

**CHARTER TOWNSHIP OF VAN BUREN
BOARD MEETING MINUTES
APRIL 18, 2017**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Human Resource Director Sumpter, Executive Assistant Selman, Lt. Bazy, DDA Director Ireland, Attorney Mannarino, Developmental Services Director Akers and Deputy Director Best, Assessing Coordinator Stevenson, DPS Director Taylor and an audience of thirteen (13).

Supervisor McNamara requested the removal of New Business item #4 [To consider approval of the second (final) reading of Ordinance 04-04-17 (3) an amendment to the General Code of Ordinances Chapter 1 (General Provisions) addition of Article II (Municipal Civil Infractions)] from the agenda

APPROVAL OF AGENDA: Frazier moved, Miller seconded to approve the agenda as amended. Motion Carried.

APPROVAL OF CONSENT AGENDA: Martin moved, Budd seconded to approve the Consent Agenda as presented. [Work Study Session minutes of April 3, 2017, Closed Session minutes of April 3, 2017, Board Meeting minutes of April 4, 2017, Prepaid List of April 7, 2017, Prepaid List of April 13, 2017, Voucher List of April 18, 2017]. Motion Carried.

PUBLIC HEARING: Frazier moved, Miller seconded to open the Public Hearing to receive public comment on Resolution 2017-08, amending Industrial Facilities Exemption Certificate #2017-012 for Mayser Polymer USA, Inc. at 7:04. Motion Carried. Assessing Coordinator Stevenson provided an overview. The applicant is requesting an amendment to their previously approved certificate due to an increase in its material and labor costs. No public comment was received. Frazier moved, Miller seconded to close the public hearing at 7:06 p.m. Motion Carried.

CORRESPONDENCE: Supervisor McNamara read a letter from a resident of Charter Club Estates subdivision praising the content and format of the Lake Ledger. Trustee Miller read a press release from Public Safety Director Laurain announcing "National Prescription Drug Take Back Day" is on Saturday, April 29th from 10 a.m. to 2:00 p.m. at the Public Safety Department. The public is encouraged to dispose of expired, unused and unwanted prescription drugs (no liquids or needles). A video presentation was presented highlighting the Teen Flashlight Egg Hunt and the Hoppin' Hullabaloo on "Egg Avenue". Both events were well attended. Trustee White indicated the Easter egg hunt in the City of Belleville drew a huge crowd this year and expressed his desire to have a park on Belleville road which he felt would encourage greater participation in Township events.

PUBLIC COMMENT: Resident commented that over 1000 people attended the Easter egg hunt in the City of Belleville over the weekend.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Motion by Frazier, seconded by Budd to approve Resolution 2017-08 amending Industrial Facilities Exemption Certificate 2017-012 for Mayser Polymer USA, Inc. Motion Carried.

Motion by Wright, seconded by Miller to approve the second (final) reading of Ordinance 04-04-17 (1) an amendment to the General Code of Ordinances Chapter 14 (Animals), Article I Sec. 14-1 (Definitions) and Article II section 14-29 (Animal at Large) and addition to Article I adding Sec. 14-2 (Adoption Contracts) and 14-3 (Violation). Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Motion Carried.

This amendment clarifies the definitions of the animal at large ordinance and allows for civil infraction penalties for violation.

Motion by Martin, seconded by Wright to approve the second (final) reading of Ordinance 04-04-17 (2) an amendment to the General Code of Ordinances Chapter 1 (General Provisions) Sec. 1-13-General Penalty for Violation of Codes; Continuing Violations. Roll Call Vote: Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Motion Carried. This amendment establishes a municipal civil infraction ordinance, changes some 90-day misdemeanors to 93 day misdemeanors so that offenders may be charged under local ordinance, and de-criminalizes some violations.

Motion by Miller, seconded by Budd to approve the second (final) reading of Ordinance 04-04-17 (4) an amendment to the General Code of Ordinances Chapter 42, Article II, Division 3 Section 42-79. Roll Call Vote. Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Motion Carried. This amendment replaces the requirement that notices are sent via certified mail with the requirement that notices can be sent via first-class mail and posted on the property removing the possibility for an individual to avoid service via certified mail.

