



**CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION
Tuesday July 23, 2019
Van Buren Township Hall
46425 Tyler Road**

The meeting was called to order at 5:32p.m. in the Sheldon Room by Chairperson Rochowiak. Members present: Commissioner Rochowiak, Commissioner McKelvey, Commissioner Speaks, Treasurer Budd. Also, present, Director James Taylor, DPS Administrative Assistant Elizabeth Renaud, Recording Secretary Dohring. Not present Superintendent Ladd.

APPROVAL OF AGENDA:

Motion to approve the agenda as presented Commissioner McKelvey, second Commissioner Speaks, Motion Carried.

APPROVAL OF MINUTES:

Motion to approve the minutes of the April 23, 2019 meeting as presented Treasurer Budd, Second Commissioner Speaks, Motion Carried.

REPORTS:

1. Administrative/Operations Reports - Director James Taylor

- Willow Run Airport has planned an expansion, beginning at the east end of the airport. The expansion will be a multi-year effort, beginning with the installation of a new water and sanitary main. The mains will be connected to Van Burens water and sanitary systems on the east end of the airport. Their plan is to switch from YUCA as their water and sewer provider to Van Buren.
- The Fonson Co. Inc, began the Briarwood sanitary repair project on Monday July 8th. Its tentative completion is mid-August- dependent on weather. Residents received letters providing information on the project and who to contact with questions or concerns. There has been no disruption of service to the residents, and only one street had to be closed at one end.
- We have secured 30 residential volunteers for our Lead/Copper sampling requirement. It is free and the results will be sent to the Township and the respective homeowners. The sampling has begun and will continue through August 28.
- Turned Water Tower System to Summer Mode (Four weeks later than 2018) Customer usage down from last year at this time, most likely because of all the rain.

MISSION STATEMENT

"The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."



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- Office staff compiled some statistics of finals, bills, high bill and service letters sent, curb reads, and other upfront operations to give the commission a more complete picture of department activities.
- Crews are repairing curb boxes for Shut Offs
- Inspecting and clearing areas around Fire Hydrants for easier access

PUBLIC COMMENT: None

OLD BUSINESS: None

- **NEW BUSINESS:**
- Director Taylor presented the FY2019 Amended and the FY2020 Proposed Budget. He showed the townships water usage to sales charts and graphs for the past few years. He discussed how those numbers drive the rates the township pays. He discussed the 4.2% rate increase from the GLWA as well as the various rate increases from our sewer districts, including the 35% rate increase from the RVSDS and the affects these increases have to the upcoming budget. He proposed a rate increase of 5% for FY 2020 to offset some of these increased costs. This was followed by a question and answer discussion with the board members.

Commissioner McKelvey Moved, Commissioner Speaks seconded; to recommend sending the FY2020 Proposed Budget with a 5% Water & Sewer rate increase to the Township Board for approval as presented.

Yeas: McKelvey, Rochowiak, Speaks, Budd

Nays:

Motion Carried

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NON-AGENDA ITEMS:

NEXT MEETING: Aug 27, 2019 (Sheldon Room)

ADJOURNMENT: Motion to adjourn Treasurer Budd, Second Commissioner McKelvey, motion carried meeting adjourned 6:32 p.m.

Respectfully Submitted by Tammy Dohring

Approved Walter Rochowiak

Chairman- Walter Rochowiak

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