

**CHARTER TOWNSHIP OF VAN BUREN  
BOARD MEETING MINUTES  
DECEMBER 6, 2016**

Supervisor McNamara called the meeting to order at 7:02 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller and Trustee White. Others in attendance: Secretary Montgomery, Executive Assistant Selman, Executive Assistant Clair, DDA Director Ireland, Public Services Director Taylor, Assessing Coordinator Stevenson, Planning and Economic Development Director Akers, Planning and Economic Development Deputy Director Best, Public Safety Director Laurain, Public Safety Deputy Director (Fire) Besson, Public Safety Deputy Director (Police) Wright and an audience of seven (7).

**APPROVAL OF AGENDA:** Budd moved, Frazier seconded to approve the agenda as presented. Motion Carried.

**APPROVAL OF CONSENT AGENDA:** Frazier moved, Miller seconded to approve the Consent Agenda. [Work Study Session minutes of November 14, 2016, Board Meeting minutes of November 15, 2016, Special Work Study Session minutes of November 28, 2016, Special Board Meeting minutes of November 29, 2016, Prepaid List of November 18, 2016, Prepaid List of December 1, 2016 and the Voucher List of December 6, 2016]. Motion Carried.

**PUBLIC HEARING:** None.

**CORRESPONDENCE:** None.

**PUBLIC COMMENT:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** Wright moved, Budd seconded to approve the Special Land Use request for the property located at 10573 Belleville Road so the applicant may construct and operate a drive-thru restaurant on the property. The subject 0.86 acre parcel zoned C-1 General Business is located on the east side of Belleville Road north of the existing Belle Tire. Board member expressed the desire for the applicant to provide a masonry wall adjacent to the north side of the property line. Motion Carried.

Budd moved, Martin seconded to approve Resolution 2016-14 the 2016 amended General Fund Budget to include the following directives: A) Revenue in excess of those noted shall be dedicated to fund balance, B) Fiscal year line items, which are not expensed, shall revert to net income, C) approval of appendices noted (Salaried Employee Wage Schedule) as part of the General Fund Budget, D) Revenue as "Tax Administrative fee" is to continue as is past practice. The allocated millage for township operations is 4.9144, which represents .9144 for Township Operations and 4.0 mills for Public Safety, E) adoption by departmental total and F) approval of the December 6, 2016 Final General Fund Amended Budget supersedes any prior resolution. Roll Call Vote. Yeas: McNamara, Budd, Wright, Martin and White. Nays: Miller and Frazier. Motion Carried. Supervisor McNamara read a statement outlining the budget process, thanked Board members for their input and requested approval to "maintain stability in our Public Safety and other departments going forward". Board members opposing the 2016 amended budget expressed concern regarding overspending and wages.

Budd moved, Wright seconded to approve Resolution 2016-14 the 2017 proposed General Fund Budget and Resolution 2016-13 the Salaried Employees Wage Schedule eliminating the part time Executive Assistant and to include the following directives: A) Revenue in excess of those noted shall be dedicated

to fund balance, B) Fiscal year line items, which are not expensed, shall revert to net income, C) approval of appendices noted (Salaried Employee Wage Schedule) as part of the General Fund Budget, D) Revenue as "Tax Administrative fee" is to continue as is past practice. The allocated millage for township operations is 4.9144, which represents .9144 for Township Operations and 4.0 mills for Public Safety, E) adoption by departmental total and F) approval of the December 6, 2016 Final General Fund Amended Budget supersedes any prior resolution. Roll Call Vote. Yeas: McNamara, Budd, Wright and Martin, Nays: Frazier, Miller and White. Motion Carried. Board members opposing the 2017 proposed General Fund Budget expressed concern regarding deficit spending, wages, utilizing landfill funds and savings to balance the budget.

Wright moved, Frazier seconded to approve Resolution 2016-19 the 2016 amended and 2017 Proposed Special Revenue Budgets [Community Development Block Grants, Downtown Development Authority, LDFA Fund, Landfill Fund, Belleville Area Museum, 9-1-1 Service Fund, Federal Forfeiture Fund and State Forfeiture Fund] Motion Carried.

Wright moved, White seconded to approve Resolution 2016-16 the 2017 Water and Sewer Rates and Fee Schedule. Motion Carried. The 3% increase is based on the increased cost of water purchased from Great Lakes Water Authority (GLWA) and equates to approximately \$4.87 per quarter per household.

Frazier moved, White seconded to approve the 2016 amended and 2017 proposed Water & Sewer Budget. Motion Carried.

Budd moved, Miller seconded to approve the revisions to the Local Development Finance Authority (LDFA) bylaws. Motion Carried. Revisions include added language regarding membership consistent with the LDFA Public Act, when officers formally take office, removed provisions from Public Comment rules and added Teleconferencing rules.

**REPORTS:** None.

**ANNOUNCEMENTS:** Treasurer Budd announced the winter tax bills have been sent out. During the Township Administrative office shutdown beginning December 23<sup>rd</sup> through the end of the year payments may be made via the drop box located in front of the main entrance and thru the drop box located in the Public Safety Department. All payments received by December 31<sup>st</sup> will be receipted in 2016.

**NON-AGENDA:** None.

**ADJOURNMENT:** Budd moved, Miller seconded to adjourn at 8:09 p.m. Motion Carried.

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Leon Wright, Township Clerk

Date: \_\_\_\_\_.

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_.