

**CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES
JULY 16, 2019 BOARD MEETING 6:00 P.M.
TENTATIVE AGENDA**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Supervisor McNamara _____	Trustee Miller _____
Clerk Wright _____	Trustee White _____
Treasurer Budd _____	Engineer Potter _____
Trustee Frazier _____	Attorney McCauley _____
Trustee Martin _____	Secretary Beaudry _____

EXECUTIVE SUMMARY OF THE AGENDA:

ADOPTION OF AGENDA:

ADOPTION OF CONSENT AGENDA:

1. Work Study Meeting Minutes of July 1, 2019.
2. Board Meeting Minutes of July 2, 2019.
3. Prepaid List of July 3, 2019.
4. Prepaid List of July 11, 2019.
5. Voucher List of July 16, 2019.
6. Approval of revisions to the Local Development Finance Authority (LDFA)'s bylaws.

PUBLIC HEARINGS: To receive public comment on Resolution 2019-11 to reprogram (transfer CDGB funds from a Public Facilities activity to a Demolition activity).

CORRESPONDENCE/ANNOUNCEMENTS/ PRESENTATIONS:

PUBLIC COMMENT (Unfinished and New Business):

UNFINISHED BUSINESS:

NEW BUSINESS:

1. To consider approval of an agreement between the Township and Local Development Finance Authority (LDFA) to advance funds for bond repayment.
2. To consider approval of the Communications Specialist Job Description.
3. To consider approval of the adoption of the Van Buren Township Resolution 2019-11 to reprogram (transfer) CDBG funds from a Public Facilities activity to a Demolition activity.

REPORTS:

PUBLIC COMMENT NON-AGENDA ITEMS :

BOARD COMMENT NON-AGENDA ITEMS:

ADJOURNMENT:

**CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY MEETING MINUTES
JULY 1, 2019**

Supervisor McNamara called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White. Also in attendance: Secretary Beaudry, Director of Human Resources Sumpter, Director of Public Services Best, Executive Assistant to the Public Services Director Renaud, Downtown Development Authority Director Ireland and Deputy DDA Director Lothringer, Executive Assistant Selman and an audience of eight (8).

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Discussion on the change order to the Multi-Purpose Room, Recreation Desk, and Waiting Area project to include Township Hall wide painting and flooring. Representatives from American Interiors presented samples of the flooring for Board review.

Discussion on the selection of Davenport Brothers Construction Company, Inc., for the design/build renovation of the Board Room at Township Hall.

Discussion on Kristopher Schlutow's Personal Service Agreement as Superintendent of Building and Grounds.

Discussion on the Detroit Mental Health Authority award of \$55,000 for the Summer Youth Job Initiative or R.E.A.L program.

Discussion on updates to the Policy and Procedure Manual. The proposed changes focused on social media, recreational marihuana and dress code.

CLOSED SESSION: None.

PUBLIC COMMENT: None.

BOARD COMMENT: None.

ADJOURNMENT: There being no further discussion Miler moved, Martin seconded to adjourn at 5:36 p.m.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.

**CHARTER TOWNSHIP OF VAN BUREN
BOARD OF TRUSTEES MEETING MINUTES
JULY 2, 2019**

Supervisor McNamara called the meeting to order at 6:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White. Others in attendance: Secretary Beaudry, Director of Human Resources Sumpter, Director of Public Services Best, The Best Director of Planning and Economic Development Ever Akers, Assistant to the Public Services Director Renaud, Building and Grounds Superintendent Schlutow, Downtown Development Authority Director Ireland, Executive Assistant Selman and an audience of five (5).

EXECUTIVE SUMMARY OF THE AGENDA: Supervisor McNamara outlined the items appearing on the agenda

PRESENTATION: of Resolution 2019-10: In Appreciation of Service to Ronald A. Akers, AICP.

ADOPTION OF THE AGENDA: Martin moved, Frazier seconded to approve the agenda. Motion Carried.

ADOPTION OF CONSENT AGENDA: Wright moved, Miller seconded to approve the Consent Agenda. [Work Study Meeting Minutes of June 17, 2019, Board Meeting Minutes of June 18, 2019, Prepaid List of June 20, 2019, Prepaid List of June 27, 2019 and Voucher List of July 2, 2019]. Motion Carried.

PUBLIC HEARING: None.

CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS:

Announcements included the following: Van Buren Township, in conjunction with Detroit Wayne Mental Health Authority, will be hosting an Opioid Awareness Forum and Narcan Training on September 12th at 5:30 p.m. at Wayne County Community College; the free Concert Series is taking place on July 10, 17, and 24 in the Senior Activity Garden at 7:00 p.m.; Township Administrative Offices will be closed July 4th and July 5th in observance of the Fourth of July Holiday; the R.E.A.L program is now accepting applications and nominations for a free lawn clean-up for qualifying seniors 55 and over; on July 16th at 11:00 a.m. the September Days Senior Center is hosting a ribbon cutting to celebrate the arrival of the new SMART bus.

PUBLIC COMMENT (Unfinished and New Business): A resident spoke on the positive aspects of the growing community such as the R.E.A.L program, senior services and Benches for Belleville.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Frazier moved, Miller seconded to approve Kristopher Schlutow's Personal Service Agreement as Superintendent of Building and Grounds. Motion Carried.

Martin moved, Budd seconded to approve the Detroit Mental Health Authority award of \$55,000 for the Summer Youth Initiative or R.E.A.L. program. Motion Carried.

Budd moved, Wright seconded to approve the updates to the Policy and Procedure Manual. Motion Carried.

Wright moved, Martin seconded to approve the change order to the Multi-Purpose Room, Recreation Desk and Waiting Area project to include Township Hall wide painting and flooring. Roll Call Vote. Yeas: Frazier, Miller, Martin, Budd, Wright and McNamara. Nays: White. Motion Carried.

Frazier moved, Miller seconded to approve the selection of Davenport Brothers Construction Company, Inc., for the design/build renovation of the Board Room at Township Hall. Motion Carried.

REPORTS: The Board accepted the Budgetary Reports for January 2019, February 2019, March 2019 and April 2019.

PUBLIC COMMENT NON-AGENDA ITEMS: A resident requested the Township address street lighting issues in the Walden Woods subdivision.

BOARD COMMENT NON-AGENDA ITEMS: A board member commented on the diversity of the board members which in turn effects the diversity of the decisions and votes made for the residents.

ADJOURNMENT: Frazier moved, Miller seconded to adjourn at 7:26 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.

07/03/2019 07:51 AM
 User: KTYLER
 DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/03/2019 - 07/03/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.03.19 ~~PPD/ACH~~
 ONLY

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							

Vendor AMERA2 - CLAIMCHOICE REIMBURSABLE:

4244-4263/4271-4284								
90881	CLAIMCHOICE REIMBURSABLE	06/27/2019	07/03/2019	2,333.13	2,333.13	Open	N	
	BCN EMPLOYEE HRA	KTYLER					07/03/2019	
	101-191-719-000	BCN EMPLOYEE HRA		20.00				
	101-253-719-000	BCN EMPLOYEE HRA		20.00				
	101-265-719-000	BCN EMPLOYEE HRA		91.71				
	101-301-719-000	BCN EMPLOYEE HRA		1,625.95				
	101-325-719-000	BCN EMPLOYEE HRA		178.73				
	101-336-719-000	BCN EMPLOYEE HRA		23.39				
	101-370-719-000	BCN EMPLOYEE HRA		89.07				
	101-691-719-000	BCN EMPLOYEE HRA		54.28				
	592-536-719-000	BCN EMPLOYEE HRA		230.00				

4225-4243/4264-4281								
90882	CLAIMCHOICE REIMBURSABLE	06/27/2019	07/03/2019	2,026.00	2,026.00	Open	N	
	BCBS EMPLOYEE HRA	KTYLER					07/03/2019	
	101-171-719-000	BCBS EMPLOYEE HRA		50.71				
	101-215-719-000	BCBS EMPLOYEE HRA		20.00				
	101-228-719-000	BCBS EMPLOYEE HRA		20.00				
	101-247-719-000	BCBS EMPLOYEE HRA		20.00				
	101-265-719-000	BCBS EMPLOYEE HRA		20.00				
	101-301-719-000	BCBS EMPLOYEE HRA		340.00				
	101-325-719-000	BCBS EMPLOYEE HRA		760.89				
	101-692-719-000	BCBS EMPLOYEE HRA		20.00				
	250-000-719-000	BCBS EMPLOYEE HRA		27.72				
	592-536-719-000	BCBS EMPLOYEE HRA		746.68				

Total for vendor AMERA2 - CLAIMCHOICE REIMBURSABLE: 4,359.13 4,359.13

# of Invoices:	2	# Due:	2	Totals:	4,359.13	4,359.13
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos: 4,359.13 4,359.13

07/03/2019 07:51 AM
User: KTYLER
DB: Van Buren Twp

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
EXP CHECK RUN DATES 07/03/2019 - 07/03/2019
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN
07.03.19 ~~PPD~~/ACH *only*

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	PO Number
Inv Ref#	Description	Entered By					Post Date	
--- TOTALS BY FUND ---								
	101 - General Fund			3,354.73	3,354.73			
	250 - Museum Fund			27.72	27.72			
	592 - Water/Sewer Fund			976.68	976.68			
--- TOTALS BY DEPT/ACTIVITY ---								
	000 -			27.72	27.72			
	171 - Supervisor Department			50.71	50.71			
	191 - Election Department			20.00	20.00			
	215 - Clerk Department			20.00	20.00			
	228 - IT Department			20.00	20.00			
	247 - Assessing Department			20.00	20.00			
	253 - Treasurer Department			20.00	20.00			
	265 - Building & Grounds			111.71	111.71			
	301 - Police Department			1,965.95	1,965.95			
	325 - Dispatch			939.62	939.62			
	336 - Fire Department			23.39	23.39			
	370 - Building/Planning Dept.			89.07	89.07			
	536 - Water Department			976.68	976.68			
	691 - Recreation Dept			54.28	54.28			
	692 - Seniors Dept			20.00	20.00			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/11/2019 - 07/11/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN
 07.11.19 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
Vendor MISC - 45768 PRAIRIEGRASS LLC:								
REFUND								
91058	45768 PRAIRIEGRASS LLC OVRPYMT SUM 19 TAXES 703-000-226-000	07/10/2019 KTYLER	07/11/2019	54.00	54.00	Open	N 07/11/2019	
	OVRPYMT SUM 19 TAXES			54.00				
	Total for vendor MISC - 45768 PRAIRIEGRASS LLC:			<u>54.00</u>	<u>54.00</u>			
Vendor ATT - AT&T:								
734485907906								
90940	AT&T 6.22-7.21 485-9079 101-718-850-000	06/22/2019 KTYLER	07/11/2019	129.31	129.31	Open	N 07/11/2019	
	6.22-7.21 485-9079			129.31				
7.34482069706								
91009	AT&T 6.28-7.27 482-0697 101-718-850-000	06/28/2019 KTYLER	07/11/2019	132.70	132.70	Open	N 07/11/2019	
	6.28-7.27 482-0697			132.70				
	Total for vendor ATT - AT&T:			<u>262.01</u>	<u>262.01</u>			
Vendor ATT2 - AT&T:								
9355678405								
90941	AT&T 6.19-7.18 FS2 ROUTER. 101-265-850-000	06/19/2019 KTYLER	07/11/2019	662.48	662.48	Open	N 07/11/2019	
	6.19-7.18 FS2 ROUTER			662.48				
	Total for vendor ATT2 - AT&T:			<u>662.48</u>	<u>662.48</u>			
Vendor ATTGLO - AT&T:								
MI690410								
91059	AT&T JUNE 911 DISPATCH EQUIP MAINT 101-325-819-000	05/31/2019 KTYLER	07/11/2019	1,093.60	1,093.60	Open	N 07/11/2019	
	JUNE 911 DISPATCH EQUIP MAINT			1,093.60				
	Total for vendor ATTGLO - AT&T:			<u>1,093.60</u>	<u>1,093.60</u>			
Vendor AXIOM - AXIOM CONSTRUCTION SERVICES GROUP :								
C.17.1004								
90939	AXIOM CONSTRUCTION SERVICES GROUP 6.30 DDA CONST SVCS/PLACEMAKING 247-000-971-001 247-000-971-000	07/01/2019 KTYLER	07/11/2019	403,786.00	403,786.00	Open	N 07/11/2019	
	6.30 CONSTRUCTION			199,110.81				
	6.30 SITE WORK			204,675.19				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/11/2019 - 07/11/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.11.19 PREPAID

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	GL Distribution							
Total for vendor AXIOM - AXIOM CONSTRUCTION SERVICES GROUP :				403,786.00	403,786.00			

Vendor BADL - BELLEVILLE AREA DISTRICT LIBRARY:

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
TAXES								
90970	BELLEVILLE AREA DISTRICT LIBRARY	07/01/2019	07/11/2019	974.16	974.16	Open	N	
	2ND Q DLQ PERS PROP TAX DIST	KTYLER					07/11/2019	
	701-000-499-000	2ND Q DLQ PERS PROP TAX DIST		974.16				
Total for vendor BADL - BELLEVILLE AREA DISTRICT LIBRARY:				974.16	974.16			

Vendor AMERA2 - CLAIMCHOICE REIMBURSABLE:

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
4293-4317								
90985	CLAIMCHOICE REIMBURSABLE	07/03/2019	07/11/2019	2,914.43	2,914.43	Open	N	
	BCN EMPLOYEE HRA	KTYLER					07/11/2019	
	101-228-719-000	BCN EMPLOYEE HRA		472.58				
	101-253-719-000	BCN EMPLOYEE HRA		127.89				
	101-265-719-000	BCN EMPLOYEE HRA		308.84				
	101-301-719-000	BCN EMPLOYEE HRA		1,528.08				
	101-325-719-000	BCN EMPLOYEE HRA		93.11				
	101-691-719-000	BCN EMPLOYEE HRA		20.00				
	101-692-719-000	BCN EMPLOYEE HRA		323.93				
	592-536-719-000	BCN EMPLOYEE HRA		40.00				
4285-92/4303								
90986	CLAIMCHOICE REIMBURSABLE	07/03/2019	07/11/2019	573.72	573.72	Open	N	
	BCBS EMPLOYEE HRA	KTYLER					07/11/2019	
	101-301-719-000	BCBS EMPLOYEE HRA		100.00				
	101-692-719-000	BCBS EMPLOYEE HRA		421.28				
	592-536-719-000	BCBS EMPLOYEE HRA		52.44				
Total for vendor AMERA2 - CLAIMCHOICE REIMBURSABLE:				3,488.15	3,488.15			

Vendor COMCAST - COMCAST:

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
65387								
90967	COMCAST	06/19/2019	07/11/2019	144.85	144.85	Open	N	
	7.2-8.1 VIDEO ARRAIGNMENT	KTYLER					07/11/2019	
	101-301-850-000	7.2-8.1 VIDEO ARRAIGNMENT		144.85				
245565								
90968	COMCAST	06/19/2019	07/11/2019	248.01	248.01	Open	N	
	7.7-8.6 CABLE/INTERNET	KTYLER					07/11/2019	
	101-265-920-000	7.7-8.6 CABLE/INTERNET		110.33				
	101-336-920-000	7.7-8.6 CABLE/INTERNET		137.68				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
EXP CHECK RUN DATES 07/11/2019 - 07/11/2019
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

07.11.19 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
249435 91005	COMCAST 7.9-8.8 CAMARA CONNECTION 101-336-920-000	06/26/2019 KTYLER	07/11/2019	144.85	144.85	Open	N 07/11/2019	
		7.9-8.8 CAMARA CONNECTION		144.85				
64356 91006	COMCAST 7.14-8.13 WABASH INTERNET/PHONE 592-536-920-000	07/01/2019 KTYLER	07/11/2019	162.63	162.63	Open	N 07/11/2019	
		7.14-8.13 WABASH INTERNET/PHONE		162.63				
288565 91007	COMCAST 7.4-8.3 CABLE/INTERNET 101-718-920-000	07/01/2019 KTYLER	07/11/2019	176.85	176.85	Open	N 07/11/2019	
		7.4-8.3 CABLE/INTERNET		176.85				
	Total for vendor COMCAST - COMCAST:			877.19	877.19			

Vendor MISC - COVIOUS SETTLEMENT SERVICES :

