Office is a high volume and high traffic office in Township Hall that provides critical services in a number of areas, such as, permit issuance, project review and development, facilities and site management and serves residential homeowners, business owners, both current and potential developers, regulators, contractors and others. These services and customers are all served by the three operations that collaboratively work together to provide the needed services for this wide range of customers. This project also includes a smaller scale renovation of the Clerk's Office which provides office space to accommodate the Benefits Coordinator's need for space and security, while improving the counter operations.

As you can see, this effort is more than putting up more walls for offices and shuffling desks around, it is the first step in a comprehensive upgrade of the way we conduct our business. There is technology that will be integrated into our processes, a more open counter for customer convenience and reduced waiting time, and a host of other items listed in the attached outline.

We issued an RFP for Design and Build Services in which we received two responses. We evaluated each proposal as a team, interviewed both candidates and selected the one we believe best fits our desired objectives, Cross Renovation, Inc. The contract is presently under review by our attorney, Patrick McCauley and should be delivered to you shortly for your review. The project is being funded by four different sources and deposited in the Building & Grounds Capital Outlay.

The sources are as follows: \$150,000.00 (Water & Sewer); \$150,000.00 (Building & Grounds); \$100,000.00 (DDA); \$25,000.00 (Clerk's Office). Our request to the Board is to approve the contract award to Cross Renovation, Inc. to provide the design and build services for the Office Renovation Project as described in the RFP for a not-to-exceed amount of \$400,000.00 and a \$25,000.00 contingency, for a total project cost not-to-exceed \$425,000.00.

MISSION STATEMENT

"The Van Buren Public Services Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."

DEVELOPMENTAL SERVICES OFFICE

OFFICE RENOVATION

Packet Contents

Board Action Request
Customer Service Plan Summary – Office Renovation
Existing Layout and Conceptual Plan

Board Memo
RFP and Response (Proposal)
Pictures of Existing Office

Presentation Outline & Notes

INTRODUCTION

The Developmental Services Department which is comprised of Building/Planning, Economic Development, Environmental, Building and Grounds, Water/Sewer and the Downtown Development Authority has become a unified and solidly interconnected group. This is an opportunity to collaboratively work together and utilize resources from various areas to take a first crucial step in improvement of customer services at Township Hall. To be a Premier Community, the upgraded space and technology provide streamlined customer service that will facilitate the continued appropriate growth of our community. The Developmental Services team is confident that this can be accomplished through renovations of existing space.

TEAM APPROACH

The best kept secret in Van Buren Township are its highly skilled, professional employees. The Developmental Services Office is blessed to have high quality staff who care about the community they serve. Most importantly, the different departments housed within the Office benefit greatly by working in a more collaborative manner. This inclusive, team-based approach has been enthusiastically adopted by the staff and is evident in the recent successes of the three departments.

Working together on projects as a team has already revealed benefits in day to day operations, in the progress of development projects, reducing costs and attracting new development to the township. This philosophy has also been used by the Developmental Services team to forge new working partnerships with Assessing, Ordinance, Parks and Recreation and the Treasurer's Office. Drawing on years of experience and different skill sets, challenges that have been issues in the past are on the path to resolution. This interdisciplinary work practice has brought together the power of the Township Employees to provide a higher level of service to the community.

OFFICE RENOVATION

The Developmental Services Office was originally constructed in the mid 1990's and customer service expectations have changed significantly. Currently housed within this space are over 20 years of files, binders and plans. Modern technology needs to be embraced as it will assist in improving customer service, through easier retrieval of archived information and streamlining of processes. The proposed

office renovation is the first step to begin providing a higher level of customer contact that reflects the modern services that are now in demand. The current office structure has many physical challenges that must be addressed first to allow Van Buren's Developmental Services to provide premiere community services.

CHALLENGES

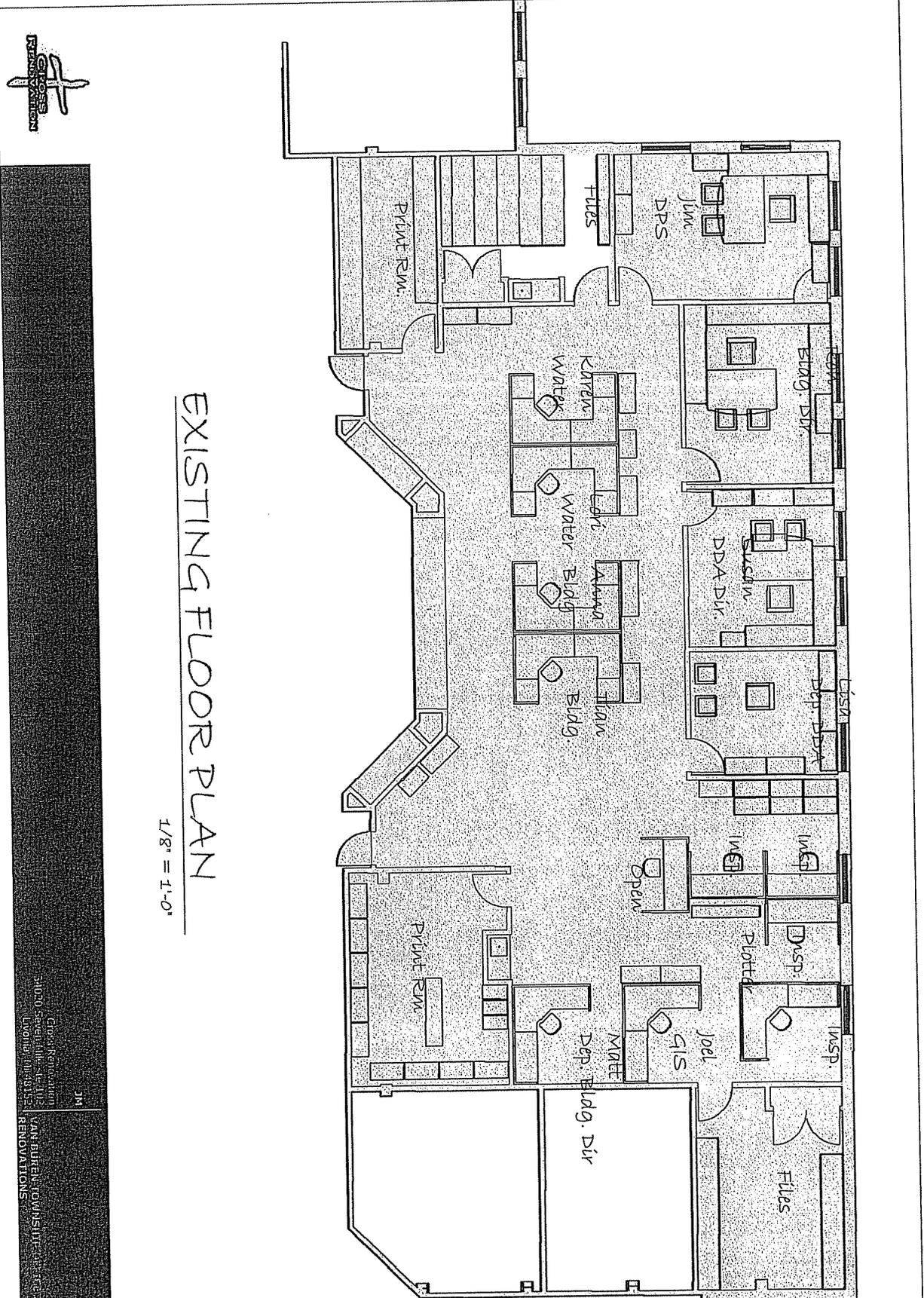
- a. Office workspace square footage per employee is currently inadequate
- b. Counter architecture hinders staff visibility, hindering customer contact
- c. Staff locations effectively prevent staff from providing prompt, effective customer contact
- d. Technology and counter architecture prevent more than two customers to be serviced simultaneously
- e. Technology and counter architecture force staff to leave the counter to provide proper service to customers
- f. File storage system does not allow for rapid retrieval of information, delaying customer requests
- g. Office structure hinders staff from interacting with each other in a collaborative manner
- h. Office structure is not ergonomic
- i. Lighting in office is unhealthy and not optimal for work efforts
- j. Heating/Cooling system in the office is unbalanced thus resulting in the consistent use of heaters and fans at individual work areas
- k. Office structure is not up to current fire safety code
- l. Lack of ADA compliant counter access for customer service

SOLUTIONS

- a. New office set up accommodates current number of staff with proper workspaces
- b. Increase staff visibility at counter
- c. Arranges staff workspace locations within office to maximize customer contact
- d. Reduces customer wait time at the counter
- e. Increases the use of available, proven and existing technology
- f. Increases professional appearance of office
- g. Hybrid Open Office concept decreases current communication barriers
- h. Improves offices environment, creating a healthier workplace (ergonomics, natural light and rebalanced heating/cooling system)
- i. Increases employee safety with the addition of a direct emergency exterior exit
- j. ADA compliant counter to provide appropriate customer service

FINANCIAL CONSIDERATIONS

The Van Buren Township Board approved the DDA and Water/Sewer Department 2016 budgets that provide funding allocation to assist in a renovation of the existing space. These Capital Improvement budget allocations are dedicated funds that cannot be used for general fund use.

