



CHARTER TOWNSHIP OF VAN BUREN
WATER & SEWER COMMISSION
Tuesday November 27, 2018
Van Buren Township Hall
46425 Tyler Road

The meeting was called to order at 6:29 p.m. in the Sheldon Room by Chairperson Rochowiak. Members present: Commissioner Rochowiak, Commissioner Speaks, Commissioner McKelvey, Treasurer Budd. Also present, Director James Taylor, Superintendent Marty Ladd, Recording Secretary Dohring.

APPROVAL OF AGENDA:

Motion to approve the agenda as presented Commissioner McKelvey, second Commissioner Speaks Motion Carried.

APPROVAL OF MINUTES:

Motion to approve the minutes of the October 23, 2018 meeting as presented Commissioner Speaks, Second Commissioner McKelvey, Motion Carried.

REPORTS:

1. Annual 2018 Operations Report-Director James Taylor/ Superintendent Ladd
 - General Information Recap: Van Buren Township has approximately: 35,000 residents, 36 square miles, 7800 water/sewer accounts, 170 miles of water lines, 130 miles of sanitary sewer lines, 2-million gallon water tower, 1.2 million gallon EQ Basin, 13 lift station, 2 storm water stations, & 6 pressure monitoring stations which are new this year to the Township. These stations monitor how the system is performing internally, enabling us to locate any issues quickly, as well as help with upcoming engineering projects and the potential impact on the system.
 - Technology we currently use: SCADA, GIS, City Works, GLWA, BS&A, Itron & Elster metering, and Verizon Fleet Management. The Verizon Fleet Management System equips all township vehicles with GPS which allows us to track location, speed, usage times, expenses and maintenance on all vehicles. The City Works program, which is connected to the GIS, allows us to track all work orders entered, and prepare reports based on various parameters, such as labor hours spent, type of job, who performed the job, etc.
 - The Township board has approved the 2019 Water and Sewer rates for 2019. It is a 5% increase from 2018, but still keeps us at the lowest rates compared to other local communities.

MISSION STATEMENT

"The Van Buren Public Works Department is committed to a clean and safe environment, enhanced service delivery to its customers and protection of the significant public investment in the township's buildings and grounds, and water distribution and sanitary collection systems."



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- SAW Grant: Grant to inspect sanitary system and establish a working asset management system/program. We have completed 24 miles of intense cleaning in the sanitary lines. Currently working on Manhole inspections and rehabilitation. Asset Management on target to be completed by 2020
- Next big project will be the EQ Basin.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: Election of Vice-Chairperson

Commissioner Speaks nominated Commissioner McKelvey, McKelvey accepted
Treasurer Budd seconded: Motion Carried

NON-AGENDA ITEMS: None

NEXT MEETING: January 22, 2019 (Sheldon Room)

ADJOURNMENT: Motion to adjourn Treasurer Budd, Second Commissioner Speaks, motion carried meeting adjourned 7:31 p.m.

Respectfully Submitted by Tammy L Dohring

Approved Walter Rochowiak

Chairman- Walter Rochowiak

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