

**CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY SESSION MINUTES
JANUARY 11, 2016**

Supervisor Combs called the meeting to order at 4:06 p.m. in the Sheldon Room. Present: Supervisor Combs, Clerk Wright, Trustee Hart, Trustee Jahr, Trustee Miller and Trustee McClanahan. Absent/Excused: Treasurer Budd. Others in Attendance Secretary Montgomery, DDA Director Ireland, Assistant DDA Director Lothringer, Executive Assistant Clair, Director of Planning and Economic Development Akers, Deputy Director of Planning and Economic Development Best, Public Services Director Taylor, Engineer Nummer, Consultant Sloan, Assessing Coordinator Stevenson and an audience of six (6).

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Discussion on Resolution 2016-02 the request by Mayser Polymer USA, Inc. to establish Industrial Development District #17 and Resolution 2016-03 authorizing an Industrial Facilities Exemption for Mayser Polymer USA, Inc. The applicant, a German Manufacturer of mostly technical products has light manufacturing and an assembly of safety sensors for the automotive industry. They are currently located off Michigan Ave. in Canton and is interested in establishing a 50,000 sq. ft. facility in the Township on 14.58 acres located in the Industrial Park area on Schooner Dr. with potential future expansion to 200,000 sq. ft. The applicant is requesting an Industrial Facilities Exemption for nine (9) years.

Discussion on the use of program year 2016 Community Development Block Grant (CDBG) Funds. In accordance with CBDG guidelines two public hearings regarding the proposed activities and proposed funding levels for Program Year 2016 must be held. Public Hearings have been scheduled for February 2, 2016 and February 16, 2016.

Discussion on the re-appointments of Charles Coleman, Kimberly Nofz and Tammy Wall to the Recreation Committee with terms to expire February 1, 2017.

Discussion on the appointment of Betty Neill and the reappointments of Vera Ireland, Mary Korgal, Margaret Thompson and Helen Wylie to the September Days Senior Endowment Committee with terms to expire January 15, 2018.

Discussion on awarding a contract to Cross Renovations, Inc. in the amount not to exceed, \$400,000.00 for design and construction services to renovate and update the Clerk's and Developmental Services Offices and to approve a \$25,000.00 contingency amount for use at the direction and discretion of the Public Services Director to address changes and unforeseen conditions. Renovations will allow for office space, improved customer service and ADA accessibility.

PUBLIC COMMENT: Resident requested Board members consider airing a DTE Energy Theft video on VBT12.

ADJOURNMENT: There being no further discussion Jahr moved, Miller seconded to adjourn the work study session at 5:35 p.m. Motion Carried.

Respectfully submitted,

Leon Wright, Township Clerk

Date: _____.

Linda Combs, Supervisor

Date: _____.