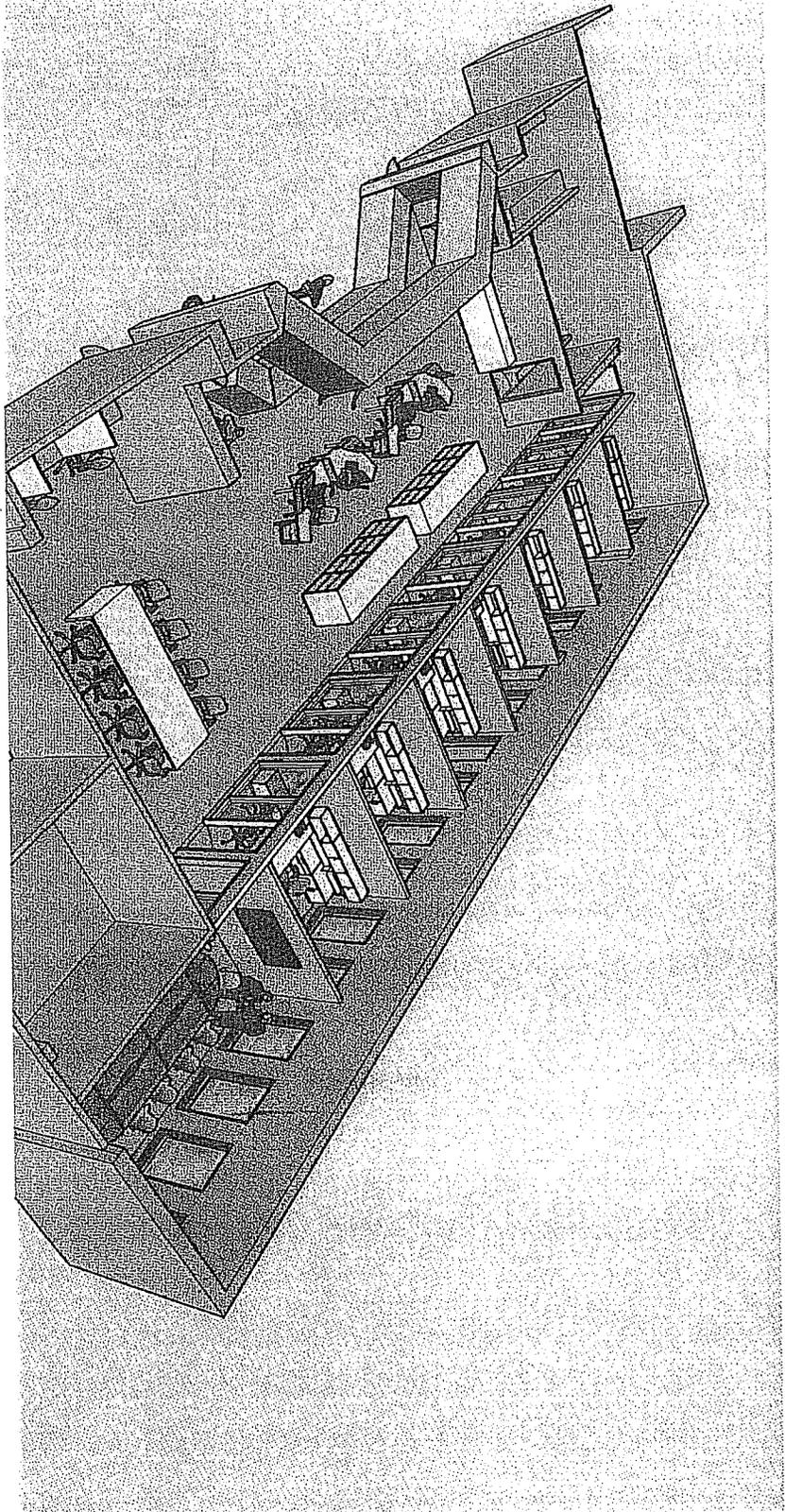


EXISTING FLOOR PLAN

1/8" = 1'-0"



JM
 Cross Renovation
 31020 Beverly Hills Blvd.
 Los Angeles, CA 90048
 VAN BUREN TOWNSHIP - 117 E. 1ST ST.
 RENOVATIONS