REFUND	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
90969	COVIOUS SETTLEMENT SERVICES OVRPYMT SUM 19 TAXES 703-000-226-000	07/03/2019 KTYLER	07/11/2019	54.28	54.28	Open	N 07/11/2019
		OVRPYMT SUM 19 TAXES		54.28			
	Total for vendor MISC - COVIOUS SETTLEMENT SERVICES :			54.28	54.28		

Vendor DTE - DTE ENERGY:

910013924881 90942	DTE ENERGY 5.23-6.21 128 4TH 101-265-920-000 101-265-920-000	06/24/2019 KTYLER	07/11/2019	68.67	68.67	Open	N 07/11/2019
		5.23-6.21 128 4TH		35.25			
		5.23-6.21 128 4TH		33.42			
910016828139 90943	DTE ENERGY 5.23-6.21 130 4TH 101-265-920-000	06/24/2019 KTYLER	07/11/2019	281.97	281.97	Open	N 07/11/2019
		5.23-6.21 130 4TH		281.97			
910016828261 90944	DTE ENERGY 5.23-6.21 405 MAIN 250-000-920-000	06/24/2019 KTYLER	07/11/2019	134.43	134.43	Open	N 07/11/2019
		5.23-6.21 405 MAIN		134.43			
910013925151 90945	DTE ENERGY 5.23-6.21 405 MAIN 250-000-920-000	06/24/2019 KTYLER	07/11/2019	35.25	35.25	Open	N 07/11/2019
		5.23-6.21 405 MAIN		35.25			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
910013925276 90946	DTE ENERGY 5.25-6.25 46805 TYLER 592-536-920-000	06/26/2019 KTYLER 5.25-6.25 46805 TYLER	07/11/2019	32.81 32.81	32.81	Open	N 07/11/2019	
910013926241 90947	DTE ENERGY 5.25-6.25 46805 TYLER 592-536-920-000	06/26/2019 KTYLER 5.25-6.25 46805 TYLER	07/11/2019	390.53 390.53	390.53	Open	N 07/11/2019	
910016815904 90948	DTE ENERGY 5.25-6.25 12302 RYZNAR 592-536-920-000 592-536-920-000	06/26/2019 KTYLER 5.25-6.25 12302 RYZNAR 5.25-6.25 12302 RYZNAR	07/11/2019	84.36 37.09 47.27	84.36	Open	N 07/11/2019	
910028386 90949	DTE ENERGY 5.25-6.25 10200 BECK 101-691-920-000	06/26/2019 KTYLER 5.25-6.25 10200 BECK	07/11/2019	137.23 137.23	137.23	Open	N 07/11/2019	
910013924766 90950	DTE ENERGY 5.25-6.25 46421 TYLER 101-691-920-000	06/26/2019 KTYLER 5.25-6.25 46421 TYLER	07/11/2019	177.01 177.01	177.01	Open	N 07/11/2019	
910016815185 90951	DTE ENERGY 5.25-6.25 47555 N SHORE DR 101-691-920-000	06/26/2019 KTYLER 5.25-6.25 47555 N SHORE DR	07/11/2019	75.88 75.88	75.88	Open	N 07/11/2019	
910016815557 90952	DTE ENERGY 5.25-6.25 11972 BECKLEY 592-536-920-000 592-536-920-000	06/26/2019 KTYLER 5.25-6.25 11972 BECKLEY 5.25-6.25 11972 BECKLEY	07/11/2019	238.36 203.73 34.63	238.36	Open	N 07/11/2019	
910016815664 90953	DTE ENERGY 5.25-6.25 45400 HARMONY 592-536-920-000	06/26/2019 KTYLER 5.25-6.25 45400 HARMONY	07/11/2019	173.77 173.77	173.77	Open	N 07/11/2019	
910022836324 90954	DTE ENERGY 5.25-6.25 12095 QUIRK 247-000-920-000	06/26/2019 KTYLER 5.25-6.25 12095 QUIRK	07/11/2019	28.71 28.71	28.71	Open	N 07/11/2019	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
EXP CHECK RUN DATES 07/11/2019 - 07/11/2019
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

07.11.19 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
910022836571								
90955	DTE ENERGY	06/26/2019	07/11/2019	38.92	38.92	Open	N	
	5.25-6.25 45400 HARMONY	KTYLER					07/11/2019	
	592-536-920-000	5.25-6.25 45400 HARMONY		38.92				
910022836712								
90956	DTE ENERGY	06/26/2019	07/11/2019	34.63	34.63	Open	N	
	5.25-6.25 47555 N SHORE DR	KTYLER					07/11/2019	
	592-536-920-000	5.25-6.25 47555 N SHORE DR		34.63				
910016829640								
90957	DTE ENERGY	06/26/2019	07/11/2019	41.19	41.19	Open	N	
	3.26-6.25 46425 TYLER	KTYLER					07/11/2019	
	592-536-920-000	3.26-4.25 46425 TYLER		13.73				
	592-536-920-000	4.26-5.24 46425 TYLER		13.73				
	592-536-920-000	5.25-6.25 46425 TYLER		13.73				
930001913563								
90958	DTE ENERGY	06/26/2019	07/11/2019	351.37	351.37	Open	N	
	4.26-6.25 51372 OLD RAWSONVILLE	KTYLER					07/11/2019	
	592-536-920-000	4.26-5.24 51372 OLD RAWSONVILLE		260.32				
	592-536-920-000	4.26-5.24 51372 OLD RAWSONVILLE		34.07				
	592-536-920-000	5.25-6.25 51372 OLD RAWSONVILLE		24.69				
	592-536-920-000	5.25-6.25 51372 OLD RAWSONVILLE		32.29				
910016814931								
90959	DTE ENERGY	06/28/2019	07/11/2019	112.40	112.40	Open	N	
	5.30-6.27 14200 HAGGERTY	KTYLER					07/11/2019	
	592-536-920-000	5.30-6.27 14200 HAGGERTY		38.30				
	592-536-920-000	5.30-6.27 14200 HAGGERTY		74.10				
910013926118								
90960	DTE ENERGY	06/28/2019	07/11/2019	302.42	302.42	Open	N	
	5.30-6.27 39605 WABASH	KTYLER					07/11/2019	
	592-536-920-000	5.30-6.27 39605 WABASH		265.33				
	592-536-920-000	5.30-6.27 39605 WABASH		37.09				
930001988474								
90961	DTE ENERGY	06/24/2019	07/11/2019	299.13	299.13	Open	N	
	5.24-6.24 SIRENS	KTYLER					07/11/2019	
	101-265-920-000	5.24-6.24 SIRENS		299.13				
		Total for vendor DTE - DTE ENERGY:		<u>3,039.04</u>	<u>3,039.04</u>			

Vendor GOFOSE - GORDON FOOD SERVICE:

OPEN
 07.11.19 PREPAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
287290012 90978	GORDON FOOD SERVICE JUNE STMT 101-691-742-000	06/30/2019 KTYLER	07/11/2019	174.89	174.89	Open	N 07/11/2019	
	TAKIN' IT TO THE STREETS SUPPLIES			174.89				
	Total for vendor GOFOSE - GORDON FOOD SERVICE:			<u>174.89</u>	<u>174.89</u>			

Vendor ORKIN - ORKIN :

182733731 90962	ORKIN JULY PEST SVCS FS1 101-265-931-000	06/26/2019 KTYLER	07/11/2019	66.88	66.88	Open	N 07/11/2019	
	JULY PEST SVCS FS1			66.88				
182734538 90963	ORKIN JULY PEST SVCS TWP HALL 101-265-931-000	06/26/2019 KTYLER	07/11/2019	217.72	217.72	Open	N 07/11/2019	
	JULY PEST SVCS TWP HALL			217.72				
182734828 90964	ORKIN JULY PEST SVCS FS2 101-265-931-000	06/26/2019 KTYLER	07/11/2019	92.04	92.04	Open	N 07/11/2019	
	JULY PEST SVCS FS2			92.04				
182735507 90965	ORKIN JULY PEST SVCS MUSEUM 101-265-931-000	06/26/2019 KTYLER	07/11/2019	82.78	82.78	Open	N 07/11/2019	
	JULY PEST SVCS MUSEUM			82.78				
182735862 90966	ORKIN JULY PEST SVCS VB PK 101-265-931-000	06/26/2019 KTYLER	07/11/2019	51.01	51.01	Open	N 07/11/2019	
	JULY PEST SVCS VB PK			51.01				
	Total for vendor ORKIN - ORKIN :			<u>510.43</u>	<u>510.43</u>			

Vendor VBPUSC - VAN BUREN PUBLIC SCHOOL:

TAXES 90972	VAN BUREN PUBLIC SCHOOL 2ND Q DLQ PERS PROP TAX DIST 701-000-499-000	07/01/2019 KTYLER	07/11/2019	1,556.41	1,556.41	Open	N 07/11/2019	
	2ND Q DLQ PERS PROP TAX DIST			1,556.41				
	Total for vendor VBPUSC - VAN BUREN PUBLIC SCHOOL:			<u>1,556.41</u>	<u>1,556.41</u>			

Vendor NETFLE - VERIZON CONNECT:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
EXP CHECK RUN DATES 07/11/2019 - 07/11/2019
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

07.11.19 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized PO Number
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
OSV000001815084							
91008	VERIZON CONNECT	07/01/2019	07/11/2019	682.20	682.20	Open	N
	JUNE MONTHLY SVCS	KTYLER					07/11/2019
	101-265-860-000	JUNE MONTHLY SVCS		682.20			
Total for vendor NETFLE - VERIZON CONNECT:				682.20	682.20		

Vendor VERWIR - VERIZON WIRELESS:

9832762936							
90938	VERIZON WIRELESS	06/23/2019	07/11/2019	2,234.31	2,234.31	Open	N
	5.24-6.23 CELL PHONE SVCS	KTYLER					07/11/2019
	101-101-956-000	5.24-6.23 CELL PHONE SVCS		135.43			
	101-171-956-000	5.24-6.23 CELL PHONE SVCS		135.43			
	101-215-956-000	5.24-6.23 CELL PHONE SVCS		50.07			
	101-228-956-000	5.24-6.23 CELL PHONE SVCS		106.23			
	101-265-850-000	5.24-6.23 CELL PHONE SVCS		292.17			
	101-329-740-000	5.24-6.23 CELL PHONE SVCS		100.75			
	101-336-850-000	5.24-6.23 CELL PHONE SVCS		200.97			
	101-370-740-000	5.24-6.23 CELL PHONE SVCS		316.92			
	101-691-740-000	5.24-6.23 CELL PHONE SVCS		101.36			
	101-692-740-000	5.24-6.23 CELL PHONE SVCS		44.66			
	247-000-740-000	5.24-6.23 CELL PHONE SVCS		120.14			
	592-536-740-000	5.24-6.23 CELL PHONE SVCS		630.18			
Total for vendor VERWIR - VERIZON WIRELESS:				2,234.31	2,234.31		

Vendor WASCOU - WASHTENAW COUNTY TREASURER:

TAXES							
90974	WASHTENAW COUNTY TREASURER	07/01/2019	07/11/2019	1,070.00	1,070.00	Open	N
	2ND Q 2019 MHT DIST	KTYLER					07/11/2019
	701-000-499-000	2ND Q 2019 MHT DIST		1,070.00			
Total for vendor WASCOU - WASHTENAW COUNTY TREASURER:				1,070.00	1,070.00		

Vendor WACOTR - WAYNE COUNTY TREASURER:

TAXES							
90971	WAYNE COUNTY TREASURER	07/01/2019	07/11/2019	6,188.59	6,188.59	Open	N
	2ND Q DLQ PERS PROP TAX DIST	KTYLER					07/11/2019
	701-000-499-000	2ND Q DLQ PERS PROP TAX DIST		6,188.59			
TAXES							
90973	WAYNE COUNTY TREASURER	07/01/2019	07/11/2019	6,337.50	6,337.50	Open	N
	2ND Q 2019 MHT DIST	KTYLER					07/11/2019
	701-000-499-000	2ND Q 2019 MHT DIST		6,337.50			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/11/2019 - 07/11/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.11.19 PREPAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
Total for vendor WACOTR - WAYNE COUNTY TREASURER:				12,526.09	12,526.09			
# of Invoices:	47	# Due:	47	Totals:	433,045.24	433,045.24		
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00		
Net of Invoices and Credit Memos:				433,045.24	433,045.24			

--- TOTALS BY FUND ---

101 - General Fund	10,019.76	10,019.76
247 - DDA Fund	403,934.85	403,934.85
250 - Museum Fund	169.68	169.68
592 - Water/Sewer Fund	2,686.01	2,686.01
701 - Delinquent Tax Fund	16,126.66	16,126.66
703 - Current Tax Fund	108.28	108.28

--- TOTALS BY DEPT/ACTIVITY ---

000 -	420,339.47	420,339.47
101 - Township Board	135.43	135.43
171 - Supervisor Department	135.43	135.43
215 - Clerk Department	50.07	50.07
228 - IT Department	578.81	578.81
253 - Treasurer Department	127.89	127.89
265 - Building & Grounds	3,216.22	3,216.22
301 - Police Department	1,772.93	1,772.93
325 - Dispatch	1,186.71	1,186.71
329 - Ordinance Enforcement	100.75	100.75
336 - Fire Department	483.50	483.50
370 - Building/Planning Dept.	316.92	316.92
536 - Water Department	2,686.01	2,686.01
691 - Recreation Dept	686.37	686.37
692 - Seniors Dept	789.87	789.87
718 - Park & Lake Dept	438.86	438.86

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
Vendor 4IMPRINT - 4IMPRINT INC:								
7447693 91031	4IMPRINT INC SUM CONCERT GIVEAWAY ITEMS	06/24/2019 KTYLER	07/16/2019	1,091.37	1,091.37	Open	N 07/16/2019	19-0271
	101-718-819-000	16" BEACH BALL		297.50				
	101-718-819-000	BEACH BALL ARTWORK SET-UP FEE		40.00				
	101-718-819-000	TWIST & CHILL FAN		287.50				
	101-718-819-000	FAN ARTWORK SET-UP		30.00				
	101-718-819-000	HAND SANITIZER		322.50				
	101-718-819-000	HAND SANITIZER ARTWORK SET-UP		55.00				
	101-718-819-000	FREIGHT		58.87				
	Total for vendor 4IMPRINT - 4IMPRINT INC:			1,091.37	1,091.37			
Vendor ALLBRO - ALLIE BROTHERS:								
76170 91026	ALLIE BROTHERS STANTON UNIFORMS	06/17/2019 KTYLER	07/16/2019	89.99	89.99	Open	N 07/16/2019	19-0168
	101-301-741-000	VEST CARRIER (ELBECO BODY SHIELD #V31)		89.99				
75770 91027	ALLIE BROTHERS HAYES UNIFORMS	05/14/2019 KTYLER	07/16/2019	207.96	207.96	Open	N 07/16/2019	19-0168
	101-301-741-000	UNIFORM PANTS (ELBECCO E314)		99.98				
	101-301-741-000	SHORT SLEEVE (ELBECCO UV1 UNDERVEST)		85.98				
	101-301-741-000	UNIFORM SIDE/SAP POCKET		22.00				
76332 91028	ALLIE BROTHERS LAURAIN UNIFORMS	06/27/2019 KTYLER	07/16/2019	314.87	314.87	Open	N 07/16/2019	
	101-301-741-000	LAURAIN UNIFORMS		314.87				
	Total for vendor ALLBRO - ALLIE BROTHERS:			612.82	612.82			
Vendor APFIEQ - APOLLO FIRE EQUIPMENT:								
100262 90909	APOLLO FIRE EQUIPMENT THERMAL IMAGING CAMERA	06/24/2019 KTYLER	07/16/2019	7,203.00	7,203.00	Open	N 07/16/2019	19-0062
	101-336-741-000	THERMAL IMAGING CAMERA		7,203.00				
	Total for vendor APFIEQ - APOLLO FIRE EQUIPMENT:			7,203.00	7,203.00			
Vendor ATCFOR - ATCHINSON FORD SALES INC:								

