

CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY MEETING MINUTES
December 5, 2016

Supervisor McNamara called the meeting to order at 4:01 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee White, Trustee Frazier, Trustee Miller and Trustee Martin. Others in attendance: Secretary Sumpter, Developmental Services Director Akers and Deputy Best, Executive Assistants Clair and Selman, DDA Director Ireland and Deputy Lothringer, DPS Director Taylor, Deputy Treasurer Bellingham, Attorney Patrick McCauley, Downriver System Manager Dick Hinshon and an audience of five (5).

UNFINISHED BUSINESS: None

NEW BUSINESS:

Presentation on the proposed Downriver Utilities Wastewater Authority Service Agreement presented by Downriver System Manager Dick Hinshon. The agreement is an important first step toward the transfer of the Downriver Utilities Wastewater Authority. Hinshon explained the potential cost benefit and political will of the communities this could bring forth with the transfer. Board members expressed the need to review and moved to the December 20, 2016 board meeting.

Discussion on the Special Land Use request for the property located at 10573 Belleville Rd. so the applicant may construct and operate a drive-thru restaurant on the property. Developmental Services Director Akers and applicant spoke to the board regarding the importance of the approval to get to the next steps implemented by the Planning Commission. Board members expressed concern about outstanding requirements and why this was not following the boards two week process. Treasurer Budd explained the process, reiterating approval by the board is needed to move towards the next steps for the Planning Commission.

Discussion on Resolution 2016-16 the 2017 Water & Sewer Rates, Fee Schedule and the 2016 amended and 2017 proposed Water & Sewer Budget. Supervisor McNamara requested that DPS Director Taylor combine items 3 and 4 as they are synonymous in nature. Director Taylor gave a brief presentation on the 3% rate increase which equated out to approximately \$4.87 quarterly for citizens. He stressed that the increase is merely an effort to break even in the water/sewer operational budget and that no other increases to fees are proposed. The cost are being passed down due to the service agency increases. Board member questioned if these annual rate increases are causing any financial hardships for the citizens. Director Taylor explained that they work diligently with the citizens by way of payments plans to ensure this does not become a concern.

PUBLIC COMMENT: None

ADJOURNMENT: Supervisor McNamara adjourned at 6:28 p.m.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.