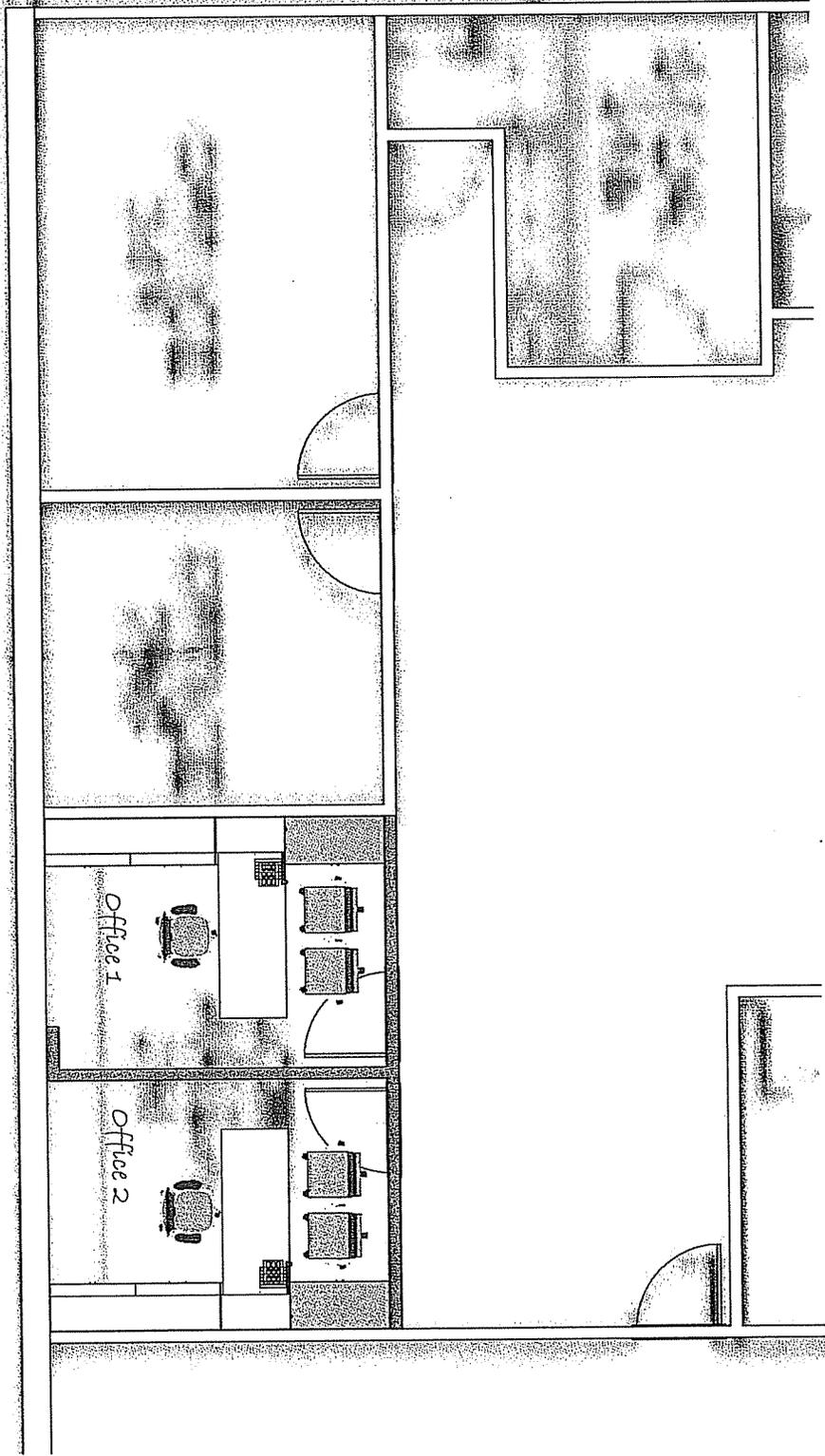
Perspective View 1

mts

JOHN SEVEN HILLS
LONDON, ENGLAND
RENOVATIONS

JM

VALENTIN TOWNSHIP OFFICE
RENOVATIONS

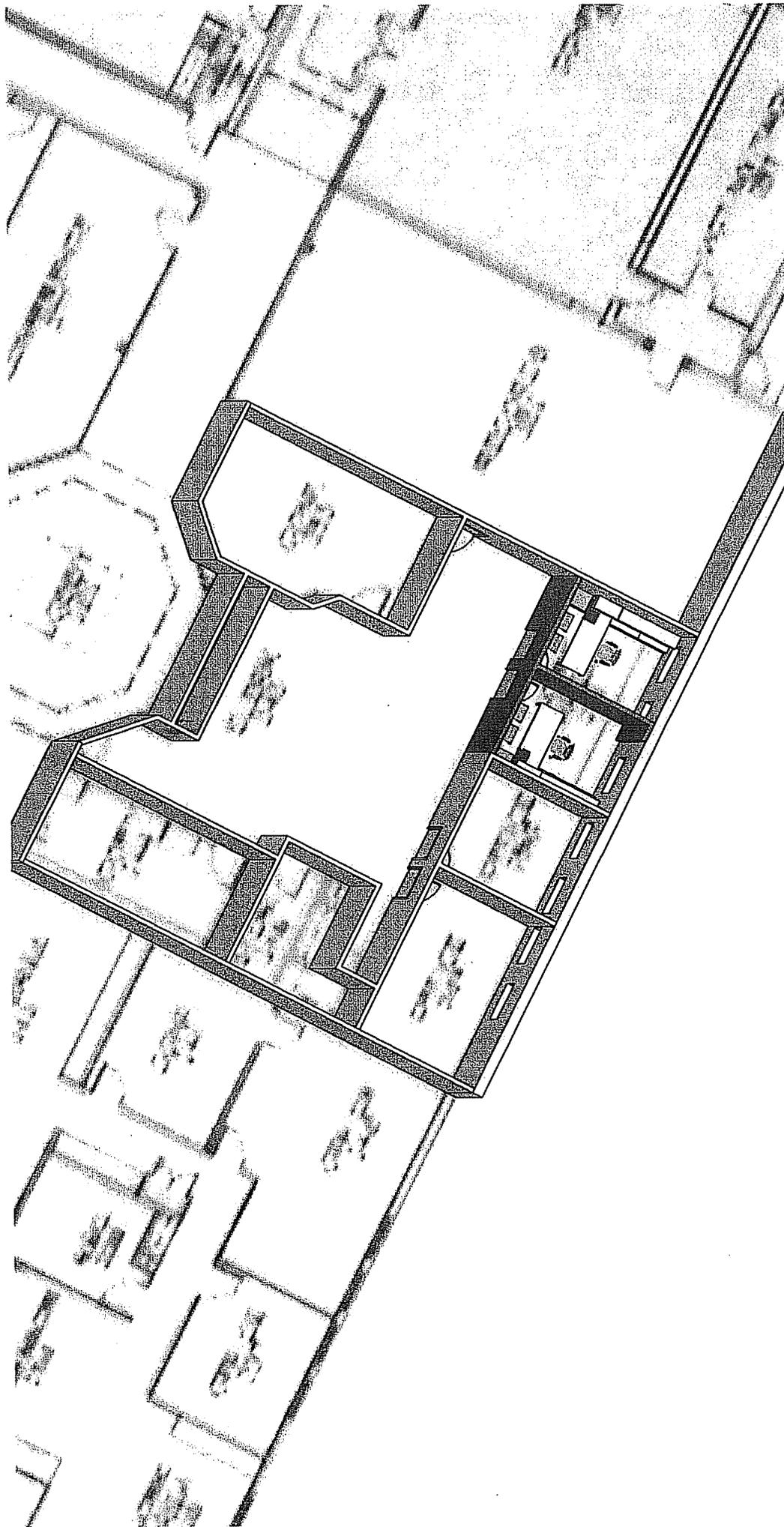


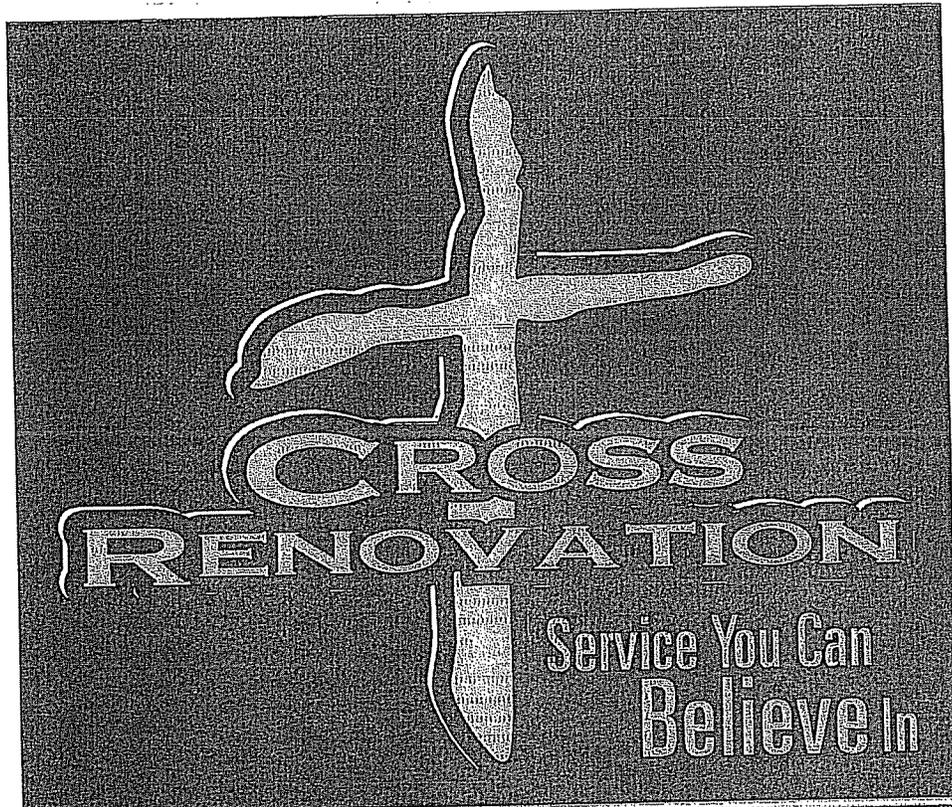
PROPOSED CLERK FLOOR PLAN

1/4" = 1'-0"

JM

Cross Renovations
34020 Green Hills Ste 102
Livonia, MI 48152
VAN EUREN TOWNSHIP OFFICE
RENOVATIONS

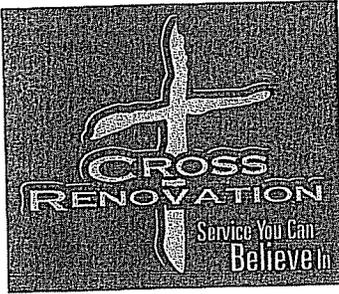




Developmental Services & Clerk's Offices
Architectural Design
&
Construction Services
Proposal

Cross Renovation Inc.
28563 Pardo Street
Garden City, MI 48135
Phone: (734) 286-2244
Fax: (734) 943-6212
crossrenovation.com

Firm Introduction



Cross Renovation Inc.

