

**CHARTER TOWNSHIP OF VAN BUREN
WORK STUDY MEETING MINUTES
MARCH 4, 2019**

Supervisor McNamara called the meeting to order at 4:00 p.m. in the Sheldon Room. Present: Supervisor McNamara, Treasurer Budd, Clerk Wright, Trustee Frazier, Trustee Martin, Trustee Miller, and Trustee White. Also in attendance: Public Services Director Best, Developmental Services Director Akers, Executive Assistant Selman, Fire Marshal McNally, Student Interns Stamper and Kalnasy, Parks and Recreation Director Wright and Deputy Director Zaenglein, Downtown Development Authority Director Ireland, Assessing Coordinator Stevenson, Human Resources Director Sumpter and Water and Sewer Director Taylor, Secretary Beaudry, and an audience of eight (8).

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Discussion on the first reading of Ordinance #03-05-19(2) to discuss an approval of the amendment of Article II (Fire Prevention Code) of Chapter 46 (Fire Prevention and Protection) to amend Sec. 46-31.

Discussion on the possibility of erecting a recreational/multi-purpose building on the Township campus and to initiate an RFP for a feasibility study for the potential project. The board reached a consensus to bring the feasibility study before the Board.

Discussion on the first reading of Ordinance #03-05-19(1) to amend the Township's Zoning Ordinance regarding security fencing and fencing in the front yard of non-residential zoning districts.

Discussion on the 2019 Annual Budget amendment to the Supervisor/Assessing Offices and full-time Confidential Administrative Assistant job description.

Discussion on the approval of the new position of Executive Assistant to the Public Services Director.

PUBLIC COMMENT: A resident expressed the opinion that the Township should hire more account clerks in the building department.

BOARD COMMENT: None.

ADJOURNMENT: There being no further discussion Miller moved, Frazier seconded to adjourn at 6:42 p.m.

Leon Wright, Township Clerk

Date: _____.

Kevin McNamara, Supervisor

Date: _____.