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN
 07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
233578 91040	ATCHINSON FORD SALES INC #172 CRANK CASE SENSOR 101-301-860-000	06/24/2019 KTYLER	07/16/2019	120.15	120.15	Open	N 07/16/2019	
	#172 CRANK CASE SENSOR			120.15				
234208 91048	ATCHINSON FORD SALES INC #417 BOOSTER ASY BRAKE/LTFT DOOR 101-336-860-000	07/01/2019 KTYLER	07/16/2019	747.78	747.78	Open	N 07/16/2019	
	#417 BOOSTER ASY BRAKE/LTFT DOOR SWIT			747.78				
	Total for vendor ATCFOR - ATCHINSON FORD SALES INC:			<u>867.93</u>	<u>867.93</u>			

Vendor BEARIN - BELLEVILLE AREA INDEPENDENT:

49521 90894	BELLEVILLE AREA INDEPENDENT PLAN COMM PH CASE 19-013 101-370-900-000	06/19/2019 KTYLER	07/16/2019	45.00	45.00	Open	N 07/16/2019	
	PLAN COMM PH CASE 19-013			45.00				
49527 90895	BELLEVILLE AREA INDEPENDENT POLICE VEHICLE AUCTION 101-000-629-000	06/19/2019 KTYLER	07/16/2019	65.00	65.00	Open	N 07/16/2019	
	POLICE VEHICLE AUCTION			65.00				
49543 91016	BELLEVILLE AREA INDEPENDENT SUM CONCERT SERIES JULY 2019 101-718-900-000	06/26/2019 KTYLER	07/16/2019	432.00	432.00	Open	N 07/16/2019	
	SUM CONCERT SERIES JULY 2019			432.00				
49549 91017	BELLEVILLE AREA INDEPENDENT ADOPT ORD NO. 06-04-19(1) 101-248-900-000	06/26/2019 KTYLER	07/16/2019	37.50	37.50	Open	N 07/16/2019	
	ADOPT ORD NO. 06-04-19(1)			37.50				
49550 91018	BELLEVILLE AREA INDEPENDENT 6.18 BRD MTG MIN 101-248-900-000	06/26/2019 KTYLER	07/16/2019	77.50	77.50	Open	N 07/16/2019	
	6.18 BRD MTG MIN			77.50				
	Total for vendor BEARIN - BELLEVILLE AREA INDEPENDENT:			<u>657.00</u>	<u>657.00</u>			

Vendor PROHAR - BELLEVILLE PRO HARDWARE:

VAN03048 90937	BELLEVILLE PRO HARDWARE JUNE STMT 101-336-860-000	06/28/2019 KTYLER	07/16/2019	34.02	34.02	Open	N 07/16/2019	
	#181 KEYS			6.00				
	101-265-740-000			14.38				

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
	101-301-743-000	LIQUID NAILS		13.64				
	Total for vendor PROHAR - BELLEVILLE PRO HARDWARE:			34.02	34.02			

Vendor BLOROO - BLOOM ROOFING SYSTEMS:

17230								
91038	BLOOM ROOFING SYSTEMS	06/14/2019	07/16/2019	650.00	650.00	Open	N	
	FS1 INSTALL MISSING PIECE OF EDG	KTYLER					07/16/2019	
	101-336-931-000	FS1 INSTALL MISSING PIECE OF EDGE MET		650.00				
	Total for vendor BLOROO - BLOOM ROOFING SYSTEMS:			650.00	650.00			

Vendor BOTRME - BOUND TREE MEDICAL :

83231566								
90908	BOUND TREE MEDICAL	06/05/2019	07/16/2019	325.84	325.84	Open	N	
	MEDICAL SUPPLIES	KTYLER					07/16/2019	
	101-336-740-000	MEDICAL SUPPLIES		325.84				
	Total for vendor BOTRME - BOUND TREE MEDICAL :			325.84	325.84			

Vendor BRCOGR - BRIDGES COMMUNICATIONS GROUP INC:

150408								
90916	BRIDGES COMMUNICATIONS GROUP INC	06/30/2019	07/16/2019	2,500.00	2,500.00	Open	N	19-0285
	RETAINER SOCIAL MEDIA STRATEGIC	KTYLER					07/16/2019	
	101-715-819-000	DEP SOC MEDIA STRATEGIC MARKET ASSESS		2,500.00				
	Total for vendor BRCOGR - BRIDGES COMMUNICATIONS GROUP INC:			2,500.00	2,500.00			

Vendor CHABUS - CHAPP & BUSHEY OIL CO:

176476								
90890	CHAPP & BUSHEY OIL CO	06/20/2019	07/16/2019	1,974.38	1,974.38	Open	N	
	DIESEL FUEL	KTYLER					07/16/2019	
	101-336-860-001	DIESEL FUEL		1,354.42				
	592-536-751-000	DIESEL FUEL		619.96				
177387								
90891	CHAPP & BUSHEY OIL CO	06/20/2019	07/16/2019	4,849.98	4,849.98	Open	N	
	FUEL	KTYLER					07/16/2019	
	101-301-860-001	FUEL		3,385.29				
	101-336-860-001	FUEL		126.10				
	592-536-751-000	FUEL		698.40				
	101-265-860-000	FUEL		164.90				
	101-692-860-000	FUEL		223.10				
	101-265-860-000	FUEL 370 BLDG		72.75				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
	GL Distribution							
	101-265-860-000	FUEL 718 PARK		145.50				
	101-171-860-000	FUEL		33.94				
	Total for vendor CHABUS - CHAPP & BUSHEY OIL CO:			<u>6,824.36</u>	<u>6,824.36</u>			

Vendor CITPRI - CITY PRINTING COMPANY:

66624 90888	CITY PRINTING COMPANY VBT (10,000) ENVELOPES	06/26/2019 KTYLER	07/16/2019	695.00	695.00	Open	N 07/16/2019	19-0286
	101-248-727-000	10,000 VBT ENVELOPES		695.00				
	Total for vendor CITPRI - CITY PRINTING COMPANY:			<u>695.00</u>	<u>695.00</u>			

Vendor COMASS - COMMUNICATION ASSOCIATES INC:

63619 90897	COMMUNICATION ASSOCIATES INC JUN DDA MARKETING SVCS	06/17/2019 KTYLER	07/16/2019	2,875.00	2,875.00	Open	N 07/16/2019	
	247-000-822-000	JUN DDA MARKETING SVCS		2,875.00				
	Total for vendor COMASS - COMMUNICATION ASSOCIATES INC:			<u>2,875.00</u>	<u>2,875.00</u>			

Vendor CRTESO - CRITICAL TECHNOLOGY SOLUTIONS:

3158718 91045	CRITICAL TECHNOLOGY SOLUTIONS REPAIRS/UPGRADES FOR MODEMS/I-TR	06/28/2019 KTYLER	07/16/2019	3,106.42	3,106.42	Open	N 07/16/2019	19-0288
	592-536-970-003	REPAIRS/UPGRADES MODEMS/I-TRON COLLEC		3,106.42				
	Total for vendor CRTESO - CRITICAL TECHNOLOGY SOLUTIONS:			<u>3,106.42</u>	<u>3,106.42</u>			

Vendor CROREN - CROSS RENOVATIONS :

BH-688 90907	CROSS RENOVATIONS RENOVATION OF MULTIPURPOSE RM, R	06/14/2019 KTYLER	07/16/2019	22,991.30	22,991.30	Open	N 07/16/2019	19-0097
	101-265-970-000	RENOVATION OF MULTIPURPOSE RM, REC DE		22,991.30				
	Total for vendor CROREN - CROSS RENOVATIONS :			<u>22,991.30</u>	<u>22,991.30</u>			

Vendor CUMCDA - CUMMINGS, MCCLOREY, DAVIS & ACHO:

302695 90900	CUMMINGS, MCCLOREY, DAVIS & ACHO MAY LEGAL SVCS	06/21/2019 KTYLER	07/16/2019	557.60	557.60	Open	N 07/16/2019	
	101-210-801-000	MAY LEGAL SVCS		395.90				
	592-536-801-002	MAY LEGAL SVCS		161.70				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN
 07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
	GL Distribution							
	101-301-860-000	#164 OIL CHNG		35.53				
	101-301-860-000	#91 OIL CHNG		35.53				
	101-301-860-000	#173 REAR BRAKE PADS/ROTORS		391.75				
	101-265-860-000	S-69 WIPER BLADES		43.89				
	101-301-860-000	#180 OIL CHNG		35.53				
	101-301-860-000	#142 OIL CHNG/AIR FILTER/R TIRE INSTA		96.29				
	101-301-860-000	#101 OIL CHNG		35.53				
	Total for vendor EXPTIR - EXPRESS TIRE:			3,143.29	3,143.29			

Vendor ZFITHBA - FIFTH THIRD BANK LEGAL ENTRY:

20190423000008								
90911	FIFTH THIRD BANK LEGAL ENTRY	05/02/2019	07/16/2019	47.65	47.65	Open	N	
	SUBPOENA FEE	KTYLER					07/16/2019	
	101-301-956-000	SUBPOENA FEE		47.65				
	Total for vendor ZFITHBA - FIFTH THIRD BANK LEGAL ENTRY:			47.65	47.65			

Vendor FTCH - FISHBECK, THOMPSON, CARR & HUBER:

384134								
90876	FISHBECK, THOMPSON, CARR & HUBER	06/24/2019	07/16/2019	1,964.50	1,964.50	Open	N	
	6.14 VBT/YIP W&S	KTYLER					07/16/2019	
	592-536-820-000	6.14 VBT/YIP W&S		1,964.50				
384022								
90885	FISHBECK, THOMPSON, CARR & HUBER	06/24/2019	07/16/2019	1,831.00	1,831.00	Open	N	
	6.14 VBT/DDA 2016 PLACEMAKING PR	KTYLER					07/16/2019	
	247-000-820-000	6.14 VBT/DDA 2016 PLACEMAKING PROJECT		1,831.00				
383571								
90987	FISHBECK, THOMPSON, CARR & HUBER	05/28/2019	07/16/2019	10,675.50	10,675.50	Open	N	
	5.17 VBT/CROSSROADS DIST CTR N	KTYLER					07/16/2019	
	592-000-286-000	5.17 VBT/CROSSROADS DIST CTR N		10,675.50				
383597								
90988	FISHBECK, THOMPSON, CARR & HUBER	05/28/2019	07/16/2019	7,517.00	7,517.00	Open	N	
	5.17 VBT/US SIGNAL	KTYLER					07/16/2019	
	592-000-286-000	5.17 VBT/US SIGNAL		7,517.00				
383603								
90989	FISHBECK, THOMPSON, CARR & HUBER	05/28/2019	07/16/2019	1,437.73	1,437.73	Open	N	
	5.17 VBT/QUIRK PK IMPROVEMENTS	KTYLER					07/16/2019	
	101-265-970-000	5.17 VBT/QUIRK PK IMPROVEMENTS		1,437.73				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
383606 90990	FISHBECK, THOMPSON, CARR & HUBER 5.17 VBT/SYCAMORE PROJECT 592-000-286-000	05/28/2019 KTYLER	07/16/2019	1,605.00 1,605.00	1,605.00	Open	N 07/16/2019	
383607 90991	FISHBECK, THOMPSON, CARR & HUBER 5.17 VBT/CONTRACTORS STEEL 592-000-286-000	05/28/2019 KTYLER	07/16/2019	1,808.50 1,808.50	1,808.50	Open	N 07/16/2019	
383618 90992	FISHBECK, THOMPSON, CARR & HUBER 5.17 VBT/RIVER OF LIFE CHURCH 592-000-286-000	05/28/2019 KTYLER	07/16/2019	724.00 724.00	724.00	Open	N 07/16/2019	
383622 90993	FISHBECK, THOMPSON, CARR & HUBER 5.17 VBT/COSTCO FACILITY EXP 592-000-286-000	05/28/2019 KTYLER	07/16/2019	1,008.50 1,008.50	1,008.50	Open	N 07/16/2019	
384023 90994	FISHBECK, THOMPSON, CARR & HUBER 6.14 VBT/PROJECT PANCAKE 592-000-286-000	06/24/2019 KTYLER	07/16/2019	25,416.01 25,416.01	25,416.01	Open	N 07/16/2019	
384034 90995	FISHBECK, THOMPSON, CARR & HUBER 6.14 VBT/CROSSROADS DIST CTR N 592-000-286-000	06/24/2019 KTYLER	07/16/2019	8,944.50 8,944.50	8,944.50	Open	N 07/16/2019	
384035 90996	FISHBECK, THOMPSON, CARR & HUBER 6.14 VBT/CONSTELLIUM FACILITY EX 592-000-286-000	06/24/2019 KTYLER	07/16/2019	5,475.74 5,475.74	5,475.74	Open	N 07/16/2019	
384068 90997	FISHBECK, THOMPSON, CARR & HUBER 6.14 VBT/CROSSROADS S PKNG LOT E 592-000-286-000	06/24/2019 KTYLER	07/16/2019	181.00 181.00	181.00	Open	N 07/16/2019	
384115 90998	FISHBECK, THOMPSON, CARR & HUBER 6.14 VBT/US SIGNAL 592-000-286-000	06/24/2019 KTYLER	07/16/2019	2,130.78 2,130.78	2,130.78	Open	N 07/16/2019	
384120 90999	FISHBECK, THOMPSON, CARR & HUBER 6.14 VBT/QUIRK PK IMPROVEMENTS KTYLER	06/24/2019 KTYLER	07/16/2019	6,087.01	6,087.01	Open	N 07/16/2019	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
	101-265-970-000	6.14 VBT/QUIRK PK IMPROVEMENTS		6,087.01				
384123 91000	FISHBECK, THOMPSON, CARR & HUBER 6.14 VBT/SYCAMORE PROJECT	06/24/2019 KTYLER	07/16/2019	1,296.50	1,296.50	Open	N 07/16/2019	
	592-000-286-000	6.14 VBT/SYCAMORE PROJECT		1,296.50				
384125 91001	FISHBECK, THOMPSON, CARR & HUBER 6.14 VBT/CONTRACTORS STEEL	06/24/2019 KTYLER	07/16/2019	575.50	575.50	Open	N 07/16/2019	
	592-000-286-000	6.14 VBT/CONTRACTORS STEEL		575.50				
384133 91002	FISHBECK, THOMPSON, CARR & HUBER 6.14 VBT/RIVER OF LIFE CHURCH	06/24/2019 KTYLER	07/16/2019	1,905.50	1,905.50	Open	N 07/16/2019	
	592-000-286-000	6.14 VBT/RIVER OF LIFE CHURCH		1,905.50				
384138 91003	FISHBECK, THOMPSON, CARR & HUBER 6.14 VBT/COSTCO FACILITY	06/24/2019 KTYLER	07/16/2019	1,560.25	1,560.25	Open	N 07/16/2019	
	592-000-286-000	6.14 VBT/COSTCO FACILITY		1,560.25				
384175 91004	FISHBECK, THOMPSON, CARR & HUBER 6.14 VBT/VICTORIA ESTATES	06/24/2019 KTYLER	07/16/2019	5,944.00	5,944.00	Open	N 07/16/2019	
	592-000-286-000	6.14 VBT/VICTORIA ESTATES		5,944.00				
	Total for vendor FTCH - FISHBECK, THOMPSON, CARR & HUBER:			88,088.52	88,088.52			

Vendor GEINSE - GEOGRAPHIC INFORMATION SVCS, INC:

GIS-9664 91022	GEOGRAPHIC INFORMATION SVCS, INC GIS SUPPORT BLOCK/TRAINING/SETUP	06/14/2019 KTYLER	07/16/2019	1,046.58	1,046.58	Open	N 07/16/2019	19-0189
	592-536-819-000	GIS SUPPORT BLOCK/TRAINING/SETUP WORK		523.29				
	101-228-816-000	GIS SUPPORT BLOCK/TRAINING/SETUP WORK		523.29				
	Total for vendor GEINSE - GEOGRAPHIC INFORMATION SVCS, INC:			1,046.58	1,046.58			

Vendor DORGIN - GINA DORAZIO:

TRAVEL 90889	GINA DORAZIO 6.22 MAAO CONF MILEAGE	06/26/2019 KTYLER	07/16/2019	87.92	87.92	Open	N 07/16/2019	
	101-247-860-000	6.22 MAAO CONF MILEAGE		87.92				
REIMBURSE 90892	GINA DORAZIO 6.24 MAAO STATISTICS COURSE	06/27/2019 KTYLER	07/16/2019	250.00	250.00	Open	N 07/16/2019	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
	101-247-861-000	6.24 MAAO STATISTICS COURSE		250.00				
	Total for vendor DORGIN - GINA DORAZIO:			337.92	337.92			