Service You Can Believe In

Company Information

Name: Cross Renovation Inc.
Owner: Roger & Michael Butcher
Address: 28563 Pardo Street
Garden City, MI 48135
Phone: (734) 286-2244
Fax: (734) 943-6212
Website: crossrenovation.com

HISTORY

Cross Renovation has dedicated itself to performing quality workmanship in a wide array of construction settings ranging from residential remodeling to commercial new construction throughout Southeast Michigan since 2007. Currently heading into our eighth year of business Cross Renovation continues to expand and adapt. From our humble beginnings working in the residential remodeling sector, our company has evolved into a multi-million dollar corporation specializing in commercial and medial General Contracting. Our core values of integrity, unequalled customer service and commitment to quality continue to be the driving force behind our company's success.

Services Offered

Administrative Services

Construction Management
General Contracting
Building Management
Custom Residential

Design/Build Services
Project Planning
Construction Consultation

References

Clients

United Christian Church School
29205 Florence Street
Garden City, MI 48135

Contact: Jason Reeves
Ph: (734) 890-8640

Complete Toxicology
24555 Southfield Road
Southfield, MI 48175

Contact: Yisroel Sigler
Ph: (248) 219-3085

Platinum Medical Group
5250 Auto Club Drive
Dearborn, MI 48126

Contact: Dr. Rabih Bazzi
Ph: (313) 467-3305

Architectural/Engineering

Hennessey Engineers
13500 Reeck Road
Southgate, MI 48195

Contact: Raymond Parker
Ph: (734) 341-3129

Partners in Architecture
65 Market Street
Mount Clemens, MI 48043

Contact: Chris Glaspie
Ph: (586) 469-3600

French Associates
1600 Pardale Rd.
Rochester, MI 48307

Contact: Dan Jerome
(248) 656-1377

Experience

Previous Project Experience

Educational

Detroit Cody High School
Completed August 2014

United Christian Church School
Schedule Completion December 2014

Countryside Academy
Completed August 2014

Thompson Building
Completed August 2014

Southgate School Board Offices
Completed January 2014

Walled Lake Community Education Center
Completed August 2014

Holly Academy
Completed December 2013

Healthcare

Incognito Detox & Wellness Center
Completed July 2014

Michigan Institute of Pain Management Dearborn
Completed January 2014

Complete Toxicology
Completed June 2014

Care Net of Detroit
Scheduled Completion November 2014

Bazzi Medical Center
Scheduled Completion November 2014

Dearborn Associated Surgical Center
Completed December 2013

Office

Complete Toxicology
Schedule Completion Dec. 2014

Southgate School Board Offices
Completed January 2014

Restaurant

Bistro 82
Completed December 2013

Industrial Automotive

Autoneum (Oregon, Ohio)
Multiple Projects Completed

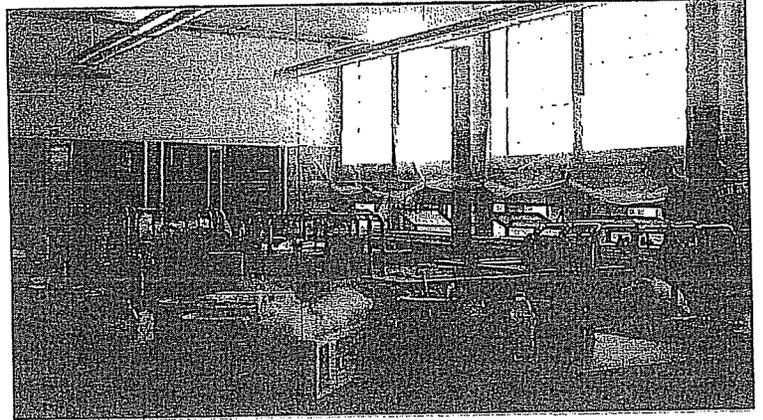
Royal Oak MRI Facility
Completed December 2013

DMC Health System
Ongoing

Inova Hospital
Completed 2010

Cross Renovation Construction Manager

Detroit Cody High School
Detroit, MI

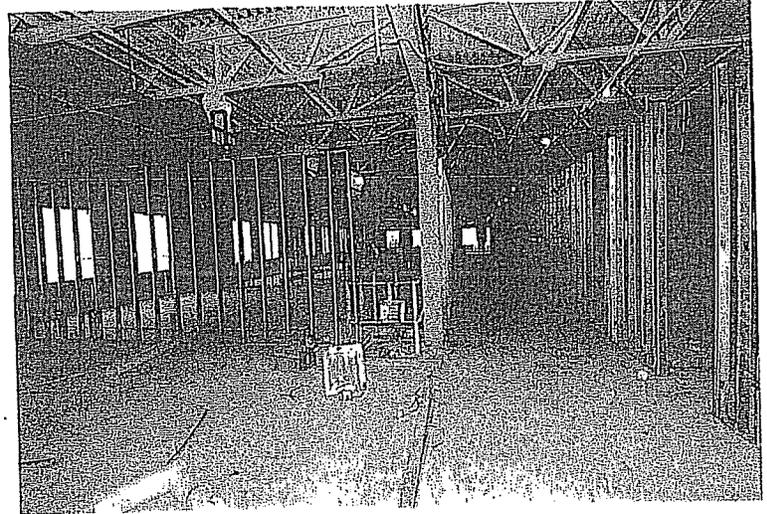
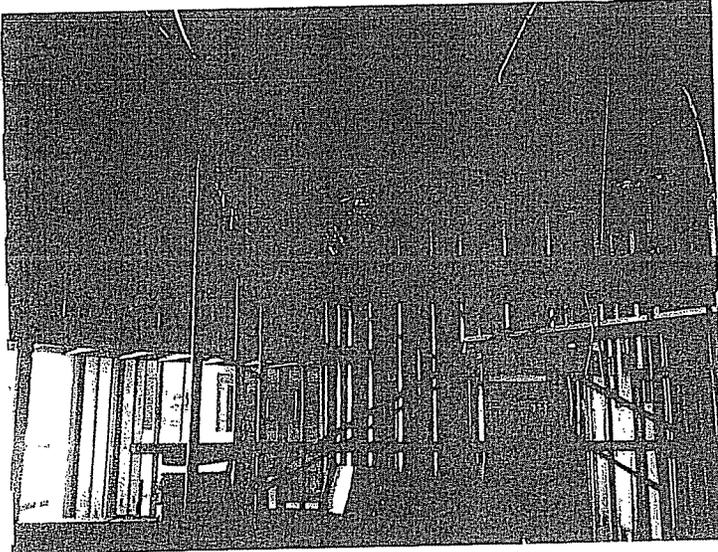


- Approximate Value: \$5,000,000.00
- 200,000 Square Feet, 100 Square Blocks
- Completed August 2014

In conjunction with Life Remodeled a Detroit based non-profit organization, Cross Renovation oversaw the upgrading of select areas of the interior and exterior of Frank Cody High School in Detroit. Interior upgrades included a new Medical Recreation Lab, Robotic Stem Lab, Teachers Lounge, updates to existing labs. Upgrades included the beautification of 100 neighboring blocks, new landscaping, as well as a new football field for a team that has not had a home field to call their own in five years.

