

**CHARTER TOWNSHIP OF VAN BUREN  
BOARD MEETING MINUTES  
FEBRUARY 21, 2017**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Absent/Excused: Clerk Wright. Others in attendance: Secretary Montgomery, Executive Assistant Selman, Economic Development Director Akers and Deputy Director Best, Consultant Sloan, Senior Director Jordan and an audience of five (5).

**APPROVAL OF AGENDA:** Frazier moved, Miller seconded to approve the agenda as presented. Motion Carried.

**APPROVAL OF CONSENT AGENDA:** Budd moved, Martin seconded to approve the Consent Agenda as presented. [Work Study Session minutes of February 6, 2017, Closed Session Minutes of February 6, 2017, Board Meeting minutes of February 7, 2017, Prepaid List of February 9, 2017, Prepaid List of February 16, 2017 and the Voucher List of February 21, 2017]. Motion Carried.

**PUBLIC HEARING:** Frazier moved, White seconded to open the final Public Hearing at 7:03 p.m. to receive public comment on the use of program year 2017 Community Development Block Grant (CDBG) funds. Motion Carried.

As part of the required citizen participation process for Wayne County CDBG funding the Township must hold two public hearings regarding the proposed activities and proposed funding levels for activities for program year 2017. Objectives of the program are to provide benefits to persons of low- to moderate-income and/or areas where 51% of the residents are low to moderate income, reduce negative environmental impacts, maintain a high level of performance in management of CDBG funds programs, improve the quality of life for low to moderate income persons and create affordable housing for low to moderate income households. Proposed funding: \$76, 581 Public Facilities, \$30,000 Demolition, \$21,315 Senior Services, \$7,105 Planning and \$7,105 Administration. Trustee Frazier requested clarification on the funds allocated to Senior Services and expressed a desire to have those funds allocated to tangible items and services as opposed to offsetting the Director's salary. No Public Comment was received.

Budd moved, White seconded to close the Public Hearing at 7:29 p.m. Motion Carried.

**CORRESPONDENCE:** Representative David Wilson from The Senior Alliance provided an overview of programs and service to Van Buren Township citizens over the past year. More information about the Senior Alliance is available at [aaa1c.org](http://aaa1c.org).

**PUBLIC COMMENT:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Motion by Martin, seconded by Budd to approve the 2017 Community Development Block Grant (CDBG) funds in the amount of \$142,106.00 and the proposed project statement. Motion Carried.

Motion by Frazier, seconded by Miller to approve the appointment of Patricia Sobecki to the September Days Senior Citizens Endowment Committee with a term to expire January 15, 2018. Motion Carried. Ms.

Sobecki has been a long time member and volunteer at the Senior Center. She fills the balance of the term held by the late Betty Neill.

Motion by Miller, seconded by White to approve the appointment of Kess Emekpe to the Environmental Commission with a term to expire October 1, 2017. Motion Carried. Mr. Emekpe is a seven year resident of the Township, is a member of the Huron River Watershed Council, holds a degree in Earth and Environmental Science and is working towards his master's degree. He fills the balance of the term held by the late David Wilson.

Motion by Frazier, seconded by Budd to approve the 2016 Planning Commission Annual Report. Motion Carried. This report is compiled in accordance with P.A. 33 of 2008, as amended, MCL 125.3801 Et seq, Michigan Planning Enabling Act. It is a list of activities performed by the Planning Commission in 2016.

Motion by Budd, seconded by Miller to approve of the evaluation process for the Qualifications Based Selection Committee in the selection of a General Engineering Services firm. Motion Carried. The evaluation process includes a Statement of Qualifications Evaluation, Reference Check, Interview Questions and a Score Sheet. The highest scoring applicant(s) will be brought forth to the Board for approval.

Motion by Budd, seconded by Miller to approve the evaluation process for the Qualifications Based Selection Committee in the selection of a General Planning Services firm. Motion Carried. The evaluation process includes a Statement of Qualifications Evaluation, Reference Check, Interview Questions and a Score Sheet. The highest scoring applicant(s) will be brought forth to the Board for approval.

Motion by Martin, seconded by White to approve the first reading of Ordinance 02-21-17 (1) an Ordinance to grant the exclusive use and enjoyment of Township owned property around Belleville Lake to the abutting property owners. Motion Carried. This Ordinance will grant the exclusive use and enjoyment of Township owned property around Belleville Lake to the abutting property owners. The Ordinance grants the abutting property owner the exclusive right of use of the Township owned property around Belleville Lake. The area is delimited by the Zoning Ordinance 02-21-17 (2) which addresses where the specific exclusive use boundaries are. The property owner shall maintain the lake property in compliance with all existing applicable federal, state and local laws and regulations.

Motion by White, seconded by Frazier to approve the first reading of Ordinance 02-21-17 (2) an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to add a new article regarding the Belleville Lake Shoreline Districts. Motion Carried. This Ordinance adds language to the Township's Zoning Ordinance with regards to the regulation of physical improvements made to the Township owned property around Belleville Lake. It also offers protections to the abutting property owners by grandfathering existing structures and establishes separate regulations for property abutting single family home (BLA zoning district) and multi-family/commercial properties (BLB zoning district).

Motion by Miller, seconded by White to approve the first reading of Ordinance 02-21-17 (3) an Ordinance to amend the Van Buren Township Zoning Ordinance 6-2-92 to rezone those portions of Township owned Belleville Lake parcels that are located below the 655-foot contour line (1929 NGVD) or "Brow of the hill" to Belleville Lake Shoreline Districts. Motion Carried. This Ordinance amends the Township's Zoning Map to incorporate the BLA (shoreline abutting single family homes) and BLB (shoreline abutting multi-family/commercial properties).

**REPORTS:** None.

**ANNOUNCEMENTS:** Announcements included: Outdoor Emergency Siren testing occurs the first Saturday of each month at 1:00 p.m.; the League of Women Voters will hold their next meeting on Thursday February 23, 2017 at 7:00 p.m. at Trinity Episcopal Church and assist anyone interested in registering to vote; and the Belleville Rotary Club will hold an Italian "Fat Tuesday" dinner on Tuesday, February 28, 2017, from 4:30 p.m. to 7:30 p.m. at the Van Buren Eagles. Tickets are \$12 for adults and \$6 for children 12 and younger. Carry out is available.

**NON-AGENDA:** None.

**ADJOURNMENT:** Miller moved, Frazier seconded to adjourn at 8:35 p.m. Motion Carried.

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Leon Wright, Township Clerk

Date: \_\_\_\_\_.

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_.