Vendor goprma - GONCZY'S PROPERTY MAINTENANCE:

5386								
90934	GONCZY'S PROPERTY MAINTENANCE	05/31/2019	07/16/2019	8,115.00	8,115.00	Open	N	
	MAY GRASS CUTTING	KTYLER					07/16/2019	
	101-265-819-000	MAY GRASS CUTTING		6,180.00				
	101-276-932-000	MAY GRASS CUTTING		1,530.00				
	592-536-819-000	MAY GRASS CUTTING		405.00				
	Total for vendor goprma - GONCZY'S PROPERTY MAINTENANCE:			8,115.00	8,115.00			

Vendor RODHAN - HANNAH RODRIGUEZ:

TRAVEL								
91019	HANNAH RODRIGUEZ	07/01/2019	07/16/2019	26.34	26.34	Open	N	
	6.28 SECMAA MILEAGE	KTYLER					07/16/2019	
	101-171-860-000	6.28 SECMAA MILEAGE		13.17				
	101-247-860-000	6.28 SECMAA MILEAGE		13.17				
	Total for vendor RODHAN - HANNAH RODRIGUEZ:			26.34	26.34			

Vendor HEFLBA - HERITAGE FLAG & BANNER INC:

51282								
91033	HERITAGE FLAG & BANNER INC	06/02/2019	07/16/2019	405.00	405.00	Open	N	19-0223
	3 FLAGS FOR FIRE DEPT	KTYLER					07/16/2019	
	101-336-956-000	3 FLAGS FOR FIRE DEPT		405.00				
	Total for vendor HEFLBA - HERITAGE FLAG & BANNER INC:			405.00	405.00			

Vendor STAJEF - JEFF STANTON:

TRAVEL								
91037	JEFF STANTON	07/01/2019	07/16/2019	21.19	21.19	Open	N	
	6.17-20 STAFF/COMMAND TRNG MEALS	KTYLER					07/16/2019	
	101-301-861-000	6.17-20 STAFF/COMMAND TRNG MEALS		21.19				
	Total for vendor STAJEF - JEFF STANTON:			21.19	21.19			

Vendor SHOJOR - JORDAN SHORT:

TRAVEL								
91036	JORDAN SHORT	07/02/2019	07/16/2019	28.46	28.46	Open	N	
	6.17-19 TACTICAL RAPPEL CLASS ME	KTYLER					07/16/2019	
	101-301-861-000	6.17-19 TACTICAL RAPPEL CLASS MEALS		28.46				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN
 07.16.19 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
Total for vendor SHOJOR - JORDAN SHORT:				28.46	28.46			
Vendor KEPUGR - KEATON PUBLICATIONS GROUP:								
44-002								
90899	KEATON PUBLICATIONS GROUP	04/30/2019	07/16/2019	1,550.00	1,550.00	Open	N	
	A SOURCE 2 PG AD	KTYLER					07/16/2019	
	247-000-900-000	A SOURCE 2 PG AD		1,550.00				
Total for vendor KEPUGR - KEATON PUBLICATIONS GROUP:				1,550.00	1,550.00			
Vendor KENIND - KENNEDY INDUSTRIES INC:								
611529								
90903	KENNEDY INDUSTRIES INC	06/19/2019	07/16/2019	1,853.25	1,853.25	Open	N	19-0193
	SHV COMPRESSED NITROGEN REPAIRS	KTYLER					07/16/2019	
	592-537-930-000	SHV COMPRESSED NITROGEN REPAIRS		1,853.25				
Total for vendor KENIND - KENNEDY INDUSTRIES INC:				1,853.25	1,853.25			
Vendor KLOG - K-LOG INC:								
19-295381-1								
91034	K-LOG INC	06/17/2019	07/16/2019	715.54	715.54	Open	N	19-0249
	FS2 LUMBAR CHAIRS	KTYLER					07/16/2019	
	101-336-741-000	AIR FLOW LUMBAR TASK CHAIR X 2		634.00				
	101-336-741-000	SHIPPING		81.54				
Total for vendor KLOG - K-LOG INC:				715.54	715.54			
Vendor LIBPLU - LIBERTY PLUMBING SUPPLY:								
88592								
90904	LIBERTY PLUMBING SUPPLY	06/21/2019	07/16/2019	124.63	124.63	Open	N	
	METER PARTS	KTYLER					07/16/2019	
	592-536-970-003	METER PARTS		124.63				
88628								
90905	LIBERTY PLUMBING SUPPLY	06/21/2019	07/16/2019	132.30	132.30	Open	N	
	METER PARTS	KTYLER					07/16/2019	
	592-536-970-003	METER PARTS		132.30				
Total for vendor LIBPLU - LIBERTY PLUMBING SUPPLY:				256.93	256.93			
Vendor LOTLIS - LISA LOTHINGER:								

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
TRAVEL 91056	LISA LOTHINGER 3.27-7.3 MILEAGE 247-000-860-000	07/08/2019 KTYLER	07/16/2019	548.10	548.10	Open	N 07/16/2019	
	3.27-7.3 MILEAGE			548.10				
	Total for vendor LOTLIS - LISA LOTHINGER:			<u>548.10</u>	<u>548.10</u>			

Vendor LPPOLI - LP POLICE:

519LP16352 90914	LP POLICE MAY BACKGROUND CHECKS 101-301-819-000	05/31/2019 KTYLER	07/16/2019	129.95	129.95	Open	N 07/16/2019	
	MAY BACKGROUND CHECKS			129.95				
419LP16352 90915	LP POLICE APR BACKGROUND CHECKS 101-301-819-000	04/30/2019 KTYLER	07/16/2019	129.95	129.95	Open	N 07/16/2019	
	APR BACKGROUND CHECKS			129.95				
	Total for vendor LPPOLI - LP POLICE:			<u>259.90</u>	<u>259.90</u>			

Vendor MAFOSE - MARQUIS FOOD SERVICE:

8920 91029	MARQUIS FOOD SERVICE 6.7 PRISONER MEALS 101-301-862-000	06/07/2019 KTYLER	07/16/2019	177.00	177.00	Open	N 07/16/2019	
	6.7 PRISONER MEALS			177.00				
8959 91030	MARQUIS FOOD SERVICE 6.28 PRISONER MEALS 101-301-862-000	06/28/2019 KTYLER	07/16/2019	130.25	130.25	Open	N 07/16/2019	
	6.28 PRISONER MEALS			130.25				
	Total for vendor MAFOSE - MARQUIS FOOD SERVICE:			<u>307.25</u>	<u>307.25</u>			

Vendor HAAMAX - MAXINE JO HAASE:

INSTRUCTOR 91024	MAXINE JO HAASE JUNE AFEP INST 101-692-742-000	07/01/2019 KTYLER	07/16/2019	125.00	125.00	Open	N 07/16/2019	
	JUNE AFEP INST			125.00				
	Total for vendor HAAMAX - MAXINE JO HAASE:			<u>125.00</u>	<u>125.00</u>			

Vendor MCKASS - MCKENNA ASSOCIATES:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN
07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
21511-30 90926	MCKENNA ASSOCIATES APR PRO SVCS 101-370-819-000	05/09/2019 KTYLER APR PRO SVCS	07/16/2019	2,810.86 2,810.86	2,810.86	Open	N 07/16/2019	
21511-31 90927	MCKENNA ASSOCIATES MAY PRO SVCS 101-370-819-000	06/10/2019 KTYLER MAY PRO SVCS	07/16/2019	2,912.76 2,912.76	2,912.76	Open	N 07/16/2019	
21638-16 90928	MCKENNA ASSOCIATES MAY BLDG PLAN REVIEW SVCS 101-370-819-000	06/18/2019 KTYLER MAY BLDG PLAN REVIEW SVCS	07/16/2019	2,531.25 2,531.25	2,531.25	Open	N 07/16/2019	
21754-18 90929	MCKENNA ASSOCIATES MAR VBT MASTER PLAN 279-370-975-000	05/30/2019 KTYLER MAR VBT MASTER PLAN	07/16/2019	800.00 800.00	800.00	Open	N 07/16/2019	
98020-31 90930	MCKENNA ASSOCIATES APR PRO PLNG SVCS 101-000-286-000 101-370-821-000	05/09/2019 KTYLER APR PRO PLNG SVCS APR PRO PLNG SVCS	07/16/2019	9,090.86 8,531.81 559.05	9,090.86	Open	N 07/16/2019	
98020-32 90931	MCKENNA ASSOCIATES MAY PRO PLNG SVCS 101-000-286-000 101-370-821-000	06/10/2019 KTYLER MAY PRO PLNG SVCS MAY PRO PLNG SVCS	07/16/2019	2,352.17 1,848.79 503.38	2,352.17	Open	N 07/16/2019	
21466-31 90932	MCKENNA ASSOCIATES APR CDBG ADMIN SVCS 101-370-821-000	05/09/2019 KTYLER APR CDBG ADMIN SVCS	07/16/2019	197.28 197.28	197.28	Open	N 07/16/2019	
21466-32 90933	MCKENNA ASSOCIATES MAY CDBG ADMIN SVCS 101-370-821-000	06/10/2019 KTYLER MAY CDBG ADMIN SVCS	07/16/2019	25.11 25.11	25.11	Open	N 07/16/2019	
21638-15 90935	MCKENNA ASSOCIATES APR BLDG PLAN REVIEW SVCS 101-370-819-000	05/14/2019 KTYLER APR BLDG PLAN REVIEW SVCS	07/16/2019	10,797.56 10,797.56	10,797.56	Open	N 07/16/2019	
Total for vendor MCKASS - MCKENNA ASSOCIATES:				31,517.85	31,517.85			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
Vendor VLAMIC - MICHAEL VLADEMAR:								
REIMBURSE								
90912	MICHAEL VLADEMAR	06/19/2019	07/16/2019	80.00	80.00	Open	N	
	EMT APPLICATION FEE	KTYLER					07/16/2019	
	101-336-956-000	EMT APPLICATION FEE		80.00				
	Total for vendor VLAMIC - MICHAEL VLADEMAR:			<u>80.00</u>	<u>80.00</u>			
Vendor BELNAP - NAPA AUTO PARTS OF BELLEVILLE:								
713594								
91049	NAPA AUTO PARTS OF BELLEVILLE	06/20/2019	07/16/2019	32.45	32.45	Open	N	
	STOCK (5) NTH TOOLS	KTYLER					07/16/2019	
	101-336-860-000	STOCK (5) NTH TOOLS		32.45				
	Total for vendor BELNAP - NAPA AUTO PARTS OF BELLEVILLE:			<u>32.45</u>	<u>32.45</u>			
Vendor OLGLFL - OLD GLORY FLAGS & FLAGPOLES:								
6865								
91021	OLD GLORY FLAGS & FLAGPOLES	06/29/2019	07/16/2019	2,739.25	2,739.25	Open	N	
	SUMMER BANNER REPLACEMENT	KTYLER					07/16/2019	
	247-000-979-001	SUMMER BANNER REPLACEMENT		2,739.25				
	Total for vendor OLGLFL - OLD GLORY FLAGS & FLAGPOLES:			<u>2,739.25</u>	<u>2,739.25</u>			
Vendor OREILL - O'REILLY AUTOMOTIVE INC:								
858052								
90977*	O'REILLY AUTOMOTIVE INC	06/28/2019	07/16/2019	706.73	706.73	Open	N	
	JUNE STMT	KTYLER					07/16/2019	
	101-336-860-000	STOCK BLUEDEF		27.98				
	592-536-740-000	CHARGE CABLE		16.99				
	592-536-740-000	CHARGE CABLE EXCHANGE CREDIT		(2.00)				
	592-536-740-000	ABSORBENT FOR FLOORS		6.49				
	101-265-740-000	CARGO STRAPS		59.98				
	101-336-860-000	STOCK PROTECT SPRYS/STOCK MINI BULBS		34.52				
	101-301-743-000	EPOXY		7.99				
	101-301-860-000	ASTOCK MIRROR ADHSV		11.97				
	592-536-932-000	#512 CLEANING SUPPLIES		63.43				
	101-336-860-000	TOWER 2 TIREFOAM		17.37				
	592-536-933-000	ROBSON GEN LS ANTIFREZ		59.96				
	592-536-740-000	MICRO CLOTH PK		14.99				
	101-336-860-000	STOCK BLUEDEF		41.97				
	101-265-860-000	#716 BOOSTER CBL/WARRANTY		103.91				
	101-301-860-000	#151 HEADLIGHT		28.24				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.16.19 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
	101-265-740-000	(4) CARGO STRAPS		146.96				
	101-265-740-000	(2) CARGO STRAPS		65.98				
Total for vendor OREILL - O'REILLY AUTOMOTIVE INC:				<u>706.73</u>	<u>706.73</u>			

Vendor PICCEN - PICKLEBALL CENTRAL:

281761								
91025	PICKLEBALL CENTRAL	05/15/2019	07/16/2019	99.98	99.98	Open	N	19-0213
	PICKLEBALL REPLACEMENT NETS	KTYLER					07/16/2019	
	101-691-742-000	PICKLEBALL REPLACEMENT NETS		99.98				
Total for vendor PICCEN - PICKLEBALL CENTRAL:				<u>99.98</u>	<u>99.98</u>			

Vendor PIOLAN - PIONEER LANDSCAPING:

1663								
91020	PIONEER LANDSCAPING	06/24/2019	07/16/2019	2,725.00	2,725.00	Open	N	
	JUN STREETScape MAINT	KTYLER					07/16/2019	
	247-000-979-001	JUN STREETScape MAINT		2,725.00				
Total for vendor PIOLAN - PIONEER LANDSCAPING:				<u>2,725.00</u>	<u>2,725.00</u>			

Vendor PRONEM - PRIORITY ONE EMERGENCY:

70051752								
90918	PRIORITY ONE EMERGENCY	03/29/2019	07/16/2019	74.99	74.99	Open	N	
	MCINALLY UNIFORMS	KTYLER					07/16/2019	
	101-336-741-000	MCINALLY UNIFORMS		74.99				
70052864								
90919	PRIORITY ONE EMERGENCY	05/01/2019	07/16/2019	35.98	35.98	Open	N	
	BAZZY UNIFORMS	KTYLER					07/16/2019	
	101-301-741-000	BAZZY UNIFORMS		35.98				
70052940								
90920	PRIORITY ONE EMERGENCY	05/03/2019	07/16/2019	26.99	26.99	Open	N	
	CHAMPAGNE UNIFORMS	KTYLER					07/16/2019	
	101-301-741-000	CHAMPAGNE UNIFORMS		26.99				
70054303								
90921	PRIORITY ONE EMERGENCY	06/11/2019	07/16/2019	29.99	29.99	Open	N	
	EDGE UNIFORMS	KTYLER					07/16/2019	
	101-301-741-000	EDGE UNIFORMS		29.99				
70054308								
90922	PRIORITY ONE EMERGENCY	06/12/2019	07/16/2019	123.98	123.98	Open	N	
	BLACKMORE UNIFORMS	KTYLER					07/16/2019	
	101-325-741-000	BLACKMORE UNIFORMS		123.98				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
70054309 90923	PRIORITY ONE EMERGENCY LAURAIN UNIFORMS 101-301-741-000	06/12/2019 KTYLER LAURAIN UNIFORMS	07/16/2019	24.00 24.00	24.00	Open	N 07/16/2019	
70054549 90924	PRIORITY ONE EMERGENCY FEY UNIFORMS 101-301-741-000	06/19/2019 KTYLER FEY UNIFORMS	07/16/2019	47.99 47.99	47.99	Open	N 07/16/2019	
70054756 90925	PRIORITY ONE EMERGENCY KEELE UNIFORMS 101-301-741-000	06/25/2019 KTYLER KEELE UNIFORMS	07/16/2019	51.99 51.99	51.99	Open	N 07/16/2019	
Total for vendor PRONEM - PRIORITY ONE EMERGENCY:				415.91	415.91			

Vendor QUILL - QUILL CORPORATION:

