

**CHARTER TOWNSHIP OF VAN BUREN  
WORK STUDY MEETING MINUTES  
JULY 1, 2019**

Supervisor McNamara called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White. Also in attendance: Secretary Beaudry, Director of Human Resources Sumpter, Director of Public Services Best, Executive Assistant to the Public Services Director Renaud, Downtown Development Authority Director Ireland and Deputy DDA Director Lothringer, Executive Assistant Selman and an audience of eight (8).

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Discussion on the change order to the Multi-Purpose Room, Recreation Desk, and Waiting Area project to include Township Hall wide painting and flooring. Representatives from American Interiors presented samples of the flooring for Board review.

Discussion on the selection of Davenport Brothers Construction Company, Inc., for the design/build renovation of the Board Room at Township Hall.

Discussion on Kristopher Schlutow's Personal Service Agreement as Superintendent of Building and Grounds.

Discussion on the Detroit Mental Health Authority award of \$55,000 for the Summer Youth Job Initiative or R.E.A.L program.

Discussion on updates to the Policy and Procedure Manual. The proposed changes focused on social media, recreational marihuana and dress code.

**CLOSED SESSION:** None.

**PUBLIC COMMENT:** None.

**BOARD COMMENT:** None.

**ADJOURNMENT:** There being no further discussion Miler moved, Martin seconded to adjourn at 5:36 p.m.

\_\_\_\_\_  
Leon Wright, Township Clerk

Date: \_\_\_\_\_.

\_\_\_\_\_  
Kevin McNamara, Supervisor

Date: \_\_\_\_\_.