Motion by Miller, seconded by Frazier to approve the first reading of Ordinance 04-04-17 (5) an addition to the General Code of Ordinances Chapter 58, Article IV, Division 4, Sec. 58-161 (Embezzlement). Roll Call Vote: Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Motion Carried. This adds an embezzlement section to the Ordinance.

Motion by Frazier, seconded by Miller to approve a three year Professional Services Agreement with Hydro Corp, Inc. to provide inspection and other related services for enforcement of the SDWA mandated Cross Connection Control Program. Motion Carried. A cross connection control program is mandated by the Safe Drinking Water Act. Services performed would focus on backflow prevention and monitoring.

Motion by White, seconded by Miller to approve the Qualifications Based Selection Committee's recommendation of Fishbeck, Thompson, Carr & Huber, Inc. as the Township's general Engineering Services firm. Motion Carried. Representatives from Fishbeck, Thompson, Carr & Huber Inc. gave a PowerPoint overview of the company and services provided. The Committee, made up of the Supervisor, Clerk, Treasurer, Director and Deputy Director of Planning and Economic Development, DDA Director and Public Services Director, interviewed four firms and ranked them in accordance with established criteria. Fishbeck, Thompson, Carr & Huber, Inc. ranked the highest.

Motion by Budd, seconded by Frazier to approve the Qualifications Based Selection Committee's recommendation of McKenna & Associates as the Township's General Planning Services firm. Motion Carried. Representatives from McKenna & Associates gave a PowerPoint overview of the company and services provided. The Committee, made up of the Supervisor, Clerk, Treasurer, Director and Deputy Director of Planning and Economic Development, DDA Director and Planning Commission Chairperson, interviewed three firms and ranked them in accordance with established criteria. McKenna and Associates ranked the highest.

Trustee Frazier requested to recuse herself from, and abstain from, New Business item #10 due to her position on the Van Buren Public School Board.

Motion by Miller, seconded by Wright to recuse Trustee Frazier from New Business item #10 due to her position on the Van Buren Public School Board. Roll Call Vote. Yeas: McNamara, Budd, White, Martin, Miller and White. Recused/Abstained: Frazier. Motion Carried. Supervisor McNamara excused Trustee Frazier from the Board table at 8:45 p.m. prior to discussion on the item.

Motion by Wright, seconded by White to approve the request for McBride Road's participation in the Wayne County Local Township Roads Initiative Program. Motion Carried. Funds, in the amount of \$750,000.00, were

allocated from Wayne County under the Local Township Roads Initiative Program to make improvements to residentially zoned local roads in the Township. The Township received petitions by over 57% of the residents allowing for the formation of a Special Assessment District to cover the required 20% contribution. The contribution to the residents would be offset through a commitment from the Van Buren Public School District in the amount of \$90,000.00.

Following discussion on New Business item #10 Trustee Frazier returned to the meeting at 8:58 p.m.

REPORTS: The January 2017 Budgetary Report was received. A copy of the report is available at the Clerk’s Office for review.

ANNOUNCEMENTS: Announcements included: In honor of Earth Day, and in conjunction with the Alliance of Rouge Communities, free native seed packets (limited quantities) are available to residents at the Senior Department on a first come first serve basis; April 16-22 is Severe Weather Awareness Week. Be informed, make a plan and build an emergency kit; a flea market will be held May 4 & 5 from 9:00 a.m.-3:00 p.m. at the September Days Senior Center; Frog Night Friday is April 28 from 6:00 p.m.-8:00 p.m. at Riggs Heritage Park, limited registration, \$2.00 per person; Household Hazardous Waste Collection is April 22, 8:00 a.m.-2:00 p.m. at the Romulus Civic Center, 1111 Wayne Rd., Romulus, a list of acceptable items is available on the township website www.vanburen-mi.org; applications are being accepted by Human Resource Director Sumpter for the Summer Youth Job Initiative, a mandatory student/parent meeting will be held April 27 6:00 p.m. at Township Hall 46425 Tyler Rd. during which time students will be interviewed for positions and parents will have an opportunity to meet Township staff members.

NON-AGENDA: None

ADJOURNMENT: Martin moved, Miller seconded to adjourn at 9:05 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.