8402585 90983	QUILL CORPORATION GENERAL OFFICE SUPPLIES 101-248-727-000 101-248-727-000	06/28/2019 KTYLER PALLET OF PAPER PAPER DELIVERY FEE	07/16/2019	1,408.99 1,383.99 25.00	1,408.99	Open	N 07/16/2019	19-0289
8375236 90984	QUILL CORPORATION GENERAL OFFICE SUPPLIES 101-248-727-000 101-248-727-000 101-248-727-000 101-248-727-000	06/27/2019 KTYLER ASSORTED PENS RED POSTED STAMP DIVIDERS FOR BUDGET BINDERS BINDERS FOR BUDGET	07/16/2019	118.16 16.98 6.26 8.28 86.64	118.16	Open	N 07/16/2019	19-0289
8406065 91046	QUILL CORPORATION OFFICE SUPPLIES 101-253-956-000 101-253-956-000 101-253-956-000 101-253-956-000	06/28/2019 KTYLER CONTINUOUS POST NOTES LETTER OPENER TN660 BROTHER TONER PEN REFILL	07/16/2019	83.46 21.07 5.60 53.99 2.80	83.46	Open	N 07/16/2019	19-0290
Total for vendor QUILL - QUILL CORPORATION:				1,610.61	1,610.61			

Vendor RIPLHE - RICHARD'S PLUMBING & HEATING INC:

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN
 07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
15704 90883	RICHARD'S PLUMBING & HEATING INC RIGGS PK S BR NEW WALL TOILET/FL 101-265-931-000	04/19/2019 KTYLER	07/16/2019	498.00	498.00	Open	N 07/16/2019	
	RIGGS PK S BR NEW WALL TOILET/FLUSH V 101-265-931-000			498.00				
	Total for vendor RIPLHE - RICHARD'S PLUMBING & HEATING INC:			<u>498.00</u>	<u>498.00</u>			

Vendor LENROB - ROBERT LENZ:

INSPECTOR 91055	ROBERT LENZ JUNE ELEC INSP 101-370-819-000	07/02/2019 KTYLER	07/16/2019	6,844.50	6,844.50	Open	N 07/16/2019	
	JUNE ELEC INSP 101-370-819-000			6,844.50				
	Total for vendor LENROB - ROBERT LENZ:			<u>6,844.50</u>	<u>6,844.50</u>			

Vendor RUSDES - RUSSELL DESIGN:

2474 90898	RUSSELL DESIGN VO5-191 QUIRK PARK 247-000-974-001 101-265-970-000	06/17/2019 KTYLER	07/16/2019	2,400.00	2,400.00	Open	N 07/16/2019	
	VO5-191 QUIRK PARK VO5-191 QUIRK PARK			1,200.00 1,200.00				
	Total for vendor RUSDES - RUSSELL DESIGN:			<u>2,400.00</u>	<u>2,400.00</u>			

Vendor HENSAM - SAMANTHA HENNING:

07.08.19 91047	SAMANTHA HENNING 6.29/7.1-2 CABLE FREELANCE ASSIS 101-715-819-000	07/08/2019 KTYLER	07/16/2019	180.00	180.00	Open	N 07/16/2019	
	6.29/7.1-2 CABLE FREELANCE ASSISTANCE 101-715-819-000			180.00				
	Total for vendor HENSAM - SAMANTHA HENNING:			<u>180.00</u>	<u>180.00</u>			

Vendor MISC - SARAH JENG:

REIMBURSE 91054	SARAH JENG S.JENG REAL CHAUFFEUR LICENSE 101-101-956-001	07/08/2019 KTYLER	07/16/2019	35.00	35.00	Open	N 07/16/2019	
	S.JENG REAL CHAUFFEUR LICENSE 101-101-956-001			35.00				
	Total for vendor MISC - SARAH JENG:			<u>35.00</u>	<u>35.00</u>			

Vendor SAXON - SAXON INCORPORATED:

OPEN

07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
81097 91035	SAXON INCORPORATED LENAGHAN BUSINESS CARDS 101-336-956-000	06/18/2019 KTYLER	07/16/2019	47.42	47.42	Open	N 07/16/2019	
	LENAGHAN BUSINESS CARDS			47.42				
	Total for vendor SAXON - SAXON INCORPORATED:			<u>47.42</u>	<u>47.42</u>			

Vendor SOMAEN - SOIL & MATERIALS ENGINEERS:

97216 90896	SOIL & MATERIALS ENGINEERS 4.29-5.26 DDA PRO SVCS 247-000-971-000	06/14/2019 KTYLER	07/16/2019	988.50	988.50	Open	N 07/16/2019	
	4.29-5.26 DDA PRO SVCS			988.50				
	Total for vendor SOMAEN - SOIL & MATERIALS ENGINEERS:			<u>988.50</u>	<u>988.50</u>			

Vendor STTACO - STATE OF MICHIGAN:

R-9483 90893	STATE OF MICHIGAN DORAZIO 9.6 MAAO USPAP REG 101-247-861-000	06/27/2019 KTYLER	07/16/2019	50.00	50.00	Open	N 07/16/2019	
	DORAZIO 9.6 MAAO USPAP REG			50.00				
MCAT 91057	STATE OF MICHIGAN RODRIGUEZ 10.23-25 MCAT COURSE R 101-247-861-000	07/09/2019 KTYLER	07/16/2019	150.00	150.00	Open	N 07/16/2019	
	RODRIGUEZ 10.23-25 MCAT COURSE REGIST			150.00				
	Total for vendor STTACO - STATE OF MICHIGAN:			<u>200.00</u>	<u>200.00</u>			

Vendor SUACHA - SUMPSTER ACE HARDWARE:

4637 90976	SUMPSTER ACE HARDWARE JUNE STMT	06/30/2019 KTYLER	07/16/2019	1,484.80	1,484.80	Open	N 07/16/2019	
	592-536-740-000	PAINT BRUSHES		6.99				
	592-536-740-000	BLOWOFF DUSTERS		15.46				
	101-265-740-000	POLICE SINK REPAIRS/FURNITURE SLIDERS		34.34				
	592-536-740-000	GLOVES		26.54				
	592-536-740-000	WORK GLOVES		14.39				
	592-536-740-000	WEED SPRAY(S)		50.36				
	592-536-740-000	LIGHTER(S)		10.42				
	592-536-740-000	AAA BATTERIES		12.59				
	592-536-740-000	FLASH/WORK LIGHTS "C" BATTERIES CLIPS		100.93				
	592-536-970-003	WATER PARTS		5.39				
	101-265-740-000	BLADE FOR WEED TRIMMER/LITHIUM BATTER		49.13				
	101-265-740-000	SENIOR COOKOUT SUPPLIES		17.62				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN
 07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
	GL Distribution							
	101-301-743-000	LIQUID NAILS FOR BASEBOARD		29.07				
	592-536-740-000	SAFETY GLASSES/MASK SANDING		18.88				
	592-536-740-000	HYDRANT REPAIR KIT		16.19				
	592-536-970-003	METER PARTS		56.29				
	592-536-740-000	AUTOCUT HEAD/KNEE PADS/CABLE TIES		121.14				
	101-718-740-000	HOSE NOZZLE/DOUBLE KNEE PADS		46.75				
	592-536-740-000	HYDRANT TOOLS		63.65				
	592-536-740-000	HYDRANT TOOLS		52.07				
	592-536-740-000	PAINT BRUSHES		12.58				
	592-536-932-000	VAC FILTER		17.99				
	592-536-740-000	20V COMPACT BATTERY		79.18				
	592-536-740-000	UNIVERSAL JOINTS		30.65				
	592-536-740-000	TANK SPRAYER		28.79				
	101-301-743-000	PAINT/PRMR SEALER/ROLLER COVER		53.97				
	592-536-740-000	BRUSH ACID		2.81				
	101-265-740-000	POLICE SOCKET/UNIVERSAL TAPE		27.52				
	101-101-956-001	R.E.A.L. SUPPLIES		52.47				
	592-536-740-000	HYDRANT PARTS		16.69				
	592-536-740-000	MISC FASTENERS		3.21				
	592-536-740-000	HEX CAPS (6)/NUTS (1)		168.96				
	592-536-740-000	HEX CAPS (6)/HEX NUTS (4)		179.73				
	592-536-740-000	HEX NUTS (5)		62.05				
	Total for vendor SUACHA - SUMPTER ACE HARDWARE:			1,484.80	1,484.80			

Vendor SUAUTR - SUPERIOR AUTO & TRUCK SERVICE:

66730								
90906	SUPERIOR AUTO & TRUCK SERVICE	06/25/2019	07/16/2019	690.96	690.96	Open	N	19-0287
	#517 A/C; REAR PADS/ROTORS	KTYLER					07/16/2019	
	592-536-932-000	#517 A/C; REAR PADS/ROTORS		690.96				
	Total for vendor SUAUTR - SUPERIOR AUTO & TRUCK SERVICE:			690.96	690.96			

Vendor SUFILA - SURE-FIT LAUNDRY:

417268								
90979	SURE-FIT LAUNDRY	06/04/2019	07/16/2019	36.75	36.75	Open	N	
	CLEAN PRISONER BLANKETS	KTYLER					07/16/2019	
	101-301-862-000	CLEAN PRISONER BLANKETS		36.75				
417503								
90980	SURE-FIT LAUNDRY	06/11/2019	07/16/2019	36.75	36.75	Open	N	
	CLEAN PRISONER BLANKETS	KTYLER					07/16/2019	
	101-301-862-000	CLEAN PRISONER BLANKETS		36.75				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN
 07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
417749 90981	SURE-FIT LAUNDRY CLEAN PRISONER BLANKETS 101-301-862-000	06/18/2019 KTYLER CLEAN PRISONER BLANKETS	07/16/2019	48.00 48.00	48.00	Open	N 07/16/2019	
417996 90982	SURE-FIT LAUNDRY CLEAN PRISONER BLANKETS 101-301-862-000	06/25/2019 KTYLER CLEAN PRISONER BLANKETS	07/16/2019	48.00 48.00	48.00	Open	N 07/16/2019	
Total for vendor SUFILA - SURE-FIT LAUNDRY:				169.50	169.50			

Vendor GOCOTI - THE GOODYEAR TIRE & RUBBER CO:

154-1057178 91039	THE GOODYEAR TIRE & RUBBER CO E-3 J DUAL WHL VALVE EXT 101-336-860-000	06/11/2019 KTYLER E-3 J DUAL WHL VALVE EXT	07/16/2019	14.50 14.50	14.50	Open	N 07/16/2019	
Total for vendor GOCOTI - THE GOODYEAR TIRE & RUBBER CO:				14.50	14.50			

Vendor LUBSTO - THE LUBE STOP:

120877 91043	THE LUBE STOP #526 OIL CHNG/WIPERS 592-536-932-000	07/03/2019 KTYLER #526 OIL CHNG/WIPERS	07/16/2019	66.64 66.64	66.64	Open	N 07/16/2019	
Total for vendor LUBSTO - THE LUBE STOP:				66.64	66.64			

Vendor WENTOD - TODD WENZEL BUICK GMC OF WESTLAND:

86029896 91032	TODD WENZEL BUICK GMC OF WESTLAND #516 RT/LT BODY MOUNTS 592-536-932-000	05/02/2019 KTYLER #516 RT/LT BODY MOUNTS	07/16/2019	1,439.64 1,439.64	1,439.64	Open	N 07/16/2019	19-0194
Total for vendor WENTOD - TODD WENZEL BUICK GMC OF WESTLAND:				1,439.64	1,439.64			

Vendor TOWLOC - TOWN LOCKSMITH INC:

41556 90936	TOWN LOCKSMITH INC PD INTERNAL DOOR KICK PLATES 101-301-743-000 101-301-743-000 101-301-743-000	06/27/2019 KTYLER 6X30 STAINLESS PLATE 8X34 KICK PLATE 6X16 PUSH PLATES	07/16/2019	363.50 18.75 276.00 68.75	363.50	Open	N 07/16/2019	19-0232
Total for vendor TOWLOC - TOWN LOCKSMITH INC:				363.50	363.50			

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
Vendor UNIFIR - UNIFIRST CORP:								
169826 91050	UNIFIRST CORP JUNE STMT 101-265-740-000 101-265-740-000 592-536-741-000	06/07/2019 KTYLER JUNE STMT JUNE STMT JUNE STMT	07/16/2019	117.65 14.67 45.57 57.41	117.65	Open	N 07/16/2019	
171374 91051	UNIFIRST CORP JUNE STMT 101-265-740-000 101-265-740-000 592-536-741-000	06/14/2019 KTYLER JUNE STMT JUNE STMT JUNE STMT	07/16/2019	117.65 14.67 45.57 57.41	117.65	Open	N 07/16/2019	
172965 91052	UNIFIRST CORP JUNE STMT 101-265-740-000 101-265-740-000 592-536-741-000	06/21/2019 KTYLER JUNE STMT JUNE STMT JUNE STMT	07/16/2019	118.75 14.67 45.57 58.51	118.75	Open	N 07/16/2019	
174492 91053	UNIFIRST CORP JUNE STMT 101-265-740-000 101-265-740-000 592-536-741-000	06/28/2019 KTYLER JUNE STMT JUNE STMT JUNE STMT	07/16/2019	405.47 302.49 45.57 57.41	405.47	Open	N 07/16/2019	
Total for vendor UNIFIR - UNIFIRST CORP:				759.52	759.52			
Vendor VABUST - VAN BUREN STEEL:								
530447 91044	VAN BUREN STEEL 2 LAWN MOWER SKIPS 592-536-933-000	06/28/2019 KTYLER 2 LAWN MOWER SKIPS	07/16/2019	75.00 75.00	75.00	Open	N 07/16/2019	
Total for vendor VABUST - VAN BUREN STEEL:				75.00	75.00			
Vendor VICLAN - VICTORY LANE QUICK OIL CHANGE:								
51300-173 90902	VICTORY LANE QUICK OIL CHANGE #514 OIL CHNG 592-536-932-000	06/28/2019 KTYLER #514 OIL CHNG	07/16/2019	39.48 39.48	39.48	Open	N 07/16/2019	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date	PO Number
Total for vendor VICLAN - VICTORY LANE QUICK OIL CHANGE:				39.48	39.48			
Vendor BELVIR - VIRGINIA BELINSKI:								
INSTRUCTOR								
91023	VIRGINIA BELINSKI	07/01/2019	07/16/2019	250.00	250.00	Open	N	
	JUNE AFEP+ BAL/EXER INST	KTYLER					07/16/2019	
	101-692-742-000	JUNE AFEP INST		175.00				
	101-692-742-000	JUNE BAL/EXER INST		75.00				
Total for vendor BELVIR - VIRGINIA BELINSKI:				250.00	250.00			
Vendor VORTEX - VORTEX USA:								
40266								
90886	VORTEX USA	06/12/2019	07/16/2019	130,139.00	130,139.00	Open	N	
	90% INSTALL SPLASHPAD	KTYLER					07/16/2019	
	247-000-974-000	90% INSTALL SPLASHPAD		130,139.00				
Total for vendor VORTEX - VORTEX USA:				130,139.00	130,139.00			
Vendor WADTRI - WADE TRIM :								
2013776								
91010	WADE TRIM	02/12/2019	07/16/2019	180.00	180.00	Open	N	
	2.1 TOWNE PLACE SUITE HOTEL	KTYLER					07/16/2019	
	592-000-286-000	2.1 TOWNE PLACE SUITE HOTEL		180.00				
2014685								
91011	WADE TRIM	05/17/2019	07/16/2019	1,900.00	1,900.00	Open	N	
	4.26 MENARD'S	KTYLER					07/16/2019	
	592-000-286-000	4.26 MENARD'S		1,900.00				
2014686								
91012	WADE TRIM	05/17/2019	07/16/2019	2,825.00	2,825.00	Open	N	
	4.26 TOWNE PLACE SUITE HOTEL	KTYLER					07/16/2019	
	592-000-286-000	4.26 TOWNE PLACE SUITE HOTEL		2,825.00				
2015030								
91013	WADE TRIM	06/27/2019	07/16/2019	1,072.50	1,072.50	Open	N	
	5.31 COBBLESTONE RIDGE CONST ADM	KTYLER					07/16/2019	
	101-370-820-000	5.31 COBBLESTONE RIDGE CONST ADMIN		1,072.50				
2015031								
91014	WADE TRIM	06/27/2019	07/16/2019	370.00	370.00	Open	N	
	5.31 MENARD'S	KTYLER					07/16/2019	
	592-000-286-000	5.31 MENARD'S		370.00				

