

CHARTER TOWNSHIP OF VAN BUREN
BOARD OF TRUSTEES MEETING MINUTES
OCTOBER 1, 2019

Supervisor McNamara called the meeting to order at 6:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White. Others in attendance: Secretary Montgomery, Executive Assistant Selman, Public Safety Director Laurain and Deputy Director (Police) Wright, Fire Chief Brow, Director of Public Services Best, Human Resource Director Sumpter, Executive Assistant Renaud, Fire Marshall McNally, Water and Sewer Director Taylor, DDA Deputy Director Lothringer and an audience of thirty-two (32).

EXECUTIVE SUMMARY OF THE AGENDA: Supervisor McNamara outlined the items appearing on the agenda

ADOPTION OF THE AGENDA: Martin moved, Budd seconded to approve the revised agenda with the removal of consent agenda #18 Approval of the update to the Meal Reimbursement section of the Reimbursement of Travel, Meal and Lodging Expenses Policy. Motion Carried.

ADOPTION OF CONSENT AGENDA: Miller moved, Budd seconded to approve the Consent Agenda. [Board Meeting minutes of September 3, 2019, Special Board Meeting minutes of September 23, 2019, Closed Session minutes of September 23, 2019, Prepaid List of September 5, 2019, Prepaid List of September 12, 2019, Prepaid List of September 19, 2019, Prepaid List of September 26, 2019, Voucher List of September 17, 2019, Voucher List of October 1, 2019, Approval of the 2020 Holiday Schedule, Approval of the 2020 Board of Trustees Meeting Schedule, Approval of Resolution 2019-20 the 2020 Department Fee Schedules, Approval of the appointment of Peter Creal to the Environmental Commission to fill the unexpired term of former commissioner Emekpe with a term to expire 10-01-2020, Approval of the re-appointment of Tony Gibson to the Environmental Commission with a term to expire 10-01-2022, Approval of the re-appointment of David Brownlee to the Environmental Commission with a term to expire 10-01-2022, Approval of the re-appointment of Norm DeBuck to the Environmental Commission with a term to expire 10-01-2022, Approval of the update in the Salaried employee's manual with language to reflect the Retiree Benefits change effective September 1, 2019 to receiving a Health Care Savings account. Employees hired prior to September 1, 2019 will not be affected, Approval of updated language to hire Full-Time firefighters in the MAFF contract, Approval of the updates to the MAFF, POLC Patrol and Dispatch, and POLC Command contracts to reflect the retiree benefits change effective September 1, 2019 for new hires. Anyone hired prior to September 1, 2019 will not be affected by these changes]. Motion Carried.

CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS:

Fire Chief Amy Brow brought forth candidates Ronald Folks, Doug Doty, Dan Walter, Ryan Smith, Aaron Ladach and Bronson Campbell who were sworn in by Clerk Wright as full-time Firefighters.

Announcements included the following: September Days Senior Center & CVS Pharmacy are offering Flu Shots Friday, October 11th at the Township Hall appointment required; Breakfast with your Firefighters all you can eat pancakes and three sausage links is October 12, 2019 from 9 a.m. until noon 7981 Belleville Rd. Adults \$5.00, Kids \$3.00 tickets may be purchased at the door; the annual Harvest Fest will occur on Saturday, October 12th from 11 a.m.-3 pm this free event will be held at the Belleville Area Museum and the Library; Household Hazardous Waste Collection Day is Saturday, October 12th from 9 am-2 pm. This is a free, one day drop-off for Van Buren Residents that will be located at US Ecology east parking lot, 49350 North I-94 Service Dr. Call 734-699-8926 for a list of acceptable items or visit the Township website www.vanburen-mi.org; a Veterans Day Luncheon sponsored by Yankee Air Museum & Regency at Canton will be held at the September Days Senior Center on Thursday, November 7th at noon. All are invited. Please R.S.V.P. to 734-699-8918 by Monday, November 4th. The luncheon cost is \$3.00 per person; the Van Buren Township Master Plan workshop open house is Wednesday, October 2, 2019 from 3 pm-8pm. This is an opportunity for you to share your future vision of the Township and the Parks and Recreation Department will hold a free Candy Loop on Saturday October 26, 2019 from 4 pm- 6 pm at Quirk Park behind Township Hall. This event will be held rain or shine and will be moved indoors if necessary. Canned food donations will also be collected during this event, a Special Election for voters in the Van Buren School District will be held November 5, 2019. No reason absentee voting is available for everyone who wishes to vote by mail.

