

**CHARTER TOWNSHIP OF VAN BUREN  
BOARD MEETING MINUTES  
MARCH 21, 2017**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Economic Development Deputy Director Best, Human Resource Director Sumpter and an audience of four (4).

**APPROVAL OF AGENDA:** Frazier moved, Miller seconded to approve the agenda as presented. Motion Carried.

**APPROVAL OF CONSENT AGENDA:** Budd moved, Miller seconded to approve the Consent Agenda as presented. [Work Study Session minutes of March 6, 2017, Board Meeting minutes of March 7, 2017, Prepaid List of March 10, 2017, Prepaid List of March 15, 2017 and the Voucher List of March 21, 2017] Motion Carried.

**PUBLIC HEARING:** None.

**CORRESPONDENCE:** Representative of the Van Buren Civic Fund presented a grant to the Van Buren Township Clerk's office in the amount of \$6301.50 to replace 10 Election laptops. Supervisor McNamara read a letter from a resident to Public Safety Police Chief Wright thanking Officers Harrison and Sweet for the assistance during the power outage. He also read a letter sent to the Van Buren School District on behalf of the Board of Trustees praising Sumpter Township, the City of Belleville, Departmental Staff at Van Buren Township and the school district for their assistance and coordination of the warming shelter during the power outage.

**PUBLIC COMMENT:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Motion by White, seconded by Budd to approve the second (final) reading of Ordinance 3-7-17 to amend and replace Ordinance 12-1-15 Article V-Coal Tar Products, Sec. 42-151 through 42-158, with new Article V-Coal Tar Products, Sec. 42-151 through 42-159. Roll Call Vote: Yeas: McNamara, Budd, Wright, Frazier, Martin, Miller and White. Nays: None. Motion Carried. Changes to the Ordinance will include a lower PAH limit, sealcoat applicator registration and enforcement procedures.

**REPORTS:** None.

**ANNOUNCEMENTS:** Announcements included: Reminded residents of acceptable recycling materials (flyer available at the Township), yard Waste pick-up begins April 3, 2017, free tire disposal for residents is June 3, 2017 from 10:00 a.m.-1:00 p.m. (limit 7 tires per resident), this year marks the 50<sup>th</sup> anniversary of the Vietnam War and the Rotary Club is coordinating with the Recreation Department for the placement of a portable library box at Quirk Park.

**NON-AGENDA:** Comments included: Clerk Wright read a statement clarifying his actions regarding a passport to attend a conference, provided Board members a legal opinion indicating no illegal activity on his part, explained the International Institute of Municipal Clerks is the governing body for Clerk certification throughout the world and encouraged Board members to speak directly with him for clarification of expenses, Trustee Miller read a statement clarifying her comments, encouraged open communication and professionalism between Board members, and emphasized the need to revise the travel policy to avoid future misunderstandings, Board members Frazier and White echoed the request for a revised travel policy and expressed several changes they

felt should be included in a revised policy, and an audience member requested an update on hiring process for a new Fire Chief. Supervisor McNamara indicated the selection committee interviewed five (5) candidates from the pool of applications, a candidate has been selected and is currently undergoing the final stages of the vetting process, and anticipates the candidate will be brought forward for approval in the very near future.

**ADJOURNMENT:** White moved, Martin seconded to adjourn at 8:15 p.m. Motion Carried.

\_\_\_\_\_  
Leon Wright, Township Clerk

Date: \_\_\_\_\_.

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_.