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.16.19 VOUCHER

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date	PO Number
2015032 91015	WADE TRIM 6.2 TOWNE PLACE SUITE HOTEL 592-000-286-000	06/27/2019 KTYLER	07/16/2019	4,967.50	4,967.50	Open	N 07/16/2019	
	6.2 TOWNE PLACE SUITE HOTEL Total for vendor WADTRI - WADE TRIM :			<u>4,967.50</u>	<u>4,967.50</u>			
				<u>11,315.00</u>	<u>11,315.00</u>			
Vendor WCAR - WAYNE COUNTY ACCTS RECEIV:								
1009664 90913	WAYNE COUNTY ACCTS RECEIV 5/19 WALMART TRAF SIG MAINT 101-450-926-000	06/21/2019 KTYLER	07/16/2019	32.73	32.73	Open	N 07/16/2019	
	5/19 WALMART TRAF SIG MAINT Total for vendor WCAR - WAYNE COUNTY ACCTS RECEIV:			<u>32.73</u>	<u>32.73</u>			
				<u>32.73</u>	<u>32.73</u>			
Vendor WIELAW - WIESE'S LAWN CARE:								
12662 90917	WIESE'S LAWN CARE MOW ORDINANCE VIOLATED PROPERTIE 101-329-819-000	06/27/2019 KTYLER	07/16/2019	1,350.00	1,350.00	Open	N 07/16/2019	
	MOW ORDINANCE VIOLATED PROPERTIES Total for vendor WIELAW - WIESE'S LAWN CARE:			<u>1,350.00</u>	<u>1,350.00</u>			
				<u>1,350.00</u>	<u>1,350.00</u>			
Vendor WIPOEQ - WINDER POLICE EQUIPMENT:								
191426 91042	WINDER POLICE EQUIPMENT FS 1 & 2 FUSEE-20WS 4 BOXES 101-336-931-000	06/21/2019 KTYLER	07/16/2019	209.00	209.00	Open	N 07/16/2019	
	FS 1 & 2 FUSEE-20WS 4 BOXES Total for vendor WIPOEQ - WINDER POLICE EQUIPMENT:			<u>209.00</u>	<u>209.00</u>			
				<u>209.00</u>	<u>209.00</u>			
Vendor XTRPLA - XTREME PLAY N GO PARTY LLC:								
4866 90887	XTREME PLAY N GO PARTY LLC 50%DEP 9.12 PUB SAF DAY RENTAL I 247-000-822-000	05/21/2019 KTYLER	07/16/2019	894.65	894.65	Open	N 07/16/2019	
	50%DEP 9.12 PUB SAF DAY RENTAL ITEMS Total for vendor XTRPLA - XTREME PLAY N GO PARTY LLC:			<u>894.65</u>	<u>894.65</u>			
				<u>894.65</u>	<u>894.65</u>			
Vendor MISC - YVONNE RICKEL:								
REFUND 90884	YVONNE RICKEL RCPT# 102060 LAVENDER/RIVERBOAT	06/28/2019 KTYLER	07/16/2019	169.00	169.00	Open	N 07/16/2019	

INVOICE REGISTER REPORT FOR VAN BUREN TOWNSHIP
 EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

07.16.19 VOUCHER

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized	PO Number
Inv Ref#	Description	Entered By					Post Date	
	GL Distribution							
	101-000-692-000			169.00				
		RCPT# 102060	LAVENDER/RIVERBOAT REFUN					
		Total for vendor MISC - YVONNE RICKEL:		169.00	169.00			

# of Invoices:	131	# Due:	131	Totals:	364,290.70	364,290.70
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					364,290.70	364,290.70

* 1 Net Invoices have Credits Totalling: (2.00)

--- TOTALS BY FUND ---

101 - General Fund	116,108.52	116,108.52
247 - DDA Fund	145,490.50	145,490.50
279 - CDBG Fund	800.00	800.00
592 - Water/Sewer Fund	101,891.68	101,891.68

--- TOTALS BY DEPT/ACTIVITY ---

000 -	243,115.88	243,115.88
101 - Township Board	87.47	87.47
171 - Supervisor Department	47.11	47.11
210 - Attorney Fees	3,860.70	3,860.70
228 - IT Department	523.29	523.29
247 - Assessing Department	551.09	551.09
248 - General Office	2,337.15	2,337.15
253 - Treasurer Department	83.46	83.46
265 - Building & Grounds	39,909.32	39,909.32
276 - Cemetery	1,530.00	1,530.00
301 - Police Department	9,336.29	9,336.29
325 - Dispatch	123.98	123.98
329 - Ordinance Enforcement	1,350.00	1,350.00
336 - Fire Department	12,113.88	12,113.88
370 - Building/Planning Dept.	29,099.25	29,099.25
450 - Public Services	32.73	32.73
536 - Water Department	13,027.65	13,027.65
537 - Sewer Department	1,853.25	1,853.25
691 - Recreation Dept	99.98	99.98
692 - Seniors Dept	958.10	958.10
715 - Cable Dept	2,680.00	2,680.00
718 - Park & Lake Dept	1,570.12	1,570.12

Charter Township of Van Buren

Agenda Item: 1

REQUEST FOR BOARD ACTION

WORK STUDY

DATE: JULY 15, 2019

BOARD MEETING

DATE: JULY 16, 2019

Consent Agenda

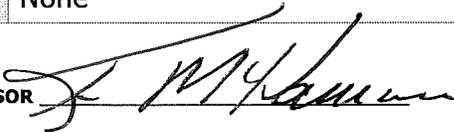
New Business

Unfinished Business

Public Hearing

ITEM (SUBJECT)	Revision to the Local Development Finance Authority (LDFA) by-laws.
DEPARTMENT	Supervisor's Office
PRESENTER	Supervisor McNamara
PHONE NUMBER	734-699-8910
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Executive Assistant Selman

Agenda topic

ACTION REQUESTED	
To consider approval of revisions to the LDFA's by-laws.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Please see attached revisions (redlined) to the LDFA by-laws.	
The revisions include updates to the LDFA officer's titles that more accurately reflect its current condition, as well as clearly defined duties for the officers.	
The by-laws were passed at the July 9 th meeting of the LDFA.	
BUDGET IMPLICATION	none
IMPLEMENTATION NEXT STEP	
DEPARTMENT RECOMMENDATION	Approval
COMMITTEE/COMMISSION RECOMMENDATION	
ATTORNEY RECOMMENDATION	
(May be subject to Attorney/Client Privilege and not available under FOIA)	
ADDITIONAL REMARKS	None
APPROVAL OF SUPERVISOR	

LOCAL DEVELOPMENT FINANCING AUTHORITY
OF THE
CHARTER TOWNSHIP OF VAN BUREN

BY LAWS

ARTICLE I

Purpose and powers. The purpose or purposes for which the Authority is organized are as follows: To encourage local development to prevent conditions of unemployment and promote economic growth; to provide for the establishment of local development finance authorities and to prescribe their powers and duties; to provide for the creation and implementation of development plans; to authorize the acquisition and disposal of interests in real and personal property; to permit the issuance of bonds and other evidences of indebtedness by an authority; to reimburse authorities for certain losses of tax increment revenues; and to authorize and permit the use of tax increment financing.

ARTICLE II

Section 1. The business and property of the Authority shall be managed and directed by the board of directors, whom will each take and subscribe to the constitutional oath. The members shall serve four (4) year terms of office from the date of their respective appointment, except as provided for in the ordinance creating the Authority, and shall be non-compensated but reimbursed for actual sanctioned expenses.

Section 2. The board shall include seven (7) members appointed by the Township Supervisor, subject to the approval of the Township Board.

Section 3. The board shall include one (1) member appointed by the county board of commissioners of the county in which the Authority is located. The board shall include one (1) member representing a community or junior college in whose district the Authority is located appointed by the chief executive officer of that community or junior college. The board shall also include two (2) members appointed by the chief executive officer of each local government unit, other than the Township which levied twenty percent (20%) or more of the ad valorem property taxes levied against all property located in the Authority district.

Section 4. The board of directors shall annually at its first regular meeting of the calendar year designate one of its members as chairperson, one of its members as vice chairperson, and one of its members as corresponding secretary. The officers so elected shall serve a term of one (1) year or any part thereof as may be determined, and until his/her successor is designated. No term of office created under this section shall extend beyond the term of the member designated. All officers shall take their respective office at the next regular or special meeting.

A. *Duties of the Chairperson. The Chairperson retains the ability to discuss, make motions, and vote on issues before the board of directors. The Chairperson shall:*

- 1. Preside at all meetings with all powers under parliamentary procedure;*
- 2. Shall rule out of order any irrelevant remarks; remarks which are personal; remarks about another's race, religion, sex, physical condition, ethnic background, beliefs, or similar topics; profanity; or other remarks which are not about the topic before the board of directors;*

3. *Restate all motions or request the Recording Secretary to restate all motions prior to voting on said motions;*
 4. *Appoint committees;*
 5. *May call special meetings;*
 6. *Review with staff, prior to a board of directors meeting, the items to be on the agenda if he or she chooses to do so;*
 7. *Acts as the LDFA's chief spokesman to represent the LDFA at local, regional, and state government levels;*
 8. *Represent the LDFA, along with the Township Board LDFA member before the Township Board and other boards & commissions;*
 9. *Perform such duties as may be ordered by the board of directors*
- B. *Duties of the 1st Vice-Chairperson.* *The 1st Vice-Chairperson shall:*
1. *Act in the capacity of Chairperson, with all the responsibilities, powers, and duties outlined in these bylaws, in the Chairperson's absence; and*
 2. *Perform such other duties as may be ordered by the board of directors.*
- C. *Duties of the 2nd Vice-Chairperson.* *The 2nd Vice-Chairperson shall:*
1. *Preside at meetings in the absence of the Chairperson and the 1st Vice-Chairperson; and*
 2. *Perform such other duties as may be ordered by the board of directors.*
- D. *Absence of Elected Officers.* *Should neither the Chairperson, 1st Vice-chairperson, nor the 2nd Vice-Chairperson be present at a meeting, a temporary chairperson shall be elected by a majority vote of the members present under the following process:*
1. *Any member of the board of directors may call the meeting to order.*
 2. *The first order of business after calling the roll will be to appoint a temporary chairperson for that evenings meeting. The temporary chairperson will be appointed by a simple majority of the members present.*
 3. *The temporary chairperson shall assume the position immediately following their appointment.*

ARTICLE III

Section 1. All regular meetings shall be held in the Township of Van Buren, County of Wayne, Michigan.

Section 2. A regular meeting of the board of directors will be held at 2:00 PM on the second Tuesday of every other month.

Section 3. Special meetings shall be held whenever called by the direction of the chairperson, director, Supervisor of the Township of Van Buren, or any six (6) members of the board of directors on eighteen (18) hours written notice of the time and place of the meeting.

Section 4. Any six (6) members of the board of directors shall constitute a quorum, and the affirmative or negative vote of six (6) members shall be necessary for the transaction of any and all business or passage or denial of any resolution. Three unexcused absences, by any member, will result in automatic resignation from the LDFA.

Section 5. At meetings of the board of directors, business shall be conducted in accordance with Roberts Rules of Order.

Section 6. Public Comment. Public Comment contains the following imposed regulations:

- The speaker is limited to five (5) minutes;
- There shall be no debate: and
- The speaker is encouraged to provide written copies of his/her comments.

Section 7. Teleconferencing. Any member of the board of directors may attend and participate at a regular or special meeting via teleconferencing. Teleconferencing shall be subject to the following regulations:

- A quorum of the board of directors shall be physically present at the meeting.
- A speaker phone or similar device which allows the public the opportunity to listen and to participate in the meeting shall be provided at the location of the meeting where the members are physically present.
- The telecommuter shall ensure the location they select to telecommute from is quiet and any background noise is limited.
- Meeting minutes shall indicate those physically present and those present through teleconference.
- Requests to participate in a meeting via teleconference shall be made to the Chairperson/designee at least two (2) business days prior to the meeting. The Chairperson/designee shall have discretion to allow or not allow that member to attend via teleconference. The decision of the Chairperson/designee shall be final.
- The member of the board of directors telecommuting and compliant with these regulations shall not be authorized to vote on any items presented to the board of directors. When any members are teleconferencing all votes of the board of directors shall be made via roll call vote to ensure the accuracy of the vote.

ARTICLE IV

Section 1. The chairperson shall preside at meetings of the board of directors and shall do and perform such other duties as may from time to time be assigned to him/her by the board of directors. The vice chairperson shall perform the duties of the chairperson in the chairperson's absence and such other duties as shall from time to time be assigned to him by the board of directors.

Section 2. Director. The board of directors may recommend the employment and compensation of a director, subject to the approval of the Township Board. A member of the board of directors is not eligible to hold the position of director. Before entering upon the duties of his/her office, the director shall take and subscribe to the constitutional oath, and furnish a bond through the Township's existing insurance program by posting a bond in the penal sum determined in the ordinance establishing the Authority, payable to the board of directors, approved by the Township Board, and filed with the Van Buren Township Treasurer. The premium of the bond shall be deemed an operating expense of the Authority, payable from funds available to the board of directors for expenses of operation. The director shall be the executive director of the Authority. Subject to the approval of the LDFA, the director shall supervise, and be responsible for the preparation of plans and performance of the functions of the Authority in the manner authorized by Act 281. The director shall attend meetings of

the board of directors, and shall render to the board of directors and to the Township Board of Trustees a regular report covering the activities and financial condition of the Authority. If the director is absent or disabled, the board of directors may designate a qualified person as acting director to perform the duties of the office. Before entering upon the duties of his/her office, the acting director shall take and subscribe to the oath, and furnish a bond, as required of the director. The acting director shall furnish the board of directors with information or reports governing the operation of the Authority as the board of directors requires.

Section 3. All purchasing shall be in compliance with its adopted policy.

Section 4. The LDFA may authorize the director or an agent or agents of the board of directors to enter into any contract or execute and deliver any instrument on behalf of the Authority within the limits authorized by Act 281. The authorization may be general or confined to specific instances.

Section 5. The LDFA may employ such manual, technical, financial and professional assistance as in its judgment may be necessary and is incidental to carry out the purpose of the Authority when funds are available.

Section 6. The fiscal year shall begin with the first day of January and end on the 31st day of December in each year.

Section 7. The LDFA shall have an annual audit of its business and the result thereof shall be submitted to the governing body of the Township. The audit may be completed as part of the regular audit of the Township. This shall be deemed an operating expense of the LDFA.

ARTICLE V

Section 1. The board of directors shall have power to make, alter or amend the bylaws in whole or in part.

Section 2. These bylaws shall become effective upon approval of the Board of Trustees of the Charter Township of Van Buren. Until such approval, the bylaws shall be temporary bylaws for the Authority.

Charter Township of Van Buren

Agenda Item: 2

REQUEST FOR BOARD ACTION

WORK STUDY
DATE: JULY 15, 2019
BOARD MEETING
DATE: JULY 16, 2019

Consent Agenda _____ New Business X Unfinished Business _____ Public Hearing _____

ITEM (SUBJECT)	Agreement between Township and Local Development Finance Authority (LDFA) to advance funds for bond repayment.
DEPARTMENT	Supervisor's Office
PRESENTER	Attorney Jim Crowley
PHONE NUMBER	734-699-8910
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Executive Assistant Selman

Agenda topic

ACTION REQUESTED	
To consider approval of agreement between Township and Local Development Finance Authority (LDFA) to advance funds for bond repayment.	
BACKGROUND -- (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Please see attached agreement and memo synopsis of the agreement.	
The agreement was presented and approved at the July 9 th LDFA meeting.	

BUDGET IMPLICATION	
---------------------------	--

IMPLEMENTATION NEXT STEP	
---------------------------------	--

DEPARTMENT RECOMMENDATION	Approval
----------------------------------	----------

COMMITTEE/COMMISSION RECOMMENDATION	
--	--

ATTORNEY RECOMMENDATION	Agreement has been reviewed by both Township attorney and LDFA legal counsel Fausone Bohn and is recommended for approval.
--------------------------------	--

(May be subject to Attorney/Client Privilege and not available under FOIA)

ADDITIONAL REMARKS	None
---------------------------	------

APPROVAL OF SUPERVISOR	<i>Daniel Selman</i>
-------------------------------	----------------------



Memo

TO: Local Development Finance Authority

FROM: Ron Akers, AICP
Director of Planning and Economic Development

RE: Agreement Between the LDFA and VBT

DATE: July 3, 2019

The following is a proposed agreement which formalizes the roles of the LDFA and Township with regards to the Township advancing funds to assist the LDFA with their bond payments. This agreement has been reviewed by the LDFA's legal counsel Paul Bohn and he has worked with Chairman Dotson to come up with this agreement. In short, this agreement has provisions in which the LDFA agrees that any payments the Township is legally obligated to make to cover shortfalls in tax increment revenues necessary to meet the LDFA's debt service shall be treated as an advance and shall be reimbursed from future tax increment revenues.