PUBLIC HEARING: Frazier moved, Miller seconded to open the Public Hearing at 6:34 p.m. to receive public comment on

- The 2019 Amended and 2020 Proposed General Fund Budget
- The 2020 Salary Wage Schedule
- The 2019 Amended and 2020 Water and Sewer Budget
- The 2019 Amended and 2020 Special Revenue Funds:
 1. Downtown Development Authority (DDA)
 2. Local Development Finance Authority (LDFA) Fund
 3. Landfill Fund
 4. Belleville Area Museum
 5. 9-1-1 Service Fund
 6. Federal Forfeiture Fund
 7. State Forfeiture Fund
 8. Long Term Debt Fund
 9. Capital Improvement Fund

Motion Carried. No public comment was received Miller moved Martin seconded to close the Public Hearing at 6:35 p.m. Motion Carried.

PUBLIC COMMENT (Unfinished and New Business): None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Budd moved, Wright seconded to approve the purchase of a 2019 Chevy Tahoe to be utilized by the on-duty shift Supervisor of the Fire Department in the amount of \$46,497.40 to be expensed out of the 2019 Capital Outlay (#101-336-970-000). Motion Carried. Cost of the vehicle is determined utilizing the state acceptable price agreement.

Martin moved, Miller seconded to approve Resolution 2019-21 the 2020 Water and Sewer Fee Schedules. Motion Carried. No fees were change from 2019. A 5% water fee increase will be in effect January 1, 2020.

Miller moved, Frazier seconded to approve the Personal Service Agreement for Alysha Albrecht for the position of Communications Specialist. Motion Carried.

Miller moved, Frazier seconded to approve the Personal Service Agreement for Ryan Nichols for the position of Communication Specialist. Motion Carried.

Budd moved, Miller seconded to approve the selection of Master Maintenance for the painting and flooring renovations at the Belleville Area Museum. Motion Carried. Museum will be closed October 13-26 which will not affect Harvest fest.

Budd moved, Frazier seconded to approve the first reading of Ordinance 10-01-19 to modify the requirements of the Zoning Ordinance with regards to required setbacks for non-conforming single family residential zoned parcels with lake frontage. Motion Carried. The ordinance will allow the, less than eight, non-conforming lots to be developed. Motion Carried.

Martin moved, Miller seconded to approve the selection of Natural Community Services for tree and brush removal at French Landing Park. Motion Carried.

Miller moved, Budd seconded to approve the final design of the Township Hall Electronic Message Sign, designed by Veres Environmental Graphics and Signs (VEGAS) for the final cost of \$54,090.00 with the expense to be paid under the Building and Grounds Capital Outlay Account 101-265-970-000. Motion Carried.

Budd moved, Wright seconded to approve the update to section 3.01 Eligibility of Benefits in Policies and Procedures manual. Roll Call Vote. Yeas: McNamara, Budd, Wright, Martin, Miller. Nays: Frazier and White. Motion Carried. Addition of language to the manual to include temporary full-time personnel as it pertains to in lieu of health care.

Wright moved, Budd seconded to approve Resolution 2019-23 to exempt the Township from 2011 Public Act 152. Roll Call Vote. Yeas: McNamara, Budd, Wright and Martin. Nays: Frazier, Miller and White. Motion Failed. Annual 2/3 vote of the governing body required.

Miller moved, Frazier seconded to postpone. Roll Call Vote. Nays: Wright, Budd, Martin, McNamara Yeas: Frazier, Miller. Motion Failed.

Miller called the question.

REPORTS: None.

PUBLIC COMMENT NON-AGENDA ITEMS: Union President Byrd thanked the members voting in favor of the opt out and the contract negotiation team.

BOARD COMMENT NON-AGENDA ITEMS: Board member commented that they wanted more information about Opt Out and another commented that she is always fiscally responsible.

ADJOURNMENT: Miller moved, Martin seconded to adjourn at 8:05p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.