Cross Renovation
Construction Manager

United Christian Church School
Garden City, MI

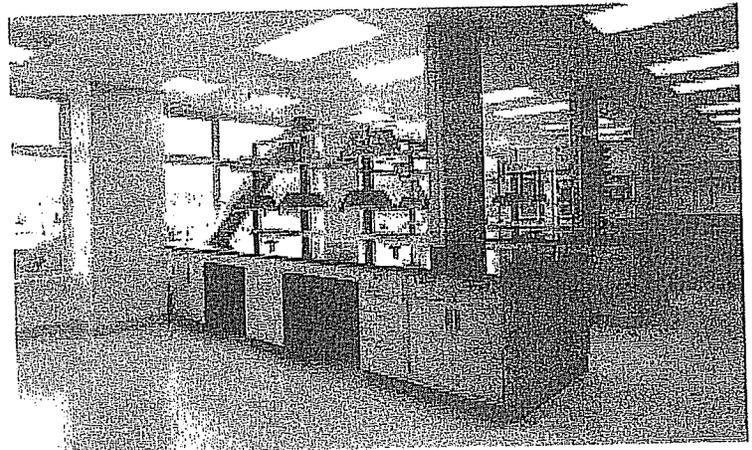
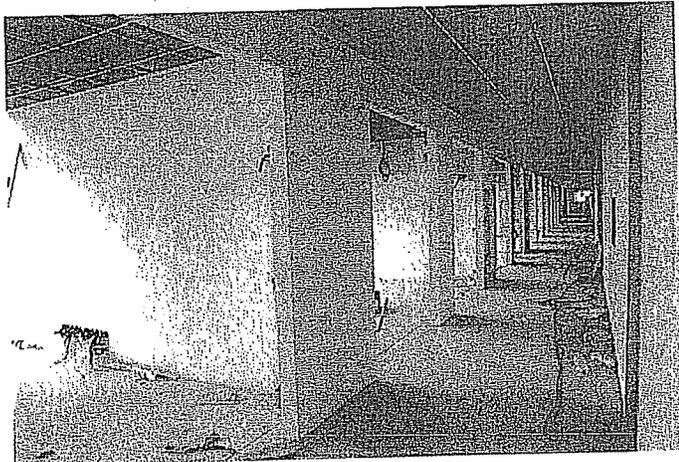
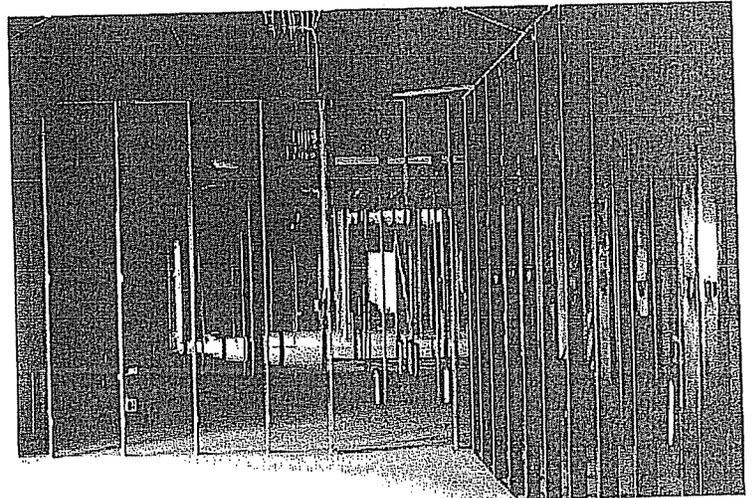
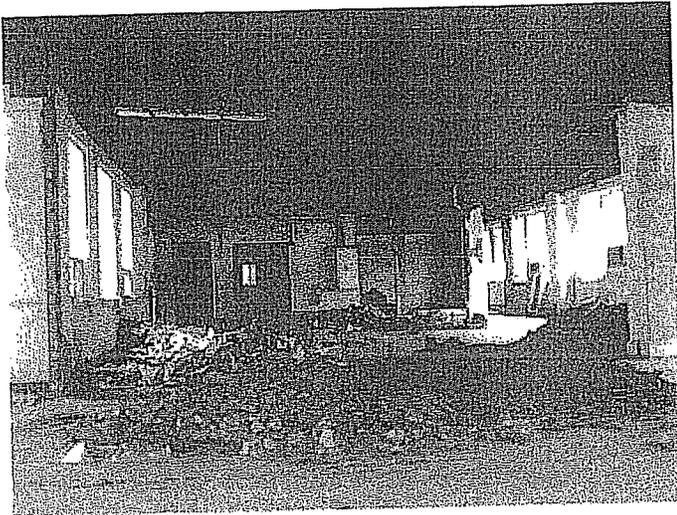


- Approximate Value: \$1,500,000.00
- 20,000 Square Feet
- Completed August 2015
- Contact: Jason Reeves (734) 890-8640

United Christian Church School located in Garden City is going through a complete interior remodel due to a plumbing leak caused by the harsh 2014 winter. Cross Renovation has overseen the discovery of many trades necessary for this project and will continue to manage this project through it's completion. This renovation includes the abatement of mold caused by the plumbing leak, as well as asbestos abatement found in multiple existing finishes. All interior finishes are being replaced as well as all exterior windows to comply with new building codes for egress. Code upgrades to existing utilities are being performed as well.

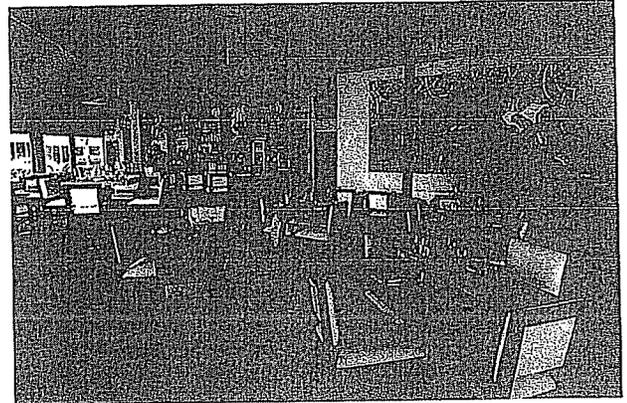
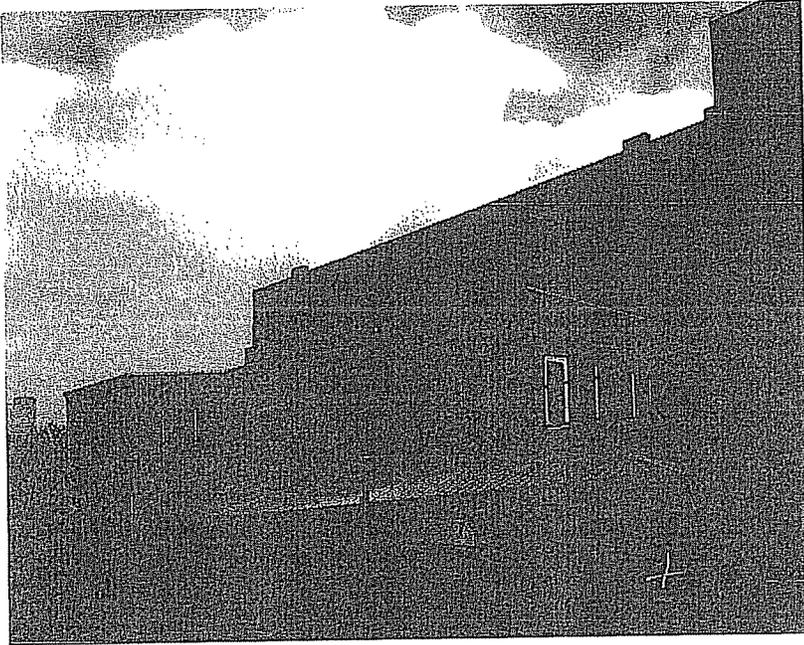
Cross Renovation General Contractor

Complete Toxicology Southfield, MI



- Approximate Value: \$1,200,000.00
- 8,000 Square Feet
- Phase 1 Completed June 2014
- Phase 2 Completed February 2015
- Contact: Yisroel Sigler (248) 219-3085

This project is scheduled as a 2 Phase project. The first phase of this project included the complete demolition and interior renovation of the 4,000 square foot first floor. Renovations included a storefront entry, 2 restrooms, relocation of existing stairwell, multiple office spaces, waiting area, kitchen, conference room, a large open lab testing area, as well as a new generator. Phase 2 includes the interior demolition and renovation of the 4,000 square foot area on the second floor, as well as exterior finishes on the building. This second floor area will house the new corporate headquarters for Complete Toxicology. Amenities will include 2 large restrooms, multiple office spaces, a wet bar and large employee lounge. Exterior amenities will include signage, lighting, new windows and EIFS details.