I look forward to the LDFA's discussion on this matter and please feel free to contact me with any additional questions.

**AGREEMENT REGARDING THE VAN BUREN TOWNSHIP
LOCAL DEVELOPMENT FINANCE AUTHORITY**

This Agreement Regarding the Van Buren Township Local Development Finance Authority ("Agreement") is made and entered into as of July __, 2019 by and between the Local Development Finance Authority of the Charter Township of Van Buren, a public body corporate, whose address is 46425 Tyler Road, Van Buren Charter Township, Michigan 48111 (the "Authority") and the Charter Township of Van Buren, a municipal corporation, whose address is 46425 Tyler Road, Van Buren Charter Township, Michigan 48111 (the "Township").

RECITALS

WHEREAS, in 2002 the Township established and created the Authority pursuant to Act 281, Public Acts of Michigan, 1986, as amended (the "Act 281"); and

WHEREAS, by resolution adopted on March 4, 2003, the Board of the Township adopted the Development Plan and Local Development Financing Plan of the Authority (the "Development Plan") for, among other things, development of the eligible property within the Authority District described in the Development Plan and the construction and financing of the Public Facilities and related costs described in the Development Plan (the "Public Facilities"); and

WHEREAS, subsequent to the approval of the Development Plan the Authority and the Township entered into a Development Agreement with Visteon, dated May 1, 2003, (the "Development Agreement") which set forth the agreement of the parties with respect to the development and financing of the Public Facilities as part of the development of the Visteon Village Project; and

WHEREAS, in order to finance the cost of the Public Facilities at the Visteon Village Project the Authority on August 6, 2003 issued its \$28,199,656.35 Tax Increment Bonds, Series 2003 (the "2003 Bonds") the repayment of which were primarily secured by future tax increment revenues captured from the Visteon Village Project and additionally secured by the Township's pledge of its limited tax general obligation full faith and credit; and

WHEREAS, on June 15, 2006 the Authority issued its \$19,200,000 Tax Increment Revenue Refunding Bonds, Series 2006 (the "2006 Refunding Bonds") to advance refund a portion of the 2003 Bonds, the repayment of which were primarily secured by future tax increment revenues captured from the Visteon Village Project and additionally secured by the Township's pledge of its limited tax general obligation full faith and credit; and

WHEREAS, on September 9, 2015 the Authority issued its \$12,190,000 Tax Increment Revenue Refunding Bonds, Series 2015 (the "2015 Refunding Bonds" and together with the 2003 Bonds the "Authority Bonds") to currently refund all of the outstanding 2006 Refunding Bonds, the repayment of which were primarily secured by future tax increment revenues captured from the Visteon Village Project and additionally secured by the Township's pledge of its limited tax general obligation full faith and credit; and

WHEREAS, in 2009 Visteon filed for bankruptcy and in 2010 as part of the bankruptcy proceeding the Township and Visteon entered into a Settlement Agreement which included, among other things, the Township's agreement to significantly reduce the assessed value of the Visteon Village Project in exchange for Visteon's agreement that if property tax payments made by Visteon to the Authority for the Visteon Village Project are inadequate to permit the Authority and the Township to meet its payment obligation on the Authority Bonds, Visteon agreed to negotiate with the Township in good faith to determine the amount of the shortfall with respect to the Authority Bonds and make a non-tax payment, payment in-lieu-of tax, to the Township to assist the Township in making timely payments on the Authority Bonds; and

WHEREAS, in 2013 the Township engaged Public Financial Management ("PFM") to conduct a cash flow analysis of the Authority's projected future tax increment revenues available to meet the Authority's future debt service obligations for the Authority Bonds; and

WHEREAS, the report issued by PFM summarizing its findings, originally dated September 6, 2013 and updated on January 27, 2016, provided that without significant new development in the Visteon Village Project a shortfall in the tax increment revenues necessary to meet the Authority's debt service obligations under the Authority Bonds will begin in 2019 and continue each year through the final term of the Authority Bonds in 2032; and

WHEREAS, notwithstanding Visteon's contractual obligation under the Settlement Agreement, under its limited tax general obligation full faith and credit pledge, the Township will be legally obligated to pay this shortfall which is projected to begin starting with the October 1, 2019 principal and interest payment date for the Authority Bonds and continue for each semi-annual payment date for the Authority Bonds thereafter; and

WHEREAS, subsequent to the issuance of the original PFM report the Township attempted to negotiate in good faith with Visteon regarding Visteon's agreement under the Settlement Agreement to determine the amount of the shortfall with respect to the Authority Bonds and make a non-tax payment, payment in-lieu-of tax, to the Township to assist the Township in making timely payments on the Authority Bonds, however, Visteon disavowed any obligation to make payment under the Settlement Agreement; and

WHEREAS, on May 12, 2015, the Township filed a lawsuit against Visteon in the United States Bankruptcy Court for the District of Delaware for breach of contract and declaratory relief related to its claim that Visteon had failed to meet its obligation under the Settlement Agreement with the Township and, pursuant to an agreement between the parties, this lawsuit was dismissed and refiled in Wayne County Circuit Court; and

WHEREAS, on February 18, 2016, the Circuit Court granted Visteon's motion for summary disposition, deciding that the Township's claims against Visteon were not ripe for adjudication; and

WHEREAS, the Township appealed the Circuit Court's ruling to the Michigan Court of Appeals and on May 16, 2017, the Court of Appeals issued its published decision affirming the Circuit Court's ruling that the Township's claims against Visteon were not ripe for adjudication; and

WHEREAS, the Township appealed the Court of Appeals' decision to the Michigan Supreme Court by filing an application for leave to appeal, which application the Supreme Court denied by 3-3 vote on March 8, 2019; and

WHEREAS, the Township shall be refileing its lawsuit against Visteon promptly after the date that the shortfall in tax increment revenues actually occurs; and

WHEREAS, the Township and the Authority desire to enter into this Agreement which sets forth the parties agreement to take the necessary and prudent steps to minimize the annual shortfall in tax increment revenues and to protect the Township's right to receive reimbursement from the Authority from future available tax increment revenues for amounts it is legally obligated to pay to cover the debt service shortfalls on the Authority Bonds; and

WHEREAS, effective as of January 1, 2019, Act 281 was replaced with Act 57, Public Acts of Michigan, 2018 ("Act 57") which consolidated the legislative authority to create and operate tax increment authorities into a single statute.

NOW THEREFORE, in consideration of the mutual covenants and obligations set forth herein and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Township and the Authority agree as follows:

1. **Reimbursement of Shortfall Payments.** The Authority agrees that any payments the Township is legally obligated to make to cover shortfalls in tax increment revenues necessary to meet the Authority's debt service obligation under the Authority Bonds shall be treated as an "advance" as defined under Act 57 and shall be reimbursed to the Township by the Authority from future available tax increment revenues from the Visteon Village Project. The Authority also agrees to pay interest on the Township's shortfall payments until they are reimbursed at an annual interest rate equal to the average interest rate that the Township is earning on the investment of its general fund monies. Neither party shall approve without the prior written consent of the other any additional tax increment revenue capture and/or any tax abatement for any property within the Visteon Village Project that would have the potential for creating a shortfall in the payments required under this Agreement.

2. **Extension of Development Plan.** If the Township has not been fully reimbursed for the payment shortfalls and interest thereon on or before the expiration date of the Development Plan (i.e. December 31, 2032) the Authority agrees, to the extent permitted by State law, to extend the term of the Development Agreement for the maximum allowable term within which the reimbursement to the Township can be accomplished. The Authority further agrees to include in the extended Development Plan any required provisions to protect the Township's right to receive reimbursement for its advances together with interest thereon from future tax increment revenues.

3. **Future Development.** The Authority and the Township agree to aggressively promote new development in the Visteon Village Project.

4. **Restructuring Authority Bonds.** The Authority will consider all reasonable and prudent options for refunding and/or restructuring the Authority Bonds in order to reduce the future debt service on the Authority Bonds which could include extending the maturity of the term of the existing Authority Bonds.

5. **Settlement Proceeds.** Any proceeds received by the Township through litigation with Visteon, through judgment, verdict, settlement or otherwise shall, first, be reimbursed to the Township to reimburse all advances it has made on the Authority's behalf under the Authority Bonds together with interest thereon and second, shall be disbursed to the Authority.

6. **Drafting, Amendments, and Termination.** This Agreement was negotiated, drafted and reviewed by each party hereto and any interpretation of this Agreement shall acknowledge the same. This Agreement shall not be modified, altered or amended except by written agreement duly executed by all parties to this Agreement in accordance with the terms hereof. This Agreement shall terminate and be of no further affect upon the mutual written consent of both parties hereto or upon the reimbursement and/or payment of the obligations embodied herein being completely satisfied.

7. **State Law.** This Agreement shall be governed by, construed and enforced in accordance with, the laws of the State of Michigan.

IN WITNESS WHEREOF, the Authority and the Township have caused this Agreement to be executed by their respective duly authorized officers as of the day and year first above written.

-SIGNATURES APPEAR ON THE NEXT PAGE-

**LOCAL DEVELOPMENT FINANCE
AUTHORITY OF THE CHARTER
TOWNSHIP OF VAN BUREN:**

By: _____
Michael P. Dotson
Its: Chairman

CHARTER TOWNSHIP OF VAN BUREN:

By: _____
Kevin M. McNamara
Its: Township Supervisor

By: _____
Leon Wright
Its: Township Clerk

33198189.2\157102-00002

Charter Township of Van Buren

Agenda Item: 4

REQUEST FOR BOARD ACTION

WORK STUDY

DATE: JULY 15, 2019

DATE: JULY 16, 2019

Consent Agenda _____ New Business X Unfinished Business _____ Public Hearing _____

ITEM (SUBJECT)	Approval Job Description for Communications Specialist and consider creation of a Communications Department
DEPARTMENT	Supervisor's Office
PRESENTER	Supervisor McNamara, Executive Assistant Selman
PHONE NUMBER	734-699-8910
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

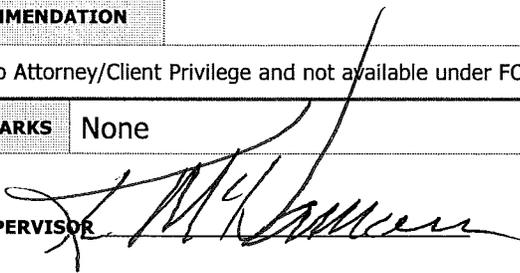
ACTION REQUESTED	
To consider approval of Communications Specialist Job Description.	
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	
Please see attached job description for Communications Specialist.	

BUDGET IMPLICATION	\$50,000 - \$60,000
IMPLEMENTATION NEXT STEP	To post position with a wage to be negotiated between \$50,000 and \$60,000 with a personal service agreement to be approved by the Board after the interview selection process.

DEPARTMENT RECOMMENDATION	
COMMITTEE/COMMISSION RECOMMENDATION	

ATTORNEY RECOMMENDATION	
(May be subject to Attorney/Client Privilege and not available under FOIA)	

ADDITIONAL REMARKS	None
---------------------------	------

APPROVAL OF SUPERVISOR	
-------------------------------	---



CHARTER TOWNSHIP OF VAN BUREN JOB DESCRIPTION

Position Title: Communications Specialist

Position Summary

Under the direct supervision of the Township Supervisor or his/her designee. The primary function this position is to provide professionally produced communications for the purpose of portraying a positive image of the Township for Community public relations. This position performs a variety of tasks related to social media marketing, digital production and management of the Government Access Television (GATV). Employee will be called upon to assist other departments in developing effective communication strategies and drafting content for press releases and graphic design.

Essential Job Functions, Duties and Responsibilities

An employee in this position may be called upon to perform any or all of the following essential job functions, duties and responsibilities. These examples are intended to describe the general nature and level of work to be performed by an employee assigned this classification and are not to be construed as an exhaustive list of all job duties performed in this position.

- Responsible for the broadcast of regular meetings for the Government Access Channel (GATV), Comcast, AT&T Uverse and Livestream (web channel). Ensures all program content remains current.
- Manages, monitors and develops the Township's Social Media accounts to include uploading video/image content, monitors public commentary posts, performing routine evaluations and analytical performance assessments of social media accounts, developing social media strategies and stay apprised of market trends related to municipal government.
- Provides assistance in capturing and developing content for the Township magazines and all related publications; provides support to Township employees for graphic design and/or presentation materials.
- Assists in oversight, scheduling and training of Communication's interns and contracted workers.
- Prepares reports and related information as directed by Township Supervisor. Provides professional advice to the Township Supervisor, Directors and staff related to public communications.
- Manages the production, directing, shooting and editing of special programs events, training and public relations for the Township.
- Purchase materials and supplies as needed.
- Follows Township purchasing policy, maintains equipment inventory and assists in Capital Improvement Planning (CIP) and implementation of projects.
- Monitors annual budget and assists in fiscal year budget preparation
- Planning, set-up and management of special community relations events; coordinates activities with other departments, outside agencies and other organizations as needed.
- Works in accordance within all Township policies
- Demonstrates regular and predictable attendance.
- Maintains effective and harmonious working relationships with staff, Township supervisor and general public.
- Maintains records in accordance with the Township's public records retention policy and Michigan's Freedom of Information Act (FOIA). Executes FOIA requests from the Clerk's office for recording of meetings recorded that are solicited by the public, Township attorney or other inquires.
- Assists in preparation for grant applications for equipment, programs or other projects.

- Achieves goals and objectives set by the Board of Trustees and the Township Supervisor.
- Ability to work overtime, evenings and/or weekends to accommodate the needs of the Township.
- Flexibility in scheduling on occasion as approved by the Township Supervisor.
- Perform related work as required.

Required Knowledge, Skills, Abilities and Minimum Qualifications

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions, duties and responsibilities of the position.

- Bachelors of Arts degree with a preferred major in communication, Digital Marketing, Graphic Design, Public Relations, or related field preferred.
- Knowledge of all Microsoft Office Suites.
- Knowledge of and ability to perform entries into multiple BS&A programs.
- Ability to compose and format letters and correspondence internally and externally.
- Ability to work with a variety of technologies including audio and video production equipment, computers and general office equipment
- Excellent customer services and communications skills, both verbal and written. Knowledge and skill set to communicate through all social media and cable outlets such as Twitter, Facebook, YouTube, Instagram, snapchat, etc.
- Excellent attention to detail in a fast-paced environment.

Physical Abilities and Work Environment

While performing the duties of this job, with or without reasonable accommodations, the employee is frequently required to talk or hear. The employee must have normal sight and vision and be able to identify and distinguish colors. The employee is frequently required to read paper documents and view information on a computer screen. The employee frequently is required to stand and walk. The employee is frequently required to use hands to finger, handle or feel. The employee is frequently required to reach with hands and arms above the employee's head or at ninety degrees to the employee's shoulders. The employee is frequently required to climb and descend stairs and ladders. The employee is frequently required to squat, bend, stoop, kneel, crouch or crawl. The employee must occasionally exert up to 20 pounds of force and be able to lift and/or move items of up to fifty (50) pounds.

