



CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION
Tuesday July 25, 2017
Van Buren Township Hall
46425 Tyler Road

The meeting was called to order at 6:31 p.m. in Otisville/Sheldon Room by Chairperson Partridge. Members present: Chairperson Partridge, Commissioner Speaks, Commissioner Rochowiak, Trustee Frazier, Commissioner Graf Absent-Excused. Also, Present Director James Taylor, Deputy Treasurer Sean Bellingham and Recording Secretary Karen Pecsénye

APPROVAL OF AGENDA:

Motion Trustee Frazier to approve the agenda Second Commissioner Speaks, Motion Carried.

APPROVAL OF MINUTES:

Motion Commissioner Speaks, to approve the minutes of the April 25, 2017 meeting as presented, Second Trustee Frazier, Motion Carried.

REPORTS:

1. Monthly Operations Reports- Director Taylor

a. July Activities

- Sewer Items- Harbor Club Lift Station has passed final checks and is back under Township Controls. Seasonal Sewer main cleaning is still ongoing. Problem sewers for Belleville are being televised for lead locations, and possible infiltration on Denton road.
- Water Items-We have been repairing curb boxes at the meadows, cleaning around fire hydrants for access, repaired a flow meter for the Water PRV stations, and collecting water for lead and copper sampling to go to MDEQ

2. Administrative Reports – Director Taylor

a. Budget Review

- Director Taylor gave a detailed overview of water pumpage amounts over the last several years showing the trend to be going downward. He reviewed the revenue and expense trends since 2013, showed the anticipated rate increase to the township from the sewer and water suppliers. Director Taylor reviewed the 2017 amended budget. Presented the 2018 proposed budget and the 2018 Rates and

MISSION STATEMENT

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Fees proposal with a recommended increase of 5%. He showed the impact of the rate increase on an average customer, even showing with the recommended rate increase VBT's water and sewer rates are still the lowest of the surrounding communities. Capital financing was then discussed as far as what it is for what our current levels are and what our prospects for maintaining the water and sewer capital funds in the future. Lastly the 2018 Proposed Capital Projects were submitted to the commission for review. Those projects include, Meter reading system and meter replacement, Parkwood sanitary sewer pump station upgrade, sewer rehab in Greenbriar subdivision, I-94 South Service Dr. sewer rehab project, preparations for State mandated residential cross connection program to commence in 2019 and maintaining the water and sewer asset management programs

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS:

- Recommendation on 2017 Amended Water & Sewer Budget

Motion Commissioner Rochowiak, Second Commissioner Partridge to recommend the proposed 2017 Amended Water and Sewer Budget to be presented to the Township Board for approval.

Yeas: Speaks, Rochowiak, Partridge, Frazier
Nays:
Absent: Graf
Motion: Carried

- Recommendation on 2018 Proposed Water & Sewer Budget

Motion Commissioner Rochowiak second Commissioner Partridge to recommend the proposed 2018 Water & Sewer Budget to be presented to the Township Board for approval.

Yeas: Speaks, Rochowiak, Partridge, Frazier
Nays:
Absent: Graf
Motion: Carried

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- Recommendation on 2018 Proposed Water & Sewer Rate Increase of 5%

Motion Trustee Frazier, Second Commissioner Speaks to recommend the 2018 Proposed Water & Sewer Rate increase of 5% be presented to the Township Board for approval.

Yeas: Speaks, Rochowiak, Partridge, Frazier

Nays:

Absent: Graf

Motion: Carried

- Recommendation on the 2018 Proposed Water & Sewer Capital Fee.

Motion Trustee Frazier, Second Commissioner Rochowiak to pursue further discussion on the 2018 Water & Sewer Capital fees within the commission.

Yeas: Speaks, Rochowiak, Partridge, Frazier

Nays:

Absent: Graf

Motion: Carried

- Recommendation on 2018 Proposed Water & Sewer Capital Projects.

Motion Commissioner Rochowiak, second Trustee Frazier to recommend the 2018 Proposed Water & Sewer Capital Projects be presented to the Township Board for approval.

Yeas: Speaks, Rochowiak, Partridge, Frazier

Nays:

Absent: Graf

Motion: Carried

NON-AGENDA ITEMS:

NEXT MEETING: August 22, 2017 (Sheldon Room)

ADJOURNMENT: Motion to adjourn Trustee Frazier, Second Commissioner Rochowiak meeting adjourned 7:41 p.m.

Respectfully Submitted by Karen E. Pecsénye

Approved _____

Chairperson Steve Partridge

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