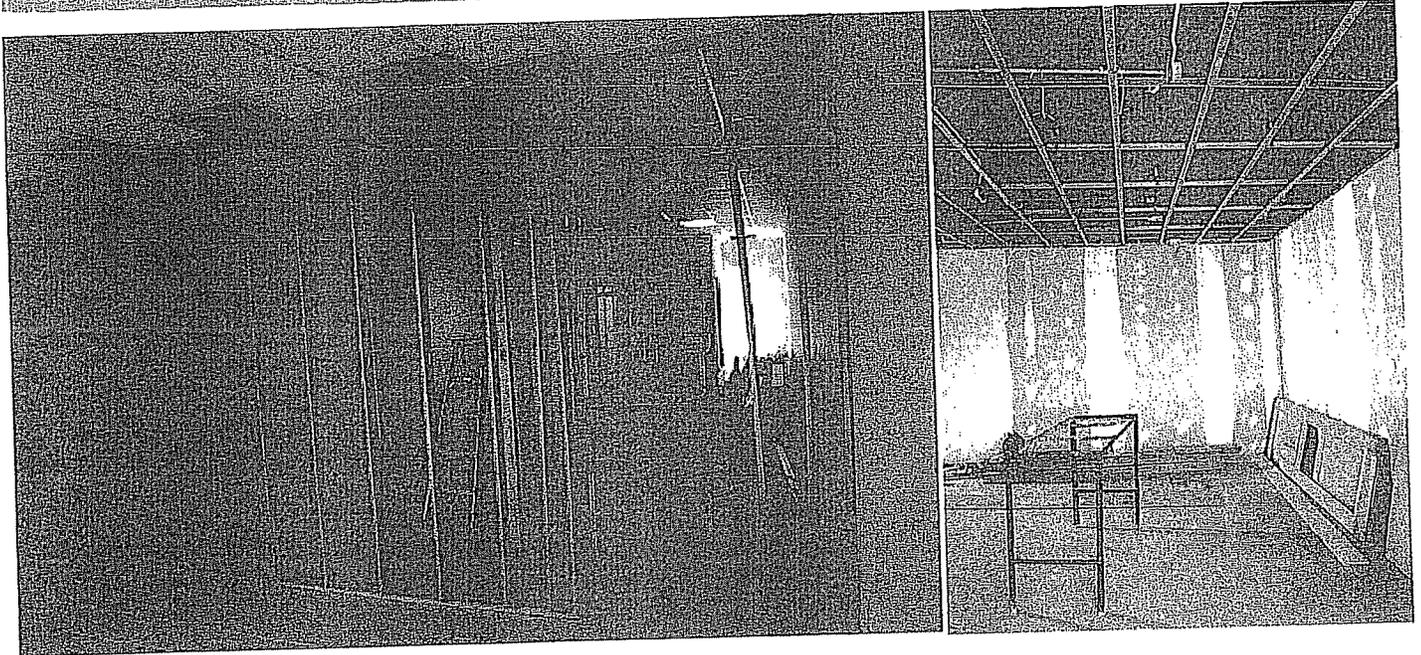


- Approximate Value: \$1,300,000.00
- 8,000 Square Feet
- Completed November 2013

Cross Renovation took over the general contracting of this project midway through and saw that the completion of this project was completed on time, in order for the owner to open as planned. During the construction of this project Cross Renovation worked closely with the owner to ensure that his vision was the resulting end product. The aesthetics of this building are outstanding with exterior tile, floor to ceiling windows, high grade finishes and modern colors. This building stands out in a very busy district of Downtown Royal Oak.

Cross Renovation
General Contractor

Care Net Detroit
Detroit, MI



- Approximate Value: \$400,000.00
- 3,500 Square Feet
- Completed June 2015

This project is the interior build out of an existing church, which will now house the Detroit location of Care Net. This project includes selective demolition of existing interior finishes, interior build out of new design to house multiple consultation offices, a large conference room, large waiting room, reception area and 2 restrooms. Exterior work includes EIFS repairs, new concrete parking lot, landscaping and signage.

Our Team

Staff Profiles

Michael Butcher, Vice President & Chief Executive Officer

Years with Company: 7

Responsibilities: -Developing & Implementing Business Strategies
-Corporate Decisions
-Managing Overall Operations & Resources

John Miller, AIA

Responsibilities: -Pre-Construction Consulting & Management

Tim O'Connor, Quality Control Superintendent

Years with Cross: 1

Responsibilities: -Project Coordination
-Scheduling
-Sub-Contractor Coordination
-Overall Quality Control & Safety

Tim Floyd, Quality Control Superintendent

Years with Cross: 1

Responsibilities: -Project Coordination
-Scheduling
-Sub-Contractor Coordination
-Overall Quality Control & Safety

Dale Merrifield, Purchasing Manager

Years with Cross: 4

Responsibilities: -Material Purchasing
-Logistics

Brian Humenay, Project Estimator

Years with Cross: 4

Responsibilities: -Project Estimating
-Coordination Between Customer & Site Superintendent

Robert Bull, Site Superintendent

Years with Cross: 3

-Oversee All On-Site Work
-Sub-Contractor Coordination
-Ensure Quality of Work
-Ensure On-Site Safety

Charlie Shear, Site Superintendent
Years with Cross: 1

Responsibilities: -Oversee All On-Site Work
-Sub-Contractor Coordination
-Ensure Quality of Work
-Ensure On-Site Safety

Rick Dean, Site Superintendent
Years with Cross: 4

Responsibilities: -Oversee All On-Site Work
-Sub-Contractor Coordination
-Ensure Quality of Work
-Ensure On-Site Safety

Jeremy Kennison, Site Superintendent
Years with Cross: 1

Responsibilities: -Oversee All On-Site Work
-Sub-Contractor Coordination
-Ensure Quality of Work
-Ensure On-Site Safety

**Proposal
Submittals
&
Cost
Proposal**



34133 Schoolcraft Road
Livonia, MI 48150
Office: (734) 286-2244
Fax: (734) 943-6212

Construction Management Proposal

Date: November 13th, 2015
Client: Van Buren Township
Project: Developmental Services & Clerk's Office
Design & Construction Services

1) Approach:

- a. Provide an approach for completing the Scope of Work as described (See Attachment 1) and provide a succinct statement as to why the firm is qualified to do the work.

1. Coordinate with the Township to determine plan for Developmental Services Office to remain operational during construction tasks. Perform the project in phases so as always to allow customer service to remain optimal performance. Construct temporary walls to confine work to each specific phase.

2. Thoroughly vet all sub-contractors that will be afforded the opportunity to bid on this project. Contact references of these sub-contractors to obtain reputation of quality of work.

3. Coordinate with architect to provide all necessary bid documents to be sent to all sub-contractors bidding on this project. Ensure all current information is distributed to any and all sub-contractors, such as Addenda to original plans and specifications, to ensure accuracy of bids provided.

4. Review and qualify all bids received from sub-contractors to ensure they are inclusive of all work shown in construction documents. Provide recommendation of award to the Township for all trades bid out. Prepare and deliver all contracts to sub-contractors and return to Township for final execution of contracts.

5. Weekly site visits to ensure project is on schedule. Walk with construction contractor to complete pencil copy pay applications. Prepare, recommend and deliver typed up pay

applications to the Township, with appropriate hold backs, when pre-determined work has been completed.

6. Provide the Township with final as-built drawings signing off on the project to ensure that the end product represents the originally conceptualized plans and any changes made during the duration of the project.

7. All work by contractors will be performed between the hours of 7:00am and 7:00pm Monday through Friday. Any deviation from this time frame will only occur once written permission is obtained through the Township.

8. Provide initial recommended hand drawn conceptual plans to the Township. Coordinate with Township to make any changes requested to better suit their needs. Discuss desired aesthetics of project with Township and provide recommended finishes. Coordinate with Township to make any changes requested to tailor the final appearance of the space to their liking. Provide and implement a safety plan to ensure the safety of all employees as well as the public during construction phase. Coordinate with Township as well as Mechanical Contractor to satisfy any concerns with the current mechanical system and alter system as necessary.

9. Coordinate with Mechanical Contractor to alter and upgrade existing HVAC system to accommodate new layout. Provide recommendations to the Township and review to ensure satisfaction. Coordinate any changes requested by Township with Mechanical Contractor.

10. Coordinate with Mechanical Contractor to alter and upgrade existing HVAC system to accommodate new layout. Provide recommendations to the Township and review to ensure satisfaction. Coordinate any changes requested by Township with Mechanical Contractor.

11. Discuss requirements, such as size and location for Conference/Plan Review Room with Township. Implement those requirements in the design phase of this project to provide desired result. Provide recommended location on preliminary plans to Township. Make any changes requested by city to ensure satisfaction with final product.

