

**CHARTER TOWNSHIP OF VAN BUREN
BOARD OF TRUSTEES MEETING MINUTES
MARCH 5, 2019**

Supervisor McNamara called the meeting to order at 7:00 p.m. in the Board Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White. Others in attendance: Secretary Beaudry, Public Services Director Best, Developmental Services Director Akers, Executive Assistant Selman, Fire Marshal McNally, Assessing Coordinator Stevenson, Human Resources Director Sumpter, Water and Sewer Director Taylor, Deputy Director of Public Safety (Police) Wright and an audience of two (2).

EXECUTIVE SUMMARY OF THE AGENDA: Supervisor McNamara outlined the items appearing on the agenda

ADOPTION OF THE AGENDA: Budd moved, Miller seconded to approve the agenda. Motion Carried.

ADOPTION OF CONSENT AGENDA: Frazier moved, Miller seconded to approve the Consent Agenda. [Work Study Meeting Minutes of February 19, 2019, Board Meeting Minutes of February 19, 2019, Voucher List of February 21, 2019, Voucher List of March 5, 2019, Prepaid List of February 28, 2019]. Motion Carried.

PUBLIC HEARING: None.

CORRESPONDENCE/ANNOUNCEMENTS/PRESENTATIONS:

Announcements included the following: Belleville High School is hosting a robotics competition from March 8th through March 9th with 40 teams competing.

PUBLIC COMMENT (Unfinished and New Business): None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Frazier moved, Miller seconded to approve the second reading of Ordinance #02-19-19(2) which is an amendment of Article III (Fireworks Safety Act) of Chapter 46 (Fire Prevention and Protection) to amend Sec. 46-71. Roll Call Vote. Yeas: White, Martin, Frazier, Miller, Budd, Wright, McNamara. Motion Carried.

Wright moved, Martin seconded to approve the first reading of Ordinance #03-05-19(2) to discuss an approval of the amendment of Article II (Fire Prevention Code) of Chapter 46 (Fire Prevention and Protection) to amend Sec. 46-31. Motion Carried.

Budd moved, Miller seconded to approve the second reading of Ordinance #02-19-19(1) which is an Ordinance to establish the Construction Board of Appeals. Roll Call Vote. Yeas: White, Martin, Frazier, Miller, Budd, Wright, McNamara. Motion Carried.

Martin moved, Miller seconded to approve the first reading of Ordinance #03-05-19(1) to amend the Township's Zoning Ordinance regarding security fencing in the front yard of non-residential zoning districts. Motion Carried.

Frazier moved, Miller seconded to approve the 2019 Annual Budget amendment and job description of the Supervisor/Assessing Offices Full-Time Confidential Administrative Assistant. Motion Carried.

Wright moved, Martin seconded to approve the new position of Executive Assistant to the Public Services Director with the stipulation that the job is posted externally and the budget amendments are approved as specified. Motion Carried.

REPORTS: None.

PUBLIC COMMENT NON-AGENDA ITEMS: None.

BOARD COMMENT NON-AGENDA ITEMS: A Board Member commented that Ashley Capital is not bigger than Amazon as previously stated by another member earlier in the meeting.

ADJOURNMENT: Martin moved, Miller seconded to adjourn at 8:18 p.m. Motion Carried.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.