

**CHARTER TOWNSHIP OF VAN BUREN
BOARD MEETING MINUTES
FEBRUARY 3, 2015**

Supervisor Combs called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor Combs, Clerk Wright, Treasurer Budd, Trustee Hart, and Trustee Miller. Late Arrival (7:05 p.m.) Trustee Jahr. Excused/Absent: Trustee McClanahan Others in attendance: Secretary Montgomery, Public Safety Deputy Director-Fire Besson, Public Safety Director Laurain, Developmental Services Director Knowles, Developmental Services Consultant Sloan and an audience of twenty nine (29).

APPROVAL OF AGENDA: Budd moved, Hart seconded to approve the agenda with the following amendment: to move correspondence directly after approval of the agenda. Motion Carried.

CORRESPONDENCE: Deputy Director of Public Safety-Fire Besson presented the following Fire Fighters their Badge and Helmet Shields promoting them from Probationary Fire Fighters to Full-Status Fire Fighters: Mike Vlademar, Ryan Smith, Dustin Cox and Rachel Spence. Fire Fighter Jason Martin was promoted in a ceremony held earlier in the day. Supervisor Combs read letters to Public Safety Director Laurain from Wayne County Assistant Prosecuting Attorney Michael Glynne praising Officer Ryan Berry and Detective Mark Buxton on their assistance in the apprehension, prosecution and conviction of two criminals who terrorized several communities. Treasurer Budd congratulated Trustee Jahr and Trustee Hart on their successful completion of the Michigan Citizen Planner Fundamentals of Planning and Zoning through the Michigan State University Extension. Clerk Wright read a Thank You note from Waters Edge Apartments to Account Clerk Nicole Sumpter and the residents of the community for their support following the fire and read letters from Rawsonville and Savage schools thanking the Clerk's Office Staff for their donation of coats from their Coats for School Kids drive.

APPROVAL OF CONSENT AGENDA: Budd moved, Jahr seconded to approve the Consent Agenda [Work Study Session Minutes January 12, 2015; Closed Session Minutes of January 12, 2015; Regular Board Meeting Minutes of January 13, 2015; Special Work Study Session Minutes of January 26, 2015; Closed Session Minutes of January 26, 2015; Prepaid List of January 16, 2015; Prepaid List of January 23, 2015; Prepaid List of January 29, 2015 Voucher List of February 3, 2015; Approval of the Automatic Mutual Aid Agreement with Ypsilanti Fire Department; Approval of the re-appointments of Charles Coleman, Mark Duff, Kimberly Nofz, Sam Villa, Tammy Wall and Rondell Sherman to the Recreation Committee with terms to expire February 1, 2016; Approval of the appointment of Robert McKenna to the Board of Zoning Appeals with a term to expire October 1, 2017; Approval of the corrections to the 2014 Amended General Budget; Approval of the amendment to Resolution 2014-30 authorizing execution of Infrastructure Improvement Permits with Wayne County for Emergency Outdoor Warning Sirens correcting the GPS coordinates and Approval of the amendment to Resolution 2014-30 the 2015 Water and Sewer Fee Schedule to approval of Resolution 2014-33 the 2015 Water and Sewer Fee Schedule (correction of the Resolution number)]. Motion Carried.

During approval of the Consent Agenda several Board Members thanked all the members serving on Township Committees and Commission for their dedication and support to the community. Special recognition of Committee member Robert McKenna who has completed the Michigan Citizens Planner Fundamentals of Planning and Zoning and Don Boynton who has completed the Masters of Planning and Development. Members of the community seeking to serve on a Committee or Commission may download the application from the Township website or stop by the Supervisor's office to obtain an application.

PUBLIC HEARING: Hart moved, Wright seconded to open the second Public Hearing at 7:27 p.m. to receive comment on the proposed use of Program Year 2015 Community Development Block Grant (CDBG) funds in the annual application in the amount of \$124,895.00. Consultant Patrick Sloan outlined that the 2015 CDBG program year runs from July 1, 2015 through June 30, 2016 therefore funds would not be available until July 1, 2015. The estimated allocations are: (1) \$89,921 Public Facilities and Improvements-a project to make improvements to Van Buren park, Including demolishing a log cabin and stage and constructing new facilities (2) \$8,992 Youth Services-the purchase of supplies and payment of contractors for the "Takin 'It to the Streets" program for low and moderate income youth, (3) \$8,992 Senior Services-a project to offset the salary of the Senior Center Director and Deputy Director and provision of senior services, (4) \$5,995 Planning-a project to fund a portion of Parks and Recreation Master Plan update; \$5,995 Administration-a

project to fund program administration costs including staff and program management, coordination, monitoring, reporting and evaluation (5) \$5,000 Program Income-an estimate of funds that may be repaid in Program Year 2015 from the Housing Rehabilitation loan program, which is set up as a revolving loan fund; any funds received are dedicated towards future Housing Rehabilitation activities. No public comment was received. Budd moved, Hart seconded to close the Public Hearing at 7:32 p.m. Motion Carried.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: Miller moved, Hart seconded to adopt Resolution 2015-02 approval of the Community Development Block Grant (CDBG) 2015 Program year application and project statement in the amount of \$124,895.00. Motion Carried

NEW BUSINESS: None.

REPORTS: The November 2014 Budgetary Report was ordered received and filed. Copies are available at the Clerk's Office.

ANNOUNCEMENTS: Supervisor Combs announced the Parks and Recreation Department will host a "Frozen" Daddy Daughter Dance on Friday February 13, 2015 and Saturday February 14, 2015 7:00-9:00 p.m. Tickets \$20 per couple for Van Buren Residents, \$25 per couple non-residents, \$5 each additional child and \$10 each additional adult. Clerk Wright announced the Township Administrative Offices will be closed Monday February 16, 2015 in observance of Presidents Day; that the next scheduled Work Study Session and Board of Trustees Meetings will be held February 17, 2015 and announced the Clerk's Office is accepting applications for Election Inspectors to work the May 5, 2015 Special Election and 2016 Presidential Elections. Applications are available on the Township website at www.vanburen-mi.org or at the Clerk's Office.

AUDIENCE (Non-Agenda Items): None

CLOSED SESSION: None

ADJOURNMENT: Hart moved, Wright seconded to adjourn at 7:40 p.m. Motion Carried.

Respectfully submitted,

Leon Wright, Township Clerk

Date: _____.

Linda H. Combs, Township Supervisor

Approved: _____.