Charter Township of Van Buren

Agenda Item: 5

REQUEST FOR BOARD ACTION

WORK STUDY MEETING DATE: 7/15/19

BOARD MEETING DATE: 7/16/19

Public Hearing Date: 7/15/19

Consent Agenda **New Business** Unfinished Business **Public Hearing**

ITEM (SUBJECT)	Reprogram CDBG Public Facilities Funds for Program Year 2018
DEPARTMENT	Developmental Services
PRESENTER	Matt Best, Director of Public Services
PHONE NUMBER	
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	

Agenda topic

ACTION REQUESTED	Adoption of the attached Van Buren Township Resolution #2019-11 to reprogram (transfer) CDBG funds from a Public Facilities activity to a Demolition activity.
BACKGROUND – (SUPPORTING AND REFERENCE DATA, INCLUDE ATTACHMENTS)	<p>Van Buren Township administers a federal grant program as a sub-recipient of Wayne County called "Community Development Block Grant" (CDBG). At its core, CDBG is meant to improve the lives and neighborhoods of persons of low- to moderate-income or disabled status. There are a number of activities the Township has undertaken over the years, including Housing Rehabilitation, Emergency Outdoor Warning Sirens, improvements to the Beck Ball Fields, improvements to Van Buren Park, Demolition, and youth and senior services.</p> <p>There is \$76,581 remaining in the Township's 2018 CDBG account for Public Facilities, which must be spent by December 31, 2019 or else it will be recaptured by Wayne County. Additionally, Van Buren Township has \$31,139.58 in Program Income available that can also be used to fund demolition activities. Program Income is generated when a CDBG Demolition lien or Housing Rehabilitation lien is repaid to the Township. Program Income must be spent on CDBG-eligible activities. Van Buren Township started Program Year 2018 with \$30,000 in Demolition funds, but almost all of the funds have been expended on recent demolitions; thus, very little CDBG funding remains for additional demolitions.</p> <p>At this time, there are several buildings in the township that have been ordered for demolition by the Building Official and are in the process of being environmentally cleared for demolition. The demolition of buildings is a CDBG-eligible activity under Demolition-Spot Blight. For this activity, the Township would use CDBG funds to demolish and remove the blighted structures and place a lien on the property (if privately owned) for the costs incurred by the Township. At the time the property is sold or developed, the lien would have to be repaid to the Township. Because CDBG money is proposed to be used for demolishing blighted and unsafe structures, any money repaid to the Township would be classified as Program Income and must be spent on CDBG-eligible activities.</p> <p>Therefore, we request that the Township Board reprogram \$76,581 from Public Facilities into Demolition.</p> <p>To reprogram funds, the Township Board must adopt a resolution. If the funds proposed for reprogramming exceed 15% of the allocation in any year, a public hearing is required prior to reprogramming. Because the amount proposed for reprogramming in Program</p>

Year 2018 exceeds 15% of the total allocation for that year, a public hearing is required. We recommend holding a public hearing at the May 7, 2019 Township Board meeting and reprogramming these funds at that meeting.

BUDGET IMPLICATION	CDBG \$76,581.00.
---------------------------	-------------------

IMPLEMENTATION NEXT STEP	After holding public hearing, adopt resolution to reprogram Program Year 2018 Public Facilities funds to Demolition.
---------------------------------	--

DEPARTMENT RECOMMENDATION	Approval
----------------------------------	----------

COMMITTEE/ COMMISSION RECOMMENDATION	N/A
---	-----

ATTORNEY RECOMMENDATION	N/A
(May be subject to Attorney/Client Privilege and not available under FOIA)	

ADDITIONAL REMARKS	Items Included: <ul style="list-style-type: none">• Resolution
---------------------------	--

APPROVAL OF SUPERVISOR	
-------------------------------	---

Resolution No. 2019-11

Motion: _____

Support: _____

WHEREAS, the Charter Township of Van Buren currently has a Community Development Block Grant (CDBG) activity to demolish structures in Van Buren Township that have been ordered for demolition by the Building Official; and

WHEREAS, the Charter Township of Van Buren finds that the demolition of condemned structures is important for public health, safety, and welfare by clearing and removing buildings that are uninhabitable; and

WHEREAS, the demolition of condemned, blighted, or unsafe structures meets the CDBG National Objective of eliminating slums and blight and is a CDBG Eligible Activity for Clearance and Demolition (HUD Matrix Code 04); and

WHEREAS, the Building Official has either ordered the demolition of, or is currently in the process of ordering the demolition of, several buildings in Van Buren Township which have become uninhabitable or unsafe; and

WHEREAS, where the owner of a building ordered for demolition is unable or unwilling to demolish or rehabilitate the building, the Charter Township of Van Buren may take action to demolish the building as permitted by law and ordinance; and

WHEREAS, the Charter Township of Van Buren applied to use PY 2018 CDBG funds for Public Facilities & Improvements (#18-30-03F) and Demolition (#18-30-04); and

WHEREAS, the Charter Township of Van Buren currently has \$76,581 remaining in Public Facilities & Improvements in PY 2018; and

WHEREAS, the Charter Township of Van Buren has duly advertised a public hearing for the purpose of receiving comments regarding the proposed reprogramming (transfer) of PY 2018 CDBG funds; and

WHEREAS, the Charter Township of Van Buren Board of Trustees held the duly advertised public hearing on May 7, 2019.

THEREFORE, be it resolved by the Charter Township of Van Buren Board of Trustees, Wayne County, Michigan, that the Board hereby requests the following reprogramming (transfer) of PY 2018 funds in the amount of \$76,581.00:

Existing (FROM):

<u>PY</u>	<u>Contract Number</u>	<u>Activity Description</u>	<u>Amount</u>
2018	#18-30-03A	Public Facilities & Improvements (Repairs and site improvements to Van Buren Park)	\$75,581.00

Proposed (TO):

<u>PY</u>	<u>Contract Number</u>	<u>Activity Description</u>	<u>Amount</u>
2018	#18-30-04	Clearance and Demolition	\$76,581.00

Ayes:

Nays:

Absent:

I, Leon Wright, Clerk of the Charter Township of Van Buren, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Charter Township of Van Buren Board of Trustees at a regular meeting held on this 9th day of May, 2019.

Leon Wright, CMC
Clerk, Charter Township of Van Buren

**Charter Township of Van Buren
Final Statement of Objectives
Community Development Block Grant (CDBG) Funds
Demolition**



On July 16, 2019 the Charter Township of Van Buren Board of Trustees, following a duly noticed public hearing, approved the following reprogramming of CDBG funds pursuant to the CDBG Program subject to the County of Wayne's administration of the U.S. Department of Housing and Urban Development (HUD) CDBG Program.

Existing (FROM):

<u>PY</u>	<u>Contract Number</u>	<u>Activity Description</u>	<u>Amount</u>
2018	#18-30-03F	Public Facilities & Improvements	\$76,581.00

Proposed (TO):

<u>PY</u>	<u>Account Number</u>	<u>Activity Description</u>	<u>Amount</u>
2018	#18-30-04	Demolition	\$76,581.00

The intent of the project is to demolish structures in Van Buren Township that have been condemned or qualify as spot blight, which fulfills one of the CDBG program's stated objectives of eliminating slums and blight.

Further information is available by contacting Ron Akers, AICP, Director of Planning & Economic Development, 46425 Tyler Road, Belleville, MI 48111 or by calling (734) 699-8913.

Post: July 17, 2019
Remove: August 5, 2019

**Wayne County CDBG Program
Transfer Request**

Program Year: 2018

Grantee Name: Charter Township of Van Buren

Date Received _____
Eligibility _____
Voucher Tracking Sheet _____
IDIS _____ ACCESS _____
APPROVED _____
Date _____
<i>For Wayne County Use</i>

Transfer Information

Please indicate the project from which the funds are being transferred AND the project to which the funds are being transferred.

Funds Transferred From	Funds Transferred To	Contract Number/ Project Name	Previous Amount Allocated	Revised Amount Allocated
<input checked="" type="checkbox"/>	<input type="checkbox"/>	#18-30-03F, Public Facilities & Improvements	\$76,581.00	\$0.00
<input type="checkbox"/>	<input checked="" type="checkbox"/>	#18-30-04, Demolition	\$30,000.00	\$106,581.00
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
Total Allocation Transfer			\$106,581.00	\$106,581.00

Public Participation Information

The U.S. Department of Housing and Urban Development (HUD) requires that the public has opportunities in the planning process for these projects. Please include evidence of the following.

Public Hearing (Required if the Activity was not previously approved for the same Program year.)

- Public Hearing **Not Applicable** (Activity was previously approved)
- Public Hearings **Required** (If checked, please fill out the following)

Date of the Notice of Public Hearing: July 16, 2019

Copy of Public Notice Attached

Were the notices published 10 days prior to the public hearing as required? Yes No

Public Hearing

Date July 16, 2019

Copy of Minutes Attached

Council/Board Approval of Transfer

Date July 16, 2019

Copy of Resolution Attached

Amended Final Statement of Objectives Published/Posted

Date July 17, 2019

Copy Attached

Did the notice identify specific projects with specific dollar amount as required? Yes No

Authorized Signor Name: _____

Title: _____

X
Signature

Date

Wayne County CDBG Program Funding Transfer Request

*Please provide all the information regarding the project below. Even if the local community is transferring funds to a project that already exists, please complete all the information. **Be sure to provide the necessary revisions to Proposed Outcomes***

Local Project Title: Demolition

Milestone Dates: Anticipated Start Date: August 15, 2019 Anticipated Completion Date¹: Dec. 31, 2019

CDBG Allocation Amount	\$106,581.00
Estimated CDBG Program Income/Revolving Loan Funds	\$30,000.00
Other Federal Funds (Identify: _____)	\$0.00
State/Local Funds	\$0.00
Private Funds	\$0.00
Other	\$0.00
TOTAL ACTIVITY BUDGET	\$136,581.00

ADA activities require a supplemental Wayne County application to be completed. Please contact the Wayne County CD Office at (313) 224-5250.

Activity Description:

As a reminder, CDBG is not eligible for maintenance of public facilities. The purchase of equipment, fixtures, motor vehicles, furnishings, or other property that is not an integral structural fixture is generally ineligible. CDBG funds may be used, however, to purchase such items when necessary for use in the administration of activities assisted with CDBG funds or when such items constitute all or part of a public service.

This project involves the demolition and clearance of structures that have become spot blight. The demolition and clearance of condemned structures meets the National Objective of eliminating slums and blight and is a CDBG Eligible Activity for Clearance and Demolition (HUD Matrix Code 04).

Location and Target Area:

Attach a street map identifying the location and target area (AKA service area).

List the location address or cross streets of the activity. For a public service activity, list the office address: The area is community-wide and will include single-family homes and Township-owned structures.

Is the target area community-wide? Yes No

If the target area is not community-wide, please identify the target area with cross streets:

Eligible Activity: Check the one that primarily describes the activity.

- | | |
|---|---|
| <input type="checkbox"/> Acquisition
<input type="checkbox"/> Public Facilities and Improvements
<input type="checkbox"/> Public Services
<input type="checkbox"/> Relocation
<input type="checkbox"/> Privately Owned Utilities
<input type="checkbox"/> Housing Rehabilitation
<input type="checkbox"/> Historic Preservation
<input type="checkbox"/> Section 108 Loan Repayments | <input type="checkbox"/> Disposition
<input checked="" type="checkbox"/> Clearance Activities
<input type="checkbox"/> Interim Assistance
<input type="checkbox"/> Housing Services
<input type="checkbox"/> Homeownership Assistance
<input type="checkbox"/> Code Enforcement
<input type="checkbox"/> Fair Housing
<input type="checkbox"/> Other _____ |
|---|---|

¹ The anticipated completion date will remain the same as on the original application. The transfer does not extend the completion date.

Wayne County 2016-2020 Consolidated Plan Goals

Please select one primary goal for the activity.

- Economic Health**...promote economic health and financial equity through activities that improve the business environment, facilitate regionalism and collaborations, create and retain jobs, improve job skills, and provide an overall high quality of life.
- Neighborhoods**...promote neighborhood stability through activities that include housing rehabilitation and development, property redevelopment, infrastructure improvements, code enforcement, environmental clean-up, and elimination of blight.
- Affordable Housing**...reduce barriers to affordable housing for persons in need through activities that include home buying and rental assistance, weatherization and energy-efficient home improvements, and affordable housing development.
- Homelessness**...reduce homelessness through collaborating and integrating resources that address the special housing and service needs of homeless persons - many of whom have mental illness, substance dependence or abuse, and/or physical disabilities.
- Suitable Living Environment**...promote a high quality of life through activities that support the well-being of residents especially the elderly, the disabled, low-income persons and other persons with special needs.
- Diversity**...affirmatively further fair housing, facilitate equal contracting and employment opportunities for women and minority populations, and promote activities in general that celebrate diversity and strengthen equality in the community.
- Strategic Planning**...encourage long- and short-term planning and implementation strategies that identify and address priority needs as well as incorporate human and financial resources of both public and private entities.

Performance Measures

Objectives: Please select the one that most describes the purpose.

- Enhance Suitable Living Environment through New/Improved Accessibility:** Activities designed to benefit communities, families, or individuals by addressing issues in their living environment.
- Create Decent Housing with New/Improved Availability:** Housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort (such as would be captured under Suitable Living Environment).
- Promote Economic Opportunity Through New/Improved Sustainability:** Activities related to economic development, commercial revitalization, or job creation.

Outcomes: Please select the one that most applies.

- Availability/Accessibility:** Activities that make services, infrastructure, housing, or shelter available or accessible to low- and moderate- income people, including persons with disabilities.
- Affordability:** Activities that provide affordability in a variety of ways in the lives of low- and moderate- income people. It can include the creations or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
- Sustainability:** Activities aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefits to low- and moderate income persons or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

National Objective:

Specify one objective. Be sure to use the same one in the Annual Performance Report.

LMA (Low and Moderate Income Area) Benefit

Examples: Parks, Neighborhood Centers, Code Enforcement and Public Improvements

The target area must consist of block groups that are 51% Low/Mod Income. If the target area is not community-wide, specify each block group in the target area.

Census Tract(s)	Block Group(s)	Low/Mod %
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

LMC (Low and Moderate Income Limited Clientele) Benefit

Examples: Senior Centers, Most Public Services, Removal of Architectural Barriers for the Disabled, Homeless Shelters

Specify only one primary group of persons to benefit.

- | | |
|---|---|
| <input type="checkbox"/> Severely Disabled Adults | <input type="checkbox"/> Homeless |
| <input type="checkbox"/> Illiterate Adults | <input type="checkbox"/> Battered Spouses |
| <input type="checkbox"/> Abused Children | <input type="checkbox"/> Elderly |
| <input type="checkbox"/> Migrant Farm Workers | <input type="checkbox"/> Persons Living with AIDS |
| <input type="checkbox"/> Persons with Documented Low/Mod Income | |

LMH (Low and Moderate Income Housing) Benefit

Examples: Housing Rehabilitation, Homebuyer Assistance

SBA (Slum and Blight Area) Benefit

A board or council resolution approving a slum and blight designation for an area with specific boundaries will be required

Identify the structures or improvements that are deteriorated and identify the percent that is deteriorated in the area:

_____	_____ %
_____	_____ %
_____	_____ %

SBS (Slum and Blight Spot) Benefit

LMJ (Low and Moderate Income Job) Benefit

Activities designed to create or retain permanent jobs of which at least 51% involve employment of low/mod persons

Proposed Accomplishments:

Please quantify the primary accomplishment for the activity.

- _____ People (public services and infrastructure)
- _____ Households (homebuyer assistance, relocation)
- _____ Businesses (commercial/industrial activity that is not a low/mod jobs benefit)
- _____ Organizations (relocation)
- X* Housing Units (code enforcement, clearance, housing rehabilitation)
- X* Public Facilities (buildings, parks, curb cuts, tree planting, clearance)
- _____ Jobs (job creation/retention)
- _____ None (section 108 loan repayments only)

**Demolition of homes and Township-owned structures that have become a blight.*

Other Information:

- Does the activity prevent homelessness? Yes No
- Does the activity help those with HIV/AIDS? Yes No
- Does the activity primarily help the disabled? Yes No
- Is the activity expected to generate program income? Yes No

Is this activity being carried out by the grantee (either directly and/or through contractors)? Yes No

If yes, check the appropriate category.

Activity is being carried out by the grantee through:

- Grantee employees
- Contractors
- Grantee employees and contractors

If No, check the appropriate category:

Activity is being carried out by:

- A subrecipient only
- A HUD-designated Community Based Development Organization (CBDO) only
- Another unit of local government
- A HUD-designated CDBO acting as a subrecipient
- Another public agency _____

Check the appropriate subrecipient designation:

- Non-profit organization

OR

- For-profit authorized under 570.201 (o) for economic development activities

Check all that apply:

Subrecipient is:

- A faith-based organization
- An institution of higher education