



CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION
Tuesday June 27, 2017
Van Buren Township Hall
46425 Tyler Road

The meeting was called to order at 6:32 p.m. in Denton Room by Chairperson Partridge. Members present: Chairperson Partridge, Commissioner Speaks, Commissioner Rochowiak, Commissioner Graf, Trustee Frazier arrived late. Also, Present Director James Taylor, Superintendent Martin Ladd, Andrew Opalewski, Glenn Michaels, Steve Daniell from Ferguson Meter Company and Recording Secretary Karen Pecsénye

APPROVAL OF AGENDA:

Motion Commissioner Rochowiak to approve the agenda Second Commissioner Speaks, Motion Carried.

APPROVAL OF MINUTES:

Motion Commissioner Speaks, to approve the minutes of the April 25, 2017 meeting as presented, Second Commissioner Graf, Motion Carried.

REPORTS:

1. Monthly Operations Reports- Superintendent Ladd
 - a. May -June Activities
 - Sewer Items-EQ Basin repairs complete. Harbor Club lift station is in final stages and ready to come back online to our system, sewer lines for DDA property on Belleville road have been disconnected, prep work for Menards sewer main installation and sanitary sewer cleaning are ongoing.
 - Water Items-Property restorations, cleaning around and raising hydrants, where necessary, for access, water lines disconnected for DDA property on Belleville Road, prep work for Menards water main installation and changes to Water Tower protocol.
 - b. Water Tower Operations- Water tower was changed to manual controls to stay within demands while checks and balances are going on due to recent spikes in hourly usage leading to exceedances in water usage.

2. Administrative Reports – Director Taylor

MISSION STATEMENT

“The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township’s buildings and grounds, and water distribution and sanitary collection systems.”



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- a. Meter Replacement Project- Due to our current meter reading system being proprietary with the Amco meters, which recently went out of business, and also becoming technologically outdated we are looking to replace the system. The representatives from Ferguson Meter Company gave a brief over view of their company, the meters and meter reading products and some advanced features and the benefits of going with their products. They are the first of three companies our department have been speaking to about products and bids.
- b. Regulatory Update- Asset Management. Safe drinking Water Act requires communities of over 1000 people to have an asset management system to give a “State of the Utility Report” which are due by January 1 of each year. The report basically tells the MDEQ what assets we own, where they are located, what condition they are in, the remaining value of the assets and long term financial strategy to keep, maintain and update the water and sewer system.
- c. Capital and Re-Use Charges and Rates Primer- Director Taylor gave a breakdown of rates and what percentage of the money goes where. He also spoke about capital charges and finding a more reasonable and sustaining way to capture those fees.

PUBLIC COMMENT: None

OLD BUSINESS: None

NON-AGENDA ITEMS:

NEXT MEETING: July 25, 2017 (Sheldon Room)

ADJOURNMENT: Motion to adjourn Commissioner Rochowiak, Seconded Trustee Fraizer, meeting adjourned 8:05 p.m.

Respectfully Submitted by Karen E. Pecsénye

Approved _____

Chairperson Steve Partridge

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