

**Charter Township of Van Buren  
Recreation Committee Meeting Minutes  
October 9, 2018**

**CALL TO ORDER:** The meeting was called to order at 5:32p.m. by Chairperson Belanger.

**Members Present:** Denise Willoughby, Todd O'Neill, Tammy Wall, Kimberly Nofz, Clerk Wright and Daniel Belanger.

**Excused:**

**Unexcused:** Charles Coleman.

**Staff Present:** Director Wright, Deputy Director Zaenglein and Secretary Price.

**Audience:**

**APPROVAL OF AGENDA:**

Motion O'Neill, Wright seconded to approve the agenda of October 9, 2018 as presented.

***Motion Carried.***

**APPROVAL OF MINUTES:**

Motion Belanger, Willoughby seconded to approve the minutes from August 14, 2018 as presented. ***Motion Carried.***

**OLD BUSINESS:**

1. Space Needs Assessment: Director Wright recapped the timeline and improvements that are necessary as discussed in previous meeting. Department of Public Services has received bids for the multi-purpose room floor, expansion of the lobby and the staff area. Clerk Wright will follow up with Department of Public Services on progress.

**NEW BUSINESS:**

1. 2019 Pavilion Improvements: Deputy Director Zaenglein discussed funding from Community Development Block Grant (CDBG) that renovated pavilion #2 and provided new play structure. CDBG funding for 2019 has been earmarked for pavilion #1 renovations will mirror the renovations made on pavilion #2. This work is outlined in the 2016-2020 Master Plan 5 year capital improvements.

***Motion Wall, O'Neill seconded to recommend to the Township Board of Trustees that the Community Development Block Grant monies be used to repair or improve pavilion #1 in Van Buren Park as stated in the 2016-2020 Master Plan  
Motion Carried***

## **General Discussion:**

### 1. Recreation Updates:

Director Wright shared with the committee that the Egypt Covington memorial proposal for Quirk Park was approved by the Township Board. The Fall/Winter Lake Ledger was delivered to residents. Township looking into a magazine that will provide information pertaining to all departments, more information will be forthcoming. Winter classes booking up. Kids Crafty Saturdays are happening the 1st Saturday of every month until March. Fall Rock Painting was held on October 6th following the first Kids Crafty Saturday with a terrific turnout for both events. Director Wright invited committee to participate in the Candy Loop event which will be held on October 27th from 4-6pm. The Iron Belle Trail grant is still in the DNR grant selection process. Director Wright still seeking additional funding for this project. One funding source who is assisting with moving the engineering of the second Iron Belle Trail phase along is the Huron Waterloos Pathway. A meeting is scheduled next month with the Huron Waterloo Pathway and various local stakeholders.

### 2. Park Updates:

Director Zaenglein indicated that park staff is preparing the parks for winter. The Board of Trustees has asked the department to request input from the Recreation Committee regarding a memorial program. Deputy Director supplied information from other communities' memorial programs and requested the members to bring ideas to the next meeting. Zaenglein announced that a splash pad is earmarked for Quirk Park in 2019, a Master Plan will be developed for Quirk Park. Members questioned why the current master plan is not sufficient. Members also requested wayfinding signage for all parks. Members expressed concern over the road at Van Buren Park urging improvements that U of M should be funding since they have large vehicles and events at the park.

**Adjournment:** Motion Willoughby, O'Neill second to adjourn the meeting at 6:34 p.m.

***Motion Carried.***

Respectfully Submitted,

Jennifer Price  
Recording Secretary