12. Provide preliminary construction documents to Township for their review of the initial design. Upon review by the Township, alter construction documents as requested to show final result. Once final design is approved by the Township final construction documents will be drawn up and submitted to the Township for Plan Review and permitting.

13. Address any concerns brought to our attention by the Township and make necessary changes.

14. Provide preliminary construction cost estimates prior to finalization of design by the Township.

15. Provide the Township with Final Design, Construction Plans and Specifications, and Bid Documents. Distribute final bid documents to all contractors bidding on the project.

16. Provide consulting services to the Township throughout the construction bid phase.

17. Tabulate bids received from contractors and provide Township with recommendations for award for each trade bid out.

18. *Conduct weekly progress meetings with contractors on site to ensure quality of work.*
19. *Provide project management to ensure project is completed on schedule as well as on budget.*
20. *Provide final electronic as-built drawings to the Township.*
21. *Provide warranty for work completed to the Township.*

- b. Present project review and quality assurance program.

Cross Renovation will coordinate weekly meetings with the selected contractors to ensure all work is per plans and specifications. Cross Renovation will ensure all permits are pulled and that all inspections are completed. Copies of all approved inspections will be retained and provided to the township upon completion of the project.

- c. Discuss any unique ideas/concerns relating to the project.

Our main concern with this project is keeping the Developmental Services Office operation throughout the project. There will be times when noise and/or dust may become an issue. We will ensure that the appropriate measures are taken to confine the dust to the area of work to the best of our abilities. Should noise become an issue during work hours, after hours work would be an alternative pending approval from the township, however that would come at a premium labor cost.

- d. Describe in detail the process you would follow from the schematic approval through approval of the final design.

1. *Meet with Township to discuss the necessary requirements that the space must allow. Such as number of offices, size of those offices, size of conference room, etc.*
2. *Perform site walk with architect to show existing space.*
3. *Put together preliminary design drawings for the Township review.*
4. *Meet with Township to discuss possible changes to original design.*
5. *Present revised plans to the Township for approval.*
6. *If additional changes are required repeat steps 4 & 5.*
7. *Once approval of final design plans is approved we will coordinate with our MEP contractors and architect to put together MEP plans for the space.*
8. *Submit final drawings to the Township for Final Review.*
9. *Submit plans to Township building department for Plan Review.*
10. *Make changes to plans submitted to Township building department if requested.*

11. Distribute plans to contractors selected to bid on the project.

12. Pull permits and commence construction activities.

- e. Discuss how the work will be performed so as to minimize interruption or impairment of regular Township activities of the Clerk and Developmental Services offices.

Project will be performed in phases to allow the Developmental Services Office to remain operational. We will coordinate with the Township to decide how much space will be needed for them to remain operational. We would like to perform the work in as few phases as possible as the less mobilizations by contractors, the lower the overall cost. We will take measures to control the dust caused by construction activities to the best of our ability. We will follow strict safety measures to ensure the safety of all employees and the general public.

2) Project Organization:

- a. Lead firm (or firms), name(s), address(es), telephone number(s), email address, name of responsible corporate officer(s), Office location where the majority of the day-to-day work will be accomplished.

*Cross Renovation, Inc.
34133 Schoolcraft Road
Livonia, MI 48150
Phone: (734) 286-2244
Fax: (734) 943-6212
Email: mike@crossrenovation.com
Contact: Michael Butcher*

- b. Explain the circumstances and outcome of any litigation, arbitration or claims filed against your company within the past three (3) years.

We have not had any cases of litigation, arbitration or claims filed against our company.

3) Subcontractors:

- a. Name(s), address(es), telephone number(s), and email address, name of responsible corporate officer, Office location where the majority of the day-to-day work will be accomplished.
- b. Provide a brief description of not more than three (3) projects similar to the work to be undertaken within the last ten (10) years performed by each proposed subcontractor, including the project budget.
- c. Indicate whether the consultant and subcontractor(s) have worked together on and identify which similar projects in the past.

Resurrection Carpentry, LLC
34133 Schoolcraft Road
Livonia, MI 48150
Trades: Demolition & Carpentry
Previous Projects with Cross:

Platinum Medical Center:
20,000 Square Foot Buildout
Budget: \$900,000.00

Camp Dearborn:
Construct (8) new cabins ground up.
Budget: \$297,000.00

Complete Toxicology Center:
16,000 Square Foot Buildout.
Budget: \$1,500,000.00

Trademark Electrical
51191 Park Place Drive
Northville, MI 48167
Trades: Electrical
Previous Projects with Cross:

Complete Toxicology Center:
16,000 Square Foot Buildout.
Budget: \$1,500,000.00

Camp Dearborn:
Construct (8) new cabins ground up.
Budget: \$297,000.00

United Christian School:
21,000 Square Foot Insurance Restoration
Budget: \$1,050,000.00

Douglas Mechanical
34133 Schoolcraft Road
Livonia, MI 48150
Previous Projects with Cross:

Crossfit:
10,000 Square Foot Design/Build Mechanical
Budget: \$54,000.00

Complete Toxicology Center:
16,000 Square Foot Buildout.
Budget: \$1,500,000.00

Camp Dearborn:
Construct (8) new cabins ground up.
Budget: \$297,000.00

Wade's Electric Co.
60880 Van Dyke Road
Washington, MI 48094

Eco Painting, LLC
34133 Schoolcraft Road
Livonia, MI 48150

Previous Projects with Cross:

United Christian School:
21,000 Square Foot Insurance Restoration
Budget: \$1,050,000.00

Grist Mill Barn:
Historic Barn Abatement & Painting
Budget: \$55,000.00

Royal Oak High School:
Interior Corridor Paint
Budget: \$38,500.00

Master's Millwork
37644 Hills Tech Drive
Farmington Hills, MI 48331
Previous Projects with Cross:

Platinum Medical Center:
20,000 Square Foot Buildout
Budget: \$900,000.00

Mason Schools:
Renovate (6) existing Restrooms.
Budget: \$144,000.00

4) Organization Chart:

- a. Brief description of responsibilities and summary resumes of key professional personnel emphasizing experience directly relating to responsibilities on this project as well as any specialty certification that demonstrates special qualifications related to this project.

Mike Butcher, Project Manager

Project Responsibilities: Coordinate with owner to develop design and finishes.
Coordinate with contractors to obtain bids.
Oversee completion of all work.

John Miller, Architect

Project Responsibilities: Prepare construction documents for review and submission.

Brian Humenay, Project Estimator

Project Responsibilities: Provide preliminary cost estimates for owner's review.

Amy Johnson, Treasurer

Project Responsibilities: Coordinate financials in regards to this project.

- b. Estimated amount of time each key person will devote to the work on this project.

Michael Butcher, Project Manager:	Estimated Pre-Construction Hours:	80 Hours
	Estimated Construction Phase Hours:	120 Hours
	Estimated Post-Construction Hours:	10 Hours

John Miller, Architect:	Estimated Pre-Construction Hours:	120 Hours
	Estimated Post-Construction Hours:	20 Hours

Brian Humenay, Project Estimator:	Estimated Pre-Construction Hours:	80 Hours
	Estimated Construction Phase Hours:	40 Hours
Amy Johnson, Treasurer:	Estimated Pre-Construction Hours:	10 Hours
	Estimated Construction Phase Hours:	30 Hours
	Estimated Post-Construction Hours:	10 Hours
Jeremy Kennison, Site Superintendent	Estimated Construction Phase Hours:	120 Hours

5) Schedule:

- a. Outline the design schedule you would implement to meet the expected construction dates. Describe the methods you would use to maintain this schedule.

Upon Contract Award

Meet with Township and discuss requirements of space.	2 Weeks
Prepare preliminary design drawings:	2 Weeks
Discuss preliminary design drawings and modify as required:	2 Weeks
Finalize design layout.	2 Weeks
Coordinate with MEP contractors & prepare MEP plans and specs:	2 Weeks
Submit plan package to Township for Plan Review:	2 Weeks
Send out bid packages to sub-contractors:	1 Week
Tabulate bids and provide recommendations to the Township:	1 Week
Award contracts to sub-contractors:	2 Weeks
Project Mobilization:	12 Weeks
Estimated Construction:	2 Weeks
Project Closeouts:	

- b. Provide assumptions for time requirements.

