

**CHARTER TOWNSHIP OF VAN BUREN  
WORK STUDY MEETING MINUTES  
JUNE 5, 2017**

Supervisor McNamara called the meeting to order at 3:00 p.m. in the Sheldon Room. Present: Supervisor McNamara, Clerk Wright, Treasurer Budd, Trustee White, Trustee Frazier, Trustee Martin and Trustee Miller. Others in attendance: Secretary Montgomery, Developmental Services Director Akers, Lt. Bazy, Attorney Mannarino and an audience of three (3).

**ADJOURNMENT:** Motion by Frazier, seconded by Miller to adjourn the Work Study Session for the purpose of closed session at 3:02 p.m. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Nays: None. Motion Carried.

**CLOSED SESSION:** The Township Board went into closed session, pursuant to MCL 15.268(h) and MCL 15.243 (1) (g) to discuss attorney client privileged written opinion letter regarding Visteon Litigation and Cobblestone Development

Frazier moved, Martin seconded to reconvene the Work Study Session at 4:51 p.m. Motion Carried.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Discussion on the Special Land Use request for parcel V-125-83-088-99-0005-000 (83 E. Huron River Dr.) so the applicant may construct a detached accessory building. The Belleville Yacht Club is requesting to construct an enclosed "Tiki Bar" accessory building. No public comment was received during the public hearing held by the Planning Commission on May 24, 2017.

Discussion on the first reading of Ordinance 06-06-17 to re-zone parcel V125-83-021-01-0009-304 (49412 Michigan Ave.) from C (Local Business) & C-2 (Extensive Highway Business) to C-1 (General Commercial). The primary intent of the applicant (owner) is to rezone the property to allow the ability to construct a gasoline filling station at the property.

Discussion on the Professional Services Contract between the Township and Fishbeck, Thompson, Carr and Huber, Inc. for General Engineering Services. The Qualifications Based selection process was followed in the selection of this firm. The Supervisor's Office negotiated the contract.

Discussion on the Professional Services Contract between the Township and McKenna & Associates to provide General Planning Services. The Qualifications Based selection process was followed in the selection of this firm. The Supervisor's Office negotiated the contract.

Discussion on Resolution 2017-11 an agreement between the Township and Van Buren Public Schools for the paving of McBride Road. The agreement is for the Van Buren Public Schools District to contribute \$90,000 towards the Wayne County Local Roads Initiative project to pave McBride Rd. The funds shall be deposited on or before the Township authorizes preliminary engineering, shall be returned to the district if the project is not completed, and will not be enforced until after the Township has finalized the creation of the Special Assessment District.

Discussion on Resolution 2017-12 to declare the Township's intent to establish a Special Assessment District (SAD) for the McBride Road Improvement District and schedule the necessary public hearings. The purpose of the SAD is to raise the funds for the required 20% match of the Wayne County funds. The Township received petitions indicating over 51% of property owners supported paving McBride. All costs will be assessed against the properties benefitted by the paving. Wayne County will reimburse 80% of the construction costs.

PUBLIC COMMENT: Public comments included: Concern over itemized fee schedule associated with engineering services and long standing relationship between the Township and McKenna and Associates.

**ADJOURNMENT:** There being no further discussion Budd moved, Miller seconded to adjourn the Work Study Session at 5:40 p.m. Motion Carried.

\_\_\_\_\_  
Leon Wright, Township Clerk

Date: \_\_\_\_\_.

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_.