



CHARTER TOWNSHIP OF VAN BUREN WATER & SEWER COMMISSION

CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION
Tuesday September 24, 2013
Van Buren Township Hall
46425 Tyler Road

The meeting was called to order at 6:59 p.m. in the Otisville/Sheldon Room by Chairman Rochowiak. Members present: Chairman Rochowiak, Vice-Chairman Cook, Commissioner Graf, Commissioner Pedersen, Trustee McClanahan, others present, Director James Taylor, Field Superintendent Bill Turner, and Deputy Treasurer Sean Bellingham.

APPROVAL OF AGENDA: Motion Commissioner Graf, Second Commissioner Cook to approve Agenda as is Motion Passed

APPROVAL OF MINUTES: The approval of the minutes of the August 27, 2013 meeting was put off until the next W & S Commission meeting scheduled for October 23, 2013

OLD BUSINESS: none

NEW BUSINESS:

- 1. Monthly Activity Report-** Field Supervisor gave a breakdown of current work going on by field staff and the breakdown of where our man hours are being expended.
- 2. Staff Survey-** Director Taylor gave a more in depth presentation of tasks and responsibilities that must be done to maintain the DPW, specifically the Water and Sewer Department. He also showed how we are doing in comparison to neighboring communities. His data showed there is a deficit in time to task that can be maintained by our current staffing levels.

MISSION STATEMENT

"The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."



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3. Budget Overview-

- a. Historical perspective-Deputy Treasurer Bellingham gave a historical over view of water used for the period of 2011 to 2013 and how the current and future budget levels will have to be adjusted or maintained to ensure proper funding of the water and sewer accounts.
- b. Planning Strategies- Director Taylor presented a plan outlining the life cycle of water mains and the need to plan for replacements in a 3-5 year cycle.

PUBLIC COMMENT: None

NON-AGENDA ITEMS: The next water and sewer commission meeting will be a Special meeting held on Wednesday October 23, 2013 at 7:00 p.m.

ADJOURNMENT: Motion to adjourn, Commissioner Cook, second Commissioner Graf Motion Carried, meeting adjourned at 8:15 p.m.

Respectfully Submitted by Karen E Smith

Approved _____

Walter Rochowiak-Chairman

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