

AUTOMATIC BILL PAYMENT FOR YOUR WATER BILL

Van Buren Township is now offering our water customers the option to enroll in the Automatic Bill Payment Program. The Automatic Bill Payment Program makes it easier to pay your water bill by automatically withdrawing funds from your checking account. Complete the attached form, return it, and start enjoying the following benefits:

- No checks to write
- No postage to pay
- No trip to Township Hall to pay your bill
- No late penalties

You will continue to receive a water billing statement 3 weeks before payment is due. Your payment will be automatically withdrawn from your designated bank account on your regular bill due date.

You may withdraw from the Automatic Bill Payment Program at any time by giving the Water Department a written 2-week notice.

Please continue to make payments on your water bill until you receive a water bill marked with the words, "Auto Withdrawal-Do Not Pay".

For additional information or questions, please call the Water Billing Office at (734) 699-8925 or via e-mail at: ksmith@vanburen-mi.org.

Sharry A. Budd, CPFA
Township Treasurer

(cut and mail form)

Customer Account Information

Last Name _____ First Name _____

Mailing Address: _____

Phone(s) day: _____ Evening: _____

Banking Information

Name of Financial Institution: _____

Account number: _____

Savings

Checking

Water Account Information

Service Address(s): _____

Water account number(s) to enroll: _____
(example 009999-000)

Please attach a voided check or savings deposit slip that includes the financial institution name, routing number, and account number and mail it with this form to:

**Automatic Payment Plan
Van Buren Water Department
46425 Tyler Road
Van Buren Twp., MI 48111**

I authorize the Van Buren Township Water Department to deduct my payment from the designated account listed above. I understand that I can discontinue this payment service at any time by notifying the Van Buren Township Water Department in writing with a 2-week notice. I understand that if my account has been closed without advance written notice to the Water Department, my payment will be treated similarly to a check with insufficient funds and the payment will be reversed and late penalties will be applied to my account.

Customer Signature (This form cannot be processed without your signature)

Signature _____ Date _____