Pre-Construction:	14 Weeks
Construction:	12 Weeks
Post-Construction:	2 Weeks
Total Duration:	28 Weeks

6) Personnel Effort:

- a. An estimate of the required personnel hours, by task and job title, for performing all work and services, as required.

Michael Butcher, Project Manager:	Estimated Pre-Construction Hours:	80 Hours
	Estimated Construction Phase Hours:	60 Hours
	Estimated Post-Construction Hours:	10 Hours
John Miller, Architect:	Estimated Pre-Construction Hours:	80 Hours
	Estimated Post-Construction Hours:	20 Hours
Jeremy Kennison, Site Super	Estimated Construction Phase Hours:	120 Hours

Brian Humenay, Project Estimator:	Estimated Pre-Construction Hours:	80 Hours
	Estimated Construction Phase Hours:	20 Hours
Amy Johnson, Treasurer:	Estimated Pre-Construction Hours:	10 Hours
	Estimated Construction Phase Hours:	30 Hours
	Estimated Post-Construction Hours:	10 Hours

7) Management Control Programs:

a. Schedule control method/system.

1. *Provide all subs with a comprehensive schedule showing all phases of project and completion deadlines that must be met.*
2. *Weekly job site visits to ensure that schedules are being met.*

b. Proposed project status reporting system.

1. *Weekly status reports to be supplied by all contractors charting progress as well as any delays and reasonings for the delays.*
2. *Status reports to be electronically submitted to Cross every Friday.*

c. Provide a deadline for substantial completion of the project.

28 Weeks from Execution of Contract.

d. List the steps in your standard change order procedure.

1. *Contractor submits RFI to Cross.*
2. *Cross reviews RFI and discusses with Township to provide a resolution.*
3. *If deemed necessary a change order is to written change order is to be submitted electronically to Cross Renovation.*
4. *Cross Renovation will bring change order to the city for approval.*
5. *If and only if change order is approved shall additional charges be authorized for the sub-contractor.*

8) Experience and Reference:

Michael Butcher, Project Manager

- 1) -Complete Toxicology Office Renovation
 -Description: Complete demolition, redesign and renovation of existing 16,000 square foot office space. Project included reconfiguring office layouts to allow for a more open floor plan, relocation of existing restroom facilities, all new HVAC and electrical throughout the space, and new finishes throughout.
 -Estimated Value: \$2,000,000.00
 -Location: Southfield, MI

-Contact: Yisroel Sigler (248) 219-3085

- 2) -United Christian Church School
-Description: Complete demolition and restoration of existing 21,000 square foot educational facility. Project began after a plumbing leak cost extensive damage. Project included removal of all damaged finishes, upgrades to the existing electrical, HVAC and fire alarm system, all new egress windows and new finishes throughout the facility.
-Estimated Value: \$1,500,000.00
-Location: Garden City, MI
-Contact: Jason Reeves (734) 890-8640
- 3) -Platinum Medical Center
-Description: Complete demolition and reconfiguration of existing 20,000 square foot office building to house new medical offices. Project includes all new MEP throughout (2) suites, reconfiguration of existing layout to accommodate new design, as well as all new finishes throughout.
-Estimated Value: \$1,000,000.00
-Location: Dearborn, MI
-Contact: Dr. Rabih Bazzi (313) 467-3305

John Miller, AIA
Resume Attached.

9) Project Budget:

- a. The Project Budget shall be on the basis of an hourly cost or the maximum not-to-exceed cost; whichever is less, to complete the scope of work.
- b. List the following for each category of personnel, for each of the services required and as described below.
- I. The rate per hour.
 - II. The estimate of hours.
 - III. General and administrative overhead.
 - IV. Expenses.
 - V. Maximum not-to-exceed cost.

I & II.	Personnel	Hourly Rate	Estimated Hours	Estimated Total
	Project Manager	\$85.00	150 Hours	\$12,750.00
	Site Superintendent	\$65.00	120 Hours	\$7,800.00
	Architect	\$105.00	140 Hours	\$14,700.00
	Estimator	\$55.00	100 Hours	\$5,500.00
	Office Personnel	\$30.00	50 Hours	\$1,500.00

III. General & Administrative Overhead: Construction Cost + 6%

IV. Expenses: Cost + 6%

V. Maximum Design & Construction Not-To-Exceed Cost: \$400,000.00

- c. Describe cost control methods you use and how you establish cost estimates. Include information on determining costs associated with construction in existing facilities.

Cross will solicit multiple bids for all trades associated with this project. Furthermore we will qualify all bids to ensure that all bids are inclusive of all aspects of the construction documents, this allows us to provide the best quality service at the best price. Cross will perform preliminary takeoffs on all trades and provide the Township with a preliminary estimate range with different types of finishes to allow the Township to choose the finish package that best suits them.

- d. All change orders must be approved prior to implementation of such change.

All change orders must be signed by both the contractor and the Township prior to the authorization of change order work.

10) Sample Contract:

- a. Provide a sample of a proposed contract for the work.

Estimated Cost Summary

<u>Task Description</u>	<u>Estimated Cost</u>
Pre-Construction Consultation and Design	\$8,000.00
Architectural Services	\$20,000.00
Estimating Services	\$5,000.00
Office Services	\$2,000.00
Project Management	\$15,000.00
Construction Costs	\$210,000.00
Permits	\$3,000.00
Construction Management Fee (6%)	\$12,600.000
Estimated Project Cost:	\$275,600.00
Not-To-Exceed Cost:	\$400,000.00

Charter Township of Van Buren

REQUEST FOR BOARD ACTION

Agenda Item _____

BUDGET WORKSHOP DATE:
2016-01-11

BOARD MEETING DATE:
2016-02-02

Consent Agenda _____ New Business X Unfinished Business _____ Public Hearing _____

ITEM (SUBJECT)	Amended 2016 Building & Grounds Capital Fund Budget
DEPARTMENT	Public Services
PRESENTER	Director James T. Taylor
PHONE NUMBER	734-699-8947
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	
To approve the Amended 2016 Building & Grounds Capital Fund from the present amount of \$400,000.00 to an amount of \$600,000.00.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
The recommended budget amendment for the 2016 Building & Grounds Capital Fund Budget and related background information was presented to the Board of Trustees at a board workshop on January 11, 2016. See attached memo.	

BUDGET IMPLICATION	2016 Building & Grounds Capital Fund to be amended from a total of \$400,000.00 to \$600,000.00.
IMPLEMENTATION NEXT STEP	Township Board to approve the budget amendment for the 2016 Building & Grounds Capital Fund as presented.
DEPARTMENT RECOMMENDATION	Director of Public Services recommends Board approval.
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	
APPROVAL OF SUPERVISOR	



CHARTER TOWNSHIP OF VAN BUREN
DEPARTMENT OF PUBLIC SERVICES

DATE: January 11, 2016
TO: Township Board of Trustees
FROM: James T. Taylor, Director of Public Services
Ronald Akers, Director of Planning & Economic Development
RE: Request for Budget Amendment

The budget for the proposed office renovation project requires an amendment to accurately reflect the total amounts being allocated. The recommended amendment to the 2016 Building & Grounds Capital Outlay 101-265-970-000 is from \$400,000.00 to \$600,000.00.

<u>General Fund Contributions</u>		<u>Other Project Contributions</u>	
Office Renovation	\$425,000	Water & Sewer	(\$150,000)
Utilities Efficiency	\$ 25,000	DDA	(\$100,000)
Alarm System	\$ 50,000	MMRMA	(\$25,000)
Truck purchases	<u>\$100,000</u>		
	\$600,000	Sub-Total	(\$275,000)

The General Fund \$150,000.00 contribution for the Office renovation combined with the \$275,000.00 contributions from other funds provides the total allocation needed for the project estimated cost of \$425,000.00. See below.

<u>Project Cost</u>	
Building & Grounds	\$ 150,000
Water & Sewer	\$ 150,000
DDA	\$ 100,000
MMRMA	<u>\$ 25,000</u>
	\$ 425,000

MISSION STATEMENT

"The Van Buren Public Services Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."